



Minutes of the Capitation Committee

25 May 2022

At 11.00 in the Elizabethan Room, House 6

Present: Chair – Prof Eoin O’Sullivan; Secretary – Aidan Marsh, FSD – Elaine Sharkey, Student Life – Catherine McCabe; CSC – Ronan Hodson, CSC – Sam Carthy, CSC – Tom Hegarty, DUCAC – Matthew Simons, DUCAC – Aoife Simm, SU – Leah Keogh, SU – Sierra Mueller-Owens, SU – Bev Genockey

Apologies: CSC – Claire Stafford, DUCAC – Gwen McArdle, DUCAC – Anna Grace Ulses, GSU – Gisèle Scanlon, Publications – Laura Galvin, Publications – Shannon McGreevy

In Attendance: CSC – Joseph O’Gorman; SU – Simon Evans; DUCAC – Aidan Kavanagh, GSU – Sarah Alyn-Stacey

Minutes of the Meeting of 31st March 2022

There were no amendments suggested to the minutes of 31st March 2022.

Matters Arising

There were no matters arising

Trinity Ball Update

The Ball Committee convened on 17 May following the Ball to discuss matters that had arisen, and to hear feedback from the Junior Dean and David Marley. The meeting was inquorate. A memorandum regarding the discussions will be provided to the Capitation Committee Secretary for circulation. The next meeting of the Ball Committee will take place before the end of June.

In response to a query, the Capitation Committee was informed that invitations to the Secretary’s Supper were based on who has a de jure role in the running of the Ball.

Student Centre Capital Project

A formal capital projects account has been set up to hold the funds collected by the Student Centre Levy and all funds previously held by the CSC for this purpose have now been transferred into the new account.

There was general agreement that future funds from the Levy are to be held in the new Capital Projects Account.

House 6 Accessibility Project

The SU and CSC brought a joint proposal to the Committee under the provisions of the Student Levy Referendum that monies from the Student Levy Funds be assigned towards the part-funding of accessibility improvements to House 6, including the installation of a lift, and the replacement of the external ramp.



The proposal was passed by general assent of the Committee.

Sports Union Sabbatical Proposal

A proposal was submitted by DUCAC to have the Chair made a full-time sabbatical position. It was noted that if this proposal is not accepted by the Capitation Committee, the Chair will need to return to being a part-time position.

The Committee felt that more information was needed before a decision could be made. A revised proposal with more information shall be submitted for consideration at the first meeting of the next college year.

The revised proposal should additionally address the following:

- How the role of Chair has changed to warrant becoming a sabbatical position
- What are the issues that result from the Chair being a “part-time” position, and how would this be ameliorated by becoming a full-time sabbatical position
- How DUCAC intends to fund the position
- How the role would fit in with existing procedures for appointments
- A forecast on how the role would fit in with College Structures

The following points were also raised:

- Is there political will among the students to warrant the Chair becoming a sabbatical position
- Would the system of the appointment of the Chair need to be revised in the event of it becoming a sabbatical position
- More clarity was sought as to the nature of the Chair as a representative role

Update on Presentation of Accounts

The SU accounts have been returned to the auditors for additional examination

The Publications accounts have not yet completed by the auditors

A query was raised as to whether treasurers are given training on accounts presentation. The CSC and DUCAC provide training to treasurers, and would be willing to assist Publications with this should it be needed

Terms of Reference Update

Postponed to special meeting

Any Other Business

The GSU appeal is being brought to the Visitor on Monday 30th May. The Chair proposed that the representatives of the Capitation Committee be the Chair, Secretary, and two members of the previous GSU Board. This proposal was accepted by the Committee.



The CSC had not been able to appoint a treasurer at their AGM and have appointed Sam Carthy as Interim Treasurer. The Chair of the CSC has stepped down from their position, and Ronan Hodson will be acting as interim Chair per the terms of the CSC Constitution.

Elaine Sharkey will be stepping down as FSD representative. The new representative will be introduced at the first meeting of the new college year.

A special Meeting will be held in June to discuss the accounts of the SU, GSU, and Publications, and to examine proposed Terms of Reference changes.