

# Post Specification – Comp ID 035478

Post Title:	Research fellow	
Post Status:	Specific Purpose Contract – Full-time	
Research Group /	Trinity Centre for Practice & Healthcare Innovation	
Department / School:		
Location:	School of Nursing and Midwifery,	
	Trinity College Dublin, the University of Dublin,	
	24 D'Olier Street,	
	Dublin 2, Ireland	
Reports to:	Dr Gobnait Byrne	
Salary:	The appointment will be made on the IUA Salary Scale,	
	Level 2, point 1 (€39,132)	
Hours of Work:	Full time	
Closing Date:	12 Noon (GMT), 14 <sup>th</sup> January 2022	

Please note that Garda vetting will be sought in respect of individuals who come under consideration for a post

### **Post Summary**

We are seeking to recruit a postdoctoral researcher from January 2022. The purpose of the role is to advance a scoping review to systematically identify and describe the role of the nurse/ healthcare assistant, the appropriate skill mix and to identify models used to determine appropriate staffing within Ambulatory Oncology Care Units (AOCU). This position will appeal to anyone with an interest in healthcare research and who wishes to develop their research career and profile. The post will be based in the Trinity Centre for Practice & Healthcare School of Nursing, Trinity College Dublin, 24 D'Olier St, Dublin 2. The post holder will be part of a multidisciplinary team and will receive training, guidance and support.

## Standard Duties and Responsibilities of the Post

The person will work with Dr Gobnait Byrne and a research team on a scoping literature review.

### Standard duties of the Post

- Support and report to the PI and project team.
- Manage the day to day running of the research project.
- Report to and engage with working groups and advisory groups.
- Undertake scoping literature review.
- Manage data and analysis.
- Liaise with internal, national and international stakeholders including clinical, research and academic partners/collaborators.
- Engage in the dissemination of results of the research in which he/she is engaged at national/international conferences and publish research outputs in high impact international journals with the support of and under the supervision of the PI.
- Assist the Principal Investigator in identifying and developing future research and funding initiatives.

#### **Funding Information**

This post is supported by funding from the HSE/National Cancer Control Programme.

# **Person Specification**

## Qualifications

The applicant must have a PhD in a health-related discipline (e.g. (but not limited to) nursing, psychology, sociology, social policy, social sciences).

## **Essential Knowledge & Experience**

- Postgraduate preparation in nursing, sociology, social policy, psychology or social research methods.
- Prior experience in literature reviews.
- Prior experience of qualitative and quantitative methods and analysis.
- Knowledge of Endnote and Nivivo.
- Excellent communication, teamwork and organisational skills.
- Ability to work both under his/her own supervision and as part of a team is essential.
- Ability to communicate and negotiate with professionals within the healthcare setting.

## **Desirable Knowledge & Experience**

- Experience in health care research.
- Experience in systematic reviews.
- Project management experience.
- Experience with patient and public involvement.

For informal enquiries, please contact the Principal Investigator Dr. Gobnait Byrne <u>gobyrne@tcd.ie</u>

### **Further Information for Applicants**

URL Link to Area	https://www.tcd.ie/tcphi/
URL Link to Human Resources	https://www.tcd.ie/hr/

#### GARDA CLEARANCE:

Police vetting will be sought in respect of individuals who come under consideration for a post.

PLEASE NOTE: Applicants will be required to complete and return a Garda vetting form should they come under consideration for appointment. In some cases they may be requested to complete the form on the day of interview. This form will be forwarded to An Garda Síochána (Irish Police) for security checks on all Irish addresses at which they have resided. An Garda Síochána will make enquiries with the Police Service of Northern Ireland with respect to addresses in Northern Ireland. If an applicant is not successful in obtaining the post for whatever reason, this information will be destroyed. If an applicant, therefore, subsequently comes under consideration for another position, they will be required to supply this information again.

