



Trinity College Dublin

Coláiste na Tríonóide, Baile Átha Cliath

The University of Dublin

UCAO

TRINITY JOINT HONOURS PROGRAMME 2026/27



University Internal: for staff and students of Trinity College only.

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General Regulations

In the event of any conflict or inconsistency between the General Regulations published in the University Calendar and information contained in programme or local handbooks, the provisions of the General Regulations in the Calendar will prevail.

[Calendar Part II, Part B: General Regulations and Information](#)

WELCOME MESSAGE FROM ADUCA

On behalf of the Undergraduate Common Architecture Office team, I'd like to welcome you to the Trinity Joint Honours programme and to wish you all the very best for the year ahead.

Joint Honours is, by design, an invitation to think across boundaries. The challenges that matter most in the world rarely respect the lines between disciplines, and one of the great strengths of this programme is that it asks you to hold multiple ways of seeing at once, and to find what happens in the space between them. You'll get the most out of this year not by keeping your subjects in separate boxes, but by noticing where they talk to each other.

The same is true of the people around you. You are joining a cohort of students and staff who bring different questions, backgrounds, and ways of thinking to the same problems, and much of what you'll learn this year will come from engaging with them directly: in lectures, seminars, in project work and in corridor conversations. Each year of your degree will bring its own opportunities and its own challenges. The UCAO team are here to support you at every stage of your student journey, and you'll find details of how to contact us in the following pages. There's also a good deal of practical information in this handbook; not all of it will be immediately relevant, but I'd encourage you to read through it now and bookmark it for later. Please do keep an eye on your Trinity inbox for emails from the office or from me.

I look forward to meeting you all over the coming year, and in the meantime, I wish you all the very best for what lies ahead.

Dr Julie Byrne

Associate Dean for the Undergraduate Common Architecture (ADUCA)

PROGRAMME INFORMATION

Introduction

Trinity Joint Honours is an innovative programme of study, allowing students to combine depth with breadth in chosen disciplines and subjects. The programme is flexible and allows students to choose different pathways of study. There are a wide range of disciplines involved. There are 29 available subjects in 173 different combinations in Trinity Joint Honours. Joint Honours entry courses provide you with an opportunity to study two subjects to obtain an award in both subjects at graduation. You may also choose to concentrate more of your efforts on one of the subjects, while continuing to study the second subject to achieve a Major with Minor award or you can specialise in just one of your subjects to obtain a Single Honours award.

This handbook aims to provide you with an overview of information that will be useful to you throughout the 2026/27 academic year. It is important to note that this handbook provides information that applies to most students in the Trinity Joint Honours programmes and that you will need to consult School or Departmental handbooks for detailed information on each of your Joint Honours subjects.

The Undergraduate Common Architecture Office (UCAO) provides programme-level support to you as a student on Trinity Joint Honours throughout all 4 years of your programme. We will be communicating to you throughout the academic year via your TCD email address, advising of important information, timelines and information sessions that may be relevant to you. It is important to engage with these messages as soon as possible once you receive them, many of these messages will come from either joint.honours@tcd.ie or aduca@tcd.ie.

Likewise, please reach out to joint.honours@tcd.ie with any questions you might have and be sure to include your Trinity ID number – we will do our best to support you directly or point you in the direction of someone who may be better placed to help.

Undergraduate Common Architecture Office Contact Details

Staff Name	Role/Title	Contact
Prof Julie Byrne	Associate Dean of Undergraduate Common Architecture (ADUCA)	aduca@tcd.ie
Marie McPeak	Undergraduate Common Architecture Office (UCAO) Manager	joint.honours@tcd.ie
Elaine Denehan	Undergraduate Common Architecture TJH Sophister Co-ordinator	Joint.honours@tcd.ie ; if your query pertains to Erasmus or Study Abroad, please use tjh.erasmus-studyabroad@tcd.ie
Eilís Dunne	Undergraduate Common Architecture TJH Fresh Co-ordinator	joint.honours@tcd.ie Queries about Open Modules, please use open.modules@tcd.ie
Jason O'Callaghan	Undergraduate Common Architecture Executive Officer	joint.honours@tcd.ie
Mary Frances Kirk	Undergraduate Common Architecture Executive Officer	joint.honours@tcd.ie

The Undergraduate Common Architecture office is based in Room 3135, Arts Building. The office hours are: 10am – 1pm, 2pm-4pm Monday, Wednesday, Thursday. 10am -1pm Tuesday and Friday.

Please note that if you wish to speak to a specific person, it is best to request an appointment to guarantee they will be available and so a suitable location can be arranged.

