

School of Biochemistry and Immunology

Role of External Examiner

The current duties of the external examiners for Biochemistry, Immunology, Molecular Medicine and Neuroscience degree programmes of the school of Biochemistry and Immunology are as follows:

- Review and comment on draft examination papers in Feb/March
- Visit school in May for 3 days. Day 1, review examination marks, some examination scripts and project theses. Agree on list of borderline students. Day 2, examine borderline students and some 'control' students (generally 10-12) in viva voce for approximately 30 minutes each and keep detailed notes on exam performance of each student. Day 3, attend examiner's meeting with all academic staff. During the examiner's meeting comment on standards set in exam papers, the pass rates and distribution of results in terms of degree classes. Comment on any areas that students were weak on. Comment on marking schemes and assessment procedures in place and recommend changes if deemed necessary. Comment on the curriculum and recommend changes if deemed necessary. Draw attention to any examples of good practise. Give a report on each student examined by viva voce and make recommendation for borderline students as to whether they should be brought up a grade.
- Complete an annual report and send to Senior Lecturer.
- Check following year to see if recommendations made previous year have been implemented.