1. STAFF OF THE DEPARTMENT ........................................................................... 3
2. SUPPORT FOR STUDENTS
   I. College Tutors ............................................................................................ 5
   II. College Health Centre and Counselling ....................................................... 5
   III. Directors of Studies .................................................................................. 5
   IV. Lecturers .................................................................................................... 6
4. DEGREE PROGRAMMES .................................................................................. 6
5. MODULES .......................................................................................................... 8
   I. JUNIOR FRESHMAN ...................................................................................... Error! Bookmark not defined.
   II. SENIOR FRESHMAN and JUNIOR SOPHISTER ....................................... Error! Bookmark not defined.
   III. SENIOR SOPHISTER ............................................................................... Error! Bookmark not defined.
6. LECTURES AND ESSAYS .............................................................................. 10
   I. Attendance .................................................................................................... 10
   II. Essays and Assignments ............................................................................ 10
   III. Writing essays and assignments ................................................................. 11
   IV. Footnotes and bibliographies ..................................................................... 11
   V. Plagiarism .................................................................................................... 13
   VI. Essays ........................................................................................................ 16
7. EXAMINATIONS ............................................................................................... 17
   I. Examination Results .................................................................................... 17
   II. Examination Conventions .......................................................................... 18
   III. Two-Subject Moderatorship Module Examination Regulations ............... 18
   III. Transcripts .................................................................................................. 27
8. EUROPEAN CREDIT TRANSFER AND ACCUMULATION SYSTEM ............ 28
9. SENIOR SOPHISTER DISSERTATIONS ......................................................... 28
   I. Preparing to write your dissertation in the Junior Sophister year ................. 28
II. Writing and researching your dissertation .........................................................29
III. Length of your dissertation .............................................................................29
IV. Submitting your dissertation ............................................................................29

10. RESOURCES: THE LIBRARY & BLACKBOARD ........................................30
12. RESOURCES: COMPUTER FACILITIES ..................................................30
13. RESOURCES: THE WEINGREEN MUSEUM .............................................31
14. RESOURCES: PUBLIC LECTURES ............................................................31
15. RESOURCES: THE LONG ROOM HUB .......................................................31
16. COLLEGE SCHOLARSHIPS AND PRIZES ..............................................32
   I. College Scholarships and Conventions .........................................................32
   II. TSM Jewish and Islamic Civilisations Scholarship Examination ...............32
   III. Prizes ........................................................................................................33
17. SKILLS 4 STUDY

1. STAFF IN THE DEPARTMENT

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Tel.: (01) 896-
Location: Arts Building, Room 4077

Visiting Chester Beatty and Near and Middle Easter Studies Schola

2. SUPPORT FOR STUDENTS
I. College Tutors

A Tutor is a member of the academic staff who is appointed to look after the general welfare and development of the students in his/her care. Whilst the Tutor may be one of your lecturers, the role of College Tutor is quite separate from the teaching role. Tutors are a first point of contact and a source of support, both on arrival in College and at any time during your time in College. They provide CONFIDENTIAL help and advice on personal as well as academic issues or on anything that has an impact on your life. They will also, if necessary, support and defend your point of view in your relations with the College. For more information: http://www.tcd.ie/Senior_Tutor/faq/

II. College Health Centre and Counselling

The College Health Centre aims to take a holistic approach to Student Health and in addition to providing on campus, primary health care for all full-time students it focuses on the psychological and occupational aspects of Student Health and Health Education. Student consultations are free of charge with modest charges for additional services. Absolute confidentiality is maintained. All medical records are retained in the Health Centre and do not form part of the University's Student Records. Information is only given to third parties with the patient's consent.
For more information: http://www.tcd.ie/collegehealth/

The College Counselling service offers free, confidential and non-judgemental support to registered students of Trinity College Dublin. Their team of qualified counsellors and learning strategists are committed to promoting and protecting wellbeing and success throughout a diverse student body.
For more information: http://www.tcd.ie/Student_Counselling/

III. Directors of Studies

Each year has a Director of Studies who is a lecturer in the Department. The Director of the year is available for consultation should you have any difficulties with your studies and we encourage you to seek advice if you experience any difficulties. The following members of staff are Directors of Studies:
IV. Lecturers

The lecturers in the Department are happy to meet with students in their modules to discuss any aspects of the module. The time of each lecturer’s office hours is posted on their office doors and if you cannot attend at one of these times, e-mail to make an alternative arrangement. If you fall behind or experience problems, we encourage you to come and talk about it so that we can help you address the situation.

4. DEGREE PROGRAMMES

The Honours B.A. degree is known as a Moderatorship. The Department of Near and Middle Eastern Studies offers a Two-Subject Moderatorship (TSM) in Jewish and Islamic Civilizations combined with another Arts Subject.

Learning Outcomes for TSM in Jewish and Islamic Civilizations

On successful completion of this programme, students should be able to:

- Demonstrate an in-depth knowledge of Jewish and Islamic civilizations and the critical issues in the study of their origins, formative periods, and foundational documents
- Articulate how Jewish and Islamic interpretative strategies developed
- Analyse the nature of the historical, social and philosophical contexts which shaped and continue to shape Jewish and Islamic identity
• Evaluate the critical contemporary issues facing different Jewish and Islamic communities
• Critically appraise political, artistic and social movements within Judaism and Islam
• Apply specialized skills to research a topic and to present the results of the investigation at seminar presentations, in essay and in dissertation form
• Engage with life-long learning and show a capacity for further study of a more self-directed and autonomous kind.

In the first year of each programme there are three modules on a range of foundational approaches to Biblical, Jewish and Islamic Studies. In the second and third years, students may choose from more specialised subjects (including Hebrew, Turkish and Arabic). In the final year students choose from special senior modules and write a dissertation.

