Post Specification

Post Title:	Research Assistant (Research Nurse)
Post Status:	Specific Purpose Contract
Research Group / Department / School:	IDS–TILDA, Trinity Centre for Ageing and Intellectual Disability, School of Nursing and Midwifery, Trinity College Dublin, the University of Dublin
Location:	Chemistry Building Extension, Lincoln Gate, Trinity College, Dublin 2
Reports to:	Jean Moynihan, Research Nurse Manager
Salary:	INMO Staff Nurse Point 1 (€36,919)
Hours of Work:	Full-time – 39 hours
Closing Date:	Friday 18th July 2025, 12 noon

Please note that Garda vetting will be sought in respect of individuals who come under consideration for a post.

The individual will be required to work nationwide and have use of a car for the duration of the contract.

Post Summary

The Intellectual Disability Supplement to the Irish Longitudinal Study on Ageing (IDS-TILDA) is led by Professor Mary McCarron (Professor of Ageing and Intellectual Disability) within the Trinity Centre for Ageing and Intellectual Disability, Trinity College Dublin. IDS-TILDA is a large scale nationally representative study of people with an intellectual disability aged 40 years and over. The longitudinal design entails interviews at incremental time periods over a number of waves. Five waves of data collection have now been successfully completed. The post advertised is for the accompanying Health Fair for Wave 6. The Health Fair will last for approximately eight months.

The staff appointed to this post will work as part of a multi-disciplinary IDS-TILDA Health Fair team under the supervision of the Research Nurse Manager to perform a suite of Wave 6 Health Assessments on participants with an Intellectual Disability, which includes a coordinated approach to participant care. The Research Nurse will be expected to maintain a high standard of nursing care and to maintain a high standard of professional and ethnical responsibility.

The Research Nurse will assess, plan, implement and evaluate participants to the highest professional and ethical standards and best practice.

Further Information

Information enquiries about this post can be made to Ms. Jean Moynihan, Research Nurse Manager - MOYNIHJE@tcd.ie

Standard Duties and Responsibilities of the Post

The duties and responsibilities of the successful candidate will include the following:

- Practice Nursing according to the Code of Professional Conduct as laid down by Professional Clinical Guidelines
- Comply with national, regional, and local Health Service Executive (HSE) guidelines, policies, protocols, and legislation
- Work within the standard operating procedures and research protocols associated with academic clinical research activities in accordance with Good Clinical Practice.
- Maintain a high standard of professional behavior and be accountable for their area of practice
- Be aware of ethical policies and procedures which pertain to their area of practice
- Respect and maintain the privacy, dignity, and confidentiality of the participant subject to the safety, health and welfare of the participant/family not being put at risk

Clinical Practice

The Research Nurse will:

- Actively participate as a member of the multi-disciplinary team member in all aspects of Health Fair delivery and deliver a suite of assessments to participants according to best practice/evidence-based framework and collect health assessment data which adhere to standardized IDS-TILDA protocols

- Ensure that all assessments are conducted in an empathetic and ethical manner and that the dignity of the participants is respected

- Promote good interpersonal relationships with participants, their family/social support, and the multi-disciplinary care team in the promotion of participant centred care

- Promote and implement infection control guidelines

- Collaborate and work closely with the participant, their carers, the multi-disciplinary team and services to facilitate specific requirements

- Meet all assessment protocol requirements as specified

Health & Safety

The Research Nurse will:

- Promote and implement health and safety guidelines

- Support compliance with current legal requirements, where existing, for the safe storage and transfer of biological samples, testing equipment, all participant information and administration of assessments

- Observe, report, and take appropriate action on any matter which may be detrimental to participant care or well being

- Be aware of the principles of risk management and be individually responsible for risk management/health and safety issues in their area of work

- Perform critical review of all health assessment related procedures, identify and implement changes to continuously improve efficiency and effectiveness

Education, Training & Development

The Research Nurse will:

- Assist the Health Fair Research Nurse Manager with the development of health assessment training programmes and materials

- Participate in the IDS-TILDA induction training for the study protocol

- Participate in the clinical/workplace induction of the suite of Wave 6 Health Fair Assessments

Administration

The Research Nurse will:

- Ensure that records are safeguarded and managed as per Trinity and IDS-TILDA data protection guidelines and policy and in accordance with relevant legislation

- Work closely with colleagues on the team to provide a seamless service delivery to the participant

- Assist in the scheduling and management of participant health fair appointments as required ensuring a consistent workflow.

