



## Derogations for Middle Eastern and European Languages and Culture Programme 2019-20

<b>1. Progression Regulations</b>	
Progression regulations will be standardised as much as possible across undergraduate programmes. Some variation may be required to accommodate requirements from external professional and accrediting bodies.	No derogation necessary.
<b>2. Annual Progression</b>	
i. Progression should be on an annual basis.	No derogation necessary.
ii. Students should be allowed to carry failed modules from semester to semester, but not from year to year.	No derogation necessary.
iii. Students should receive provisional module results after Semester 1 for all modules completed and assessed during Michaelmas term. Courts of Examiners should convene after Semester 2 assessment and consider and confirm the results from both semesters.	No derogation necessary.
<b>3. Progression Threshold</b>	
i. The mark representing a pass should be standardised as far as possible across all programmes. All programmes should provide clear grade descriptors setting out what constitutes a pass.	No derogation necessary.
ii. The progression threshold in all standard four-year degree programmes will not be higher than the pass mark.	No derogation necessary.
<b>4. Minimum credits to pass a year and progression thresholds.</b>	



i. Students should have a balanced credit load across the two semesters, i.e., 30 credits in semester 1 and 30 credits in semester 2.	<b>Derogation granted</b> - In Year 1 of the MEELC programme there is an imbalance of credits across the semesters which roughly equates to 35-ECTS in semester 1 and 25-ECTS in Semester 2. This is due to the structuring of a European Studies module which is currently compulsory for MEELC students. This derogation is only required for academic year 2019/20.
ii. The number of credits to pass a year should be 60 [this is predicated on all undergraduate programmes comprising 60 ECTS per year].	No derogation necessary.
iii. Compensation: All modules and components within modules are “compensatable”.	No derogation necessary.
<b>5. Degree Award Calculations</b>	
The calculation of the degree award will be based on the final two years (JS+SS) on a 30/70 basis.	No derogation necessary.
<b>6. Number of years to complete a degree.</b>	
The maximum number of years to complete an undergraduate degree should be: <ul style="list-style-type: none"><li>• 6 years for a standard four-year programme</li><li>• 7 years for a five-year programme unless otherwise specified by accrediting bodies.</li></ul>	No derogation necessary.
<b>7. Repetition of a year<sup>1</sup></b>	
i. Students should be allowed to repeat all years.	No derogation necessary.
ii. Students should not repeat any academic year more than once within a degree programme and may not repeat more than two academic years within a degree programme [See Recommendation 6].	No derogation necessary.
iii. Repetition of a year is in full, i.e., all modules and all assessment components. There will be an option to repeat a year on an ‘off-books’ basis. <sup>2</sup>	No derogation necessary.

<sup>1</sup> The student’s academic record on their transcript will show clearly the time lost through repetition of a year.

<sup>2</sup> Of the nine recommendations approved by Council, one (recommendation 7) was subsequently revised in May 2018 further to the Board decision of 28 March 2018 (BD/17-18/178), which agreed to return the



<b>8. Reassessment<sup>3</sup></b>	
i. Supplementals should be available in all years.	No derogation necessary.
ii. The right to supplementals where a student has failed at the annual session should be automatic. <sup>4</sup>	No derogation necessary.
iii. The same progression regulations, including compensation, should be applied at annual and supplemental sessions.	No derogation necessary.
iv. Re-scheduled exams within the session should be discontinued.	No derogation necessary.
v. Students (in all years) should only be required to re-sit examinations or re-submit coursework for failed modules or components thereof.	No derogation necessary.
vi. Different reassessment modalities should be allowed where appropriate.	No derogation necessary.
vii. Where supplemental assessments are taken, marks are awarded and agreed as usual. Capping will not be applied.	No derogation necessary.
<b>9. Special Examinations</b>	
Special Examinations should be discontinued.	No derogation necessary.

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University's position in relation to supplemental exam fees and modular billing to the status quo. The implementation of modular billing was deferred for at least one academic year (2018/19), in order to facilitate a full and detailed analysis of all potential streams of revenue to fund it.

<sup>3</sup> Students who are given permission to defer from the annual to the supplemental session (including on medical grounds) are recorded at the annual session as 'Defer'. As with Recommendation 7 (i), the student's academic record on their transcript will show clearly the stages at which the student has supplemented and/or repeated years.

<sup>4</sup> Students who have passed at the annual session are not permitted to present at the supplemental session in order to improve their performance.