##  **Proposal for a New Undergraduate Subject: Joint Subject Entry**

Please complete this form where a new subject is proposed within the Two Subject structure on the common architecture. The Two Subject Curriculum Mapping tool should be completed in conjunction with this proposal; please request this from Academic Affairs at academic.affairs@tcd.ie. Please review the [Academic Affairs](https://www.tcd.ie/teaching-learning/academic-affairs/course-development/course-proposals/new/new-ug-course-proposal.php) webpages for additional templates and further information.

Following Council approval, [completed proposal documents](https://www.tcd.ie/teaching-learning/academic-affairs/course-development/course-proposals/undergraduate/index.php) are posted to the Academic Affairs website.

The attention of proposing Schools is drawn to the website for [Academic Practice](https://www.tcd.ie/CAPSL/)  for good practice concerning teaching, assessment and supervision of students.

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| **1. Title of Subject** |  |
| **2. Subject ECTS volume (out of 240)** |  |
| **3. Award title (& exit award, if relevant)** |  |
| **4. NFQ: award level and type** | Level 8 - Major |
| **5. Available award pathways** | Single honors, major, joint honors & minor |
| **6. Proposing School** |  |
| **7. Faculty Name** |  |
| **8. Subject Start Date** |  |
| **9. Subject Co-ordinator** |  |
| **10. Course duration and mode** | 4 years, full time |
| **11. Course group** | Undergraduate |
| **12. Student quota (EU& Non-EU)** | EU: | Non-EU: |
| **13. Date of course approval by School Executive Committee** |  |
| **14. Date of course and financial analysis approval by Faculty Dean**  |  |
| **15. Date of submission to USC** |  |
| **16. Date of Submission to Council** |  |
| **17. Names and contact details of three potential external reviewers** | Name:E-mail: |
| Name:E-mail: |
| Name:E-mail: |

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| **ACADEMIC PROGRAMME** |
| **18. Rationale for the creation of this new subject, including how it aligns to the College Strategic Plan, School strategy and any recent recommendations from Quality reviews** |
| **19. Indicate in which timetabling pillar (1, 2, 3 or 4) this subject should be placed and the academic rationale for this choice.** |
| **20. Please indicate the subjects that this new offering should pair with and provide details of discussions with other schools in this regard.** |
| **21. Subject** [**Learning Outcomes**](https://www.tcd.ie/CAPSL/resources/Curriculum-design/writinglo.php)**, with embedded** [**Graduate Attributes**](https://student-learning.tcd.ie/assessments/graduate-attributes/)**, (10 approx.) associated with the Joint Honors award****(i). On successful completion of this subject as part of a joint honors degree pathway, students should be able to:**

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| --- | --- |
| JH | **LO1.** |
| JH | **LO2.** |
| JH | **LO3.** |
| JH | **LO4.** |
| JH | **LO5.** |
| JH | **LO6.** |
| JH | **LO7.** |
| JH | **LO8.** |
| JH | **LO9.** |
| JH | **LO10.** |

**(ii). Indicate the subject LOs related to a minor where the subject is studied from the first year:** |
| **22. Programme** [**Learning Outcomes**](https://www.tcd.ie/CAPSL/resources/Curriculum-design/writinglo.php)**, with embedded** [**Graduate Attributes**](https://www.tcd.ie/TEP/graduateattributes.php)**, (10 approx.) associated with the Single Honors and/or Major award. Please indicate below if any of the programme learning outcomes relate only to the single honors pathway.****On successful completion of this single honors/major subject, students should be able to:**

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| --- | --- | --- |
| SH | Major | **LO1.** |
| SH | Major | **LO2.** |
| SH | Major | **LO3.** |
| SH | Major | **LO4.** |
| SH | Major | **LO5.** |
| SH | Major | **LO6.** |
| SH | Major | **LO7.** |
| SH | Major | **LO8.** |
| SH | Major | **LO9.** |
| SH | Major | **LO10.** |

