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1. **INTRODUCTION**

Welcome to the School of Religion where we continue a tradition of scholarship that goes back to the very foundation of Trinity College Dublin.

The School of Religion is one of the twelve Schools that comprise Trinity College's Faculty of Arts, Humanities and Social Sciences. It brings together biblical studies, theology, ethics, theory of religion, and international conflict and peace studies as independent but related disciplinary fields.

The School's undergraduate and postgraduate courses explore encounters between religions and cultures from their roots in antiquity to the present day. They investigate the intellectual and institutional resources developed in historical and current interactions and conflicts and apply them to the challenges and the opportunities societies face in an age of globalisation.

The School has a strong commitment to community engagement, has campuses in Belfast and Dublin and is home to the Loyola Institute, the Trinity Centre for Biblical Studies and the Irish School of Ecumenics.

This Handbook summarizes and supplements the regulations that are contained in the University Calendar. However, in the event of any conflict or inconsistency between the General regulations, published in the University Calendar and information contained in programme or local handbooks, the provisions of the General Regulations in the Calendar will prevail.

Academic and administrative staff are available to explain most of these requirements, and to answer any queries that you may have about procedures and regulations.
An electronic copy of this Handbook will be available on the School of Religion website, Current Student page and via Blackboard. The following link will also be helpful re the College Virtual Learning Environment (VLE). A hard copy of this handbook in large print is available in the School office. Alternative formats of the Handbook can be provided on request.

There may be some modification during the year to the procedures and regulations outlined below; these will be brought to your attention as they arise.

**Please note:**
Familiarize yourself with College’s regulations for undergraduate students. These are available in the Calendar.

Your @tcd.ie email account is the **only** e-mail address used for official College business. Consult this email account regularly.

Your personal data is kept in accordance with the Student Data Policy.

College regulations require that you remain resident in the Republic of Ireland, during the course of your studies. Absence for a substantial period in either of the teaching terms is not permitted. Research abroad is permitted only with the approval of your Course Coordinator.
2. GENERAL COURSE INFORMATION

2.1 About the School
The School of Religion is located in the ISE/Loyola Building, East camp. All academic staff have their offices in the building, and the School Office is also located there on the Ground Floor, Room G0.08.

2.2 Contact Details
The Co-ordinator of the Religion programme (SH and JH) is Professor Jacob Erickson. He can be contacted at the School of Religion, Room 1.20, and by email at ericksoj@tcd.ie

The Undergraduate Programmes in the School of Religion are administered by Ms. Jane Welch. She can be contacted at the School of Religion Undergraduate Office: Room G8, ISE/Loyola Building and/or by e-mail at jwelch@tcd.ie
Opening Hours

ISE-LI building: Access will be swipe card only and will be restricted to normal office hours. Currently a standard 9.00 a.m. – 5.30 p.m. working day i.e. Monday - Thursday is planned and 9.00 a.m. – 5.00 p.m. (each Friday). The School will remain open on Monday and Thursday evenings until 9.30 p.m. to accommodate the delivery of the School’s Dublin based Evening Postgraduate programmes. Any changes to the opening and closing times will be notified by e-mail.

Please note students are not permitted to remain in the building outside normal office hours unless attending a lecture, seminar or event which has been scheduled by a staff member.

<table>
<thead>
<tr>
<th>Staff Name</th>
<th>Role/Title</th>
<th>Contact 1</th>
<th>Contact 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prof. Siobhan Garrigan</td>
<td>Head of School, Loyola Ins Professor of Catholic Theology</td>
<td><a href="mailto:garrigs@tcd.ie">garrigs@tcd.ie</a></td>
<td>+353 (0)1 896 4794</td>
</tr>
<tr>
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<td>School Manager</td>
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<td>+353 (0)1 896 4778</td>
</tr>
<tr>
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<td>Director of Teaching and Learning - Undergraduate, Assistant Professor of Theological Ethics</td>
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<td><a href="mailto:jwelch@tcd.ie">jwelch@tcd.ie</a></td>
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<tr>
<td>Prof. Zohar Hadromi-Allouche</td>
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<td>+353 (0)1 896 4793</td>
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<td>Prof. Maureen Junker-Kenny</td>
<td>Assistant Professor in Theology</td>
<td><a href="mailto:mjunkerk@tcd.ie">mjunkerk@tcd.ie</a></td>
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<td><a href="mailto:pevareld@tcd.ie">pevareld@tcd.ie</a></td>
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<tr>
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<td>+353 (0)1 896 4776</td>
</tr>
<tr>
<td>Name</td>
<td>Position</td>
<td>Email</td>
<td>Phone</td>
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</tr>
<tr>
<td>Prof. David Shepherd</td>
<td>Associate Professor in Hebrew Bible/Old Testament</td>
<td><a href="mailto:shepherd@tcd.ie">shepherd@tcd.ie</a></td>
<td>+353 (0)1 896 4796</td>
</tr>
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<td>Associate Professor in Ancient Judaism and Christianity</td>
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<td>+353 (0)1 896 1375</td>
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<td>Adjunct Assistant Professor</td>
<td><a href="mailto:claffeyp@tcd.ie">claffeyp@tcd.ie</a></td>
<td>+353 (0)1 896 1297</td>
</tr>
<tr>
<td>Dr Ciarán McGlynn</td>
<td>Adjunct Assistant Professor</td>
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<td>+353 (0)1 896 1297</td>
</tr>
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<td>+353 (0)1 896 1297</td>
</tr>
</tbody>
</table>

### 2.2.1 How to make contact with the School

Staff will usually communicate with you via your Trinity email address. You are expected to check this regularly and to read and act promptly upon all messages sent to you.

Staff usually post-Office Hours, when they are available for consultation, on their door.

School and Programme notices will be posted in the relevant information systems including the School of Religion website ‘Current Student’ page and on specific modules in Blackboard.

The student information system, Blackboard, and your myzone email account.

The lecturers in the department are all approachable people who welcome the opportunity to meet their students. Simply make an appointment with the lecturer via e-mail or in case of emergencies contact the School Administration Office. Do not allow problems with a course or with your studies in general to build up. Go to see your Year Head and meet with your College Tutor. Remember too that confidential help with personal problems is available for all students through the Student Counselling Service.

