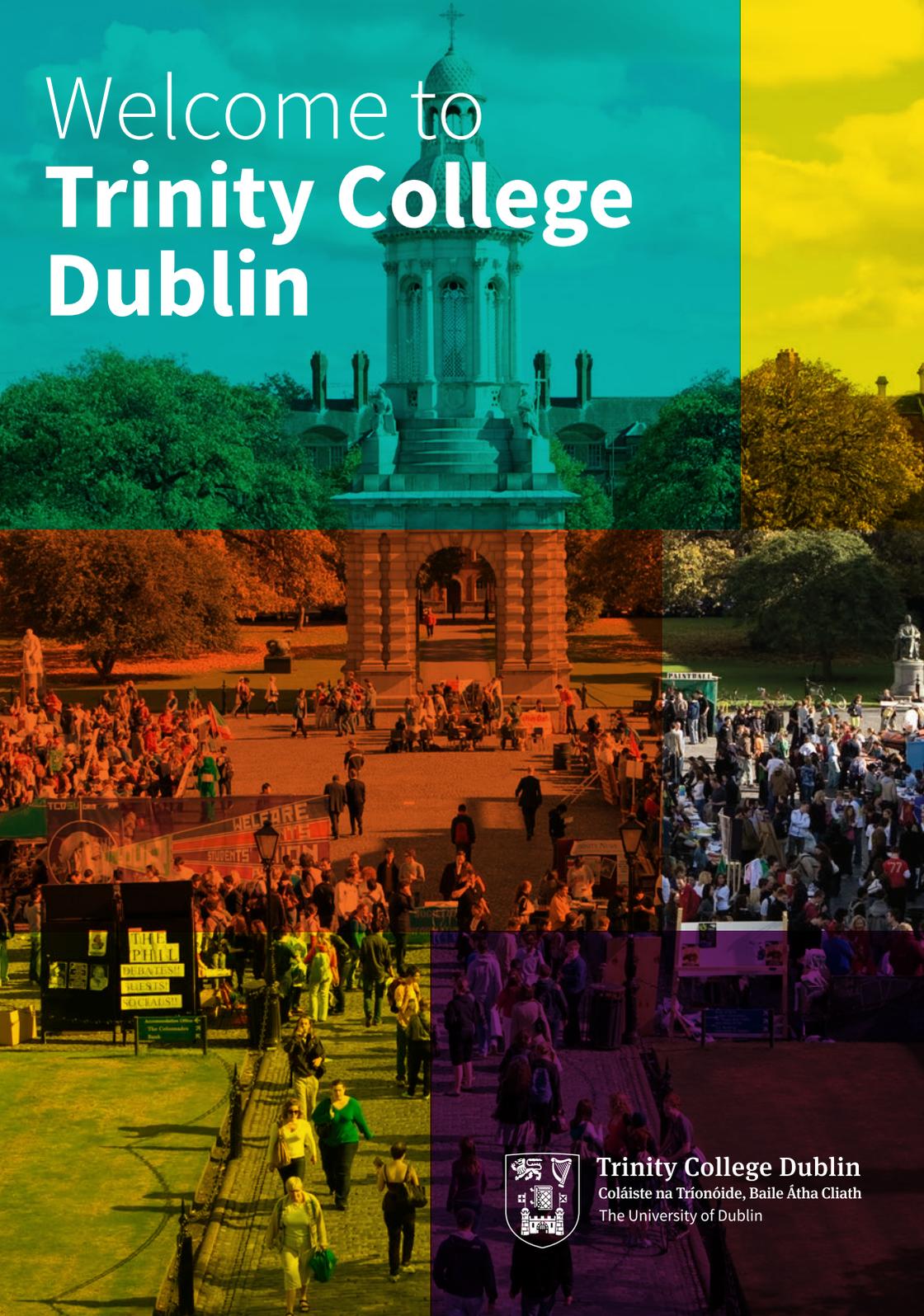


Welcome to Trinity College Dublin



Trinity College Dublin
Coláiste na Tríonóide, Baile Átha Cliath
The University of Dublin

YOUR UNIVERSITY YOUR EXPERIENCE



Trinity College Dublin, the University of Dublin is a university with a global reputation, committed to the highest excellence in all academic endeavours. The 'Trinity Experience' is a chance in a lifetime for academic and personal development. Our inspiring professors are dedicated teachers in their fields, and global leaders in research and scholarship. Trinity also has many diverse societies and clubs, which contribute much to the life and fabric of the university and its diverse community.

As a student you feel a great sense of history, of walking in the footsteps of famous graduates, many of whom have shaped the history of Ireland and the wider world. I hope you will join us to study here in September and I look forward to welcoming you to Trinity for an exciting new journey that will open your mind to new experiences, ways of thinking and friendships, many of which will last a lifetime.

Dr Patrick Prendergast,
Provost



WELCOME TO TRINITY COLLEGE DUBLIN



Congratulations on being offered a place in Trinity, the best university in Ireland and one of the top 100 in the world! Whether you are an aspiring artist or scientist, historian or midwife; whether you are from Mayo or Mumbai; whether your passions find you on the playing field or in the orchestra pit; whether you are happiest parsing texts, debating policy issues or writing code; I hope we will have the privilege of your joining the Trinity community.

This welcome pack will help you navigate the journey from accepting your offer to joining us during orientation. This year will obviously look a bit different but we are working hard to make sure you will still have a great Trinity experience.

I hope you accept your offer to join the Trinity community and embrace all the richness of our diverse community and the opportunities that your years here at Trinity College will offer.

Dr Catherine McCabe,
Dean of Students



CHECKLIST



Before you arrive

1. Accept your offer.
2. Go to orientation website.
3. Check your course page for important information on the website.
4. Apply for accommodation.
5. Log on to my.tcd.ie.
6. Register online.
7. Print your registration confirmation.
8. Activate your email account.
9. Login to Blackboard.
10. Download the TrinityLive app.
11. Follow Trinity's social media #TCDFreshers.