While applicants must complete information in relation to all addresses at which they have resided, the vetting is only done on addresses on the island of Ireland.

If an applicant has resided / studied in countries outside of Ireland for a period of 6 months or more, it is mandatory for them to furnish a Police Criminal Records Check/ Police Certificate from those countries stating that they have no convictions recorded against them while residing there. Applicants will need to provide a separate Police Criminal Records Check/ Police Certificate for each country in which they have resided. The Police Criminal Records Check/ Police Certificate must be dated after the date the applicant left the relevant country. Applicants should provide documentation in the English and/or Irish language. Translations must be provided by a registered translation company/institute in the Republic of Ireland; all costs will be borne by the applicant. Only original version documents will be accepted. Applicants should be aware that any information obtained in the Garda Vetting process can be made available to the employing area.

It is the responsibility of the applicant to seek security clearances in a timely fashion as they can take some time. No applicant will be appointed without this information being provided and being in order.

The following websites may be of assistance in this regard:

www.disclosurescotland.co.uk www.psni.police.uk

This website provides information on obtaining a national police clearance certificate for Australia

www.afp.gov.au

This website provides information on obtaining police clearance in New Zealand. <u>www.courts.govt.nz</u>

For other countries not listed above applicants may find it helpful to contact the relevant embassies who could provide information on seeking Police Clearance. Original Police Clearance documentation should be forwarded to Human Resources where it will be copied and the original returned to the applicant by post. **Any cost incurred in this process will be borne by the Applicant.** 

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## Trinity College Dublin, the University of Dublin

Trinity is Ireland's leading university and is ranked 108th in the world (QS World University Rankings 2020). Founded in 1592, the University is steeped in history with a reputation for excellence in education, research and innovation.

Located on an iconic campus in the heart of Dublin's city centre, Trinity has 18,000 undergraduate and postgraduate students across our three faculties – Arts, Humanities, and Social Sciences; Engineering, Mathematics and Science; and Health Sciences.

Trinity is ranked as the 17th most international university in the world (Times Higher Education Rankings 2020) and has students and staff from over 120 countries.

The pursuit of excellence through research and scholarship is at the heart of a Trinity education, and our researchers have an outstanding publication record and strong record of grant success. Trinity has developed <u>19 broad-based multidisciplinary research themes</u> that cut across disciplines and facilitate world-leading research and collaboration within the University and with colleagues around the world. Trinity is also home to 5 leading flagship research institutes:

- Trinity Biomedical Sciences Institute (TBSI)
- Trinity College Institute of Neuroscience (TCIN)
- Trinity Translational Medical Institute (TTMI)
- Trinity Long Room Hub Arts and Humanities Research Institute (TLRH)
- Centre for Research on Adaptive Nanostructures and Nanodevices (CRANN)

Trinity is the top-ranked European university for producing entrepreneurs for the past five successive years and Europe's only representative in the world's top-50 universities (Pitchbook Universities Report).

Trinity is home to the famous Old Library and to the historic Book of Kells as well as other internationally significant holdings in manuscripts, maps and early printed material. The Trinity Library is a legal deposit library, granting the University the right to claim a copy of every book published in Ireland and the UK. At present, the Library's holdings span approximately 6.5 million printed items, 400,000 e-books and 150,000 e-journals.

With over 120,000 alumni, Trinity's tradition of independent intellectual inquiry has produced some of the world's finest, most original minds including the writers Oscar Wilde and Samuel Beckett (Nobel laureates), the mathematician William Rowan Hamilton and the physicist Ernest Walton (Nobel laureate), the political thinker Edmund Burke, and the former President of Ireland Mary Robinson. This tradition finds expression today in a campus culture of scholarship, innovation, creativity, entrepreneurship and dedication to societal reform.

#### Rankings

Trinity is the top ranked university in Ireland and ranked 108th in the world (QS World University Rankings 2020). Trinity ranks in the top 50 in the world on 6 subjects and in the top 100 in 20 subjects (QS World University Rankings by Subject 2019). Full details are available at: <a href="https://www.tcd.ie/research/about/rankings">www.tcd.ie/research/about/rankings</a>.