Please consult Section 5 below for more details of the supports that are available to you. Full details of all student support services are available at the following link.
2.2.2 Programme-Specific Reference / Sources - Locations

**School of Religion website ‘Current Student’ page**

**Interactive College Map**

**Blackboard**

**Academic Registry**

2.3 Key dates

The academic year is divided into two semesters. Each semester is of 12 weeks duration. Week 7 in each semester is designated as a Study/Review Week. Please note that in Michaelmas term 20-21 due to COVID-19 restrictions 1st Year students will begin term in week 6 and there will not be a Study / review week planned within the term. Please refer to the current [Academic Year Structure](#).

**Semester A (Michaelmas Term):** Begins Monday the 5th of October 2020 and concludes Friday the 18th of December 2020. Revision Week begins Monday the 4th of January 2021.

**Semester B (Hilary Term):** Begins Monday the 1st February 2021 and concludes Friday the 23rd of April 2021. Study / Review Week begins Monday the 15th of March 2021. Revision Week begins Monday the 3rd May 2021.

2.4 Essay Submission

Essays are to be submitted according to the lecturer’s requirements, by the date and time stated on the essay assignment. The essay should include detailed references (either in-text, or endnotes, or footnotes) and a bibliography laid out in alphabetical order. Your pages should be A4 size, numbered, and your typing double-spaced. Correct spelling (consistently either English or American), grammar and clear presentation are essential.
The School essay submission cover sheet, which is available on the Current Student page of the School website—should be included in submission. The cover sheet includes a Declaration concerning plagiarism, so all cover-sheets must be signed, either through actual or digital signature.

An electronic copy of your essay with cover sheet must also be submitted by the deadline through Turnitin via the College VLE (Blackboard) using your Trinity IT account username and password. If you are unclear as to how to do this, please talk to your lecturer.

If you hand your essay in after the due date without an extension, it will still be accepted up to one week late with a loss of 10% of whatever mark is awarded. It will not be accepted after the lapse of one week. If you require an extension, contact your college tutor who will need to liaise with your head of year. Remember that if you do not hand in your essays you also risk being returned as non-satisfactory for courses. If this happens over two terms, the department may ask for you to be barred from taking the examinations. Remember also that since the essays count towards your final mark your grades will suffer if you fail to submit them.

2.5 Timetable

Your timetable will be available in your student portal at My TCD.

2.6 Scholarships

2.6.1 Foundation Scholarships

Scholars are elected annually in various subjects on the result of an examination held in January. In one of the most colorful events of the academic year, the names of those elected are formally announced by the Provost from the steps of the Examination Hall on the Monday of Trinity Week.
Scholars are entitled to free Commons (meals in the dining hall) and free rooms in College. They also receive an allowance and are exempt from paying fees.

Candidates must give notice of their intention to take the scholarship examination on the prescribed form. For specific dates and information please visit this link.

The traditional time to sit the scholarship examination is in the Senior Fresh Year. The objective of the foundation scholarship examinations is to identify students who, at a level of evaluation appropriate to the Senior Fresh year, can consistently demonstrate exceptional knowledge and understanding of their subjects. The examination requires candidates to demonstrate skill in synthesising and integrating knowledge across the full range of the set examination materials; to demonstrate rigorous and informed critical thought; and, in appropriate disciplines, to demonstrate a highly developed ability to solve problems and apply knowledge. As such, the types of questions found in the scholarship examination differ from those found in the annual examinations. The format of the exams is available from the Calendar and further information is available from a full-time staff member, currently Prof. Jacob Erickson. A meeting will be called for SF students interested is usually called at the beginning of Michaelmas Term.

Candidates are examined in two papers: one three-hour paper and one 1.5-hour paper (the general paper). The three-hour paper accounts for 70 per cent of the total subject mark and the 1.5-hour paper accounts for 30 per cent of the total subject mark. The details may change for 2020-21 to reflect changes in the programme architecture. For additional information please see Calendar, Part II, Foundation and Non-Foundation Scholarships.

2.7 Registration

Registration for JF students in SH programmes that allow minor as New Subject for Academic Year 20/21 (Phase 1 & 2 Programmes)

Students in Year 1 of BA Religion will be invited during the Trinity term to register their interest for taking up a new subject in Year 2.
Students will then be invited at a later date to register for other Year 2 modules, including Trinity Electives and Open Modules. Students will be advised of how to do this, and where they will find relevant module information several weeks before they are invited to register. Timetabling may restrict the availability of modules to individual students.

**Registration for all other JF students for Academic Year 20/21 (Phase 1 & 2 Programmes)**

Students in Year 1 of BA Religion will be invited during the Trinity term to register their preferences for Year 2 of their course, including Trinity Electives and Open Modules. Students will be advised of how to do this, and of where they will find relevant module information several weeks before they are invited to register. Timetabling may restrict the availability of modules to individual students.

**Registration for SF students for Academic Year 20/21 (Phase 1 Programmes, where applicable)**

Students in Year 2 of BA Religion will be invited during the Trinity term to indicate their preferences for Year 3 of their studies, including Trinity Electives and Open Modules as per their course structure.

Students will be advised of how they will do this and where they will find relevant module information several weeks before they are invited to register. Timetabling may restrict the availability of modules to individual students.

### 3. Academic Writing

#### 3.1 Plagiarism

It is clearly understood that all members of the academic community use and build on the work and ideas of others. It is commonly accepted also, however, that we build on the work and ideas of others in an open and explicit manner, and with due acknowledgement. Plagiarism is the act of presenting the work or ideas of others as one’s own, without due acknowledgement. Plagiarism can arise from deliberate actions and also through careless thinking and/or
methodology. The offence lies not in the attitude or intention of the perpetrator, but in the action and in its consequences. It is the responsibility of the author of any work to ensure that he/she does not commit plagiarism. Plagiarism is considered to be academically fraudulent, and an offence against academic integrity that is subject to the disciplinary procedures of the University.

