## Two Subject Moderatorship

### TSM Assessment and Progression Schedule 2020/21

**Junior and Senior Sophister**

<table>
<thead>
<tr>
<th>Assessment Session</th>
<th>TSM Module results &amp; Subject Confirmation, and Prize submission Deadline</th>
<th>TSM Court of Examiners Meeting</th>
<th>Publication of TSM Results</th>
<th>TSM Appeal Deadline</th>
<th>TSM Court of First Appeal</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Semester 1</strong></td>
<td>All Semester 1 module results finalised in SITS by deadline set by AR: 15/02/2021.</td>
<td>N/A</td>
<td>Results will be visible on SITS by deadline set by AR: 18/02/2021.</td>
<td>N/A</td>
<td>N/A</td>
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</tbody>
</table>

**Assessment Week(s):** Semester 1: Monday 11 January to Friday 15 January 2021 (possible contingency days outside of this period)

- **Semester 2 / Annual and Semester 1 Deferrals to Semester 2**
  - **Semester 2/Annual Results:** Wednesday 02 June 2021, by 1.00pm at the latest.
  - **Results:** SITS
  - **Prizes:** All Sophister Prize nominations are deferred to the Reassessment Session.
  - **OBA:** Submit spreadsheet to tsmadmin@tcd.ie

- **Semester 1 Deferrals to Semester 2:** Friday 04 June 2021, by 4.00pm at the latest.

**Assessment Week(s):** Semester 2/Annual: Monday 10 May to Saturday 22 May 2021

- **Semester 1 Deferral Assessment Week(s):** Monday 24 May to Saturday 29 May 2021

**Semester 1 Deferrals to Semester 2:**

**Reassessment Week(s):** Monday 30 August to Friday 03 September 2021 TBC

**Reassessment & Erasmus/Study Abroad**

- **Monday 06 September 2021 by 6.00pm.**
  - **Results:** SITS.
  - **Prizes:** Submit form online (see below).
  - **OBA:** Submit spreadsheet to tsmadmin@tcd.ie

- **Thursday 09 September 2021, online via Teams at 9.30 am.**
  - **Starting with SS.**
  - **OBA:** Submit spreadsheet to tsmadmin@tcd.ie

- **Friday 10 September 2021, 1.00pm on SITS / my.tcd.ie.**
  - **Prizes published to TSM website.**

- **Tuesday 14 September 2021 by 10.00am to ayeates@tcd.ie.**

- **Wednesday 15 September 2021 at 2.00pm online via Teams.**

**Post Court Deadline for updating approved changes and queries:**

- **3.00 pm Wed 09/06/2021**
- **2.00 pm Thurs 09/09/2021**
- **1.00pm on SITS / my.tcd.ie.**

**Starting with SS.**
Important – TSM Departments/Schools must:

1. **Ensure TSM Module and Subject results** are entered, checked, calculated, and confirmed in SITS, as early as possible, and by the relevant deadline. Please ensure that all module results are coded correctly. All Subject Courts must be held ideally before the Subject confirmation deadline or, at the latest, before the relevant TSM Court of Examiners’ meeting. Subsequent changes after the Subject confirmation deadline can be brought to the relevant TSM Court. Subject Courts for all standings must also be held at the Reassessment session(s).

2. **Semester 1 Deferrals to Semester 2**: There is an additional deadline at the Semester 2/Annual session to allow additional time to complete results for students who were deferred from Semester 1 to Semester 2. All module and subject results for these students must be confirmed by 4.00pm on 04/06/2021.

3. **TSM Prizes**: Submit all TSM Calendar prize nominations on the online form at [https://www.tcd.ie/tsx/for-staff/examinfo/tsmprizeform.php](https://www.tcd.ie/tsx/for-staff/examinfo/tsmprizeform.php) by the submission deadline. In 2020/21 this is moved from the Annual to the Reassessment session as all degree-level students (Pattern A SS, Pattern B JS and SS, and Pattern C SS) students are permitted to request to Resit modules at the Reassessment session.

4. **TSM OBA Results**: Submit a spreadsheet of all Subject results for TSM OBA students not fully calculated in SITS, showing OBA and previously passed modules in their subject, to [tsmadmin@tcd.ie](mailto:tsmadmin@tcd.ie) by the relevant deadline.

5. **Residency Abroad Requirement**: If applicable, send list of any students to [tsmadmin@tcd.ie](mailto:tsmadmin@tcd.ie) by the relevant submission deadline.

6. **Checking TSM Court results and updating results between the TSM Court and Publication**:
   The Court Reports will be shared to all TSM HoD, Reps and Departmental Admin via MS Teams / SharePoint. An email will be sent nearer the time to advise when they are available.
   - All Department attendees/HoDs are required to check the pre-release TSM Court reports to ensure they are correct as per their Subject Court record and to note any changes they wish to bring to the TSM Courts.
   - All Departments are required to check the pre-release Court reports for any queries which must be addressed at the Court or updated in SITS.
   - All Departments are required to check the post-Court version to make any further changes approved by the Court or update any queries. Attendees are asked to note these also during the Court and to advise their department. The post-Court version will be made available asap immediately after the TSM Court.

   **Deadlines for making approved changes or fixing queried results are printed on the schedule above.**

   **Important**: If results are not updated by this time, the affected student’s results will not be published

7. **TSM Appeals**: Must be submitted electronically on the appropriate College form to the TSM Course Office at [ayeates@tcd.ie](mailto:ayeates@tcd.ie) by the relevant deadlines. **Strictly No appeals will be accepted after the deadline.**

Any Queries?
Please contact Andrea ([ayeates@tcd.ie](mailto:ayeates@tcd.ie)) or Elaine ([tsmadmin@tcd.ie](mailto:tsmadmin@tcd.ie)).