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Tangent FAQ’s for Application to Springboard Postgraduate courses

PRE-APPLICATION

1. What courses are currently open for application?

Upcoming courses


Before applying for a course, you must first register on the Springboard website, log in and complete the self-declaration form. Please be advised that places are limited on these courses and early application is strongly advised.

2. What are the closing dates for application?

Closing dates

Postgraduate Certificate in Innovation & Enterprise Development
Application Closing Date: 8/11/2022 @ 5 pm

Postgraduate Certificate in Creative & Cultural Entrepreneurship
Application Closing Date: 8/11/2022 @ 5 pm

Postgraduate Certificate in Healthcare Innovation
Application Closing Date: 8/11/2022 @ 5 pm

3. Am I eligible to apply for this course?
It is your responsibility to ensure you are eligible and not the responsibility of the admissions team at Tangent. Please visit https://springboardcourses.ie/eligibility in order to review all criteria relating to whether or not you are eligible to do a Springboard funded course.

On a high level you are eligible;
- If you are unemployed and in receipt of social welfare payment (100% funded)
- If you have been unemployed for 9 or more months without a social welfare payment and upload a signed Homemaker Declaration (100% funded) Homemaker Declaration Form
- If you are in employment or self-employment and provide evidence of ongoing employment (90% funded)
- If you meet the residency criteria of having lived in the EU at least three out of the last five years.
- If participating in the Community Employment Scheme and with the approval of a Department of Social Protection Case Officer. You should have documentation/correspondence from the DSP to demonstrate you are on the CE scheme (100% funded)

Preference will be given to unemployed persons who have not completed a Springboard programme previously. Eligibility documentation will only be requested upon a provisional place being offered to an applicant.

4. What documents do I need to upload to the Springboard website in order to apply?

In order for your application to be considered all of the following documents (or suitable equivalent) must be uploaded to the Springboard website:

- Transcript / Award at QQI Level 8 (please refer to Q12, 13 & 14 for more information)
- Applicant CV
- Statement of Interest
- Written reference 1
- Written reference 2

Only completed applications will be reviewed. Places are limited on all courses so early application is advised. Provisional places will be offered on an on-going, rolling basis. Once provisional offers are made to applicants, they must then produce documentation supporting their eligibility. If this cannot be produced the provisional offer will be withdrawn.

5. I am interested in applying for a Springboard course. Where do I find more information?

Please visit the FAQ section of the Springboard website https://springboardcourses.ie/faq

DURING APPLICATION

6. I am having difficulty applying to this course on the Springboard website, can you tell me why?
If you are experiencing technical difficulties on the Springboard website, please contact Springboard technical support on support@vidatum.com.

7. What can I do if I am finding it difficult or not possible to provide an academic reference?

If it is not possible to attain an academic reference, then a second Professional Reference can be submitted. The reference should speak to your suitability for this programme, be dated within 3 months and be on headed paper. Otherwise, you can use the Tangent Reference Template.

8. Do I need to get my degree and references translated?

Candidates who hold degrees from an institution outside Ireland must upload their Transcript as well as a Level 8 comparability statement from NARIC. https://www.qqi.ie/Articles/Pages/Qualifications-Recognition.aspx. References should be translated into English if originally in another language.

9. I do not have any recent academic/employment references. What should I do?

Two references are required as part of your application. The references should be recent and recommend you for the course. Ask people you deal with now to give you a character reference, e.g. supervisor where you have carried out voluntary work or member of a committee/association that you have been involved with in some capacity.

10. Can you tell me if my application is complete yet?

Once all required admission documents are uploaded, your application is complete. If you are issued with a provisional offer you will then be asked to uploaded the required eligibility documentation.

11. How do I know my documents have been uploaded successfully?

Once you upload a document, you will see the name of the document appearing in red text. That is how you know it has successfully uploaded. You must also submit your application in order for us to be able to check your documents.

12. I do not have a copy of my college degree or my degree parchment does not state it is a Level 8 (Honours Degree) award, what will I do?

As part of your application, you must upload a proof of your Level 8 (Honours) degree or equivalent. The awarding Institution will provide you with a copy of your Transcript or a document that confirms you completed your Level 8 and the grade you were awarded. Please request this well in advance from the awarding institution to allow sufficient time to receive it prior to the closing date for application.

13. If I have a Level 7 or Level 8 degree, but not a 2.1 can I still apply?
The 2.1 or higher qualification is a pre-requisite for the Healthcare Innovation course. Applicants who have a lower qualification or no formal qualifications may still be considered if they can demonstrate their suitability for the course based on recognition of prior learning (RPL) under Trinity’s RPL policy and procedures. Applicants applying under RPL may be required to complete an interview.