Whenever you draw on another person's work, you are required to acknowledge your source. Failure to do so exposes you to the accusation of passing off someone else’s work as your own. This is called ‘plagiarism’. The University Calendar states that this is "a major offence, and subject to the disciplinary procedures of the University". As your essays count towards your final mark, plagiarism in your essays is considered the equivalent of cheating in an examination, a major offence for which you may be expelled.

Plagiarism results from either deliberately using the work of another without proper acknowledgement, or from lack of care in acknowledgements. All quotations and paraphrases of other people's work must be properly referenced to avoid the charge of plagiarism. This includes the work of other students and internet sites. If you use another student's essay notes without acknowledgement, both you and the author of the notes might be charged with plagiarism. To properly reference material taken from an internet site, you should give the full URL of the page.

In order to support students in understanding what plagiarism is and how you can avoid it, the University has created an online central repository to consolidate all information and resources on plagiarism. The central repository is being hosted by the Library and is located at http://tcd-ie.libguides.com/plagiarism. It is very important that you familiarise yourself with this information.

In addition, you MUST complete the online tutorial ‘Ready, Steady, Write’. This will give you guidance on how to avoid plagiarism. In addition, every time you submit an assessment it must be accompanied by a Cover Sheet which includes the following declaration:
I have read and I understand the plagiarism provisions in the General Regulations of the University Calendar, Part II for the current year, found at:  https://www.tcd.ie/calendar/undergraduate-studies/complete-part-II.pdf

I have also completed the Online Tutorial on avoiding plagiarism ‘Ready, Steady, Write’, located at https://tcd-ie.libguides.com/plagiarism/ready-steady-write.

We ask you therefore to take the following steps:

(i) Visit the online resources to inform yourself about how Trinity deals with plagiarism and how you can avoid it at https://www.tcd.ie/library/support/plagiarism/story_html5.html. You should also familiarize yourself with the 2018-19 Calendar entry on plagiarism located on this website and the sanctions which are applied;

(ii) Complete the ‘Ready, Steady, Write’ online tutorial on plagiarism at https://tcd-ie.libguides.com/plagiarism/ready-steady-write. Completing the tutorial is compulsory for all students.

(iii) Familiarise yourself with the declaration that you will be asked to sign when submitting course work and which is included on the essay cover sheet.

(iv) Contact your Course-Co-ordinator or your Lecturer if you are unsure about any aspect of plagiarism.

3.2 Referencing Guide

As you write your essays and/or dissertation, you will frequently refer to other people’s work and will sometimes quote passages word for word. In this way you show that you are engaging
carefully with the material you are reading. When in your essay you quote somebody or refer to something that they have said, you are required to acknowledge your source. This acknowledgement may take the form of either footnotes or endnotes. Footnotes appear at the bottom of each page. Endnotes appear together at the end of your essay. You must also include a bibliography at the end of your essay listing all the works that you have consulted, including internet sites. Most lecturers expect you to use the Chicago Referencing Style.

**Referring to the Bible**

We recommend that you use either the RSV or the NRSV version of the Bible. Students taking the language courses will find the RSV more useful since it is a more literal translation than the NRSV. When referring to the Bible, you do not need to use footnotes or endnotes. Biblical references normally go in brackets in the body of your text. You should use the abbreviations of Biblical books as found in the RSV and NRSV translations. The punctuation of Biblical references should be as follows. The Book of Genesis, chapter 1, verse 1 should be written as ‘Gen. 1:1’. If you wish to refer to a passage of several verses, then write, for example, ‘Gen. 1:1-5’.

**Foot/Endnotes**

With the exception of Biblical references, all other acknowledgements should take the form of either footnotes or endnotes. Notes of either kind should take the following form:

**For books:**

First name, Surname, *Title of book* (Place of publication: publisher, year), particular page number(s) referred to.

*Examples:*


**For articles in books:**

First name Surname, "Title of article", in Name of Book Editor, ed., *Title of Book* (Place of
publication: publisher, year), particular page number(s) referred to.

Example:

For articles in journals:
First name Surname, "Title of article", Title of Journal, volume number, issue number (year of publication) particular page number(s) referred to.

Example:
You only need to give full information in the very first reference to a document. Thereafter you may abbreviate thus:
4 Wiese, "Counterhistory", p. 83.

Bibliography
At the end of your essay you will be expected to list the books that you have consulted in a ‘bibliography’. This list should be in alphabetical order of surname.

Noting listing an internet or resource - In a foot/endnote:
First Name Surname of Author or Webmaster/Webmistress (if known), "Title of text", heading of page, full URL (date last accessed).

In a bibliography:
Surname, First Name of Author or Webmaster/Webmistress (if known). "Title of text", *heading of page*, full URL (date last accessed).

*Example:*


Web-based resources should be referenced with the following information: author of the document, title of the document, website address, and the date at which you accessed the site. For more detailed instructions and examples on how to quote, please refer to the Chicago Manual of Style Citation Quick [Guide](#):
For additional information please refer to the following reference/sources:

Calendar, Part II, General Regulations and Information, Section II, Items 95-104

Plagiarism Policy

Library Guides - Avoiding Plagiarism

Plagiarism Declaration

3.3 Research Ethics

Trinity College Dublin and the School of Religion’s research community takes great care to ensure that our research activities follow best ethical practice in their design, content and conduct. Staff and students are required to follow College policies, maintain appropriate ethical standards in their research, and adhere to current data protection policies such as the General Data Protection Regulation (GDPR). Visit Research Ethics on the School website for details of procedures, forms and deadlines.

To review the College’s full “Policy on Good Research Practice”, follow this link.
4. Teaching and Learning

4.1 Your Programme of Study - Programme Architecture

The Honors BA in Religion provides students with a broad introduction to the study of religion and discrete religious traditions in their multiple dimensions and manifestations. The programme is structured to facilitate both a broad-based study of religion and theology, plus, two discrete specialisations (exit pathways), one in the study of religion, the other in Christian theology. The exit pathways are created by choosing to concentrate on particular subjects by choosing certain modules from amongst the options in Years 2, 3 and 4. Both the Single Honors and Joint Honors programmes support the attainment of the Graduate Attributes.

