



**Trinity College Dublin**

Coláiste na Tríonóide, Baile Átha Cliath

The University of Dublin

# Erasmus, International Exchange and Visiting Student Welcome Meeting

**Dr Davide Romelli**

**Assistant to the Director of Study Abroad, School of Social  
Sciences and Philosophy**

# Structure of the Meeting

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- Departments and co-ordinators
- Structure of academic year
- Choosing modules and module load
- ECTS credits at Trinity College



# Departments and Coordinators \*

- **Business School**, Mr James White (business.exchange@tcd.ie)
  - Office hours: Tuesday and Thursday 09:30 – 12:30
  - Room: Undergraduate Office, 3<sup>rd</sup> Floor, School of Business, Aras an Phiarsaigh
- **Department of Economics**, Dr Eleanor Denny (ecnvisit@tcd.ie)
  - Office hours: Wednesday 10.30 – 12.30
  - Room: 3021, 3<sup>th</sup> Floor, Arts Building
- **Department of Philosophy**, Dr Lilian Alweiss (alweissl@tcd.ie)
  - Office Hours: Monday 16.00 – 17.00
  - Room: 5007, 5<sup>th</sup> Floor, Arts Building

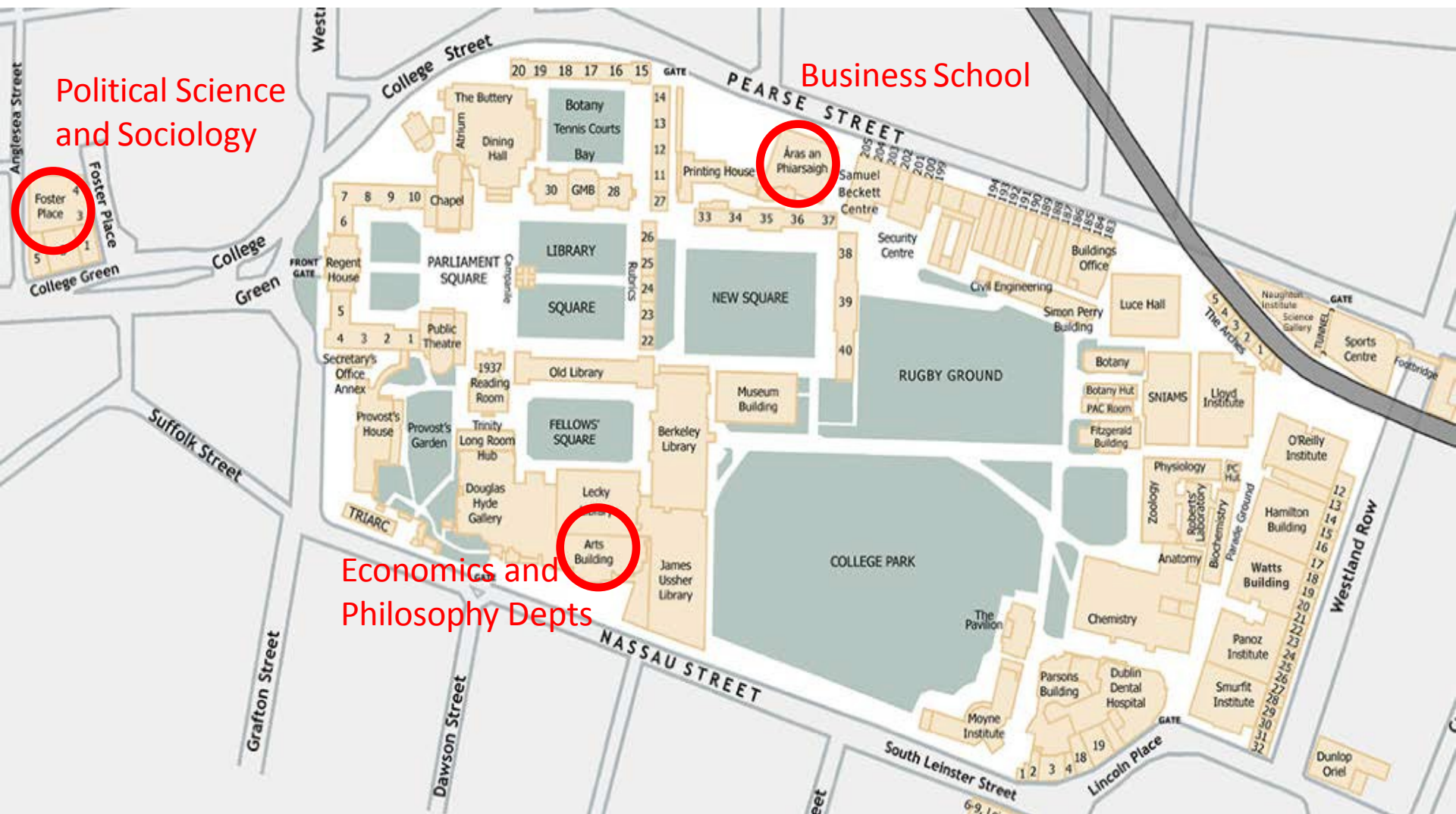
\* **The Department coordinators are the key figures who will sign your Module Enrolment Form.**

