

## Undergraduate Studies Committee

A meeting of the Undergraduate Studies Committee will be held on **Tuesday 16<sup>th</sup> February 2010** at **2.15pm – 4.00 pm** in the **Board Room, Provost's House**.

### AGENDA

#### Section A (Policy and Implementation)

1. **Minutes of the meeting of 1<sup>st</sup> December 2009** (encl.)
2. **Matters arising**
3. **Undergraduate Course Proposals**
  - a) **Bachelor in Acting Studies** (encl.)  
Professor Brian Singleton to attend
  - b) **TR071 Moderatorship Option – Functional Biology** (encl.)  
Dr Michael Wride to attend
4. **External Examiners: comments and issues**  
Memorandum, *Issues arising from reports of External Examiners for Undergraduate Studies, 2008-9*, from the Senior Lecturer, dated 11<sup>th</sup> February 2010 (encl.)
5. **Strategic Planning (SP)**
  - a) **School Strategic Planning Guidelines**  
Memorandum from the Academic Secretary to Heads of Schools, dated 10<sup>th</sup> February 2010 (encl.)
  - b) **Recognising Learning Outside the Classroom (SP actions 4.2, 4.5)**  
*Proposal for Provost's Roll of Honour Recognising Learning in Extra-Curricular, Voluntary Activity*, from the Dean of Students, dated 9<sup>th</sup> February 2010 (encl.)
  - c) **Student Evaluations of Modules and Programmes (SP action 2.2)**
    - i) Report, *Student Evaluation of Modules*, dated February 2010 (encl.)
    - ii) Online Survey Templates (encl.)
  - d) **Joint USC/GSC Taskforce on International Student Recruitment (SP actions 2.8, 2.14)**  
Vice/Provost Chief Academic Officer to Report
6. **Learning Outcomes**  
Progress Report, from the Director of CAPSL dated 12<sup>th</sup> February 2010 (encl.)
7. **Any other business**

#### Section B (Minutes)

There are no Section B items

#### Section C (For Information)

1. Memorandum, *Reasonable accommodations for local assessment*, from the Senior Lecturer, dated 9<sup>th</sup> February 2010. (encl.)
2. Memorandum, *Undergraduate Student Recruitment*, from the Admissions Liaison Officer, dated 9<sup>th</sup> February 2010. (encl.)
3. Copy of e-mail, *Labour Market Activisation Update*, from the IUA, dated 4<sup>th</sup> February. (encl.)