When you start

1. Attend your scheduled orientation events.
2. Meet your personal Tutor.
3. Meet your S2S mentor.
4. Locate your school/course office.
5. Locate your lecture theatres and classrooms.
6. Locate House 6 for the SU.
7. Locate the shops, Cafés and dining areas on campus.
8. Connect your devices to the student wifi.
9. Sign up for a Library workshop.
10. Join a club or society.
11. Top up your TCard and your print account.
12. Secure a locker, if you need one.
13. Find out where to get support.



ACADEMIC YEAR STRUCTURE/ KEY DATES -



TRINITY AND COVID-19

Due to Covid-19 restrictions, this year will look a bit different to previous years so we wanted to assure you that teaching, learning and the student experience will all still be as important as ever.

There are some health and safety guidelines that you will need to be aware of prior to coming onto campus, including a safety induction and other protocols. The most up-to-date information is found on the Coronavirus website: <https://www.tcd.ie/about/coronavirus/>

Teaching and learning will follow a blended approach, where large lectures will be delivered online and smaller classes will be in person – subject to government guidelines. Your course meeting will outline all of this for you and let you know what you can expect.

The student experience will also be a blended affair for you, the Students' Unions, Clubs and Societies will be putting on events both in person and virtually for you to still meet other like-minded students and have some fun outside the classroom. The Freshers' Fair won't look like it usually does when you come in through the gates but all of our student organisations will still be working to make your Freshers' Week as exciting as ever.



Stop



Distance



Wash



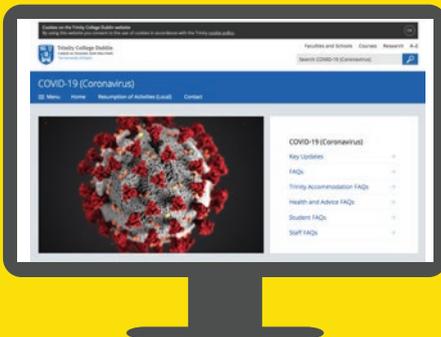
Cover



Avoid



Clean



We know that this adjustment to College may be challenging and so our student supports and services will also be available to you whether you are on campus or at your desk at home.

You'll find more information about all of these things in this welcome guide!

GUIDE TO REGISTRATION

1. How do I register?

You will register online via the website my.tcd.ie. Registration will open from August on a course by course basis. A communication will be sent to the e-mail address you gave during the application process inviting you to log in to the website to register. **Please check your e-mail for updates regularly.** Once you have registered emails will be sent to your new TCD email address.

A username and password has been created to give you immediate access to my.tcd.ie.

Username: Shown on the top right corner of both the email and letter you received. This is also your TCD student ID Number.

Password: This is your date of birth in the format DDMONYYYY, e.g. 03FEB1995

Students who have previously accessed the my.tcd.ie website should continue to access it using your current username and password as this has not changed.

When you have been invited to register you will see an in-tray message in your student portal and you will have access to the **Register** tab in the portal on the top menu.

In order to complete on-line course registration, you should click on the tab and proceed.

You must complete all tasks successfully before the process is complete. When you have completed these tasks successfully you will see a **green tick**. If tasks are incomplete they will be highlighted by a **red X**. All mandatory fields are marked with an asterisk (*).

Online registration does not have to be completed in one sitting. You can complete a task or multiple tasks, exit and return later to proceed. The completed tasks will be saved when you log out. **You must complete each individual task before registration is complete.**

Please view our step by step guide and video podcast at www.tcd.ie/academicregistry





2. How do I pay my fees?

You can pay your fees through the following methods:

- **Online Payment:** You can make an online payment using a debit/visa card on the website my.tcd.ie. You can click the ‘My Finance’ tab on your portal to pay your fees. This is the quickest and easiest way to pay.
- **EFT (Electronic Funds Transfer) i.e. bank account or online banking:** This involves the transfer of funds direct to the Trinity College Dublin accounts. This transaction isn’t immediate. Due to banking requirements it can take up to 4-5 working days for payments to be cleared on your account or up to 10-12 working days if the payment is made internationally. Please factor this into your payments if you have a set deadline.

Bank account details for EFT payments are available on the Academic Registry website and in your my.tcd.ie portal.

- **Pay to Study (Recommended for International Students):** This is an easy-to-use online payment process which offers a secure, fast and affordable way to make your international payments to Trinity College Dublin. This method saves you time and money when paying your fees internationally. Pay to Study allows you to make your international payments

free of charge, while receiving competitive foreign exchange rates. Where Pay to Study has a local bank account, you will not be subjected to any international wire fees and will be able to pay in your local currency. Pay to Study receipts are also accepted by visa and immigration agencies.

3. How do I know that I’m registered?

You will receive a confirmation of registration in-tray message on your portal once you have completed the registration process stating you are now a fully registered student. You can then receive a student card and avail of all student services we have to offer.

In light of the current social distancing regulations the Academic Registry is reviewing the distribution process of your TCD student cards and will communicate the arrangements to you during the registration process.

4. How do I enrol in my classes (modules)?

You must enrol on your modules in my.tcd.ie using the “My Program” tab. Further details are available here: https://www.tcd.ie/academicregistry/trinity-pathways/student/online_module_enrolment.php”

ORIENTATION

To help you settle in to Trinity, orientation week runs from 28th September to 2nd October 2020.

Obviously this year, we've had to change how we run things to keep everyone safe, but we really want to still give you the best Trinity experience we can.

THE ORIENTATION WEBSITE

The first thing you need to do now is to go to tcd.ie/students/orientation and click on 'Undergraduate Students'

The orientation website has a lot more information that you'll need to get registered and to start your course.