Key Dates

Key dates relating to revision/reading weeks and formal periods of examinations can be found in the [Academic Calendar](#).

Please ensure you also check key dates for each of your Joint Honours subjects and keep an eye on your email and Blackboard module updates for information throughout the year about important dates.

Timetable

Lecture timetables for the 2026/27 academic year are prepared by School and Course Offices and made available through [MyTCD \(my.tcd.ie\)](#) as soon as they are completed. If you encounter a timetable clash with one of your TJH subjects, please contact the relevant department listed below.

TJH Subject Contact Details

Subject	School/ Department	Email	Location
Ancient History & Archaeology	Classics	ryanw1@tcd.ie	Level 6, Arts Building
Business	Business	Undergraduate.business@tcd.ie	Trinity Business School
Classical Civilisation	Classics	ryanw1@tcd.ie	Level 6, Arts Building
Classical Languages – Greek/Latin	Classics	ryanw1@tcd.ie	Level 6, Arts Building
Computer Science	Computer Science and Statistics	undergraduate@scss.tcd.ie	O'Reilly Institute

Subject	School/ Department	Email	Location
Drama	Drama	mailto:creativearts@tcd.ie	Samuel Beckett Centre
Early Irish	Irish	undergraduate.slcs@tcd.ie	Room 5042, Arts Building
Economics	Economics	economics.undergrad@tcd.ie	Room 3014 Arts Building
English Studies	English	english@tcd.ie	Room 4013/4015/4024 Arts Building
Film	Film	filmstds@tcd.ie	Samuel Beckett Centre
French	French	undergraduate.slcs@tcd.ie	Room 5042, Arts Building
Geography	Geography	geog@tcd.ie	Museum Building
German	Germanic Studies	undergraduate.slcs@tcd.ie	Room 5042, Arts Building
History	History	hithum@tcd.ie	Room 3133, Arts Building
History of Art & Architecture	History of Art & Architecture	artist@tcd.ie	Room 5082 Arts Building
Irish	Irish	undergraduate.slcs@tcd.ie	Room 5042, Arts Building
Italian	Italian	undergraduate.slcs@tcd.ie	Room 5042, Arts Building
Law	Law	law.school@tcd.ie	House 39, New Square

Subject	School/ Department	Email	Location
Linguistics	Centre for Language and Communication Studies	slscs@tcd.ie	Room 4091, Arts Building
Mathematics	Mathematics	mathdep@maths.tcd.ie	17 Westland Row
Middle Eastern, Jewish & Islamic Civilisations	Near & Middle Eastern Studies	undergraduate.slscs@tcd.ie	Room 5042, Arts Building
Music	Music	musicsec@tcd.ie	House 5, Front Square
Philosophy	Philosophy	philosophy@tcd.ie	Room 5009, Arts Building
Political Science	Political Science	polsci@tcd.ie	3 College Green
Religion	Religion	religion@tcd.ie	Loyola Institute Building
Russian	Russian and Slavonic Studies	undergraduate.slscs@tcd.ie	Room 5042, Arts Building
Social Policy	Social Work & Social Policy	moorem11@tcd.ie	Room 3063, Arts Building
Sociology	Sociology	sociology@tcd.ie	3 College Green
Spanish	Hispanic Studies	undergraduate.slscs@tcd.ie	Room 5042, Arts Building

TEACHING AND LEARNING

Programme Architecture

Trinity Joint Honours students will make a number of decisions on what they will study during their programme. Students will undertake 60 credits/ECTS in each academic year, with 30 credits/ECTS studies each semester. In the first year of your programme, you will study your two TJH subjects equally with 30 credits/ECTS taken across the year.

Ahead of the second year of your programme, Trinity Joint Honours students will select one pathway from those available in your discipline(s). It is important to note that some subjects are restricted in which pathways they can offer and you may wish to enquire about this either to the subject or to joint.honours@tcd.ie. It is also important to keep an eye on your emails in second semester as we will invite you to an information session on pathways and module enrolment for second year.

Ahead of your Junior Sophister year in Trinity Joint Honours, you will define the award type you wish to graduate with. The award types available to you will depend upon the structure you chose for your studies in the Senior Fresh year.

Pathway Selection

As a Joint Honours student, you will study both of your subjects equally in Junior Fresh year 30 ECTS in both subjects. You will decide at the end of your first year how you wish to balance your subjects in the coming years via pathway selection.

There can be some restrictions and the UCAO will hold pathway information sessions ahead of this decision, to explain the options and we encourage you to attend these. We have given a brief outline of the three pathway options below. For more detailed information please see [TJH Pathways and Preparing for Year 2](#) and [TJH Pathways and Preparing for Year 3](#).