The four years of the degree programme are known by the following titles:

<table>
<thead>
<tr>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Junior Freshman (JF)</td>
<td>Senior Freshman (SF)</td>
<td>Junior Sophister (JS)</td>
<td>Senior Sophister (SS)</td>
</tr>
</tbody>
</table>
5. MODULES 2018-2019

**JF MODULES**

All modules are assessed by a combination of continuous assessment and an examination of 2 hours, or by continuous assessment only. Details of assessment are available on Blackboard. Module descriptions can be found on Blackboard.

<table>
<thead>
<tr>
<th>CODE</th>
<th>ECTS</th>
<th>Module Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>NM1011</td>
<td>5</td>
<td>Introduction to the History of the Modern Middle East</td>
</tr>
<tr>
<td>NM1012</td>
<td>5</td>
<td>Readings in Ancient Near eastern and Jewish Thought</td>
</tr>
<tr>
<td>NM1013</td>
<td>5</td>
<td>Readings in Islamic and Middle Eastern Thought</td>
</tr>
<tr>
<td>NM1014</td>
<td>5</td>
<td>Introduction to Jewish History and Culture</td>
</tr>
<tr>
<td>NM1015</td>
<td>5</td>
<td>Introduction to the History of the Ancient Near East</td>
</tr>
<tr>
<td>NM1016</td>
<td>5</td>
<td>Introduction to Islamic Civilisation</td>
</tr>
</tbody>
</table>

**SF/JS MODULES**

All modules are assessed by a combination of continuous assessment and an examination of 2 hours, or by continuous assessment only. Details of assessment are available on Blackboard. Module descriptions can be found on Blackboard.

<table>
<thead>
<tr>
<th>CODE</th>
<th>ECTS</th>
<th>Module Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>NM2016</td>
<td>10</td>
<td>Modern Standard Arabic Level 1 (Semesters A &amp; B)</td>
</tr>
<tr>
<td>NM 2009</td>
<td>10</td>
<td>Introduction to Hebrew (Semesters A &amp; B)</td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>NM3008</td>
<td>10</td>
<td>Modern Standard Arabic Level 2 (Semesters A &amp; B)</td>
</tr>
<tr>
<td>NM3005</td>
<td>10</td>
<td>Intermediate Hebrew (Semesters A &amp; B)</td>
</tr>
<tr>
<td>NM2338</td>
<td>5</td>
<td>Jesus: Myth and History</td>
</tr>
<tr>
<td>NM2339</td>
<td>5</td>
<td>The Modern Middle East – Regional Perspectives</td>
</tr>
<tr>
<td>NM2322</td>
<td>5</td>
<td>Jews and European Society from 1750 NM</td>
</tr>
<tr>
<td>NM2329</td>
<td>5</td>
<td>History of the Ottoman Empire</td>
</tr>
</tbody>
</table>
**Senior Sophister**

**MODULES**

The following modules are of one semester duration. Students take four modules—two in each semester—and write a dissertation of 10,000 words under the supervision of one of the lecturers in the Department. SS modules are taught in a seminar format and are highly participatory. Students are expected to prepare the reading in advance and contribute to class discussions. Students write a word paper for each module which comprises 20% of the overall mark for the module. The terminal examination is worth 80% of the mark. 2018/2019: Please note that assessment for this year may differ from previous years. All information relating to individual modules is available on Blackboard.

NB: in certain cases only a module for which in certain cases only a module for which three or more people have signed up will be offered.

<table>
<thead>
<tr>
<th>CODE</th>
<th>ECTS</th>
<th>Module</th>
</tr>
</thead>
<tbody>
<tr>
<td>NM4024</td>
<td>10</td>
<td>Modern Standard Arabic 3</td>
</tr>
<tr>
<td>NM1012</td>
<td>10</td>
<td>Biblical Narratives and Popular Culture</td>
</tr>
<tr>
<td>NM1013</td>
<td>10</td>
<td>Islam and Gender</td>
</tr>
<tr>
<td>NM1014</td>
<td>10</td>
<td>Advanced Hebrew Texts</td>
</tr>
<tr>
<td>NM1015</td>
<td>10</td>
<td>The Sick Man of Europe? State and Society in the Late Ottoman Empire</td>
</tr>
<tr>
<td>NM4025</td>
<td>10</td>
<td>The Modern Middle East, Europe and America</td>
</tr>
</tbody>
</table>
Student Feedback

At the end of the semester students are asked to complete a module feedback form for all modules. These are then reviewed by the lecturer in order to ascertain the success of each component of the module. Particular attention is paid to whether or not the delivery of the module enabled students to engage in class discussions.

6. LECTURES AND ESSAYS

I. Attendance

Attendance is required at all lectures and seminars unless you are specifically exempted. If you are unable to attend a lecture for any reason, you must let your lecturer know. Unexplained non-attendance at more than a third of any required module in any term will result in your performance being deemed non-satisfactory for that semester. Being returned as non-satisfactory for two terms puts you at risk of being barred from exams in accordance with normal university regulations.

If you cannot attend due to illness you must provide a medical certificate or other equivalent evidence to explain your absence. Medical certificates should be given to the Executive Officer of the Department.

II. Essays and Assignments

Junior Freshman and Senior Freshman: students are required to write an essay (or its equivalent) of between 1,500 and 2,500 words for each semester. Lecturers may also set other written work. Essay, project and presentation requirements for continually assessed modules are described in the learning outcomes of those modules and for these modules longer essays are required (see Blackboard).
Junior Sophister: students are required to write an essay (or its equivalent) of 2,500 - 3,000 words for each half-year or semester examined module taken. Lecturers may also set other written work. Essay, project and presentation requirements for continually assessed modules are described in the learning outcomes of those modules and for these modules longer essays are required. (see Blackboard).