You'll find your orientation timetable there too with details on how to access orientation week information meetings.

Click on 'Orientation Timetables & Important Course Information' to find your course. Some courses have additional requirements before you can register and you will find them here.

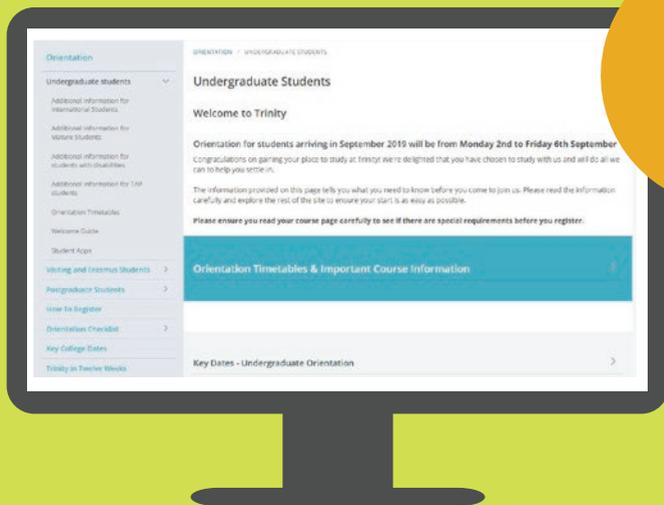
If you need to get health screenings, Garda vetting, or submit module choice forms before you register, it's vital that you do this as soon as possible as you may not be able to complete your registration without submitting these forms.

All of the information you'll need to complete these will be on the orientation website.

There is a lot of useful information about Trinity and orientation on the site, so do make sure you spend some time looking around.

For mature students, students with disabilities and TAP/HEAR/DARE students, there is also important information for you about additional orientation events (you'll find it in the left navigation) so make sure to read it.

You'll find your orientation timetable here too



ORIENTATION TIMETABLE

You will see a number of events on your orientation timetable. Orientation events are mandatory for students, unless stated otherwise. Most of your orientation information will be online this year, but we'll still have some on-campus events to help you start feeling at home in Trinity!

The Provost's Welcome Addresses will be on Monday 28th, Tuesday 29th and Wednesday 30th of September at 6pm. Details of how to attend or stream are on the Orientation website.

General Sessions – these sessions will cover student supports and services, how we do things at Trinity and key information to survive your first couple of weeks. We'll be giving you a chance to ask us all the questions you might have about studying, keeping yourself well and getting involved in College life, even in this new strange world.

Course Meeting – this session is given by your school to take you through the academic expectations of the year. You'll get a chance to meet some of your lecturers, and find out what kind of classes you'll be taking and how you will be assessed.

S2S Mentor Meet-Up – your S2S mentor is a really important person in your first year. They are older students in your course who can answer all the questions you have about being a student in Trinity and give you advice based on what they've learned so far. This is a really important meeting to attend, because it also gives you a chance to meet your fellow classmates in a smaller group

Meet Your Tutor – your Tutor is another important person for your whole time in Trinity. Your Tutor is an academic staff member who is there to look out for you not your grades. You'll have a first introductory meeting with them during Freshers' Week

You may have more events than these on your timetable, and if you do they are specific to your course. These are also compulsory.

We'll have a lot more content in your orientation module that you can look at in your own time during Freshers' Week

These are just the official Trinity events during Freshers' Week, don't forget the Students' Union (SU) and Clubs and Societies have a very busy week of events (both virtual and in-person) too. Join their Facebook groups for details!



YOUR FIRST SEMESTER

After the excitement of Freshers' Week, you'll settle into lectures and labs and serious academics. However, we'll still be here to help you adjust to College, and to give you helpful advice and information.

Your S2S mentor will be looking out for you all year, sending you weekly emails and arranging social meet ups. The emails will contain links to an important programme for you in the first semester: Trinity In Twelve Weeks. We know it's going to be challenging to be learning new material at university level with a lot of virtual classes so all of our supports will be there to help you, answer your questions and make sure you have what you need to be as successful both inside and outside the classroom as possible.

Each week has a theme, from getting involved in College to looking after your mental health, and has lots of useful

information and suggestions for events going on that week. It also has more detail about what student services are available to you while you are a Trinity student and how to access them.



Make sure to follow the programme week by week and you'll be an expert Trinity student by Christmas.

TRINITY IN TWELVE WEEKS

Learn about:

- Your Trinity Toolkit
- Study Skills
- Looking After Yourself
- Managing Your Money
- Your life after Trinity
- Exams



ORIENTATION



Not sure where to start when you come to Trinity?

Lots of people feel that way - that's why we have the S2S Mentoring programme

Your first Mentor meet-up will be part of your online orientation timetable

Make sure you attend so you can meet your mentors and get to know your group members

FAQ?



Answer any **questions** you have

Introduce you to **classmates**

Mentors are fellow students who will guide you around TCD's **online resources**



Then they'll stay in touch by **email**

Invite you to **events and socials** online and (when it's possible) in person

And share all the **tips and tricks** they've learned since arriving in TCD themselves



Trinity College Dublin
Coláiste na Tríonóide, Baile Átha Cliath
The University of Dublin

Helping you on your own path to success!



STUDENT LIFE – The STUDENTS' UNION



What is TCDSU?

The Students' Union is your place in Trinity. It's where your voice can be heard, and where you can turn for help when you need it. The SU is an independent, autonomous body which has a long history of fighting for student rights, and we want to continue that this year. But the SU only works if you come to us and tell us what you need!

We're in House 6 in Front Square and our contact details are all in here. Whatever you need, we're here for you. Whether it's accommodation, help with exams, a chat about anything worrying you, wristbands for a night out or fighting for higher education funding, the SU can help.