JOINT HONOURS PATHWAYS

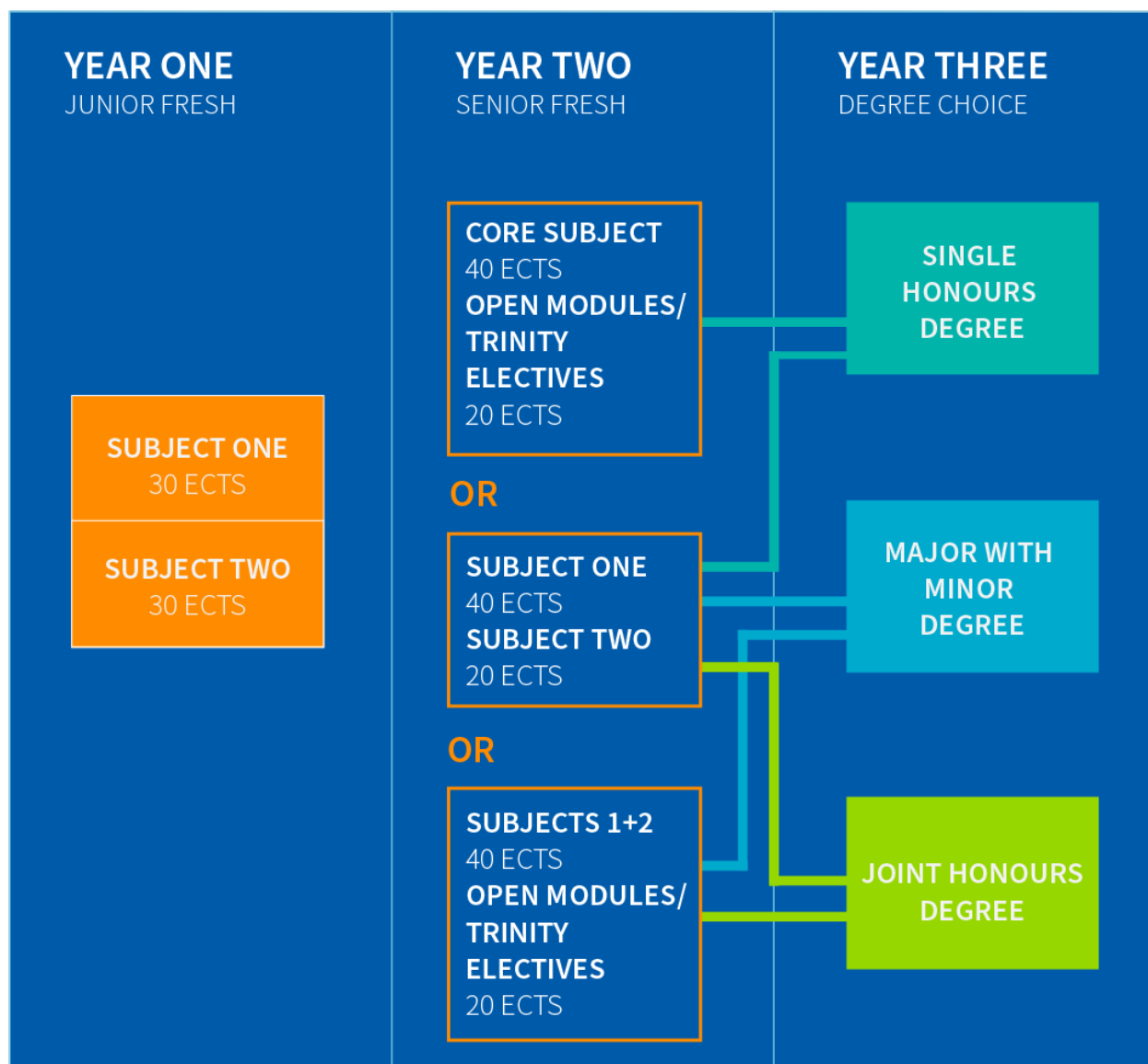


Fig. 1 TJH Fresh Pathways

Joint Honours

- If you select the Joint Honours pathway for Senior Fresh (2nd year), you will study both subjects equally 20 ECTS for each subject and take 20 ECTS in Trinity electives and Open modules.
- At the end of Senior Fresh year, you will have a final pathway selection which will determine your degree. You will have the option of remaining on Joint Honours or selecting a Major with Minor pathway.