III. Writing essays and assignments

Learning to write clear, succinct and well-structured essays is an important part of your education. It is important to remember to stay within the word limit. Essays will be assessed on the basis of content, structure, argument spelling, grammar and presentation.

Every essay should be submitted in 1.5 or double-spaced printed format in hard copy and electronically through Turnitin. Remember to keep a copy for yourself. Essays must include a cover sheet which can be downloaded from the departmental website.

You must take the University’s Online Course on Plagiarism http://tcd-ie.libguides.com/plagiarism see further below on plagiarism

IV. Footnotes and bibliographies

As you write your essays and/or dissertation, you will frequently refer to other people's work and will sometimes quote passages word for word. In this way you show that you are engaging carefully with the material you are reading. When in your essay you quote somebody or refer to something that they have said, you are required to acknowledge your source. This acknowledgement should take the form of footnotes. Footnotes appear at the bottom of each page. You must also include a bibliography at the end of your essay listing all the works that you have consulted, including websites.

For books
First name Surname, Title of book (Place of publication: publisher, year), particular
page number(s) referred to.

For articles in books
First name Surname, "Title of article", in Name of Book Editor, ed., Title of Book
(Place of publication: publisher, year), particular page number(s) referred to.

For articles in journals
First name Surname, "Title of article", Title of Journal, volume number, issue number
(year of publication), particular page number(s) referred to.

Bibliography
At the end of your essay you are required to list the books/articles/websites that you have consulted in the form of a bibliography. This list should be in alphabetical order of surname. Here is the data that you should provide and the manner in which you should provide it. NOTE: the standard form of an item in a bibliography is not the same as that for an item in a foot/endnote.

For books
Surname, First name. Title of book. Place of publication: publisher, year.

For articles in books
Surname, First name. "Title of article", in Name of Book Editor, ed., Title of Book.
Place of publication: publisher, year. Page numbers of the article as a whole.

For articles in journals
Surname, First name. "Title of article", Title of Journal, volume number, issue number (year of publication), page numbers of the article as a whole.

Noting or listing an Internet resource

In a footnote
First Name Surname of Author or Webmaster/Webmistress (if known), "Title of text", heading of page, full URL (date last accessed).
In a bibliography
Surname, First Name of Author or Webmaster/Webmistress (if known). "Title of text", heading of page, full URL (date last accessed).

V. Plagiarism
YOU MUST TAKE THE ONLINE COURSE ON PLAGIARISM BEFORE YOU SUBMIT ANY WORK. IT CAN BE FOUND ON http://tcd-ie.libguides.com/plagiarism Ready, Steady, Write – you must complete declaration with every assessment. The declaration can be downloaded from the department website

Whenever you draw on another person's work, you are required to acknowledge your source. Failure to do so exposes you to the accusation of passing off someone else’s work as your own. This is called “plagiarism”. The University Calendar states that this is "a major offence, and subject to the disciplinary procedures of the University". As your essays count towards your final mark, plagiarism in your essays is considered the equivalent of cheating in an examination, a major offence for which you may be expelled.

Plagiarism results from either deliberately using the work of another without proper acknowledgement, or from lack of care in acknowledgements. All quotations and paraphrases of other people's work must be properly referenced to avoid the charge of plagiarism. This includes the work of other students and websites. If you use another student's essay notes without acknowledgement, both you and the author of the notes might be charged with plagiarism. To properly reference material taken from a website, you should give the full URL of the page and the date it was last accessed.

Your attention is drawn to the relevant pages of the Calendar for College regulations on plagiarism, which are reproduced below:

63. Plagiarism is interpreted by the University as the act of presenting the work of others as one’s own work, without acknowledgement. Plagiarism is considered as academically fraudulent, and an offence against University discipline. The University
considers plagiarism to be a major offence, and subject to the disciplinary procedures of the University.

64. Plagiarism can arise from deliberate actions and also through careless thinking and/or methodology. The offence lies not in the attitude or intention of the perpetrator, but in the action and in its consequences. Plagiarism can arise from actions such as:

(a) copying another student’s work;
(b) enlisting another person or persons to complete an assignment on the student’s behalf; (c) quoting directly, without acknowledgement, from books, articles or other sources, either in printed, recorded or electronic format;
(d) paraphrasing, without acknowledgement, the writings of other authors.

Examples (c) and (d) in particular can arise through careless thinking and/or methodology where students:
(i) fail to distinguish between their own ideas and those of others;
(ii) fail to take proper notes during preliminary research and therefore lose track of the sources from which the notes were drawn;
(iii) fail to distinguish between information which needs no acknowledgement because it is firmly in the public domain, and information which might be widely known, but which nevertheless requires some sort of acknowledgement; (iv) come across a distinctive methodology or idea and fail to record its source.

All the above serve only as examples and are not exhaustive. Students should submit work done in co-operation with other students only when it is done with the full knowledge and permission of the lecturer concerned. Without this, work submitted which is the product of collusion with other students may be considered to be plagiarism.

65. It is clearly understood that all members of the academic community use and build on the work of others. It is commonly accepted also, however, that we build on the work of others in an open and explicit manner, and with due acknowledgement. Many cases of plagiarism that arise could be avoided by following some simple guidelines:
(i) Any material used in a piece of work, of any form, that is not the original thought of the author should be fully referenced in the work and attributed to its source. The material should either be quoted directly or paraphrased. Either way, an explicit citation of the work referred to should be provided, in the text, in a footnote, or both. Not to do so is to commit plagiarism. (ii) When taking notes from any source it is very important to record the precise words or ideas that are being used and their precise sources. (iii) While the Internet often offers a wider range of possibilities for researching particular themes, it also requires particular attention to be paid to the distinction between one’s own work and the work of others. Particular care should be taken to keep track of the source of the electronic information obtained from the Internet or other electronic sources and ensure that it is explicitly and correctly acknowledged.