Students Union Front Office
Opening Hours
Mon-Weds: 9.30-17.00, Thurs: 9.30-19.45, Fri: 9.30-17.00, Sat: 11.00-14.30
frontoffice@tcdsu.org // 01 646 8436

Accommodation Advisory Service

The AAS is a free-to-use service run by the SU which assists students in finding suitable accommodation around Dublin. Our drop-in service runs throughout August and September, and again in January, but we work all year round to help students with their accommodation issues

tcdsu.org/accommodation // accommodation@tcdsu.org // 01 646 8431

Get involved!

TCDSU run loads of campaigns during the year, focusing on issues that affect our students. We'd love to have you involved in any or all of the work we do! Some of the issues we campaign on are: Fees and Higher Education Funding, Access to Education, Accommodation, Consent, Gender Equality, Mental Health, LGBTQ Campaigns, Refugee Rights, International Student Support, Student Poverty, Any campaigns you'd like to run!

Trinity Ents

Trinity Ents is the entertainment branch of the Students' Union. It exists to provide you with the biggest nights out, the most memorable events and an overall unforgettable time in Trinity.

Beginning in Freshers' Week and continuing through the Trinity Ball right up to the end of exam parties, Trinity Ents will be hard at work providing opportunities for you to enjoy a well-deserved break from the grind!

Your TCDSU Officers

The SU is run by students, acting on behalf of all of you. There are 5 full-time SU Officers who work for you and represent you in university and beyond: the President, Education Officer, Welfare Officer, Communications Officer and Ents Officer. TCDSU is also comprised of a number of Part-Time Officers who work in specific areas, from LGBT rights to off-campus issues. Each class in university also has an elected SU Class Representative, and schools and faculties are represented by Conveners.



SU President – Eoin Hand

I'm Eoin, your Students' Union President. I lead the SU's campaigns, both in college and beyond. We fight for student rights and better student services. We want to make your college experience as good as it can be – if you ever need anything at all, we're here to help!

president@tcdsu.org // 01 646 8435

Education Officer – Megan O'Connor

Hi! My name is Megan and I'm your Education Officer. I'm here for any academic issues you may have – from failing an exam to ensuring the quality of your education. I also organise and train our reps, to make sure your views are heard. If you've any questions at all, please don't hesitate to get in touch by email, phone or dropping in!

education@tcdsu.org // 01 646 8439

Welfare Officer – Leah Keogh

Hi! I'm Leah and I am the Welfare Officer. My job is to look after your welfare throughout your college year. You can come to me at any time to talk through problems you're facing. I can also help you with small loans and information about college services (like our on-campus crèche and health centre). I want you to enjoy your time studying here, and I am here for any issues you're facing, no matter how big or how small.

welfare@tcdsu.org // 01 646 8437

Communications Officer – Philly Holmes

Hi! I'm Philly and I'm your Communications and Marketing Officer. My job is to make sure that you're all kept in the loop with the Students' Union. I'll send you an email every week with information about the campaigns we're running, the services we have and the ongoing events. I also secure deals for you so that you can benefit the most out of your Students' Union. If you have any ideas about how your SU can communicate more effectively please do get in contact with me!

communications@tcdsu.org

Entertainment Officer – Hugh McInerney

Hey there! I'm Hugh, your Entertainment Officer! My job is to run Trinity Ents, the official college entertainment body where we design the most creative and memorable events on the college calendar. If you need any help or advice on running an event fire me an email or call into my office in House 6.

ents@tcdsu.org // 01 646 8438

STUDENT LIFE - CLUBS

Go to
[tcd.ie/Sport/
student-
sport/clubs/](http://tcd.ie/Sport/student-sport/clubs/)

Clubs – If you are sporty, or thinking of becoming sporty in college, make sure to check out the clubs you can join. They are active, social and welcoming, so you can keep up your sport, or try something new!

AFC (M/F)	Football (M/F)	Sailing
Aikido	Gaelic Football (M/F)	Snowsports
American Football	Golf (M/F)	Squash
Badminton	Handball	Sub Aqua
Basketball	Harriers & Athletics	Surfing & Bodyboarding
Boat (M/F)	Hockey (M/F)	Swimming
Boxing	Hurling	Table Tennis
Camoige	Judo	Tae Kwon Do
Climbing	Karate	Trampoline
Cricket (M/F)	Kayak	Triathlon
Croquet	Lawn Tennis	Ultimate Frisbee
Cycling	Netball	Volleyball
Equestrian	Orienteering	Windsurfing
Fencing	Rifle	



STUDENT LIFE – SOCIETIES

Student Publications
There are also 2 student-run Trinity newspapers, the **University Times** and **Trinity News**.

Societies – There are over 100 student societies that cater to almost any hobby or interest you could have in Trinity. Some are academic (and if your course has a society, it's a good idea to join it) but there are societies for arts & culture, politics, volunteering, and many more. If you've ever thought about debating or learning to juggle or meeting like-minded students, the societies are where to go.

Afro-Caribbean	Engineering	Joly Geological	Q Soc
Agricultural	Entrepreneurial	Juggling	Quiz Soc
AIESEC	Environmental	Knitting	Russian
Alternative Music	Europa	Korean	Science Fiction
Amnesty	European Law Students	Labour	Sign Language
Animation	Fashion	Laurentian	Singers
Arabesque	Fianna Fail	Law	Sinn Fein
Architectural	Film	Literary	Social Democrats
Biochemical	Fine Gael	Management Science	SOFIA
Biological	Food and Drink	Mathematical	Sociology
Botanical	FLAC	Matures Students	South East Asian
DUBES	French	Meditation	Space
Caledonian	Gender Equality	Metaphysical	Student Managed Fund
Cancer	General Science	Microbiological	S2S
Capoeira	Genetics	Modern Languages	Suas
Card & Bridge	Geographical	MOVE	TEDx
Chapel Choir	Germanic	Music	Theological
Chess	Global Development	Musical Theatre	TradSoc
Chinese	Hiking	Muslim Students	Trinity Arts Festival
Choral	Hispanic	Neuroscience	Trinity Arts Workshop
Christian Union	History	People Before Profit	Trinity Economic Forum
Classical	Horse Racing	Pharmaceutical	Trinity FM
Clinical Therapies	Indian	The Phil	Trinity Orchestra
The Hist	International Students	Photography	Trinity TV
Comedy	Internet	Physics	Vincent De Paul
DUCSS	Investors	Pirate Party	Visual Arts
Cumann Gaelach	Italian	Players	Voluntary Tuition
Dance	Japanese	Politics	Werner Chemical
Digital Arts	Jazz	Pool	Zoological
ENACTUS	Jewish	Psychological	