Major with Minor

- If you select the Major/Minor Pathway for Senior Fresh year, you will study 40 ECTS in one subject and 20 ECTS in your other subject. You are not required to take open modules or Trinity Electives.
- At the end of Senior Fresh year, you will have a final pathway selection which will determine your degree. You will have the option of Major/Minor, Joint Honours or Single Honours in the subject you studied as your Major in SF year.

Single Honours

If you select the Single Honours pathway for Senior Fresh year, you will study 40 ECTS in one of your subjects. You will no longer study the other subject. You will also study 20 ECTS in Open Modules and Trinity Electives. This is your degree pathway, and you will have no further opportunity to select a different pathway.

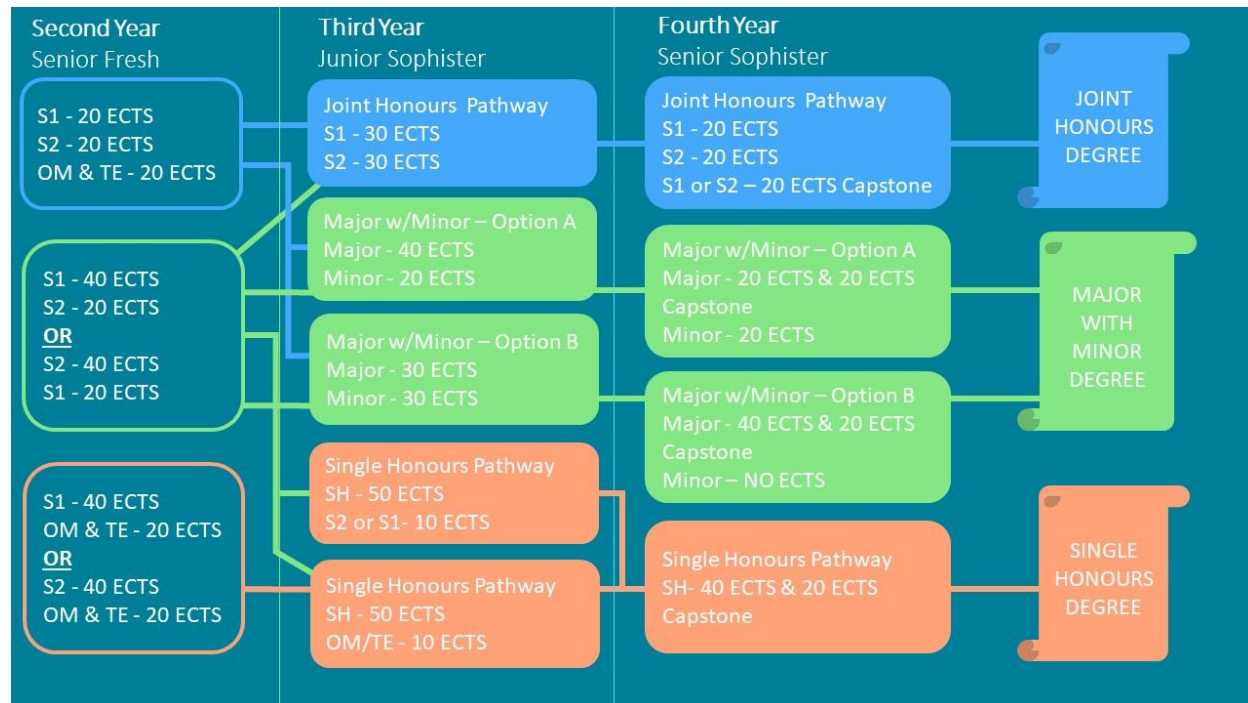


Fig. 2 TJH Sophister Pathways

Joint Honours

- In Junior Sophister (Year 3) you will take 30 ECTS in each of your Joint Honours subjects
- You will be asked to pick which subject you will complete your Capstone in
- You should be aware that some subjects have module pre-requisites that you will be required to fulfil in order to complete a Capstone project in that subject. More information is available on the [TJH Capstone webpage](#).

Single Honours¹

- In Junior Sophister (Year 3) you will take 50 ECTS in modules in your Single Honours subject and 10 ECTS in Open Modules/Trinity Electives.

Major with Minor

- **Major with Minor Pathway Option A** – Continue studying your minor in Senior Sophister (Year 4).
 - In Junior Sophister (Year 3) you will undertake 40 ECTS in your Major subject and 20 ECTS in your Minor subject.
- **Major with Minor Pathway Option B** – Finish studying the Minor in Junior Sophister (Year 3)
 - In Junior Sophister (Year 3) you will undertake 30 ECTS in both your Major and Minor subject
- Regardless of whether you are Option A or Option B, you will complete your Capstone in Senior Sophister (Year 4) in your Major subject.
 - You should be aware that some subjects have module pre-requisites that you will be required to fulfil in order to complete a Capstone project in that subject. More information is available on the TJH Capstone webpage.