66. It is the responsibility of the author of any work to ensure that he/she does not commit plagiarism.

67. Students should ensure the integrity of their work by seeking advice from their lecturers, tutor or supervisor on avoiding plagiarism. All departments should include, in their handbooks or other literature given to students, advice on the appropriate methodology for the kind of work that students will be expected to undertake.

68. If plagiarism as referred to in §63 above is suspected, the head of department will arrange an informal meeting with the student, the student’s tutor, and the lecturer concerned, to put their suspicions to the student and give the student the opportunity to respond.

69. If the head of department forms the view that plagiarism has taken place, he/she must notify the Senior Lecturer in writing of the facts of the case. The Senior Lecturer will then advise the Junior Dean. The head of department may recommend that the work in question receives a reduced mark, or a mark of zero. If satisfactory completion of the piece of work is deemed essential for the student to rise with his/her year or to proceed to the award of a degree, the student may be required to re-submit the work. However the student may not receive more than the minimum pass mark applicable to the piece of work on satisfactory re-submission.
70. The Junior Dean will interview the student if the facts of the case are in dispute, or if the head of department feels that the penalty set out in §69 above is inappropriate given the circumstances of the case. In either circumstance, the Junior Dean may implement the procedures set out in CONDUCT AND COLLEGE REGULATIONS §2.

VI. Essays

Handing in Essays
There is a submission date and time for each essay/assignment. Essays are to be submitted in the following way: in hardcopy to the Department’s essay box outside room 5042 and electronically using the software Turnitin. Please do not leave essays on or under the door.

User guidelines for Turnitin can be found on the following site:

You must include a cover sheet and an assignment submission form which can be downloaded from the Departmental website: www.tcd.ie/nmes/local

If you hand your essay in after the due date without an extension, it will still be accepted up to one week late with a loss of 10% of whatever mark is awarded. It will not be accepted after the lapse of one week. If you require an extension, contact your college tutor who will liaise with the Director of Studies for your year.

Returning Essays
Lecturers return essays during their office hours.
7. EXAMINATIONS

I. Examination Results

<table>
<thead>
<tr>
<th>Class</th>
<th>Grade</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Class</td>
<td>I</td>
<td>over 70%</td>
</tr>
<tr>
<td>Second Class, First Division</td>
<td>II1</td>
<td>60 - 69%</td>
</tr>
<tr>
<td>Second Class, Second Division</td>
<td>II2</td>
<td>50 - 59%</td>
</tr>
<tr>
<td>Third Class</td>
<td>III</td>
<td>40 - 49%</td>
</tr>
<tr>
<td>Fail</td>
<td>F1</td>
<td>30 - 39%</td>
</tr>
<tr>
<td></td>
<td>F2</td>
<td>less than 30%</td>
</tr>
</tbody>
</table>

The Faculty of Arts describes the characteristics of work achieving these grades as follows:

A grade of I (70-100%) indicates that the work is of excellent standard. The question will be answered fully and clearly in a sustained and coherent argument. The work will show a wide range of relevant sources, which provide relevant support for the argument. The work will also show originality and an ability to integrate a wide range of material.

A grade of II.1 (60-69%) indicates a clear understanding of the subject, a clear and relevant answer to the question, and shows a wider range of sources. The argument is coherent and logical, and there will be few, if any, errors.

A grade of II.2 (50-59%) indicates a familiarity with the subject, and shows evidence of somewhat wider reading than work awarded a lower grade. There may be some errors in the work, but it presents some relevant ideas and examples.

A grade of III (40-49%) indicates an attempt to answer the question. The work may omit key details, or lack support for the arguments presented, but includes some relevant details. Work awarded this grade typically draws on a narrow range of sources, and may be based solely on lecture notes.
A minimum of 40% must be achieved for a pass.

Work that receives a failing grade does not answer the question set, and/or contains minimal relevant information. The work may also be unstructured or incoherent.

A grade of F1 (30-39%) indicates that the work has an imperfect understanding of the question, but contains at least some relevant material.

A grade of F2 (0-29%) indicates the work has completely misunderstood the question, or has made no attempt to use relevant material.

II. Examination Conventions

In order to rise with their year, students must pass the annual examination. The following conventions apply in the determination of results. Students wishing to discuss their examination results should consult in the first instance the Director of Studies for their year.

III. Two-Subject Moderatorship Module Examination Regulations

Extract from College Calendar

Academic progress
To rise with their class students must (a) attend satisfactorily the lectures given in the subjects of their module each term, as required by the University Council, the school or department committees and the two-subject moderatorship management committee, (b) perform the prescribed exercises (essay, tutorial or practical work), (c) pass, in accordance with the two-subject moderatorship module regulations, the prescribed examinations in both subjects, and (d) meet special examination requirements as prescribed and published by each school or department. See also GENERAL REGULATIONS AND INFORMATION, section II.
General examination information and regulations

Grading scheme: Results for all examinations are published according to the following grades: I = 70-100, II1 = 60-69, II2 = 50-59, III = 40-49, F1 = 30-39, F2 = 0-29.

Annual examinations: Annual examinations are held during Trinity term.

Assessment methods: All students taking the same module (that is enrolled under the same module code), in the same examination session, are assessed using the same method(s).

Compensation scheme: Some modules or module components are non-compensatable, as specified by the relevant departments and schools. Subject to this, compensation of failed modules may be permitted as defined by College regulations, details of which are found in §§ 23-26 below.

Supplemental examinations: Supplemental examinations are held in the Freshman years and in the Junior Sophister year for pattern A students at the beginning of Michaelmas term. Students who pass their end of year examinations at the supplemental (or special) examination session and who are eligible to proceed to the next year will have their overall result recorded as ‘pass at supplemental’. There are no supplemental examinations in the Junior Sophister year for pattern B (and C) students and in the Senior Sophister year.