STUDENT SERVICES



Student Services are here to help you on your journey through college. You probably won't need all of them, but it's important that you know they are there if you do. You'll find out more about all of the Services during Orientation week and through your first term. Remember, that even if you are not on campus all the time, many of these services are offered remotely as well, check out their websites for details.

Administrative & Pastoral Support

Your personal tutor

The tutor system is unique to Trinity. You will be assigned a Tutor, who is an academic staff member, at the start of your time in Trinity and they are there to help you navigate your way through college. They care about you, not about your grades.

If you can't make your scheduled meeting with your Tutor, make sure to contact them in your first weeks in Trinity to meet them and get to know them a bit. Find out more about the Tutor system here:

tcd.ie/Senior_Tutor/

Academic Registry

From application to graduation, the Academic Registry will be involved in your whole college career. Make sure to find them in the Watts Building, and you can find out more about their services here: tcd.ie/academicregistry/

Academic Support

The Library

There are 3 main libraries in college: The Berkeley, Lecky & Ussher (BLU), the Hamilton and the John Stearne. The BLU houses mostly arts, humanities & social science texts, the Hamilton houses mostly science & engineering and the John Stearne is the medical library. The Library also has a huge amount of electronic resources you will be able to access both on and off campus.

tcd.ie/library/using-library/



Student Learning Development (SLD)

SLD are here to help you with the academic side of things, whether that's essay writing, referencing, presentation skills, time management or many more.

student-learning.tcd.ie/

The Disability Service

If you have a disability make sure to register with the Disability Service as soon as possible so that any necessary accommodations can be made for you

tcd.ie/disability/

Centre for Language and Communication Studies (CLCS)

Interested in learning new languages? CLCS run free language classes for students, sign up here: tcd.ie/slscs/undergraduate/clcs-language-modules/

Careers Advisory Service (CAS)

CAS will help you figure out where you want to go next, and help you to prepare for it. You should also speak to them if you think you might want to change course.

tcd.ie/careers

Health & Wellbeing Supports

College Health

We have a full health centre including doctors, nurses, a physiotherapist and a psychiatrist on campus which is free for students. tcd.ie/collegehealth/

Sports

The Sports Centre has a full gym, climbing wall, swimming pool, outdoor tennis courts, and much more. Make sure to activate your membership when you receive your student card. tcd.ie/Sport/

Student Counselling Services

If you need support for your mental health, the Student Counselling Services are professional counsellors who provide a range of services for students.

tcd.ie/Student_Counselling/

Chaplaincy

The ecumenical chaplaincy service can provide you with spiritual guidance, and a free lunch on Tuesdays!

tcd.ie/Chaplaincy/

S2S Peer Support

Peer supporters are fellow students trained to listen non-judgementally to you, should you have a problem you want to talk about.

student2student.tcd.ie/peer-support/

S2S Mentoring

Your S2S mentor will meet you in Orientation week, pass on their insider tips and tricks, introduce you to classmates, and then keep in touch through the year and invite you to events and socials.

student2student.tcd.ie/peer-mentoring/

SUSTAINABILITY

Trinity is proud to be a Green Flag campus and a member of the International Sustainable Campuses Network. We hope that you will get involved in helping the campus reach its sustainability goals while you are here.

As well as reducing, reusing and recycling, we'd like to encourage you to follow the guidelines in the Student Sustainability Guide to reduce your footprint, and to get involved in the student and campus Green groups. These groups have pushed for divestment of Fossil Fuels and to reduce plastic in campus outlets, among other things.

Check out the Green Pages to see what you can do!
tcd.ie/provost/sustainability/



HEALTHY TRINITY

While you're a student here (and long after you leave), we also want you to be a healthy student. Healthy Trinity promotes lots of different ways for you to be healthier, from being more active and travelling smarter to eating healthier and drinking more water. Make sure to have a look at all of the initiatives on offer to find some easy ways to pick up healthy habits

tcd.ie/collegehealth/promotion/



HOW TO ENGAGE WITH COLLEGE ONLINE

Once you have completed online registration for Trinity at my.tcd.ie you will receive an 'inray' message in my.tcd.ie with your Trinity computer account username and an initial password. The inray message will outline the steps for how to set your own password, a step which is important for good IT security and which you must do before you can access your Trinity email account.

Once you have set your own password then you should visit the IT Services web pages for new students at www.tcd.ie/itservices/students/ for information on how to get started with your Trinity email account, where to find the computer rooms, how to connect your device to the Trinity Wi-Fi or wired network in residences, and how to use other services such as the printing, scanning and photocopying service.

Further information about the IT services in Trinity are outlined at www.tcd.ie/itservices/

Getting Connected to the Network

The TCDconnect Wi-Fi and wired service is available to all students when you are on campus.

Details of how to access this network are available online at www.tcd.ie/itservices/network/tcdconnect.php

For further assistance and support, contact the IT Service Desk www.tcd.ie/itservices/help/



MyZone: Your student email

You need to check your student email regularly as this is how College will communicate with you while you are a student. However, you keep your @tcd.ie address for life!

