



INTER-OFFICE MEMORANDUM

FROM: Senior Dean
TO: All members of the Capitation Committee
DATE: 30 January 2020
RE: **Capitation Committee Meeting – 30 January 2020 at 2pm sharp
DRAFT AGENDA**

There will be an meeting of the Capitation Committee on Thursday 30 January 2020 in the Elizabethan Room, House 6 at 2pm sharp.

The Agenda for the meeting will be as follows:

1. Minutes of the Last Meeting of 2nd December 2019
2. Matters Arising
3. Presentation from FSD on Trinity Ball Contract
4. Any Other Business

Professor John Parnell
Senior Dean