In each year of study students must complete 60 ECTS, (60 credits).
There are two possible courses leading to the degree:

I. Single Honors (SH) Moderatorship in Religion;
II. Joint Honors (JH ) in Religion combined with another Arts Humanities Subject.

For Single Honors students the 60 ECTS are made up of modules in Religion as well as Approved and Trinity Elective Modules. Through choosing a Single Honors subject course, you will focus on one subject throughout your time in College. You will have the option to graduate with one of two awards. A Single Honors Award will allow you to specialise in your subject. You may also take up a minor as a new subject from 2nd year and continue in both subjects to achieve a Major with Minor award. See Table below:
For **Joint Honors** students the 60 ECTS are made up from modules in Religion and your other subject, plus Approved and Trinity Elective Modules. **Joint Honors** entry courses provide you with an opportunity to study two subjects to obtain an award in both subjects at graduation. You may also choose to concentrate more of your efforts on one of the subjects, while continuing to study the second subject to achieve a Major with Minor award or you can specialise in just one of your subjects to obtain a Single Honors Award. **See Table below:**

<table>
<thead>
<tr>
<th>Entry Route</th>
<th>Single Subject</th>
<th>Sophister Years: 120 ECTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>JF</td>
<td>S1 60 ECTS</td>
<td>S1 40 ECTS</td>
</tr>
<tr>
<td></td>
<td></td>
<td>S2/AM/TE 20 ECTS</td>
</tr>
<tr>
<td>SF</td>
<td>S2 20 ECTS</td>
<td>S2 20 ECTS</td>
</tr>
<tr>
<td></td>
<td></td>
<td>S3/AM/TE 20 ECTS</td>
</tr>
<tr>
<td>JS + SS</td>
<td>S2 40 ECTS</td>
<td>S2 40 ECTS</td>
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<tr>
<td></td>
<td>S1 90 ECTS @ LEVELS 3/4</td>
<td>S1 60 ECTS @ LEVELS 3/4</td>
</tr>
<tr>
<td></td>
<td>S2/AM/TE 10 ECTS</td>
<td>S3/AM/TE 10 ECTS</td>
</tr>
<tr>
<td></td>
<td>CAPSTONE 20 ECTS</td>
<td>CAPSTONE 20 ECTS</td>
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</tbody>
</table>

**AWARD:**
- **Single Honors**
- **Major with Minor**

**KEY:** J = Joint Subject, S = Single Subject, E = Elective, T = Trinity Elective

---

**Table:**

<table>
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<th>Year</th>
<th>Modules</th>
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<td>60 ECTS</td>
</tr>
<tr>
<td>Sophister</td>
<td>120 ECTS</td>
</tr>
</tbody>
</table>

- **JF:** S1 60 ECTS, S2/AM/TE 20 ECTS
- **SF:** S2 20 ECTS, S3/AM/TE 20 ECTS
- **JS + SS:** S2 40 ECTS, S1 90 ECTS @ LEVELS 3/4, S3/AM/TE 10 ECTS
- **Award Options:** Single Honors, Major with Minor
Available pathways are subject to change and may be dependent subject to capacity.

Students in Year 1 of the Religion Programme will be invited during the Trinity term to register their interest for taking up a new subject in Year 2.

Students will then be invited at a later date to register for other Year 2 modules, including Trinity Electives and Open Modules.

Students will be advised of how they will do this and where they will find relevant module information several weeks before they are invited to register. Timetabling may restrict the availability of modules to individual students.
The four years of the degree programme are known by the following titles:
Year 1 Junior Fresh (JF)
Year 2 Senior Fresh (SF)
Year 3 Junior Sophister (JS)
Year 4 Senior Sophister (SS)

Both the Single Honors and Joint Honors degree in Religion are recognised by the Department of Education and Science as leading to qualifications for the purpose of admission to the Register for Intermediate (Secondary) School Teachers.

4.2 Programme Structure and Workload

4.2.1 List of Modules available in 2020-2021

<table>
<thead>
<tr>
<th>Module Title</th>
<th>Module Code</th>
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</tr>
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<tbody>
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<td>Introducing to the New Testament</td>
<td>REU12112</td>
<td>5</td>
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<tr>
<td>Introducing Islam</td>
<td>REU12724</td>
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<td>Becoming Moral: Ethical Reasoning in Theological Perspective</td>
<td>REU12512</td>
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<td>Introducing Theology: Key Questions</td>
<td>REU12301</td>
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<td>Introduction to Philosophy</td>
<td>REU12712</td>
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<tr>
<td>Jewish Thought and Practice</td>
<td>REU12731</td>
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<td>Introducing the Old Testament/Hebrew Bible</td>
<td>REU12101</td>
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<td>Introducing Theology: Key Texts and Methods</td>
<td>REU12312</td>
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<tr>
<td>Approaches to the Study of Religion</td>
<td>REU12701</td>
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<td>Ethics Matters: Global Questions, Ethical Responses</td>
<td>REU12501</td>
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<td>Religions in the Ancient Mediterranean</td>
<td>REU12741</td>
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<td>Dharmic Religions</td>
<td>REU12752</td>
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<td>Paul and Palestinian Judaism</td>
<td>REU23111</td>
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<tr>
<td>CHRISTOLOGY: Jesus in the First Century and at Turning Points of Christian Thinking</td>
<td>REU23012</td>
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4.3 Study Abroad/ERASMUS

4.3.1 Trinity Students Abroad: Erasmus and International Exchanges

Students can apply for the international exchanges that Trinity offers on a competitive basis to spend their JS year at a University in Canada, the US, Australia or Asia. Students undertaking an approved exchange are normally expected to achieve a minimum grade of second class (first division) in the Senior Fresh annual examination for a Junior Sophister exchange. Students who are required to take supplemental assessments may participate in the exchange at the discretion of the School.

Under this scheme undergraduate students have the opportunity to spend their Junior Sophister Year (or part of it) studying at one of two European universities outside Ireland—Glasgow and Leuven—with financial support from European funds. Students who expect to finish their Senior Fresh year with a II.1 mark are encouraged to apply. The Erasmus and international exchanges coordinator for out-going students is Professor Ben Wold, woldb@tcd.ie. For more information see the following link.
In particular the School of Religion has a number of funded exchanges with European universities.