14. If I am applying as a RPL candidate (Recognition of Prior learning) what documents do I need?

You need to upload all documents listed on the Springboard website. You should clearly detail the highest qualification you have received e.g. Level 6, Level 7, Professional Certificate, Leaving Certificate etc. You should also detail your previous work experience on your CV and clarify your RPL status on your Statement of Interest.

15. Can I send my documents to you by email?

No, all documentation needs to be uploaded to the Springboard website before your application can be considered. Documents should be uploaded in PDF format. Tangent cannot upload supporting documentation on your behalf.

16. How much does this course cost if you are in employment?

For those in employment the course fee is 10%:

- €300 for Innovation & enterprise Development
- €312.50 for Creative & Cultural Entrepreneurship
- €380 for Healthcare Innovation

Springboard will fund the remaining 90% if you meet the eligibility criteria.

17. How will the course be delivered?

Postgraduate Certificate in Innovation & Enterprise Development will be a blended delivery of in-person and online classes. Classes will take place two evenings a week: Monday and Tuesday evenings as per the draft timetable. In-person classes will take place in two regions: Dublin in Tangent, Trinity’s Idea’s Workspace and Kildare in Merits Innovation Thinkspace, Naas. Online classes will take place on Blackboard, Trinity’s Virtual Learning Platform. All students will be required to have a laptop or PC, a working webcam, and access to the internet.

Postgraduate Certificate in Creative & Cultural Entrepreneurship will be a blended delivery of in-person and online classes. Classes will take place two evenings a week: Wednesday and Thursday evenings as per the draft timetable. On-person classes will take place in two regions: Dublin in Tangent, Trinity’s Idea’s Workspace and in a region yet to be confirmed. Online classes will take place on Blackboard, Trinity’s Virtual Learning Platform. All students will be required to have a laptop or PC, a working webcam, and access to the internet.
Postgraduate Certificate in Healthcare Innovation will be a blended delivery of in-person and online classes. Classes will take place on Friday afternoons and Saturdays, across twelve weekends as per the draft timetable. In-person classes will take place in Tangent, Trinity’s Idea’s Workspace and online classes will take place on Blackboard, Trinity’s Virtual Learning Platform. All students will be required to have a laptop or PC, a working webcam, and access to the internet.

Is this course similar to a Masters/ Will this course lead onto a Masters?
This is a stand-alone special award at Level 9, worth 30 ECTS. It does not lead onto any other course.

POST APPLICATION

18. Can you confirm you received my application?

Once you upload a document, you will see the name of the document appearing in red text. That is how you know it has successfully uploaded. Once all documents are uploaded, and you have submitted your application, it is then complete.

19. When will I be notified if I have been awarded a place or not?

Provisional offers will be made on an ongoing, rolling basis to applicants who submit a complete application. These offers are dependent on applicants then providing the eligibility documents required by Springboard. Eligibility documents must be uploaded to the Springboard website before any offer is confirmed.

All other applicants will be notified of the outcome to their application two to four weeks prior to the course start date. Please note that due to a longer application period for certain courses, some applicants may be waiting longer than others to hear the outcome of their application. While we apologise for any inconvenience, we do still encourage early application to all courses. If you have not heard from us by that time, please get in touch at springboard@tcd.ie

20. Is there flexibility on the deadline as I won’t have my References/ Eligibility document/ Transcript in time?

Applications must be accompanied by all the required admission documents in order to be considered. All documents must be uploaded to springboardcourses.ie before the closing date.

21. Can you tell me why I wasn’t successful /provide additional feedback and what I need to do if I apply again.
We regret that we are unable to provide individual feedback on applications.

22. When will I know if I got a place on the waiting list?

Tangent will contact you directly if a place becomes available.

23. What days and times will this course take place?

Please consult the Tangent website to review the draft timetables for the Postgraduate courses. These timetables are subject to change.

24. What is the time commitment for this course outside of class times?

This is a level 9 qualification from Trinity College Dublin and therefore there is a significant amount of work required outside of class times. The number of hours will vary between courses to some extent and will be busier in some weeks than others when certain assignments or projects are due.

25. Is it possible to access the lectures at a different time?

In-person and online classes need to be attended in real time. 80% attendance at live lectures/workshops is one of the requirements to pass this Level 9 qualification. We would request that students be present 100% of the time. We endeavour to record all online classes, which can be watched back, if required.