1. Browse to myzone.tcd.ie
2. Sign in with your Trinity username and password
3. Access your Mail, Calendar and Drive apps





TrinityLive app:

Download the TrinityLive app from the App Store or Google Play.

TrinityLive has a digital copy of your student ID, your lecture timetable and wayfinding maps to locations on campus.

Online Learning Tools in Trinity

Blackboard

Blackboard (sometimes called MyModule in Trinity) is a 'Virtual Learning Environment'. This is where your lecturers will put up course notes, assignments, readings, and very importantly this year: online lectures and seminars. Large lectures will be online for at least the first semester and Blackboard is where you will find them. You'll find out from your course exactly how it will work for you during your course orientation meeting.

tcd.blackboard.com

Microsoft 365 Apps

As a Trinity student you also have access to Microsoft 365 Apps for Students as long as you are with us. You'll have online versions of Word, Excel, Powerpoint and more.

office.tcd.ie





Online Learning Support in Trinity

Learning to Learn Online Module

When you log in to Blackboard, you will be able to enrol in our specially designed Learning to Learn Online module where you'll learn how to get set up for learning online in Trinity, as well as the skills you'll need to hit the ground running.

Academic Skills for Successful Learning

A second useful Blackboard module which will teach you the skills you need for successful university learning, whether virtual or in-person. There are lots of resources here to teach you self-management and independent learning, essay writing, presentation skills, critical thinking and much more.

Details on how to enrol in both of these modules is on the orientation website.

<http://www.tcd.ie/students/orientation/learning-online>



YOUR TCARD

You'll collect your TCard (Trinity student card) during Freshers' Week. Your TCard is more than just your student identification, it can also be topped up and used to pay in food outlets and the SU shops on campus.

You can use your TCard in:

- The Buttery
- Hamilton Restaurant
- The Dining Hall
- Westland Coffee
- East Dining Hall
- The Science Gallery
- 1592 Restaurant
- Sports centre
- Aras an Phiarsaigh
- Nursery
- Arts Café
- Students Union
- Academic Registry
- St James Hospital
- Tallaght Hospital

DATA PROTECTION

1. What data do we hold?

In the course of performing university functions and associated student services, Trinity processes lots of data about students. Common examples include names, addresses, student numbers, photographs, mobile telephone numbers, dates of birth, etc. In some cases, Trinity may also receive sensitive personal data about students, such as health or welfare data. For example, our College Health Service, Counselling Service or Disability Service may receive health or conviction data in the course of performing their functions.

2. What do we use it for?

Trinity processes and discloses your data to various departments/units within Trinity for the purpose of performing university functions and providing associated facilities and services. For example, we compile and retain the student registration data you give us and we maintain an ongoing record of course selection data, examinations data, attendance data, awards and credits etc. Student data is shared with Trinity Foundation who manage alumni relations on behalf of Trinity.

We will not normally use your data for any unrelated purpose without your consent. However, in exceptional cases permitted by data protection laws we may process and disclose data without consent or notice to you, for example if it is required to investigate offences, to prevent injury or damage or to comply with a legal obligation.

3. Accessing your data

You have a legal right to access your personal data subject to payment of the statutory fee and certain exceptions which are set out at law. To ensure a coordinated and appropriate response to data access requests, all such requests should be directed to Trinity's Information Compliance Officer, they should clearly and distinctly identify the specific personal data being requested and they should be accompanied by the statutory fee (currently €6.35).





4. Parents/Guardians

As Trinity considers students, even if they are not yet 18, to have the maturity to give consent for the use of their data, in normal circumstances, Trinity will not disclose personal data to the parents, guardians or other representatives of a student without the student's consent. Trinity's preference is to receive written consent by way of email from the student where possible. Without such consent Trinity will not release any details regarding students including details of their registration, attendance, fee payments etc. However, there may be exceptional circumstances, for example, in the case of potential danger to the health or well-being of a student or if a representative such as a solicitor or politician has written to Trinity making it clear that they are acting on behalf of the student.

5. Further information

The full policy is available at tcd.ie/info_compliance/dp/policy.php

Trinity has appointed an Information Compliance Officer who will assist Trinity and its staff in complying with the data protection legislation. Specific queries or concerns should be addressed to Information. Compliance@tcd.ie



INTERNATIONAL STUDENT SUPPORTS

Trinity is an exciting place, full of opportunities to learn, make friends, and experience new things. While Trinity delivers world class courses, it is not just about your academic development: we also want Trinity to be a place where you can develop socially, responsibly, culturally and personally. But with so much going on, we know that you might need a helping hand every now and then. We also have specific support services for international students.



Airport Meet and Greet Service

New international students arriving at Dublin Airport can avail of this optional, free service. You will be met by a current student at the airport and shown how to get to Trinity's campus or to your accommodation. Find out more at: www.tcd.ie/study/international/trinitylife/arrival

Trinity Global Room

With two full-time Global Room staff members and a team of student ambassadors who are a mix of Irish and international students, the Trinity Global Room is a great first stop for students with questions about navigating Trinity, Dublin and Ireland. The Global Room hosts social, cultural and educational events throughout the term as well as reserving the space for students to relax, enjoy their lunch and make friends. The Global Room is typically open Monday to Friday from 9:30am to 9pm during term time and 9:30 to 5pm outside of term. Contact us at: tcdglobalroom@tcd.ie

Trinity Smart Start Programme

This week-long programme is designed to introduce new international students to Irish history, literature and culture as well as help students adjust to life in Trinity and Dublin. The course runs the week prior to Freshers' Week and details can be found at: www.tcd.ie/study/understandingireland

New to Dublin

The Global Room Ambassadors run this programme at the start of the academic year aimed at undergraduate students who are new to Dublin. The groups meet in the Global Room every Monday evening for the first six weeks of term and cover everything from Dublin grocery shopping and public transport to making friends and adjusting to Dublin culture.