Re-assessment requirements: Candidates who are unsuccessful at the annual examination session will be re-assessed in failed modules during the supplemental examination session by taking such module components as required by the departmental or school regulations.

Within the two-subject moderatorship module, a module component of assessment would generally refer to an end-of-year examination, module work, class test,
practical laboratory requirement, field trip requirement, oral and aural examination, where the assessment forms part or all of a specific module’s assessment requirement.

Absence from examination: Students who have been absent from any or all examinations without permission from the Senior Lecturer are governed by the regulations applying to students in the relevant years, §§23-26, in one or both subjects. Permission to repeat the year will normally be granted only to students who are considered to have made a serious attempt at their examinations, or who have been able to provide the Senior Lecturer with acceptable reasons for absence from examination.

Repetition of year

Students who in any year have failed to satisfy any one or more of the conditions defined in §19 will not, except as provided in GENERAL REGULATIONS AND INFORMATION, receive credit for the year. The two-subject moderatorship court of examiners may permit them to repeat the year, if they are entitled to do so (see GENERAL REGULATIONS AND INFORMATION, section II, and §§19-20 above and §§23-26 below), or may exclude them from the subject(s).

Students granted permission to repeat the year are required to repeat both subjects in full. They must attend lectures and perform such exercises as may be required in both subjects in accordance with GENERAL REGULATIONS AND INFORMATION, unless exempted by the Senior Lecturer. For details see §§19-20 above and §§23-26 below.

Junior Freshman examination regulations
(i) General academic progress — see §§19-22 above.
(ii) Students must achieve an overall pass mark (grade III or above) in both subjects at the annual or supplemental examinations in the same academic year in order to pass the year overall and to proceed to the next year.
(iii) Students may pass the Junior Freshman year by compensation if they achieve an overall credit-weighted average mark of at least 40 per cent (grade III) in
each subject, and either (a) pass outright modules totalling at least 25 credits in each subject and achieve a mark of at least 30 per cent in any failed module(s), or (b) pass all modules outright in one subject, and modules totalling at least 20 credits in the other subject, and achieve a mark of at least 35 per cent in any failed module(s). Some modules or module components in some subjects are non-compensatable.

(iv) Students who do not pass at the annual examination session, either outright or by compensation, must complete supplemental assessments in all modules in which they did not achieve a mark of at least 40 per cent (grade III).

(v) Students who fail one or both subjects at the annual examinations will be re-assessed in their failed modules during the supplemental examination session. Where required, module work must be re-submitted by the Friday before the supplemental examination period commences.

(vi) Students who fail in one or both subjects at the supplemental examination may be permitted to repeat the year in both subjects (subject to GENERAL REGULATIONS AND INFORMATION, section II, §§60-62).

(vii) Students who are absent from any or all of their supplemental examinations without permission from the Senior Lecturer are excluded from the module.

**Senior Freshman examination regulations**

(viii) General academic progress — see §§19-22 above.

(ix) Students must achieve an overall pass mark (grade III or above) in both subjects at the annual or supplemental examinations in the same academic year in order to pass the year overall and to proceed to the next year. Students may pass the Senior Freshman year by compensation if they achieve an overall credit-weighted average mark of at least 40 per cent (grade III) in each subject and either (a) pass outright modules totalling at least 25 credits in each subject and achieve a mark of at least 30 per cent in any failed module(s), or (b) pass all modules outright in one subject, and modules totalling at least 20 credits in the other subject, and achieve a mark of at least 35 per cent in any failed module(s). Some modules or module components in some subjects are non-compensatable.

(x) Students who do not pass at the annual examination session, either outright or by compensation, must complete supplemental assessments in all modules in which they did not achieve a mark of at least 40 per cent (grade III).
(xi) Students who fail one or both subjects at the annual examinations will be re-assessed in their failed modules during the supplemental examination session. Where required, module work must be re-submitted by the Friday before the supplemental examination period commences.

(xii) Students who fail in one or both subjects at the supplemental examination may be permitted to repeat the year in both subjects (subject to GENERAL REGULATIONS AND INFORMATION, section II, §§60-62).

Students who are absent from any or all of their supplemental examinations without permission from the Senior Lecturer are excluded from the module. *Junior Sophister examination regulations*

**PATTERN A STUDENTS**

(i) General academic progress — see §§19-22 above.

(ii) Students must achieve an overall pass mark (grade III or above) in both subjects at the annual or supplemental examinations in the same academic year in order to pass the year overall and to proceed to the next year.

(iii) Students may pass the Junior Sophister year by compensation if they achieve an overall credit-weighted average mark of at least 40 per cent (grade III) in each subject, and either (a) pass outright modules totalling at least 25 credits in each subject and achieve a mark of at least 30 per cent in any failed module(s), or (b) pass all modules outright in one subject, and modules totalling at least 20 credits in the other subject, and achieve a mark of at least 35 per cent in any failed module(s).

Some modules or module components in some subjects are non-compensatable.

(iv) Students who do not pass at the annual examination session, either outright or by compensation, must complete supplemental assessments in all modules in which they did not achieve a mark of at least 40 per cent (grade III).

(v) Students who fail one or both subjects at the annual examinations will be re-assessed in their failed modules during the supplemental examination session. Where required, module work must be re-submitted by the Friday before the supplemental examination period commences.

(vi) Students who fail in one or both subjects at the supplemental examination may be permitted to repeat the year in both subjects (subject to GENERAL REGULATIONS AND INFORMATION, section II, §§60-62).

(vii) Students who are absent from any or all of their supplemental
examinations without permission from the Senior Lecturer are excluded from the module.