These are:

**The University of Glasgow, Scotland** Our School is linked with the Faculty of Divinity and the Department of Theology and Religious Studies at the University of Glasgow, one of Scotland’s oldest medieval universities.

**The Catholic University of Leuven, Belgium** Our School has established both a student exchange and a teaching exchange with the Faculty of Catholic Theology in Leuven. This represents a genuine opportunity for our students. It allows students to travel to the Continent and experience a different climate of studying theology without having to master a foreign language—the lectures are conducted in English. Moreover, the Faculty of Theology in Leuven has a long-established, worldwide reputation. Major theologians from Erasmus to Gutierrez have studied or worked there. The international English-language programmes of Theology attract students from all over the world. The Faculty employs almost 40 full-time members of staff, covering all major aspects of the theological and exegetical fields. The theology library is one of the finest in Europe, subscribing to more than 1,000 journals, with more than one million books on theology. Leuven itself is a beautiful medieval town in the heart of Europe. For further information, see: http://www.theo.kuleuven.ac.be/en/d.

**The Hebrew University of Jerusalem** Students may avail of Erasmus+ funding to spend up to one academic year at the Rothberg International School at the Hebrew University of Jerusalem (https://overseas.huji.ac.il/). The Rothberg provides students with the opportunity to study the archaeology, history, philosophy, and languages as related to the history of Judaism, Christianity, and Islam within the Near East. Funding through Erasmus+ provides €820 for travel expenses and €700 monthly stipend; funding is awarded on a competitive basis and interested students (undergraduate or post-graduate) should contact Prof. Wold.
The University of Munich (LMU) Students in the School of Religion may avail of Erasmus+ funding to spend a semester abroad at LMU in association with their Protestant Theological Faculty. LMU is the second largest university in Germany located in one of the most culturally rich and dynamic cities in Europe. In addition to rich offerings in both theology and religious studies, a number of interdisciplinary opportunities are available, making study abroad particularly attractive to Joint Honors students. Erasmus+ funding provides travel and a monthly stipend (for specific details contact Prof. Wold).

4.4 Module Descriptors & Compulsory Reading Lists
The School reserves the right to amend the list of available modules and, in particular to withdraw and add modules. Timetabling may restrict the availability of modules to individual students.

Full Module Descriptors and Reading Lists are available on the School of Religion programme webpage and/or for individual via Blackboard.

4.5 Learning Outcomes
On successful completion of your programme students should be able to:

- engage the study of religion and theology as fields of academic enquiry with a variety of methodological approaches;
- recognise and critically examine the varieties of religious traditions, and appreciate the internal diversity within those traditions, in their historical and contemporary manifestations;
- engage the various methods required for the study of religion and theology including textual, philological, linguistic, historical, philosophical, social and cultural analysis;
- read and interpret religious and theological texts in their literary, religious and socio-historical dimensions and contexts, attending to the complexities of reception and transmission, as well as to principal issues and trends in hermeneutics
• engage in critical theological reflection on major systematic themes, with attention to historical contexts and denominational traditions;
• explore and analyse the ethical dimensions intrinsic to religion, with attention to resources for ethical discernment, reasoning and argumentation and traditions of moral enquiry;
• analyse some of the central dimensions and claims of a number of the world’s major religious traditions;
• demonstrate knowledge of how religious and theological traditions correlate to articulations of particular faith communities in their historical, linguistic, cultural and geographical contexts;
• engage in critical reflection on the history of the interactions of religious traditions in specific cultural contexts, including the role of ecumenical and inter-religious dialogue in these interactions.

If you choose to specialize in the study of religions, you should also be able to:

• demonstrate knowledge of the fundamental concepts and methods of religious studies, and the study of some of the world’s major religions, and
• demonstrate knowledge of aspects of the major religions in the world (Indic Religions, Judaism, Christianity, Islam) in their linguistic, historical, philological, cultural, material and geographical expressions.

If you choose to specialize in the study of religions, you should also be able to:

• demonstrate knowledge of the key aspects of theological analysis and reflection, including literary-historical analysis, biblical theology, history of Christianity and church history; systematic and dogmatic theology; theological ethics and pastoral theology and
• assess and critically engage the role of church and community in the articulation and development of theological reflection.
4.6 Graduate Attributes

A clear statement on the graduate attributes that are achieved within the programme / learning outcomes.

![Graduate Attributes Diagram]

4.7 Capstone Project

The capstone project (Link to Capstone website)— though defined differently by different subjects — is the common element across all degree exit routes and is weighted at 20 ECTS. It requires a significant level of independent research by the student. It should be an integrative exercise that allows students to showcase skills and knowledge which they have developed across a range of subject areas and across their four years of study. It should result in the production of a significant piece of original work by the student. It should provide them with the opportunity to demonstrate their attainment of the four graduate attributes: to think independently, to communicate effectively, to develop continuously and to act responsibly.

Students should refer to School and College Policies and Procedures with regards to Research guidelines and ethical practices.
4.8 Coursework Requirements

School of Religion modules combine continuous assessment with end of semester examinations. Continuous assessment takes many forms, and lecture/ seminar attendance is mandatory. Examinations take place at the end of each Semester.

4.9 Attendance Requirements

Attendance is required at all lectures, seminars and tutorials unless you are specifically exempted (off books). If you are unable to attend a lecture for any reason, you must let your lecturer know, either in person or by sending a note or email to the lecturer. Unexplained and/or unwarranted non-attendance at more than six lectures per module in any term will result in your performance being deemed non-satisfactory for that term. Being returned as non-satisfactory for two terms puts you at risk of being barred from exams in accordance with normal university regulations. For further information please refer to the Calendar, Part II, General Regulations and Information, Section II, Items 17-23.

Summaries for missed classes: Students who have missed six or more lectures are required to hand in a one-page summary of the main points of each module taught in the first four weeks from the articles and the PowerPoints available either on Blackboard, or as handed out in class and in the reader, as evidence that they have caught up with what they have missed. Students are expected to attend every class from then on until the end of term. If they fail to do so, they are asked to hand in a one-page summary of each week's classes for each week missed in addition. For those with a doctor's note, the deadline is extended, but the work should be submitted at a date before the end of the teaching term to make them able to take the exams. The normal essay assignment has to be completed by the class deadline.