International Student Orientation

During Freshers' Week, Trinity runs a series of sessions for international students addressing cultural adjustment as well as practical concerns such as banking, health insurance and immigration. Find out more at: www.tcd.ie/students/orientation

International Societies and Clubs

Trinity is famous for its diverse society life and Trinity societies and clubs with international themes include, have a look at the lists on pages 13 & 14 to see the whole range.

Discover Ireland with the International Student Society

The International Student Society aims to promote communication between the Irish students of Trinity and those coming from abroad and now has over 500 members. Events include social nights, talks and presentations, film screenings, day trips and weekends away. This is only one of the many international societies on campus.



English for Academic Purposes

Trinity offers both pre-sessional and in-session English language programmes for incoming and current students who are non-native speakers of English. Please note places are limited. Find out more at: www.tcd.ie/slscs/english

Visas and Immigration

If you are joining us as a non-EU student, you will need to register with the Irish Naturalisation and Immigration Service (INIS), details on how to do that are at <https://www.tcd.ie/students/orientation/>

Health Care Provision in Ireland

All EU students from outside the Republic of Ireland pursuing a full degree programme should contact the Health Service Executive for advice regarding healthcare provision at: www.hse.ie

- All EU students should bring with them a European Health Insurance Card issued in their country of origin.
- Non-EU students are not entitled to free national health services in Ireland and are obliged to take out insurance cover for hospitalisation before leaving their home country in order to register with the Irish Naturalisation and Immigration. In order to register with the Irish Naturalisation and Immigration Service, as all non-EU students are required to do, you must show proof of health insurance to cover any major medical care necessary during your stay. Please see www.tcd.ie/students/orientation/addint for further details.

DID YOU KNOW?

Upon successful completion of an undergraduate programme at Trinity, students have the possibility to stay in Ireland to work for one year on the Graduate Scheme visa. This allows students to gain unrivalled work experience opportunities in Ireland in a wide range of industries and organisations. Full time non-EU students are allowed to work 20 hours per week during term time and 40 hours per week outside term.

USEFUL PLACES



Buildings

6-9 South Leinster Street,
1937 Reading Room, 200 Pearse Street,
Áras an Phiarsaigh, Arts, BLU Library,
Chapel, Chemistry, Dining Hall, D'Olier
Street, Dublin Dental Hospital, Exam Hall,
Foster Place/College Green, Goldsmith Hall,
Graduate Memorial Building, Hamilton,
Health Centre, Houses 1-52, ICT Labs,
Lloyd Building, Moynes Institute, Museum
Building, Old Library, O'Reilly Institute,
Panoz, Parsons, Pav, Printing House,
Provost's House, Regent House, Samuel
Beckett Centre, Science Gallery, Smurfit
Institute, SNIAMS, Sports Centre, TBSI,
Watts Building.



Gates

(+ Opening times weekdays)

Front Gate 7.00 – 00.00

(18.00 on weekends)

Arts Building 8.00 – 22.30

(00.00 at weekends)

Lincoln Place 7.00 – 00.00

Pearse Street 8.00 – 10.00 & 16.00 –
18.30

Moynes Institute (8.00 – 18.00), Pearse
Street (Sports Centre) 6.45 – 23.30 (ID
card swipe from 20.00)



Food outlets

Dining Hall, the Buttery, Arts Café,
Westland Eats, the 1592, Science
Gallery, Áras an Phiarsaigh, the Pav,
the JCR (Junior Common Room)

Shops – House 6, Hamilton Building
Student spaces – 4017 Arts, Mezzanine
Hamilton, Goldsmith Hall, D'Olier
Street

ATMs – Dining Hall, Hamilton (outside
Band of Ireland branch)



Major Lecture Theatres

Arts – Ed Burke, Jonathan Swift, Robert
Emmet, Máirtín Uí Chadháin, Thomas
Davis, Ernest Walton

Hamilton – Joly, Synge, Maxwell,
MacNeil, Salmon

Parsons – Parsons

Museum – Museum, M4, M17, M20, M21

TBSI – Tercentenary Hall, Stanley Quek

Lloyd – LB01, LB04, LB08

tcd.ie/Maps/facilities.php#rooms





OTHER IMPORTANT TRINITY LOCATIONS AND HOW TO GET THERE FROM THE MAIN CAMPUS!