(viii) Students who obtain a minimum grade of III in each of their two subjects at the annual or supplemental examinations may be permitted to graduate with an ordinary degree of B.A. Except by special permission of the University Council, the ordinary degree of B.A. may be conferred only on candidates who have spent at least three years in the University.

PATTERN B STUDENTS

(ix) General academic progress — see §§19-22 above.

(x) Students must achieve an overall pass mark (grade III or above) in both subjects at the annual examinations in the same academic year in order to pass the year overall and to proceed to the next year.

(xi) Students in pattern B may pass the Junior Sophister year by compensation if they achieve an overall credit-weighted average mark of at least 40 per cent (grade III) in each subject, and pass outright modules totalling at least 20 credits in each subject, and achieve a mark of at least 30 per cent in any failed module(s). Some modules or module components in some subjects are non-compensatable.

(xii) The examination in the minor subject (subject studied for the first three years of the module only) is part I of the moderatorship examination. This is the final examination for the minor subject.

(xiii) The examination in the major subject (subject studied for all four years of the module) forms part of the moderatorship part II examination.

(xiv) The total moderatorship mark is the combined result of both the Junior Sophister and Senior Sophister years in both subjects. The overall mark is calculated on the basis of equal weighting of both subjects in the Junior Sophister year and equal weighting of both Sophister years.

(xv) There are no supplemental examinations.

(xvi) Students who fail in one or both subjects at the annual examination may be permitted to repeat the year in both subjects (subject to GENERAL REGULATIONS AND INFORMATION, section II, §§60-62).

(xvii) Students who are absent from any or all of their examinations without permission from the Senior Lecturer are excluded from the module.
Students who obtain a minimum grade of III in each of their two subjects at the annual examinations may be permitted to graduate with an ordinary degree of B.A. Except by special permission of the University Council, the ordinary degree of B.A. may be conferred only on candidates who have spent at least three years in the University.

Students taking a modern language other than English literature as their minor subject must complete their residence requirement in that subject before the Junior Sophister end-of-year examination in that subject. Students who do not complete their residence requirement before their Junior Sophister examinations will not receive their results and will be unable to proceed until the requirement has been met and approved by the relevant schools or departments. See §16 above.

PATTERN C STUDENTS

Pattern C regulations are applied to approved students participating on a full-year exchange programme in their Junior Sophister year where only one subject can satisfactorily be studied, see §13 above.

General academic progress — see §§19-22 above.

The Junior Sophister pattern C annual examination is a moderatorship examination.

Students are assessed in one subject only. There are no supplemental examinations.

Students must achieve an overall pass mark (grade III or above) in the one subject studied in the Junior Sophister year at the annual examinations in order to pass the year overall and to proceed to the next year. Since pattern C students must participate in a full year exchange in their Junior Sophister year, and as there is a reduced credit requirement for exchange students (minimum 45 credits instead of 60), students may compensate by taking in excess of 45 credits to compensate for poor performance. The minimum 45 credits must be passed. The overall result is based on the credit-weighted average up to a maximum of 45 credits (or nearest credits above this) of the highest, subject-relevant, module results.

The marks awarded in both the Junior and Senior Sophister years contribute with equal weighting to the aggregate mark of the overall moderatorship result.

Students who fail in the one subject studied in the Junior Sophister year may be permitted to repeat the year in both subjects (subject to GENERAL
REGULATIONS AND INFORMATION, section II, §§60-62). Students repeating the year will revert to studying both subjects, following the relevant standard pattern or choose either pattern A or pattern B, where relevant. Students who are absent from any or all of their annual examinations without permission from the Senior Lecturer are excluded from the module.

(xvi) Students who obtain a minimum grade of III in the one subject studied in the Junior Sophister year at the annual examinations may be permitted to graduate with an ordinary degree of B.A. Except by special permission of the University Council, the ordinary degree of B.A. may be conferred only on candidates who have spent at least three years in the University.

Senior Sophister examination regulations

ALL PATTERNS

(xiii) General academic progress — see §§19-22 above.

(xiv) The moderatorship examination is held on only one occasion annually in Trinity term.

(xv) There is no supplemental examination.

(xvi) Students unavoidably absent from the moderatorship examination due to illness or other grave cause beyond their control may apply through their tutor to the Senior Lecturer to sit the examination the following year.

(xvii) Students who are absent from any or all of their annual examinations without permission from the Senior Lecturer are excluded from the module.

(xviii) Students who have failed to obtain a moderatorship may nevertheless be allowed the ordinary B.A. degree on their answering in the Senior Sophister examination.

PATTERN A STUDENTS

(i) Pattern A students are examined in both subjects. This is the final examination in both subjects.

(ii) The marks awarded in the two subjects in the Senior Sophister year contribute with equal weighting to the aggregate mark. To pass the year and be
eligible for a moderatorship award candidates must achieve a grade III or higher in both subjects.

(iii) Students in pattern A may pass the Senior Sophister year by compensation if they achieve an overall credit-weighted average mark of at least 40 per cent (grade III) in each subject, and pass outright modules totalling at least 20 credits in each subject, and achieve a mark of at least 30 per cent in any failed module(s). Some modules or module components in some subjects are non-compensatable.

PATTERN B STUDENTS

(iv) Pattern B students are examined in the one subject studied in the Senior Sophister year. This is the final examination of the major subject, moderatorship part II.

(v) To be eligible for a moderatorship award candidates must achieve a grade III or higher in the moderatorship part I examination (Junior Sophister) and both parts of the moderatorship part II examination (Junior Sophister and Senior Sophister).

(vi) Pattern B students may pass the Senior Sophister year by compensation if they achieve an overall credit-weighted average mark of at least 40 per cent (grade III) in the one subject studied in the Senior Sophister year, and pass outright modules totalling at least 40 credits, and achieve a mark of at least 30 per cent in each failed module, up to a maximum of 20 credits. Some modules or module components in some subjects are non-compensatable.