- Maintain records and submit activity data/furnish appropriate reports to the Health Fair manager as required

- Maintain the highest professional standards including patient and data confidentiality

- Accurately record and report all complaints, feedback to appropriate personnel

The above job specification is not intended to be a comprehensive list of all duties involve and consequently, the post holder may be required to perform other duties as appropriate to the post which may be assigned to them from time to time by the Research Nurse Manager.

Funding Information

IDS-TILDA has been awarded funding by the Health Research Board for this project.

Person Specification

Qualifications
- Must currently be a registered nurse with the Nursing and Midwifery Board of Ireland.
- Must have a minimum of 1 - 3 years post registration experience

Knowledge & Experience

Essential
- Be familiar and experienced in working with individuals with intellectual disability
- Be available to travel (full driving licence and car required)

Skills & Competencies
- Demonstrate practitioner competence and professionalism-demonstrates a high level of clinical knowledge to carry out the duties and responsibilities of the role
- Demonstrate evidence of ability to empathise with and treat the person with an intellectual disability, relatives and colleagues with dignity and respect
- Demonstrate effective communication skills oral and written
- Demonstrate effective communication skills in supporting and working with people with an intellectual disability
- Demonstrate good IT skills including Microsoft Office, in particular excel
- Demonstrate ability to complete comprehensive assessments following protocols as specified
- Excellent people skills and the ability to relate well to people from a wide range of cultures and backgrounds
- Ability to remain calm in difficult situations
- Excellent attention to detail
- Confidence to make decisions and work independently, as well as part of a multidisciplinary team
- Empathy, patience, and kindness.

Application Procedure

Application Procedure

Applicants should submit a cover letter together with a full Curriculum Vitae to include the

names and contact details of 2 referees (including email addresses).

Applications should be sent to: Mr Gavin Dann danng@tcd.ie

If you have any application queries, please contact:
Mr. Gavin Dann, Administrative Officer

Trinity College Dublin, the University of Dublin

Tel: 01-8963186

Email: MOYNIHJE@tcd.ie

Further Information for Applicants

URL Link to Area	https://idstilda.tcd.ie/
URL Link to Human Resources	https://www.tcd.ie/hr/

GARDA CLEARANCE:

Police vetting will be sought in respect of individuals who come under consideration for a post.

PLEASE NOTE: Applicants will be required to complete and return a Garda vetting form should they come under consideration for appointment. In some cases they may be requested to complete the form on the day of interview. This form will be forwarded to An Garda Síochána (Irish Police) for security checks on all Irish addresses at which they have resided. An Garda Síochána will make enquiries with the Police Service of Northern Ireland with respect to addresses in Northern Ireland. If an applicant is not successful in obtaining the post for whatever reason, this information will be destroyed. If an applicant, therefore, subsequently comes under consideration for another position, they will be required to supply this information again.

While applicants must complete information in relation to all addresses at which they have resided, the vetting is only done on addresses on the island of Ireland.

If an applicant has resided / studied in countries outside of Ireland for a period of 6 months or more, it is mandatory for them to furnish a Police Criminal Records Check/ Police Certificate from those countries stating that they have no convictions recorded against them while residing there. Applicants will need to provide a separate Police Criminal Records Check/ Police Certificate for each country in which they have resided. The Police Criminal Records Check/ Police Certificate must be dated after the date the applicant left the relevant country. Applicants should provide documentation in the English and/or Irish language. Translations must be provided by a registered translation company/institute in the Republic of Ireland; all costs will be borne by the applicant. Only original version documents will be accepted.