¹ This award is not available in the following subjects: Computer Science, Classical Languages, Linguistics and Social Policy. It is important to note that students on the Business & Computer Science combination cannot obtain a Single Honours award in Business or Computer Science.

Capstone Project

Your Capstone project is an independent piece of work that you will undertake in your Senior Sophister year. It is worth 20 ECTS. Please be aware that prerequisites or module requirements may apply. Please read the Capstone Requirements per TJH Subject document on the [TJH Capstone webpage](#) for further information.

Your pathway will determine which subject your Capstone is in.

Single Honours Pathway - Students will complete a Capstone project in the subject of the Single Honours award.

Major with Minor Pathway - Students will complete a Capstone project in the Major subject of their degree award.

Joint Honours Pathway - Students can choose which of their two subjects they wish to complete their Capstone project in. We will be in contact with all JS students on the Joint Honours pathway, in Semester 2, directly regarding this process – please keep an eye on your email for further information on this throughout the academic year.

Marking Scale

Most modules will have a pass mark of 40. Below is the key to grades and results:

- I = first class, 70% and above
- II.1 = second class first division, 60-69%
- II.2 = second class second division, 50-59%
- III = third class, 40-49%
- F1 = fail, 30-39%
- F2 = fail, 0-29%

Find out more at <https://www.tcd.ie/tjh/assessment/>

Progression

To pass the year, students will need to meet all assessment requirements for their modules AND either Pass the Year Outright or Pass the Year by Compensation. Students view their overall result achieved each year via the my.tcd.ie portal 'Academic History' tab.

In order to pass the year outright a student will need to achieve an overall credit-weighted pass mark of 40% or higher for the year, based on the full 60 credits (ECTS) undertaken AND they will also need to achieve a pass mark of 40% or higher in each of their modules.

In order to pass the year by compensation a student will need to achieve an overall credit weighted pass mark of 40% or higher for the year; they will also need to pass a minimum of 50 credits (ECTS) with a minimum module mark of 40% in each module; AND they will need to achieve a fail mark between 35% and 39% in modules not exceeding 10 credits (ECTS) in total.

Please note that some modules within the School of Law are non-compensatable. If you fail one of these modules, you will not be eligible for the Pass by compensation rule. Please confirm which modules this applies to with the School of Law or by reviewing the [Derogation information](#).

Please see <https://www.tcd.ie/tjh/assessment/> for general information and FAQs on Assessment and Progression in TJH.

Past Examination Papers

Students can access examination papers from previous annual assessment sessions on the Academic Registry website. You will need your TCD username and password to access this [link](#). Supplemental/Reassessment & Multiple Choice (MCQ) papers are not published online.

Transcripts/Confirmation of Study

The Academic Registry can provide transcripts of study for Joint Honours students. Transcripts for an academic year can only be issued once the results have been ratified and published at the Annual Court of Examiners normally held in May or early June.

If you need a letter confirming you are a registered student of the College, you can access this via your my.tcd.ie portal or request the letter from Academic Registry. Please ensure you include your student number in all correspondence.

If you require correspondence other than the above, please enquire with our office at joint.honours@tcd.ie

Attendance Requirements

All students must fulfil the requirements of modules taken in different Schools and departments, as appropriate, with regard to attendance.

On attendance requirements please see: [Calendar, Part II, General Regulations and Information, Section II](#), 'Attendance'

Trinity Inclusive Curriculum Project

Trinity-INC is based in the [Equality, Diversity and Inclusion Office](#) and works to embed the principles of diversity, equality, and inclusion across all curricula in Trinity so all students, regardless of their personal circumstances, learning backgrounds, abilities or strategies, have equitable opportunity to achieve their learning goals. We do this by working across the College with staff and students. Our [Student Partner Programme](#) offers paid opportunities to students from underrepresented backgrounds to provide input on their experiences of inclusion and exclusion within the teaching and learning environment, co-facilitate training sessions or embark on a project to help make the experience for students in your course or School more inclusive.

Visit the [Trinity-INC website](#) or contact equality@tcd.ie to learn more about what we do and how you could get involved.

Extra resources for students:

Equality, Diversity, and Inclusion Training: [Inclusive Curriculum - Equality, Diversity and Inclusion | Trinity College Dublin](#)

Award

Depending on student choices made within their programme of study and available pathways, it may be possible to be conferred with a Bachelor in Arts (Moderatorship) award² in one of the following categories:

- Joint Honors
- Single Honors³
- Major with minor

The calculation of the Trinity Joint Honours Degree award is based on the combined Junior and Senior Sophister years' results. The JS and SS results are credit-weighted to reach this result – not averaged.