(vii) Or pattern B students may pass the Senior Sophister year by aggregation if they achieve a mark of less than 30 per cent in one or more failed modules up to a maximum of 10 credits, if they achieve a credit-weighted average mark of 40 per cent for the year, pass outright modules totalling at least 40 credits and have a minimum mark of 30 per cent in any remaining failed modules. Some module or module components in some subjects are non-compensatable. The total moderatorship mark is the combined result of both the Junior Sophister and Senior Sophister years in both subjects. The overall mark is calculated on the basis of equal weighting of both subjects in the Junior Sophister year and equal weighting of both Sophister years.
(viii) Students taking a modern language other than English literature as their major subject must complete their residence requirement in that subject before the Senior Sophister final examination in that subject. Students who do not complete their residence requirement before their Senior Sophister examinations will not receive their results and will be unable to graduate until the requirement has been met and approved by the relevant schools or departments. See §16 above.

PATTERN C STUDENTS

(ix) Pattern C regulations are applied to approved students who participated on a full-year exchange programme in their Junior Sophister year where only one subject could satisfactorily be studied, see §13 above. Pattern C students are examined in one subject studied in the Senior Sophister year. This is the final examination.

(x) To be eligible for a moderatorship award candidates must achieve a grade III or higher in both the Junior and Senior Sophister examinations.

(xi) Pattern C students may pass the Senior Sophister year by compensation if they achieve an overall credit-weighted average mark of at least 40 per cent (grade III) in the one subject studied in the Senior Sophister year, and pass outright modules totalling at least 40 credits, and achieve a mark of at least 30 per cent in each failed module, up to a maximum of 20 credits. Some modules or module components in some subjects are non-compensatable.

(xii) Or pattern C students may pass the Senior Sophister year by aggregation if they achieve a mark of less than 30 per cent in one or more failed modules up to a maximum of 10 credits, if they achieve a credit-weighted average mark of 40 per cent for the year, pass outright modules totalling at least 40 credits, and have a minimum mark of 30 per cent in any remaining failed modules. Some module or module components in some subjects are non-compensatable.

(xiii) The marks awarded in both the Junior and Senior Sophister years contribute with equal weighting to the aggregate mark of the overall moderatorship result.

III. Transcripts
Transcripts of examination results are available on application in writing to the School’s Executive Office and take five working days.

8. EUROPEAN CREDIT TRANSFER AND ACCUMULATION SYSTEM (ECTS)

The European Credit Transfer and Accumulation System (ECTS) has been introduced in Trinity College Dublin, and applies to all undergraduate and taught postgraduate programmes.

ECTS credits represent the student workload required to achieve the desired outcomes of modules and programmes where 60 credits is the norm for full-time study over one academic year (40 weeks). ECTS credits are assigned to module components/modules incorporating their associated assessment exercises and examinations, and also to other forms of structured student input, such as major projects, dissertations, practice placements, etc. where these do not form part of the assessment for a taught component which is itself assigned ECTS credits.

Credits are obtained by individual students upon successful completion of the academic year or programme. However, one-year and part-year visiting students are awarded credit for all individual modules successfully completed.

For more information, go to: http://www.tcd.ie/vpcao/academic-development/ects.php

9. SENIOR SOPHISTER DISSERTATIONS

Students take four modules—two in each half-year or semester – and write a dissertation of between 10,000 words in length.

I. Preparing to write your dissertation in the Junior Sophister year
The subject of the dissertation should be discussed with the potential supervisor in Semester B of the Junior Sophister year and a topic and bibliography submitted by the end of the examination period.

II. Writing and researching your dissertation

Unless special provision is made, students meet with their supervisor for a maximum of five sessions during the SS year. Students are required to submit drafts of two chapters by the end of Semester A. All work should be submitted to your supervisor one month in advance of the deadline and after this date, no further work will be corrected.

III. Length of your dissertation

The dissertation should not exceed 10,000 words in length. A key part of writing a dissertation is learning to present an argument precisely and succinctly. On the other hand, if you produce a dissertation that is significantly below 10,000 words, you may be penalised on the ground that you have invested insufficient time and effort into it.

IV. Submitting your dissertation

Due date: Dissertations are to be submitted to the Departmental office (room 5038) by 3pm on the due date which will be published on the notice board.

Cover page: The cover page of the dissertation should include the following:

Main Title
Subtitle
Student's name

Senior Sophister Dissertation presented to
Department of Near and Middle Eastern Studies,
Trinity College, Dublin
Supervisor: Supervisor's name
YOU MUST TAKE THE ONLINE COURSE ON PLAGIARISM BEFORE YOU SUBMIT YOUR DISSERTATION. IT CAN BE FOUND ON http://tcd-ie.libguides.com/plagiarism Ready, Steady, Write – you must complete declaration with every assessment INCLUDING THE DISSERTATION. The declaration can be downloaded from the department website

Binding. Two copies of the dissertation are to be bound and submitted, no preference is given to choice of either hard- or soft-bound copies.

10. RESOURCES: THE LIBRARY & BLACKBOARD

When studying at Trinity College Dublin you have access to the largest library in Ireland. The collections are not only made up academic books but include a large range of books across a huge range of subjects. Much material is now available in electronic format and can be downloaded in pdf format to your desktop or mobile device.

