



**INTER-OFFICE MEMORANDUM**

**FROM:** Senior Dean

**TO:** All members of the Capitation Committee

**DATE:** 23<sup>rd</sup> February 2016

**RE:** **Capitation Committee Meeting – 8<sup>th</sup> March 2016**  
**AGENDA**

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There will be a meeting of the Capitation Committee on Tuesday 8<sup>th</sup> March 2016 in the Elizabethan Room, House 6 at 10:30am sharp.

The Agenda for the meeting will be as follows:

1. Minutes of the last meeting of 26<sup>th</sup> November 2015 ('Draft' previously circulated).
2. Matters arising.
3. Funding allocation model for capitated bodies:  
See attached Minute from Finance Committee  
(Minute FN/15-16/78, Finance Committee Meeting, 16<sup>th</sup> December 2015).
4. Final student numbers and allocation figures for 2015-2016.  
(to be presented at meeting - Elaine Sharkey)
5. Any Other Business

**Professor Brian McGing**

SENIOR DEAN