Year 3/JS result is weighted at 30% of your overall degree

Year 4/SS result is weighted 70% of your overall degree

The calculation for your overall degree is performed to two decimal places on your JS and SS results.

For an example of how an overall degree result is calculated, please visit our [Assessments](#) webpage. The Ordinary B.A. is also available to the following students:

1. Junior Sophister students who successfully complete and pass their year;
2. Senior Sophister students who attempt and fail the Senior Sophister year and who opt not to repeat the year.

If you are considering exiting the College with an Ordinary B.A. we would recommend you discuss this with your College tutor. For further information please visit the [TJH Assessment and Progression webpage](#).

² Students on the TJH programmes in Law may be eligible to obtain a Bachelor in Laws (LL.B.) depending on following a prescribed pathway and selecting specified modules.

³ This award is not available in the following subjects: Computer Science, Classical Languages, Linguistics and Social Policy. It is important to note that students on the Business & Computer Science combination cannot obtain a Single Honours award in Business or Computer Science.

Graduate Attributes

Students come to Trinity not only to acquire a certain set of facts or competencies but because they have an understanding of the sort of person they want to become. Building on the strong value placed on a solid disciplinary formation, we wanted to answer the question ‘what kind of person can I be?’ We distilled this sense of transformation into four Trinity graduate attributes: To think independently, to communicate effectively, to develop continuously and to act responsibly.

Defining the Trinity Education, these attributes encompass the qualities, skills and abilities that our students have the opportunity to develop throughout their entire university experience, both in and outside the classroom in activities such as internships or volunteering. They will benefit our students not just in their careers, but in their future lives as individuals and members of society.

Explanation of ECTS Weighting

The European Credit Transfer and Accumulation System (ECTS) is an academic credit system based on the estimated student workload required to achieve the objectives of a module or programme of study. It is designed to enable academic recognition for periods of study, to facilitate student mobility and credit accumulation and transfer. The ECTS is the recommended credit system for higher education in Ireland and across the European Higher Education Area.

The ECTS weighting for a module is a measure of the student input or workload required for that module, based on factors such as the number of contact hours, the number and length of written or verbally presented assessment exercises, class preparation and private study time, laboratory classes, examinations, clinical attendance, professional training placements, and so on as appropriate. There is no intrinsic relationship between the credit volume of a module and its level of difficulty.

The European norm for full-time study over one academic year is 60 credits. Within Undergraduate courses 1 credit represents 20-25 hours estimated student input, so a 10-credit module will be designed to require 200-250 hours of student input including class contact time, assessments and examinations.

ECTS credits are awarded to a student only upon successful completion of the programme year. Progression from one year to the next is determined by the programme regulations. Students who fail a year of their programme will not obtain credit for that year even if they have passed certain component. Exceptions to this rule are one-year and part-year visiting students, who are awarded credit for individual modules successfully completed.

STUDENTS ROLES AND RESPONSIBILITIES

Registration

Students are invited to register on an annual basis via the my.tcd.ie portal. It is your responsibility to ensure you complete this process. The [Academic Registry](#) have videos and FAQs on their website to guide you through this process. Failure to register for your programme will result in your withdrawal from College books. In order to be put back on College books, students will be required to pay a readmission fee.

If you encounter any difficulties in completing registration, please contact our office and your tutor.

Online Module Enrolment

Ahead of the start of a new academic year, students will be invited to select their modules. Students must familiarise themselves with the requirements of their pathway. All students must take 60 ECTS in total, 30 in each semester. Depending on your pathway, as well as your main subjects, you may also have to select Trinity Electives or Open Modules. As with the registration process, Academic Registry provide videos and FAQs on how to complete the online module enrolment process.

The Common Architecture provides students the opportunity to study a wide-range of modules across College, however in some circumstances module offerings are subject to change pre- or post-online module enrolment. If this occurs you may be contacted by a member of the UCAO Team or by colleagues from your disciplines/your course to advise you of the need to make a change to your modules, it is especially important to keep an eye out for this type of contact at

the start of each term and that you respond quickly to ensure you are registered for the correct amount of credits.

Open Modules & Trinity Electives

Students on Joint Honours or Single Honours pathways in Senior Fresh year will take 20 ECTS in Open Modules & Trinity Electives along with their core subject modules. Students on the Single Honours pathway in Junior Sophister year will take 10 ECTS in Open Modules & Trinity Electives along with their core subject modules.