4.10 Absence from Examinations

Undergraduate students who consider that illness may prevent them from attending an examination (or any part thereof) should consult their medical advisor and request a medical certificate for an appropriate period. If a certificate is granted Medical certificates should be given
to the Executive Officer, Ms. Jane Welch, who will contact the Head of Year, within three days of the beginning of the period of absence from the examination. Such medical certificates must state that the student is unfit to sit examinations. Medical certificates will not be accepted in explanation for poor performance; where an examination has been completed, subsequent withdrawal is not permitted. Further details of procedures subsequent to the submission of medical certificates are available in from student tutors. For further information please refer to: Calendar, Part II, General Regulations and Information, Section II, Item 50

4.11 Marking Scale

All undergraduate programmes will be required to provide clear grade descriptors representing a pass. (Regulation 3: Progression Threshold: Calendar, Part II, General Regulations & Information, Section II, Item 30)

Where the Institutional Marking Scale is employed programmes may refer to the Calendar. Programmes where this scale is not in use, such as a number of those in the Faculty of Health Sciences, must include information on the School/Programme Marking scale.

First Class  
II = over 70%
Second Class, First Division  
II.1 = 60 - 69%
Second Class, Second Division  
II.2 = 50 - 59%
Third Class  
III = 40 - 49%
Fail  
F1  30 - 39%
F2  less than 30%

The characteristics of work achieving these grades are as follows:

First Class (70% and above)
Indicates that the work is of excellent standard. The question/thesis will be addressed fully and clearly in a sustained and coherent argument. The work will show a wide range of relevant sources, which provide relevant support for the argument. The work will also show originality and an ability to integrate a wide range of material.

**Overall**: exceptionally/highly well-structured and informed; demonstrates striking personal insight and originality. **Understanding**: thorough or even authoritative based upon wide reading; comprehensive understanding of relevant material; high degree of precision; independent and critical judgment. **Structure**: excellent focus and structure; highly developed presentation and writing style; precision in use of style guidelines; contributes to a highly persuasive line of reasoning. **Sources & Research**: extensive use of sources and engaged with high degree of insight; exceptionally effective use of evidence to support argument.

**Second Class, First Division (60%-69%)**

Indicates a clear understanding of the subject, a clear and relevant answer to the question, and shows a wider range of sources. The argument is coherent and logical, and there will be few, if any errors.

**Overall**: good understanding providing an answer informed by wide reading; reflects clarity of thought; demonstrates personal insight and originality. **Understanding**: evidence of independent and critical judgment; discussion provides original insights; good understanding of relevant material; analytical and not only descriptive. **Structure**: well-structured and focused; clear and fluent writing style; compelling argument. **Sources & Research**: good range of sources used and applied; effective use of evidence to support argument.

**Second Class, Second Division (50%-59%)**

Indicates a familiarity with the subject and shows evidence of somewhat wider reading than work awarded a lower grade. There may be some errors in the work, but it presents some relevant ideas and examples.
**Overall:** Sound understanding; limited analysis. **Understanding:** generally sound understanding or relevant material but limited range of depth; more descriptive than analytical. **Structure:** generally clear presentation but weak in structure and development of argument. **Sources & Research:** limited use of sources; attempts to support argument with relevant literature; occasionally awkward and unconvincing.

**Third Class (40%-49%)**

Indicates an attempt to answer the question. The work may omit key details, or lack support for the arguments presented, but includes some relevant details. Work awarded this grade typically draws on a narrow range of sources and may be based solely on lecture notes. **Overall:** understanding is basic; analysis is limited. **Understanding:** reflects a general knowledge but little detail; analytical thought is minimally demonstrated. **Structure:** adequate presentation but unclear and disorganised. **Sources & Research:** coverage of basic material is sparse; support of argument with relevant evidence is unsuccessful.

**Fail 1 (30%-39%)**

Indicates that the work does not answer the question set, and/or contains minimal relevant information. The work may also be unstructured and incoherent. **Overall:** incomplete and/or inaccurate work; unsystematic. **Understanding:** poor understanding; significant inaccuracies; little to no analysis; lack of clarity. **Structure:** argument is disorganized; general lack of coherency; fails to meet length requirement; poor use of style guidelines. **Sources & Research:** minimal or inappropriate use of sources; evidence is not provided to support argument.

**Fail 2 (0-29%)**
Indicates the work has completely misunderstood the question, or has made no attempt to use relevant material.

**Overall:** incomplete and/or inaccurate work; unsystematic. **Understanding:** little or no knowledge demonstrated; little or no analysis; inaccurate and/or unclear. **Structure:** disorganised and unclear; incoherent answer or none discernable; unacceptably brief. **Sources & Research:** inappropriate and/or inaccurate use of sources/literature; poor or no use of evidence to support argument.

### 4.12 Progression Regulations

In order to pass each year and progress to the following one you will need to pass modules totalling 60 credits (ECTS). In Junior and Senior Fresh years each year will be treated discretely. In the Sophister years (3 and 4) your degree award will be calculated on your final two years’ results, weighted at 30% (Year 3) and 70% (year 4) respectively.

Progression will be on an annual basis. Students will be permitted to carry failed modules from semester to semester but not from year to year. Students will receive provisional results after Semester 1 assessment. The same progression regulations, including compensation, apply for assessments relating to Semesters 1 & 2 and to reassessment.

All modules and components of modules are compensatable. 10 ECTS may be accumulated at ‘Qualified Pass’ (i.e. marks between 35-39%). If a student has achieved both Fail and Qualified Pass grades in modules completed in semester 1 and semester 2, you will be required to present for reassessment in all failed components in all modules for which you obtained either a fail grade or Qualified Pass. The reassessment session usually occurs at the end of August to coincide with the start of Semester 1 of the next academic year.
There is an **automatic right** to reassessment for a student who has achieved a fail grade in any of their modules and is not eligible for compensation. However, students are not permitted to present for reassessment in any module for which they have achieved a pass grade, in order to improve their academic performance.