St. James' Hospital



Red Line Luas:
Abbey Street to
James' Hospital



Bus 13, 40 or 123:
College Green to
the Hospital



Or in the spirit of Healthy Trinity,
you can walk it! It's about 40 minutes

Tallaght Hospital

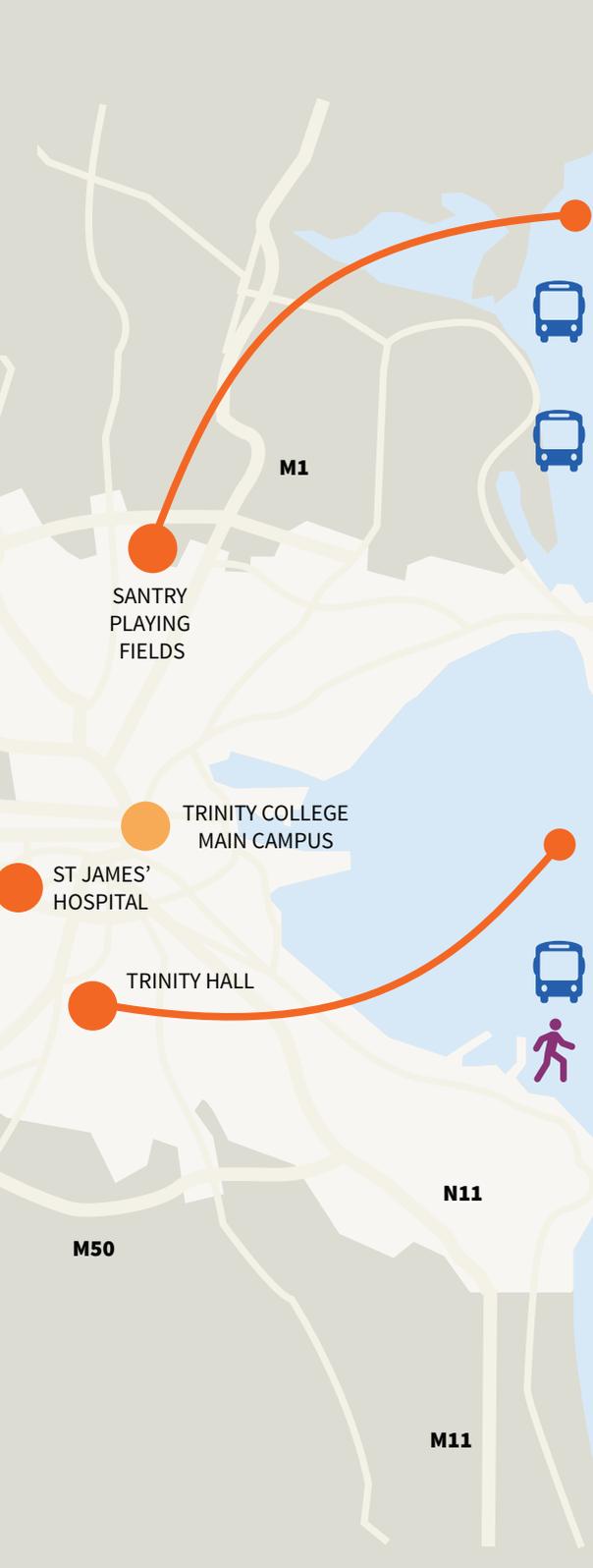


Red Line Luas:
Abbey Street to
Tallaght Hospital



Bus 27, 65, 77a:
College Green to
the Hospital





Santry Sports Ground



Bus 16:

Westmoreland Street to Santry Avenue and walk for 10 minutes



Bus 41, 41b or 41c:

Abbey Street to Santry Avenue and walk for 10 minutes

Finding your way around Dublin can be tricky, so bookmark **hittheroad.ie** which will give you all possible public transport routes from one place to another in the city!

SANTRY PLAYING FIELDS

M1

TRINITY COLLEGE MAIN CAMPUS

ST JAMES' HOSPITAL

TRINITY HALL

Trinity Hall



Some of you will be living in Trinity Hall in Dartry this year.



The easiest way to get to Dartry is to get the Green Line Luas to Milltown and walk for 10 minutes, or the 140 bus to Palmerstown Park which is right next to Halls.

N11

M50

M11

CONTACT/SOCIAL MEDIA



Connect with us to keep up to date

1. Orientation / Student Life website

Everything you need to know about coming to Trinity and life in Trinity is available on the Orientation and Student Life web pages. Make sure to keep an eye on the Orientation pages as they are updated with important information for you

tcd.ie/students/orientation

tcd.ie/students

2. Social Media - #TCDFreshers

 [trinitycollegedublin](https://www.facebook.com/trinitycollegedublin)

 [tcddublin](https://twitter.com/tcddublin)

 [trinitycollegedublin](https://www.instagram.com/trinitycollegedublin)

 [trinitycollegedublin](https://www.youtube.com/trinitycollegedublin)

 [tcddublin](https://www.snapchat.com/add/tcddublin)

3. Academic Registry – for all your questions and concerns about registering

 Academic.registry@tcd.ie

 [TCDAcademicRegistry](https://www.facebook.com/TCDAcademicRegistry)

 [TCDAcadRegistry](https://twitter.com/TCDAcadRegistry)

4. Students' Union – make sure to like their Facebook page so you can join their group for new Freshers

 www.tcdsu.org/

 [TCDSU](https://www.facebook.com/TCDSU)

 [tcdsu](https://twitter.com/tcdsu)



FREQUENTLY ASKED QUESTIONS

Wifi?

Information on connecting your devices (laptops, phones and tablets) is available from IT Services at tcd.ie/itservices/students/

Transport?

You can pick up a Student Travelcard for discounted public transport fares (& discounts in shops!) from the Students' Union in House 6.

Bank Account?

There is a Bank of Ireland branch on campus in the Hamilton Building. Bring some photo ID & proof of address. You can get a letter from the Academic Registry as proof of address if you don't have any yet.

Food?

You can get hot food in the Dining Hall, the Buttery, the Pavilion Bar and the JCR (Junior Common Room). There are also a number of coffee shops on campus. More info on tcd.ie/catering/StaffandStudentOutlets.

More questions?

These are just a few questions new students often ask. There is a comprehensive FAQ on the orientation website at tcd.ie/students/orientation as well as lots more useful stuff.

Sick?

You can go to see the College Health Service for free if you are a registered full-time student.

Emergency?

Campus Security:
01 896 1317
Emergency number:
01 896 1999
Garda Station:
01 666 9000
National emergency number: **112**

Accommodation?

You can apply to live in Trinity Hall on the Accommodation Office's website: tcd.ie/accommodation/StudentsandStaff/Students/ApplyforaRoom

Alternatively, you can rent privately, get in touch with the Students' Union for help: accommodation.tcdsu.org

Registration?

Information on how to register and pay your fees is on the Academic Registry's website at tcd.ie/academicregistry You must register to receive your student card and your IT login details.

Lockers?

Lockers are available from the first week of term. You will be able to apply online with your TCard for a locker. It costs €20 for the year and details will be on the orientation website at <https://www.tcd.ie/students/orientation/undergraduates/lockers.php>.



Trinity College Dublin

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