



INTER-OFFICE MEMORANDUM

FROM: Senior Dean
TO: All members of the Capitation Committee
DATE: 7 March 2018
RE: **Capitation Committee Meeting – 9th March 2018 at 11am sharp
DRAFT AGENDA**

There will be a meeting of the Capitation Committee on Friday 9th March 2018 in the Elizabethan Room, House 6 at 11am sharp.

The Agenda for the meeting will be as follows:

1. Minutes of the last meetings of 21 November 2017 and 13 February 2018
2. Matters arising.
3. Proposed internal distribution baseline amendment document
4. FSD loan prior to collection of Student Space levy.
6. Any Other Business

Professor John Parnell
Senior Dean