Students are not permitted to repeat any academic year more than once and may not repeat more than two academic years within a programme. The maximum number of years to complete an undergraduate degree is 6 years for a 4-year programmes. Repetition of a year is in full, i.e., all modules and all assessment components. Your academic record on your transcript will show clearly the time lost through repetition of a year. There is an option to repeat a year on an ‘off-books’ basis.

Students wishing to discuss their examination results should consult in the first instance their Head of Year.

**For further information please refer to the follow links:**

- Calendar, Part II, General Regulations & Information
- Calendar, Part II, Part C
- National Framework for Qualifications
- Trinity Courses

### 4.13 External Examiner

Your examinations, essays and dissertation are assessed, first in the School of Religion and then by the university’s External Examiners. Assessments pass or fail on the final judgement of the External Examiners. External Examiners meet in late May following the end of the academic year to monitor assessment procedures and outcomes in all modules and for the dissertation. Final marks are confirmed at this Court of Examiners. The internal examiner of your assessment (typically the module co-ordinator, or lecturer for the topic) will provide you with a report on
your work together with the grade that will be proposed to the Court of Examiners. If your mark is on the threshold between Pass and Fail, or between Distinction and less than 70, then your assessment will be marked by a second internal examiner. Your assessment report and mark will be distributed to you. All correspondence with External Examiners are compliant with GDPR.

External Examiners are Dr Gerhard Krup, Christliche Anthropologie und Sozialethik and Dr Paul Middleton, Professor of New Testament and Early Christianity, University of Chester.

4.14 Student Feedback and Evaluation

Much of this Handbook is taken up with rules and procedural requirements. This is unavoidable if we are to ensure that the School of Religion courses are well-structured and that the degree you obtain is of real value. But the experience of undergraduate study should be richer than the mere passing of assessment requirements and the School of Religion encourages you to participate in our continuing efforts to improve our procedures as the year advances and to make an evaluation of your experience at the end.

Your suggestions on every aspect of the programme will be invited throughout the year. At the end of each semester, you will be asked to complete an assessment of each of the modules that you have undertaken. The information that you supply is invaluable to staff in the further development of the School of Religion. You may also be asked to take part in an online survey conducted by the Faculty of Arts, Humanities and Social Sciences. Please note that in any official survey you will remain anonymous, and your assessment of your experience in the School of Religion – whether positive, negative or both – is fed into a structured assessment of teaching and learning. Of course, you do not have to wait for these formal assessments to take place: staff are available at regular office hours (posted on their office doors at the start of the year) and they welcome your concerns and suggestions. Your class will also elect a class representative, who will be able to articulate your concerns through the appropriate channels. Please see https://www.tcd.ie/teaching-learning/quality/quality-assurance/evaluation.php
5. **GENERAL INFORMATION**

5.1 **Student Support Services**

The university provides a range of services to which you can turn for advice and support should you need it at any stage of your studies. The main services are outlined below, and you will receive more information on what the various services provide at orientation. For a general list of all Student Support Services, visit the [website](#) or download the leaflet here: [Student Support Services](#) booklet.

**Student-facing module:**

We thought we should bring the following student-facing module ‘**Learning to Learn Online in Trinity**’ to your attention. The pedagogically-led module has been developed to prepare and support students in Trinity (both undergraduate and postgraduate) with the transition to hybrid learning at Trinity this academic year.

Registered students can self-enrol on Blackboard for the module.

The module is structured thematically across four blocks and three of these are now available.

- **Block 1. Getting Started for Learning Online**
- **Block 2. Working Together Online**
- **Block 3. Creating your Study Routine**
- **Block 4. Preparing for Assessments**
5.2 Undergraduate Advisory Service

The Undergraduate Advisory Service is a unique and confidential service available to all registered students in Trinity College. It offers a comprehensive range of academic, pastoral and professional supports dedicated to enhancing your student experience.

5.3 Tutors

Trinity College is the only university in Ireland to operate what is known as the tutorial system. All registered undergraduate students are allocated a Tutor when starting in College. Your Tutor is a member of the academic staff who is appointed to look after the general welfare and developments of all students in his/her care. You can contact your Tutor about anything and he or she will either offer advice or will be in a position to refer you to a more appropriate colleague in college. Details of your Tutor can be found on your TCD Portal. You should ensure that you meet with your Tutor at the beginning of the year to introduce yourself.

5.4 Mature Student Supports

The Mature Student Office in Trinity College is part of the Trinity Access Programmes (TAP). The office is located in Goldsmith Hall, right beside Pearse Street Dart Station. The Mature Student Office provides advice and support to both prospective and current undergraduate mature students. Staff of the Mature Student Office are always interested in meeting prospective students and are happy to provide information to mature student groups in Colleges of Further Education or other organisations.

5.5 College Disability Service

Trinity is an inclusive university and encourages students with disabilities to think about coming here. The School of Religion welcomes students with disabilities, and endeavours to assist all students to realise their potential by offering a range of supports that include reasonable accommodations.
There are over 1,600 students with disabilities who have applied for reasonable accommodation with the Disability Service. The Service offers a confidential and accessible service for all students with disabilities and aims to identify and support student learning needs during your time in Trinity. It is student-centred and is committed in as far as is reasonably possible, to empowering students with disabilities achieve their academic and vocational goals, as well as access all aspects of College life. Please click on this [link](#) to find out more about the Disability Service and supports offered.

### 5.6 S2S (Student 2 Student)

From the moment you arrive in College right the way through to your end of year exams Student 2 Student (S2S) is here to make sure your first year is fun, engaging and a great foundation for the rest of your time in Trinity. You’ll meet your two S2S mentors in Freshers’ Week and they’ll make sure you know other people in your course before your classes even start. They’ll keep in regular touch with you throughout your first year and invite you to events on and off campus. They’ll also give you useful information about your course and what to look out for. Mentors are students who have been through first year and know exactly what it feels like, so you never have to worry about asking them a question or talking to them about anything that’s worrying you. S2S also offers trained Peer Supporters if you want to talk confidentially to another student or just to meet a friendly face for a coffee and a chat. [S2S](#) is supported by the Senior Tutor’s Office and the Student Counselling Service. E-mail: student2student@tcd.ie, Phone: +353 1 896 243.