Applicants should be aware that any information obtained in the Garda Vetting process can be made available to the employing area.

It is the responsibility of the applicant to seek security clearances in a timely fashion as they can take some time. No applicant will be appointed without this information being provided and being in order.

The following websites may be of assistance in this regard:

www.disclosurescotland.co.uk
www.psni.police.uk

This website provides information on obtaining a national police clearance certificate for Australia
www.afp.gov.au

This website provides information on obtaining police clearance in New Zealand.
www.courts.govt.nz

For other countries not listed above applicants may find it helpful to contact the relevant embassies who could provide information on seeking Police Clearance. Original Police Clearance documentation should be forwarded to Human Resources where it will be copied and the original returned to the applicant by post. **Any cost incurred in this process will be borne by the Applicant.**

Trinity College Dublin, the University of Dublin

Trinity is Ireland's premier university, with a proud tradition of excellence stretching back to its foundation in 1592. The oldest university in Ireland, and one of the oldest in Europe, today Trinity sits at the intersection of the past and the future, and is ideally positioned as a major university in the European Union. Our 47-acre campus is located in the heart of Dublin city centre and is home to historic buildings dating from the University's establishment, as well as some of the most cutting-edge teaching and research facilities in Ireland. Students at Trinity benefit from a unique educational experience across a range of disciplines in our three faculties – Arts, Humanities, and Social Sciences; Engineering, Mathematics and Science; and Health Sciences. The pursuit of excellence through research and scholarship is at the heart of a Trinity education, and our researchers have an outstanding publication record and strong record of grant success.

Trinity has developed 18 broad-based multidisciplinary research themes that cut across disciplines and facilitate world-leading research and collaboration within the University and with colleagues around the world. These internationally recognised themes include such diverse areas as Cancer, Immunology, Telecoms, Identities in Transformation, Nanoscience, Neuroscience, and Making Ireland. Researchers from across the University work together in innovative ways to develop new and exciting approaches to their research and explore the frontiers of knowledge in the 21st century. In creating these dedicated research themes, Trinity's researchers are able to become a more powerful force on the global stage, successfully competing for large-scale grants and attracting top students and faculty to the University. Trinity is home to Ireland's first purpose-built Nanoscience research institute, CRANN, which opened in January 2008. This state-of-the-art facility houses 150 scientists, technicians, and graduate students in specialised laboratories, fostering creative innovations that have seen Trinity's researchers make significant breakthroughs.

The Trinity Long Room Hub for Arts and Humanities Research Institute is the University's flagship institute for research in the Arts and Humanities, providing a world-class environment for cross-disciplinary collaborative projects. The Long Room Hub provides a central location through which the University's internationally respected Arts and Humanities research can become more visible, demonstrating its relevance for contemporary and future societies.

Researchers from across the University regularly participate in debates on topical issues facing the world today. As well as operating an International Visiting Research Fellowship programme, the Long Room Hub also hosts major EU-funded Digital Humanities projects.

One of the most instantly recognised parts of Trinity's campus is the famous Old Library, home to the historic Book of Kells as well as other internationally significant holdings in manuscripts, maps, and early printed material. Trinity's Library is the largest research library in Ireland and is an invaluable resource to Trinity's students and research community. Built up over the four centuries of the University's existence, the Library's collections have benefitted from its status as a Legal Deposit library for the past 200 years, granting Trinity the right to claim a copy of every book published in Ireland and the UK. At present, the Library's holdings span approximately 4.25 million books, 22,000 printed periodical titles, and access to 60,000 e-journals and 250,000 e-books.

Trinity attracts top students from Ireland and abroad and prides itself on the consistently high standard of student admitted to the University every year. These students are drawn to Trinity for the excellence of our research-led teaching and for the quality and prestige a degree from this University confers. Trinity has also pioneered accessibility to education in Ireland, becoming the first university in the country to reserve 15% of its undergraduate places for students from non-traditional learning groups. Trinity is the top-ranked European university for student entrepreneurship and Europe's only representative in the world's top-50 universities.