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| **23 (i). Will a Minor Award be available where a student takes this subject up in Year 2 as a New Subject?** |
| **Select Yes/No:** | **Student Quota:** |
| **23 (ii) If yes, please indicate the Programme Learning Outcomes****On successful completion of this subject, as a minor, students should be able to:** |
| **23 (iii). If no, please outline the academic reasons for not offering a minor in the subject.** |
| **24. Are any modules or parts thereof shared with other undergraduate programmes? Please provide details.** |
| **25. Provide a summary of the approach being taken in relation to assessment across the whole course with particular reference to assessment of learning, assessment for learning and assessment as learning. Please consult** [**resources on assessment**](https://www.tcd.ie/CAPSL/resources/assessment/) **or contact staff in** [**Academic Practice**](https://www.tcd.ie/academicpractice/about/) **for guidance.** |
| **26. Summarise the approach being taken to ensure inclusivity through the curriculum.** (e.g., How does the curriculum support engagement and representation across **all** Trinity students? Does it present information and content in a variety of ways? Does it utilise a range of assessment methods to enable students to demonstrate their learning?*See:* [Universal Design for Learning - AHEAD](https://www.ahead.ie/udl) *for more information and guidance, and* [Inclusive Curriculum - Equality - Trinity College Dublin](https://www.tcd.ie/equality/projects/inclusive-curriculum/) *for insights from Trinity students)* |
| **27. Please provide a summary of the approach taken to incorporate** [**technology-enhanced learning (TEL)**](http://www.tcd.ie/CAPSL/technologies-teaching-learning/) **on this course.** |
| **28. All undergraduate programmes must make space in their curriculum for students who wish to participate on Erasmus, Study Abroad and/or international work placement. Please show how this is facilitated in this course.** |
| **29. All undergraduate programmes are required to have an employability statement. Each School has access to a** [**Careers Consultant**](https://www.tcd.ie/Careers/people/) **to support them with this exercise. Please consult with them and provide the agreed Employability Statement for this subject.** |
| **ADMISSIONS & RECRUITMENT** |
| **30. Specific minimum subject entry requirements, if any (e.g. H6 in Mathematics)** |
| **31. Specific minimum requirements for entry to the Minor programme from 2nd year, if any (e.g. H6 in Mathematics)** |
| **32. Please contact the Associate Director: Student Recruitment, Global Relations, Mr Declan Coogan, for assistance with 31 (i) – (iii).****(i) Please conduct an analysis of competitor programmes and provide details.****(ii) Provide details of potential target markets (EU and non-EU), with reference to evidence of demand.****(iii) Include confirmation statement from the Associate Director: Student Recruitment as to the marketability of the course title.** |
| **33.** **Expected applicant profile e.g., school leavers/ mature students/ FET/ TAP/ international students** |
| **34. Provide details of the predominant entry mechanism(s) e.g., CAO/ direct entry/ interviews/ admissions committee** |
| **RESOURCING, ADMINISTRATION, LIBRARY**  |
| **35. Staffing requirements and arrangements for the delivery of the new subject to ensure a high-quality student experience.****Please provide details of:****(i). The numbers of new, existing and revised modules****(ii). An analysis of the expected staff teaching and supervision load, particularly in relation to new modules and capstone projects****(iii). Staff recruitment plans, as approved by the Faculty Dean****(iv). Expected impact of the implementation of new College policies, e.g., fixed timetabling…** |
| **36. Arrangements to support the administration of the subject**  |
| **37. Indicate any specific and/or additional Library requirements (these must be agreed with your Subject Librarian prior to submission)** |

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| **QUALITY ASSURANCE** |
| **38. Name of school/ course/subject committee that will oversee curriculum matters. Please provide summary membership details.** |
| **39. Please provide details of external examiner arrangements and indicate if any new external examiners will be required for this subject.** |
| **40. Outline the plans for** [**evaluation of the course**](https://www.tcd.ie/teaching-learning/quality/quality-assurance/evaluation.php) **at module and programme level by students, including any Student Liaison Committees or student membership on course committees** |

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**Please tick the boxes below to confirm:**

* This programme will align with all of the pathways listed in the Joint Honors Architecture.
* This programme and its pathways to award will align with [College Progression and Award Regulations](https://www.tcd.ie/teaching-learning/academic-affairs/ug-prog-award-regs/index.php).
* The modules available on the pathway(s) to award will align with [Module Size Regulations](https://www.tcd.ie/teaching-learning/academic-affairs/ug-regulations/module-size-regulations.php)
* There is provision for a [Capstone project](https://www.tcd.ie/teaching-learning/academic-affairs/ug-regulations/capstone.php) in the Final Year of the programme and its pathways to award.
* This programme is semesterised and will align with the [Academic Year Structure](https://www.tcd.ie/calendar/academic-year-structure/).

**Please note that the delivery of the curriculum is subject to timetabling constraints.**

**Appendices:**

**Appendix A:** Module summary table – student workload and assessments (Template B)

**Appendix B:** All module descriptors (including capstone module descriptor) (Templates C & D)

**Appendix C:** Calendar entry

**Appendix D:** Module learning outcomes to programme learning outcomes mapping tool

(Template E)

**Appendix E:** Financial analysis

**Appendix F:** Confirmation memorandum from the Faculty Dean related to resources, sufficient staffing and any recruitment plans

**Appendix G:** Confirmation memorandum from the Joint Honors Director

**Appendix H:** Confirmation from heads of schools for shared teaching, where applicable (e.g., service teaching and specific shared modules – not for Trinity Electives or Open Modules from the general pool)