#### The Selection Process in Trinity

The Selection Committee (Interview Panel) may include members of the Academic and Administrative community together with External Assessor(s) who are expert in the area. Applications will be acknowledged by email. If you do not receive confirmation of receipt within 1 day of submitting your application online, please contact the named Recruitment Partner on the job specification immediately and prior to the closing date/time.

Given the degree of co-ordination and planning to have a Selection Committee available on the specified date, the University regrets that it may not be in a position to offer alternate selection dates. Where candidates are unavailable, reserves may be drawn from a shortlist. Outcomes of interviews are notified in writing to candidates and are issued no later than 5 working days following the selection day.

In some instances the Selection Committee may avail of telephone or video conferencing. The University's selection methods may consist of any or all of the following: Interviews, Presentations, Psychometric Testing, References and Situational Exercises.

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It is the policy of the University to conduct pre-employment medical screening/full preemployment medicals. Information supplied by candidates in their application (Cover Letter and CV) will be used to shortlist for interview.

Applications from non-EEA citizens are welcomed. However, eligibility is determined by the Department of Business, Enterprise and Innovation and further information on the Highly Skills Eligible Occupations List is set out in Schedule 3 of the Regulations <a href="https://dbei.gov.ie/en/What-We-Do/Workplace-and-Skills/Employment-">https://dbei.gov.ie/en/What-We-Do/Workplace-and-Skills/Employment-</a>

<u>Permits/Employment-Permit-Eligibility/Highly-Skilled-Eligible-Occupations-List/</u> and the Ineligible Categories of Employment are set out in Schedule 4 of the Regulations <u>https://dbei.gov.ie/en/What-We-Do/Workplace-and-Skills/Employment-</u>

<u>Permits/Employment-Permit-Eligibility/Ineligible-Categories-of-Employment/</u> . Non-EEA candidates should note that the onus is on them to secure a visa to travel to Ireland prior to interview. Non-EEA candidates should also be aware that even if successful at interview, an appointment to the post is contingent on the securing of an employment permit.

### **Equal Opportunities Policy**

Trinity is an equal opportunities employer and is committed to employment policies, procedures and practices which do not discriminate on grounds such as gender, civil status, family status, age, disability, race, religious belief, sexual orientation or membership of the travelling community. On that basis we encourage and welcome talented people from all backgrounds to join our staff community. Trinity's Diversity Statement can be viewed in full at <a href="https://www.tcd.ie/diversity-inclusion/diversity-statement">https://www.tcd.ie/diversity-inclusion/diversity-statement</a>.

#### **Pension Entitlements**

This is a pensionable position and the provisions of the Public Service Superannuation (Miscellaneous Provisions) Act 2004 will apply in relation to retirement age for pension purposes. Details of the relevant Pension Scheme will be provided to the successful applicant.

Applicants should note that they will be required to complete a Pre-Employment Declaration to confirm whether or not they have previously availed of an Irish Public Service Scheme of incentivised early retirement or enhanced redundancy payment. Applicants will also be required to declare any entitlements to a Public Service pension benefit (in payment or preserved) from any other Irish Public Service employment.

Applicants formerly employed by the Irish Public Service that may previously have availed of an Irish Public Service Scheme of Incentivised early retirement or enhanced redundancy payment should ensure that they are not precluded from re-engagement in the Irish Public Service under the terms of such Schemes. Such queries should be directed to an applicant's former Irish Public Service Employer in the first instance.

# **Application Procedure**

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Applicants should submit a full Curriculum Vitae to include the names and contact details of 2 referees (including email addresses), together with a cover letter (1x A4 page) that specifically addresses the application procedure set out above to:

Jennifer Finn, TCPHI Administrator

TCPHI@tcd.ie