Our alumni have gone on to shape the history of Ireland and of Western Europe in a wide range of fields. These include such notable figures as Jonathan Swift, Oscar Wilde, William Rowan Hamilton, Edmund Burke, William Stokes, Denis Burkitt, Louise Richardson, Lenny Abrahamson, and Anne Enright. Three of Trinity's graduates have been awarded Nobel prizes: Ernest Walton for Physics in 1951; Samuel Beckett for Literature in 1968; and William Campbell for Physiology / Medicine in 2015. Trinity also counts the first female President of Ireland among its alumni in Mary Robinson, as well as other notable former Presidents Douglas Hyde and Mary McAleese. At Trinity we are justifiably proud of our tradition, and we strive to uphold this excellence as we face the demands of the 21st century.

Ranking Facts

Trinity is the top ranked university in Ireland. Using the QS methodology, the University is ranked 101st in the world (QS, 2022) and using the Times Higher Education World University Rankings methodology Trinity is 146th in the world.

No.1 Ireland's Premier University

No. 1 in Ireland for academic & employer reputation, research impact, international students & faculty *QS 2019*

No. 1 in Ireland for research reputation, teaching reputation, international outlook, *THE 2018*

104th World *QS 2018*

117th World *THE 2018*

45th International Outlook *THE 2018*

Top 50 in four subject areas & top 100 in 16 subject areas *QS 2018*

No. 1 in Europe for graduate entrepreneurship for third year in a row *Pitchbook 2016, 2017 & 2018*

LERU - Member of League of European Research Universities

29th International Outlook Europe *THE 2018*

Top 36 European Universities *QS 2019*

Top 50 Most Innovative European Universities *Reuters*

Trinity College Dublin
Coláiste na Tríonóide, Baile Átha Cliath
The University of Dublin

Overall

- Trinity is Ireland's No.1 University in the QS World University Ranking, THE World University Ranking and the Academic Ranking of World Universities (Shanghai).

- Trinity is ranked 104th in the World, and 36th in Europe, in the 2018/2019 QS World University Ranking.

- Trinity is ranked in the Top 120 for Graduate Employability in the QS 2018 Rankings.

- Trinity is in the Top 50 most innovative universities in Europe according to Reuters.[1]

- Trinity is ranked the top university in Europe for entrepreneurship according to Pitchbook's independent analysis.[2]

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1 http://www.reuters.com/article/us-innovative-stories-europe-idUSKCN0Z00CT
2 http://pitchbook.com/news/reports/2015-2016-pitchbook-universities-report

Internationalisation

- Trinity is ranked 43rd in the world in the THE World University Ranking for international outlook.

Research Performance

- Of the 981 institutions included in the THE World University Rankings for 2017, Trinity is in the top 15% internationally for research performance.

- Trinity is ranked in the top 15% internationally by QS for citations.

In the QS World University Subject Rankings:

- Trinity is ranked in the top 50 worldwide in four subject areas according to the QS World University Subject Rankings 2018. The University is ranked in the top 100 globally for 20 subjects overall.

- Trinity's Top 50 subjects include English (25th), Pharmacy, 25th Nursing (42nd), and Classics (45th).

- Trinity is ranked in the top 100 for each of the following 16 subjects: History, Languages, Philosophy, Theology, Computer Science, Biology, Medicine, Pharmacy, Chemistry, Geography, Materials Science, Education, Law, Social Policy, Sociology and Sport.

- The University is ranked in the top 100 for the broad subject areas: Arts & Humanities and Social Sciences and Management.