The UCAO is responsible for the management of open modules. If you have any issues with these modules, you should contact open.modules@tcd.ie. Student queries regarding Trinity Electives (those modules beginning TEU), should be sent to ome@tcd.ie.

Blackboard/Virtual Learning Environment (VLE)

[Blackboard Learn](#) is the University's Virtual Learning Environment (VLE) providing an online space for staff and students to interact. Depending on your module, you can access lecture notes, online assignments and other activities. All registered students automatically have accounts in Blackboard.

All modules you are registered to should appear here. If your modules are not listed, please check with the module coordinator to ensure you are enrolled and timetabled for the modules. For more information on access and enrolment issues, visit the [IT Services VLE page](#).

Attendance and Absence from Examinations

Students are required to complete and submit the assessment components for each module as prescribed by their subject/module handbook. Completion includes the submission of continuous assessment and attendance at examinations and other tests.

Students who are experiencing difficulties that could affect their ability to complete their assessment components should contact their Tutor at the earliest opportunity to discuss the nature of the difficulties and the options and supports available in Trinity.

Students who may be prevented from sitting an examination or examinations (or any part thereof) due to illness should seek, through their College tutor, permission from the Senior Lecturer in advance of the assessment session to defer the examination(s) to the reassessment session. Students who have commenced the assessment session, and are prevented from completing the session due to illness should seek, through their College tutor, permission to defer the outstanding examination(s)/assessment(s) to the reassessment session. In cases where the assessment session has commenced, requests to defer the outstanding examination(s) on medical grounds, should be submitted by the College tutor to the relevant school/departmental/course office. If non-medical grounds are stated, such deferral requests should be made to the Senior Lecturer.

Contacting the UCAO

The Undergraduate Common Architecture Office is based in Room 3135, Arts Building. Our opening hours are: 10 -1 and 2-4 Monday, Wednesday & Thursday. 10-1 Tuesday & Friday. You can also email us at joint.honours@tcd.ie, ensuring you include your student number in all correspondence.

If you want to speak to a specific member of staff in the office, please email them to arrange an appointment.

Evaluation

Students at Trinity will be asked to evaluate their experiences of their teaching and learning in each module they complete. It is also likely that various offices, including the Undergraduate Common Architecture Office, will send surveys or invite you to focus groups to provide feedback on your experiences in College. We encourage students to participate in feedback and evaluation wherever possible.

PREPARING FOR FUTURE YEARS



Foundation Scholarship

Foundation Scholarship is a Trinity institution with a long history and high prestige. Some of our most distinguished alumni – such as Edmund Burke, Samuel Beckett, and Mary Robinson – were Scholars.

Early in your Senior Fresh Year we will hold an information session to advise on Foundation Scholarship within Trinity Joint Honours programmes.

Foundation Scholarship examinations or ‘Schols’, are usually held in January. These searching examinations are the basis for the election to Scholarship of the University. Students who achieve an overall first-class Honours result in these examinations and meet other specific examination requirements are elected as Scholars on Trinity Monday. A scholarship is tenured

for five years, during which time the Scholar is entitled to free Trinity accommodation, their evening meal free of charge at Commons, a waiver of their tuition fees or student contribution (non-EU students' fees are reduced by the value of EU fees) and a small annual stipend. Scholars are also entitled to use the post-nominal letters "sch." after their name. Scholarship is a very prestigious award given to approximately 60 students each year. See: Foundation Scholarship - Trinity Joint Honours - Trinity College Dublin (tcd.ie) for more information.

Prizes

Many of our schools and departments offer prizes to high performing students in various subjects. Please see the [Trinity Calendar for details of the wide range of prizes and awards](#) available in different departments.

Gold Medals

Gold medals are awarded by the Board to candidates of the first class who have shown exceptional merit in assessments for their honours bachelor degree. The Board of Trinity College has approved specific Criteria for the Award of Gold Medals. Please visit the [AR webpage](#) for further information.

ERASMUS AND STUDY ABROAD EXCHANGES

Trinity is committed to educating globally aware and engaged citizens and as such, Trinity students are strongly encouraged to explore opportunities to study, work, or volunteer abroad. Gaining international experience gives our students the opportunity to experience new ways of learning, to learn about different cultures, and demonstrate your ability to work internationally after graduation.

You may be interested in spending your Junior Sophister year or part thereof, on a Study Abroad Exchange outside of Ireland. If you have any queries or concerns throughout your year abroad, please get in touch with the Undergraduate Common Architecture Sophister Co-ordinator in the UCAO office via tjh.erasmus-studyabroad@tcd.ie.



