



INTER-OFFICE MEMORANDUM

FROM: Senior Dean

TO: All members of the Capitation Committee

DATE: 19th November 2015

**RE: Capitation Committee Meeting - 26th November 2015
AGENDA**

There will be a meeting of the Capitation Committee on Thursday 26th November 2015 in the Elizabethan Room, House 6 at 10:00am sharp.

The Agenda for the meeting will be as follows:

1. Minutes of the last meeting of 4th June 2015 (previously circulated).
2. Matters arising.
3. Presentation of Accounts: (*all except Capitation Committee Audited Accounts, circulated in hard copy*)

DUCAC
CENTRAL SOCIETIES COMMITTEE
GRADUATE STUDENTS' UNION
TRINITY PUBLICATIONS
STUDENTS' UNION

CAPITATION COMMITTEE (to be tabled at meeting, Elaine Sharkey)

4. Annual Reports:
 - (a) Circulated in hard copy
 - (b) Provision of Summary Annual Reports:
 - Finance Committee
 - Student Life Committee
5. Allocations for 2015/16 (to be tabled at meeting, Elaine Sharkey)
6. Any Other Business

Professor Brian McGing

SENIOR DEAN