Research Themes
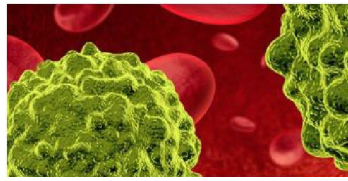
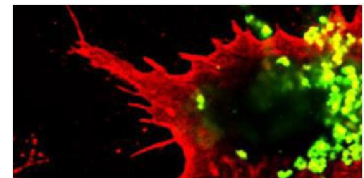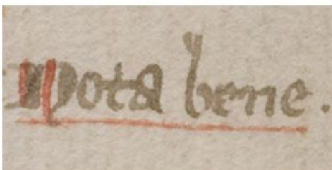|		
Ageing	Cancer	Creative Arts Practice
Creative Technologies	Digital Engagement	Digital Humanities
Genes & Society	Identities in Transformation	Immunology, Inflammation & Infection
International Development	International Integration	Making Ireland
Manuscript, Book and Print Cultures	Nanoscience	Neuroscience
Telecommunications	Smart Sustainable Planet	Next Generation Medical Devices

The Selection Process in Trinity

The Selection Committee (Interview Panel) may include members of the Academic and Administrative community together with External Assessor(s) who are expert in the area. Applications will be acknowledged by email. If you do not receive confirmation of receipt within 1 day of submitting your application online, please contact the named Recruitment Partner on the job specification immediately and prior to the closing date/time.

Given the degree of co-ordination and planning to have a Selection Committee available on the specified date, the University regrets that it may not be in a position to offer alternate selection dates. Where candidates are unavailable, reserves may be drawn from a shortlist. Outcomes of interviews are notified in writing to candidates and are issued no later than 5 working days following the selection day.

In some instances the Selection Committee may avail of telephone or video conferencing. The University's selection methods may consist of any or all of the following: Interviews, Presentations, Psychometric Testing, References and Situational Exercises.

It is the policy of the University to conduct pre-employment medical screening/full pre-employment medicals. Information supplied by candidates in their application (Cover Letter and CV) will be used to shortlist for interview.

Applications from non-EEA citizens are welcomed. However, eligibility is determined by the Department of Jobs, Enterprise and Innovation and further information on the Highly Skills Eligible Occupations List is set out in Schedule 3 of the Regulations https://enterprise.gov.ie/en/What-We-Do/Workplace-and-Skills/Employment-Permits/Employment-Permit-Eligibility/Highly-Skilled-Eligible-Occupations-List/ and the Ineligible Categories of Employment are set out in Schedule 4 of the Regulations https://enterprise.gov.ie/en/What-We-Do/Workplace-and-Skills/Employment-Permits/Employment-Permit-Eligibility/Ineligible-Categories-of-Employment/ . Non-EEA candidates should note that the onus is on them to secure a visa to travel to Ireland prior to interview. Non-EEA candidates should also be aware that even if successful at interview, an appointment to the post is contingent on the securing of an employment permit.

Equal Opportunities Policy

Trinity is an equal opportunities employer and is committed to employment policies, procedures and practices which do not discriminate on grounds such as gender, civil status, family status, age, disability, race, religious belief, sexual orientation or membership of the travelling community. On that basis we encourage and welcome talented people from all backgrounds to join our staff community. Trinity's Diversity Statement can be viewed in full at https://www.tcd.ie/diversity-inclusion/diversity-statement.

Pension Entitlements

This is a pensionable position and the provisions of the Public Service Superannuation (Miscellaneous Provisions) Act 2004 will apply in relation to retirement age for pension purposes. Details of the relevant Pension Scheme will be provided to the successful applicant.

Applicants should note that they will be required to complete a Pre-Employment Declaration to confirm whether or not they have previously availed of an Irish Public Service Scheme of incentivised early retirement or enhanced redundancy payment. Applicants will also be required to declare any entitlements to a Public Service pension benefit (in payment or preserved) from any other Irish Public Service employment.

Applicants formerly employed by the Irish Public Service that may previously have availed of an Irish Public Service Scheme of Incentivised early retirement or enhanced redundancy payment should ensure that they are not precluded from re-engagement in the Irish Public Service under the terms of such Schemes. Such queries should be directed to an applicant's former Irish Public Service Employer in the first instance.