



**Trinity College Dublin**

Coláiste na Tríonóide, Baile Átha Cliath

The University of Dublin

## **NOMINATION OF EXTERNAL REVIEWER FOR ACADEMIC REVIEWS**

**One form is to be completed for each nominee by the Head of School/Programme Director**

**NAME OF SCHOOL/PROGRAMME TO BE REVIEWED:**

**(Specify if the Programme leads to a Collaborative, Dual or Joint Award and the name of the academic partner institution).**

**In completing this form, the following should be noted:**

- **Nominees should have had no formal links with the College in the last 5 years (e.g. acted as an external examiner, auditor, reviewer, collaborator, been through the College's recruitment process etc.);**
- **Nominees should have no professional or personal links with staff of the School/Programme under review;**
- **Nominees should include representatives from the university and service/professional sectors where appropriate, with at least one coming from within Ireland. The composition of the nomination list should be balanced in terms of geography, gender, and experience;**
- **In support of the College Sustainability agenda, reviewer selection should be limited to within the continent of Europe, if at all possible, unless a specific case can be made to extend beyond Europe to other continents.**
- **Nominees should come from top-ranked Universities (QS World and Subject Rankings), comparable to Trinity in terms of institution.**
- **Nominees should be of international standing in their field with some senior administrative experience if possible;**
- **A minimum of sixteen nominees should be provided by the School /Programme (with more being required for multidisciplinary Schools/Programmes) in order to allow the Working Group to select their first preference candidates as well as a number of reserve candidates;**
- **There should be no contact with the nominees by the School/Programme under review;**

**NAME AND POSITION OF PROPOSED REVIEWER:**

**FACULTY AND SCHOOL:**

**CONTACT ADDRESS, EMAIL AND TELEPHONE NUMBER:**

**In order that the appropriate information can be sourced to inform the Selection Panel, please provide a link to the proposed nominee's:**

- (i) home institution website;**
- (ii) academic profile webpage;**
- (iii) research profile webpage.**

I certify that the information given above is to the best of my knowledge correct and that the nominee has had no formal links with the School/Programme during the last five years.

Signed: \_\_\_\_\_  
Director)

(Head of School/Programme

Signed: \_\_\_\_\_

(Faculty Dean)

Please complete this form and email it to [Quality.Office@tcd.ie](mailto:Quality.Office@tcd.ie)

