

UNIVERSITY OF DUBLIN
TRINITY COLLEGE
MINUTES OF THE CAPITATION COMMITTEE MEETING OF
Thursday 11th April 2013

PRESENT: Senior Dean, Susan Leonard (Committee Secretary), Anne-Marie Moore (Treasurer's Office), Jonathan Shanahan proxy for Donal McKeating (CSC), Ronan Hodson (CSC), Oonogh O'Donovan proxy for Rosalind Ní Shuilleabháin (CSC), Eanna Drury (CSC), Cyril Smyth (DUCAC), Will Hurley (DUCAC), Lucy O'Donoghue (DUCAC), Martin McAndrew (GSU), Jennifer O'Meara (GSU), Matthew Taylor (Pubs), Rory Dunne (SU), Dan Ferrick (SU) Aisling Ni Chonaire (SU), Prof. Amanda Piesse (Student Services Committee)

APOLOGIES: John Lumsden (DUCAC)

IN ATTENDANCE: Joseph O'Gorman (CSC), Drinda Jones (DUCAC), Simon Evans (SU), Damien Carr (Pubs), Michelle Garvey (Equality Officer)

1. Minutes of 27th November 2012

The Minutes of 27th November 2012 were taken as read, approved and signed.

2. Matters arising: 5. Allocations for 2012/13. Trinity Ball 2012 accounts. Simon Evans reported that the surplus was €39,675.

3. Allocations for 2012/13

Annemarie Moore tabled revised allocations to reflect the Trinity Ball surplus and recommended that €15,000 be redistributed to the Capitated Bodies, in accordance with current baseline allocation, from the projected surplus of €30,398. The balance will be kept in case of higher PPI, IMRO invoices due to functions held in Catering and €10,000 is retained in case of Trinity Ball claim.

Affiliated Colleges

After some discussion, it was agreed that the Senior Dean devise a brief questionnaire for circulation to, and completion, by the Capitated Bodies. The item to be revisited in light of the responses received.

4. Equality Policy (Extract from minutes Eqal/12-13/14 Central Societies Committee (CSC) and Student Societies Dignity and Respect / Accessibility Awareness circulated prior to the meeting)

The Senior Dean welcomed Michelle Garvey, Equality Officer to the meeting to clarify any misunderstandings.

From the ensuing discussion it was clear that CSC, DUCAC, SU and GSU all have a code of practice with regard to the College Dignity and Respect Policy. In particular:

The CSC organise a one day training session for all incoming society officers of their 117 clubs. The main focus is on finance, compliance, policy and handbook. Guidance is given with regard to accessibility of events. 3 officers from each society

can run an event. It is understood that any person who completes the event booking form signs up to College policies.

Ronan Hodson said the society officers are called in if there is a problem. The CSC take the approach that the matter can be referred to the Junior Dean if it is contrary to constitutional mandate. The CSC can also threaten financial implications.

DUCAC's training workshops for 150 officers of 50 clubs direct trainees to College policies as a whole, in particular to the Dignity and Respect Policy. Cyril Smyth pointed out that where posters contravened the policy, they had been rejected.

Drinda Jones said they would also forward any problem to the Junior Dean.

The **SU** organise training for 400 class reps including dignity and respect. However, only a much more restricted number (currently 8 people) in the SU can actually book an event.

It was noted by Prof. Amanda Piesse that **all** students sign up at registration to comply with College's Dignity and Respect policy.

Michelle Garvey is preparing a guideline in draft form which she proposed to distribute to all members of the Committee. There was some expression of doubt for the need of yet another document. The Senior Dean would consider the document.

5. **Any Other Business**

There being no other business the meeting adjourned at 12 noon.

Signed _____

Date _____