

## STUDENT EXCHANGE PROGRAMME AT BEIHANG UNIVERSITY

### 1. Eligibility criteria

- Full-time students enrolled at universities which have established a formal student exchange agreement with Beihang University.
- Students must be enrolled in an undergraduate or postgraduate degree programme at their home university during their stay at Beihang.
- Students must have a good academic record.
- Students must have sufficient Chinese or English language skills to be successful in their exchange programme of study.
- Only applications made to Beihang through students' home universities will be accepted.

### 2. Academic programmes

As the first university in China to offer postgraduate programmes in English for international students, Beihang University offers a total of 63 doctoral programmes, 144 master's programmes and 52 bachelor programmes.

For course and programme information, please visit the website of the International School of Beihang: <http://is.buaa.edu.cn>

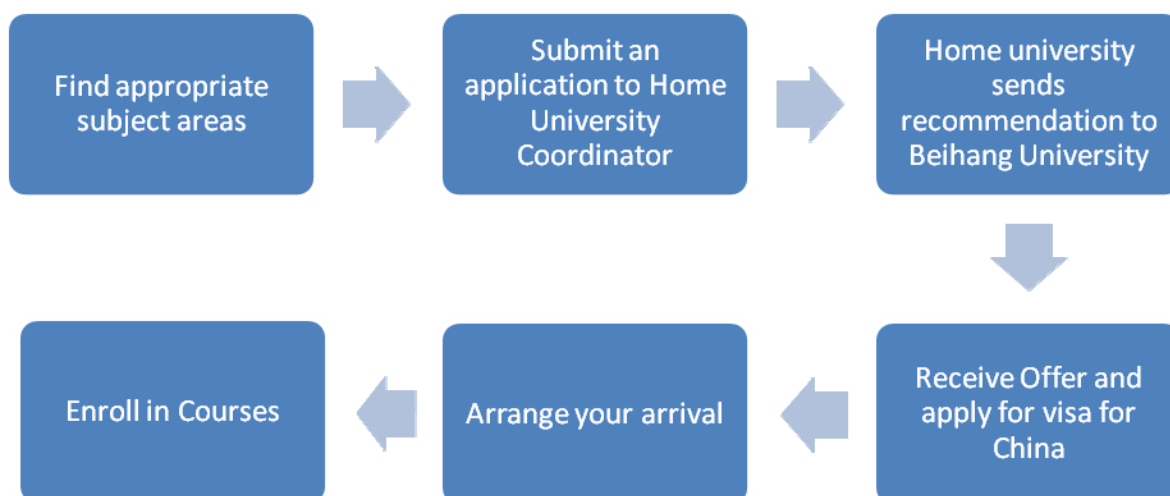
### 3. Exchange study options

Category	Level	Duration	Instruction Language
Final year project	Undergraduate	1 term	English or Chinese
Course Study	Undergraduate	1 term/1 academic year	English or Chinese
Research projects	Master and Ph.D	1 term/1 academic year	English or Chinese
Course study	Master and Ph.D	1 term/1 academic year	English or Chinese
Course study + research	Master and Ph.D	1 term/1 academic year	English or Chinese

\* At undergraduate level, only seven Specialties could be taught in English. Please visit this website for more information: <http://is.buaa.edu.cn/English/EngUndergraduateIndexEng.aspx>

All exchange students can elect to take a free Chinese language course for four hours a week or apply for a Chinese course of up to 20 hours per week (for which the registration fee will be charged.).

#### 4. Application Procedure



#### 5. Application deadlines

Admission Term	Application Open	Application Deadline
<b>Autumn Term</b> (beginning of Sep. - mid January)	March 1 <sup>st</sup>	May 15 <sup>th</sup>
<b>Spring Term</b> (beginning of March - mid July)	September 1 <sup>st</sup> of Previous Year	November 30 <sup>th</sup> of Previous Year

E.g.:

Application Deadline for the 2013 autumn exchange programme is May 15<sup>th</sup>, 2013.

Application Deadline for the 2014 spring exchange programme is November 30<sup>th</sup>, 2013.

#### 6. Application documents

- 1) Application Form (as attached) \*
- 2) Copy of Passport
- 3) Official Transcript
- 4) Plan of Study, which clearly indicates preferred areas of study as well as special expertise or experience in these areas
- 5) Curriculum Vitae
- 6) 1 letter of recommendation from a professor
- 7) Recommendation List (completed by home university, see attachment) \*

Although not required as an item for application, we kindly remind you that after being accepted by Beihang as an exchange student, students will need to provide a physical examination health certificate which is issued by a clinic or hospital and bears the seal or stamp of the medical institution.

**All application documents should be sent by the home university to the International**

Division of Beihang University by email before required deadlines, preferably via a single PDF file of no more than two megabytes. The email address is: [international@buaa.edu.cn](mailto:international@buaa.edu.cn) . No hard copy is required.

## 7. Expenses

- Tuition fees are to be paid by exchange students to home university only.
- Exchange students should cover their own expenses as follows: travel, accommodation, food, books and teaching materials, insurance and other associated costs.
- Students will be required to register with Comprehensive Insurance & Protection Scheme for Foreigners Staying in China on arrival. The cost is 300 RMB/6 months.

## 8. Accommodation

Students can apply for on-campus housing by filling in the Application Form for International Student Dormitory (as attached). **The form must be sent to [dormitory@buaa.edu.cn](mailto:dormitory@buaa.edu.cn) as soon as the student receives a Letter of Admission for their exchange study from Beihang University.**

Location	Room type	Cost
No.2 International Student Dormitory (Building 10, Da Yun Cun)	Double-occupancy bedroom with bathroom	650 RMB/Month

\* The cost for accommodation is subject to change.

## 9. Contact Information

### Europe:

Mr. GAO Yuan

Tel: +86 10 8231 5847

Email: [gaoyuan@buaa.edu.cn](mailto:gaoyuan@buaa.edu.cn)

### Europe:

Mr. TONG Jun

Tel: +86 10 8231 5478

Email: [tj@buaa.edu.cn](mailto:tj@buaa.edu.cn)

### Europe – Russia, Ukraine and Belarus:

Mr. WANG Lingpei

Tel: +86 10 8233 9376

Email: [wanglingpei@buaa.edu.cn](mailto:wanglingpei@buaa.edu.cn)

### Americas and Oceania:

Ms. XIA Juping

Tel: +86 10 8231 5481  
Email: [xjp@buaa.edu.cn](mailto:xjp@buaa.edu.cn)

**Americas and Oceania:**

Mr. CAO Qizheng  
Tel: +86 10 8233 8623  
Email: [caoqizheng@buaa.edu.cn](mailto:caoqizheng@buaa.edu.cn)

**Japan and Korea:**

Ms. CHEN Cui  
Tel: +86 10 8231 7687  
Email: [chencui@buaa.edu.cn](mailto:chencui@buaa.edu.cn)

**Other Asian countries/regions and Africa:**

Mr. KONG Xiangming  
Tel: +86 10 8233 8394  
Email: [kxm@buaa.edu.cn](mailto:kxm@buaa.edu.cn)

**Attachments:**

1. Application Form
2. Recommendation List
3. Application Form for International Student Dormitory