Preparing for class by doing the set reading is essential for passing modules and for participating in class discussion and debates. Reliance on class notes alone is not adequate for the standard expected in an honours degree programme. You are expected to buy a certain number of books. Before deciding what books to buy, ask your module lecturers for advice. For most of your reading, however, you will be using the College Library and Blackboard. You can login to Blackboard by going to mymodule.tcd.ie and entering your TCD username and password. Help with Blackboard can be found at: http://ondemand.blackboard.com/students.htm

11. RESOURCES: COMPUTER FACILITIES
Submitted work must be typed. A wide range of computing services is available to all Trinity Students. Please see the IS Services webpage for details:
http://isservices.tcd.ie/students/

12. RESOURCES: THE WEINGREEN MUSEUM

The Weingreen Museum of Biblical Antiquities is named in honour of its founder Professor Jacob Weingreen, a former professor of Hebrew. He excavated in the Near East and maintained contact with archaeologists who donated pieces to the Museum.

The Museum’s collection consists of pottery and other artefacts from the ancient Near East: items from ancient Israel, Egypt and Babylon, Greek and Roman coins, Roman lamps, for example. You may be asked to carry out class work in the Weingreen collection.

The curator of the museum is Prof. Zuleika Rodgers.

13. RESOURCES: PUBLIC LECTURES

The Department offers regular public lectures, which are frequently delivered by distinguished international scholars and public figures. Attendance at these lectures is free of charge to all students of Trinity College, who are strongly encouraged to take advantage of them. Please consult the departmental noticeboard and website for news of public lectures:

(http://www.tcd.ie/nmes/news/)

14. RESOURCES: THE LONG ROOM HUB

The Long Room HUB is the Arts and Humanities Research Institute of Trinity College Dublin. Throughout the year the HUB hosts events for researchers and the
larger university community. The Department of Near and Middle Eastern Studies will keep you posted about departmental activities but you can also check for other events that might be of interest to you by visiting the HUB’s website: http://www.tcd.ie/trinitylongroomhub/ and public events

15. COLLEGE SCHOLARSHIPS AND PRIZES

I. College Scholarships and Conventions

Students in the Senior Freshman year are eligible to take the scholarship examinations which take place in January. A first class grade must be obtained in order for students to be recommended for scholarship. The names of those elected are formally announced by the Provost from the steps of the Examination Hall on the Monday of Trinity Week.

Scholars are entitled to free Commons (meals in the dining hall) and free rooms in College. They also receive an allowance and are exempt from paying fees.

Candidates must give notice of their intention to take the scholarship examination on the prescribed form, obtainable from the Senior Lecturer's Office, West Theatre. For specific dates and information please visit this link:

http://www.tcd.ie/vpcao/administration/examinations/information-for-students.php

II. TSM Jewish and Islamic Civilisations Scholarship Examination

For TSM Jewish and Islamic Civilisations students, the scholarship examinations entail the following:

Students are required to sit two two-hour fifteen minute papers.

Paper One: students are required to answer three questions, one from each section. Section one is based on the material from modules NM 1001 and NM 1002 (Jewish and Christian Origins and the Bible).
Section two is based on the material from module NM 1003 (Introduction to Jewish
Civilisation).

Section three is based on material from module NM 1004 (Introduction to Islamic
Civilisation).

Paper one reflects the material from the modules in the JF year and requires students
to have a profound knowledge of each subject and be able to assess critically the
primary and secondary material. The paper differs significantly from the annual
examination since students need to demonstrate an ability to synthesise material when
answering questions that cover a number of related topics.

**Paper Two**: students are required to answer two questions from one of the special set
topics. For paper two, students choose one of the set topics which they are expected to
research. The topics relate to the modules offered in the first semester of the SF year
but knowledge of primary sources, critical approaches and scholarly opinion is
required to answer the questions. A bibliography of primary and secondary material is
provided and students are required to demonstrate an exceptional grasp of the material
and understanding of scholarly discourse.

**III. Prizes**

A number of prizes are available to students in our Department, fuller details of which
may be found in the University Calendar.

**16. SKILLS 4 STUDY**

[Image]

**Getting started**
**skills4studycampus** is an online resource offering e-learning modules on: *Writing skills*, *Referencing and understanding plagiarism*, *Reading and note-making*, *Critical thinking*, *Exam skills*, and a new module *Confidence with numbers*. It comprises a wide variety of interactive activities which you complete before taking a module assessment to see how much you learned. Based on *The Study Skills Handbook*, skills4studycampus is available 24 hours a day, 7 days a week.

**How do you access it?**

- Activate your TCD student username and password that you were given at registration.
- Visit: [http://www.tcd.ie/local/](http://www.tcd.ie/local/)
- You will need to use your TCD username and password to access the Local homepage.
- Click on the skills4studycampus link at the bottom right hand side of the page.
- Go to ‘First time accessing the resource?’ at the bottom of the screen, and click on the link to register.
- Complete the registration form.
- You will receive an email from skills4studycampus confirming your details.
- **Once logged out you can only log back in via** [www.tcd.ie/local](http://www.tcd.ie/local)

When you first access the resource, we recommend that you sign-up for the student newsletter from the creators of skills4studycampus, offering tips, advice, and competitions.

From the list on the left of the homepage, we recommend that you choose the most appealing module for you and take the diagnostic test. (Most students start with *Reading and note-making*.) This will identify which parts of the module are most useful to you. From there, simply explore the resource one page at a time. The activities are designed to appeal to a variety of learning styles, if you prefer to listen to material rather then reading it, click on the audio icon at the top-left of the screen.

**Getting ready for academic study**
Before registration and orientation week in Trinity, you can try out skills4study campus. The first section of the introductory module ‘Getting ready for academic study’ is freely available and it is not necessary for you to be registered in Trinity: http://www.palgrave.com/skills4studycampustaster/An_introduction.html

We also recommend that you explore subject specific resources and study tips at http://www.palgrave.com/skills4study/

Questions?

Many common questions are answered within the resource by following the ‘Help and FAQs’ link at the top right-hand corner of the screen. If you have any other questions, please contact alison.doyle@tcd.ie