# Departments and Coordinators \*

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- **Department of Political Science**, Mr Liam Kneafsey (kneafsel@tcd.ie)
  - Office hours: Tuesdays 15.00 – 17.00
  - Room: 4.09, 4<sup>th</sup> Floor, 2-3 College Green
- **Department of Sociology**, Prof Richard Layte (layter@tcd.ie)
  - Office Hours: Tuesdays 09.00 – 11.00
  - Room: 3.02, 3<sup>rd</sup> Floor, 2-3 College Green

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Political Science and Sociology

Business School

Economics and Philosophy Depts

# Structure of the Academic Year

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- **Term 2 (Hilary Term, HT)**
  - 21st January – Teaching starts
    - Reading Week- Week 7 (4th March)
  - 12<sup>th</sup> April – Teaching ends
  - 15<sup>th</sup> April – Revision week starts
  - 22<sup>nd</sup> April – Assessment starts \*

**\* Please do not book any flight before the end of the Assessment week, as exams might take place any day during that week.**

# Some Important Websites

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- Regularly check your @tcd.ie account!
- Many lecturers in Trinity College Dublin use Blackboard Learn and Turnitin.com
  - **Blackboard Learn:** Lecture notes, readings etc are posted here (you will be registered automatically after your module registration form is processed. **Lecturers can also add you manually**)
  - **Turnitin.com:** some modules require submission of assignments via this channel (plagiarism check), you receive further information in the relevant assignment guidelines.
  - Plagiarism Policy; <http://tcd-ie.libguides.com/plagiarism/calendar>

# Some General Advice

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- Keep us informed of your progress or difficulties during your time at Trinity College.
- While you are at Trinity College, you will be assigned to a Tutor (the Department coordinator for Erasmus students)
- Other sources of support:
  - Student Counselling Service – [student-counselling@tcd.ie](mailto:student-counselling@tcd.ie)
  - Chaplaincy Service – [chaplaincy@tcd.ie](mailto:chaplaincy@tcd.ie)
  - Student-2-Student – [student2student@tcd.ie](mailto:student2student@tcd.ie)
  - Student Health Centre
  - Student Union



# How to pick your modules

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- Take about 80% - 100% of a Trinity student's module load (but meet the requirements of your home university); visit some modules in first week to help you decide
- Take a good mix of modules subject to schedule and restrictions: you cannot take modules that clash on the timetable
- The timetable for modules is on your mytcd.ie portal

# What is the right module load?

<b>One Term Students (Michaelmas Term or Hilary Term)</b>	<b>Between 25 and 30 ECTS</b>
<b>Full Year Students</b>	<b>Between 50 and 60 ECTS</b>

- We do not recommend taking more than 30 credits per term. If your home institution asks you to do more, please contact your TCD Coordinator for assistance.
- Equally, we will not sign a module registration form that is too light (e.g. just one or two modules)

# ECTS Credits at Trinity

Year	1 Term	Full Year
2nd Year (Senior Freshman, SF)	5 credits	10
3rd Year (Junior Sophister, JS)	5 credits	10
4th Year (Senior Sophister, SS)**	7.5/10 credits***	15

\*\* The Department of Political Science does not accept Visiting and Erasmus students in SS (4<sup>th</sup> year) modules.

\*\*\* Exchange students do an additional assignment

# Registering for modules

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- Module registration form available at:  
<https://www.tcd.ie/students/orientation/visiting-exchange/module-enrolment.php>
- Come to your coordinators office **during office hours** to have your module choices approved by the coordinator
- Submit to Academic Registry Service Desk with all signatures complete. They will register you officially on the system. Ensure module codes are correct. If there are clashes you will not be able to register
- Ensure you have signatures from coordinators outside Business and Social Sciences and Philosophy (SSSP) if needed before submitting!

# Choosing Modules

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<https://www.tcd.ie/ssp/undergraduate/study-abroad/incoming/module-outlines.php>

- Some modules have quotas: see website
- **You can only get your form signed during office hours**

# Time spent in classroom

- Most modules involve 2-3 hours per week in the classroom in lectures, seminars and tutorials, and about 5 hours per week reading and preparation (emphasis on independent study).
- **Tutorials:**
  - Note that many modules will offer several tutorials that cover the same topic – usually students are assigned to a tutorial group. If in doubt ask your lecturer.
- **Assessment:**
  - Variety of assessment methods - essays, assignments, tests etc and a proportion to an exam
  - Students may not have to do an exam in some departments, but may have a lot of essays due around the same time

# Lost?



Call Jessie in the School  
Office on

+353 1 896 1840

and she will assist



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**Thank You**