### 5.7 Students’ Union (TCDSU)

The [Students’ Union](#) is run for students by students. It represents students at college level. As a student of Trinity College, you are automatically a member of TCDSU. The Students’ Union is a vital resource for Trinity students. It’s the place to go if you have a problem in College - it has information on accommodation, jobs, campaigns, as well as information pertaining to education and welfare. The website also contains contact details for each Sabbatical Officer.
5.8 8 Student Representatives

Student representatives are available for each year of the undergraduate course, whether Single or Joint Honor programmes. The School Executive meets once a month and offers a regular and formal opportunity for staff and student representatives to discuss the programme and related issues. The School also has an Undergraduate Studies Committee, on which student representatives sit. If you have an issue that you would like to raise, tell the appropriate student representative about it.

5.9 Careers Advisory Service

Students can make an appointment with a Careers Advisor through MyCareer. To avail of this service please login to MyCareer with your Trinity student name and password, update your profile and you can then book an appointment. The address of School of Religion Careers Advisor, Orlaith Tunney, is tunnep@tcd.ie. Link to careers office

5.10 Books and the Library

Experience shows that students who adopt a good routine of personal reading and study throughout the year are the ones who succeed. Reliance on class notes alone is not adequate for the standard expected in an honors degree programme. You are expected to buy a certain number of books. You will need a Bible; the School recommends that you use the RSV or NRSV version. Before deciding what books to buy, ask your course lecturers for advice. For most of your reading, however, you will be using the College Library. Apart from lectures, the library is arguably the most important resource within College for Arts students.

5.11 Computer Facilities

It is in your interest to learn to type as soon as possible and to familiarise yourself with the computer facilities available to you in College.

Computers available to undergraduate students can be found at the following locations:
- Arts Building, lower ground floor, Beckett Rooms 1 and 2
- Áras an Phiarsaigh, beside the Players Theatre
- 201 Pearse Street (PCs only), to the right of Áras an Phiarsaigh
- "The Arches", under the railway line in the northeast corner of College
- The Hamilton Building, at the Westland Row end of College

When you register, you will be given a login ID and a password, both of which you will need to access the College computers. You will also be given, free of charge, an e-mail account. Brief starter courses in computer use will be offered during the week of registration.

Every student will also be provided with personal file storage. This means that you can save material on the College network. You can then access this material on any computer in any of the above locations. It is, of course, Indicative that you save all your work onto floppy discs as well. Anything you save on your personal file storage can be opened only with your password.
Any problems you have with computers should be brought to the attention of the College's Information Systems Services (IS Services). Their help desk is in Áras an Phiarsaigh and they can be reached by phone at Ext. 2164 (or at 608 2164 if you are phoning from outside College). An IS Services Handbook is available from the Help Desk.

The Weingreen Museum

The Weingreen Museum of Biblical Antiquities is named in honor of its founder Professor Jacob Weingreen. It received its present title in 1977 in recognition of Professor Weingreen's contribution to the creation of the museum. Professor Weingreen was Erasmus Smith's Professor of Hebrew at Trinity College Dublin between 1939 and 1979. He excavated in the Near East and maintained contact with archaeologists who donated pieces to the Museum. Professor Weingreen was the author of the Hebrew grammar textbook that is still recognized as the standard teaching work on the subject. The museum's collection consists of pottery and other artefacts from the ancient Near East: items from ancient Israel, Egypt and Babylon, Greek and
Roman coins, Roman lamps, for example. The museum exists to further scholarly research and teaching. Visiting scholars, school parties, and members of the public, are welcome to visit, by appointment, during teaching term. The Weingreen Museum is located on the 5th Level of the Arts Building, in Room 5036. Applications should be made in writing to the Curator of the Weingreen Museum, Dr Zuleika Rodgers.

5.12 Public Lectures
The School has a lively tradition of public lectures, which are frequently delivered by distinguished international scholars. Attendance at these lectures is free of charge to all students of Trinity College, who are strongly encouraged to take advantage of them.

5.13 Clubs and Societies
Of course, university is not all about study, and we hope that you will enjoy your time outside the classroom too and participate in university life as fully as possible. Trinity has a long and excellent tradition of student life and you can find a list of clubs and societies on the main College website

Clubs and Societies
Sports Centre

5.14 Emergency Procedure
In the event of an emergency, dial Security Services on extension 1999.
Security Services provide a 24-hour service to the college community, 365 days a year. They are the liaison to the Fire, Garda and Ambulance services and all staff and students are advised to always telephone extension 1999 (+353 1 896 1999) in case of an emergency. Should you require any emergency or rescue services on campus, you must contact Security Services. This includes chemical spills, personal injury or first aid assistance. It is recommended that all students save at least one emergency contact in their phone under ICE (In Case of Emergency).
5.15 Health and Safety

Health, Safety and Welfare at work are of crucial importance throughout Trinity College and the School of Religion is committed to upholding the College’s Health, Safety and Welfare policies. The School also recognises and will ensure compliance with the requirements of the Safety, Health and Welfare at Work Act 2005; associated legislation made under the Act, and the College Safety Statement and College Policies and Codes of Practice documents. The Act requires that precautions are taken, as far as is reasonably practicable, to avoid endangering oneself or others by our actions / activities. All reasonable steps will be taken to ensure that the health, safety and welfare of all persons – be they staff, students or others – will not be put at risk. A copy of the School Health and Safety Statement is available from the School Office.

It is our collective responsibility to keep up to date with the latest COVID secure measures introduced by Government and any advice issued as a result.

Please refer to the relevant legislation, guidance and advice available on the College COVID-19 website (http://www.tcd.ie/about/coronavirus) and the Health and Safety Authority www.hsa.ie.

5.16 Data Protection

Trinity College Dublin uses personal data relating to students for a variety of purposes. We are careful to comply with relevant obligations under data protection laws and have prepared this short guide to ensure you understand how we obtain, use and disclose student data in the course of performing University functions and services.

The guidance note supplements the University's Data Protection Policy.