If you are thinking of studying abroad in JS year, you will need to ensure you can fulfil your pathway requirements in your external institution. If you are going on an Erasmus or Study Abroad International exchange, please be aware of the very important '[Erasmus & Study Abroad advice for Trinity Joint Honours Students](#)' document which outlines the regulations and pathway ECTS requirements.

You can find more information and Frequently Asked Question here [Erasmus and Study Abroad - Trinity Joint Honours - Trinity College Dublin \(tcd.ie\)](#).

STUDENT SERVICES

There are a wide range of support services within College for students. If you need assistance with your academic, financial, administrative or health & wellbeing, you will find the relevant contact in the [Student Services Handbook](#).

Your College Tutor

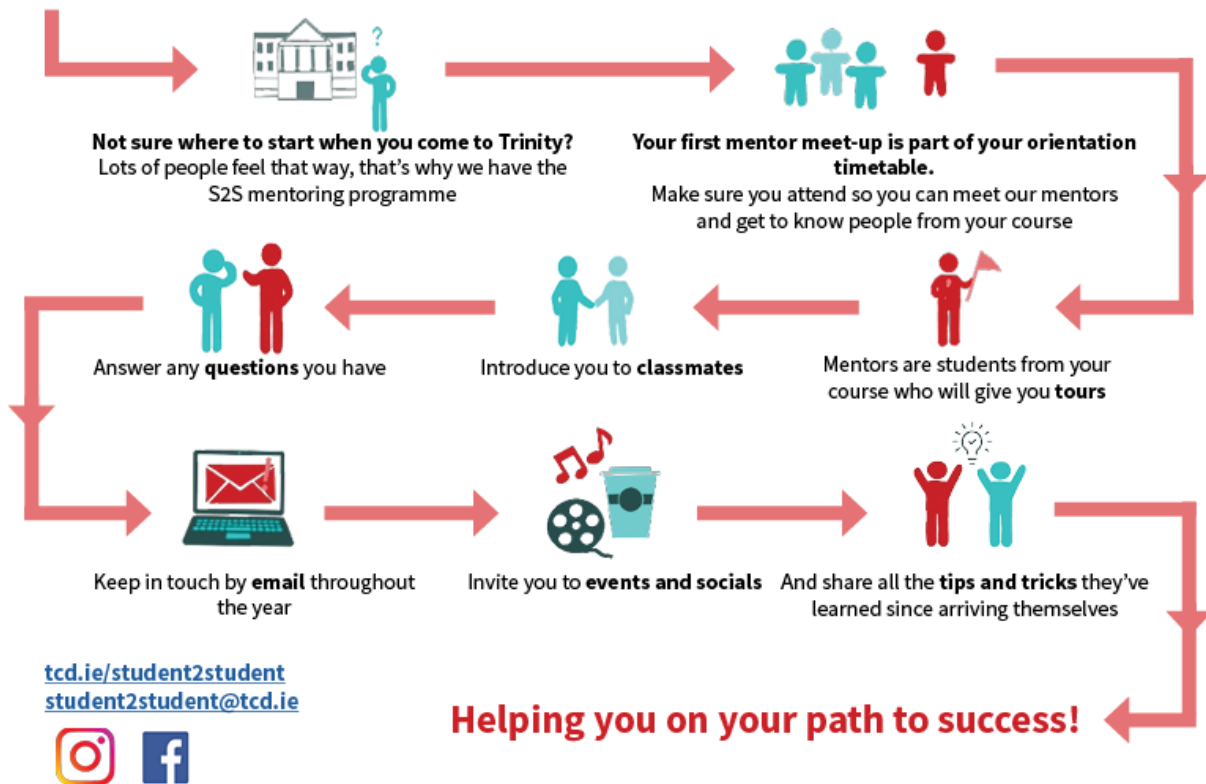
All registered full-degree undergraduate students are allocated a College [Tutor](#) when starting in College. Your College Tutor is a member of academic staff who is appointed to look after the general welfare and development of all students in their care.

You should see your Tutor whenever you have a question or are worried or concerned about any aspect of College life or your personal life, in particular if it is affecting your academic work. Everything you say to your Tutor is in strict confidence. Unless you give them permission to do so, they will not give any information to anybody else, whether inside College or outside (not to your parents/family for example). Your Tutor can help you only if they know you are facing difficulties, so if you are worried about anything go and see your Tutor before things get out of hand. Whilst your Tutor may not be able to solve the underlying problem, they can help you find the best way to limit the impact of your situation on your College work. Tutors can help with **academic advice, changing course, withdrawing from College, exam regulations, financial assistance and personal advice.**

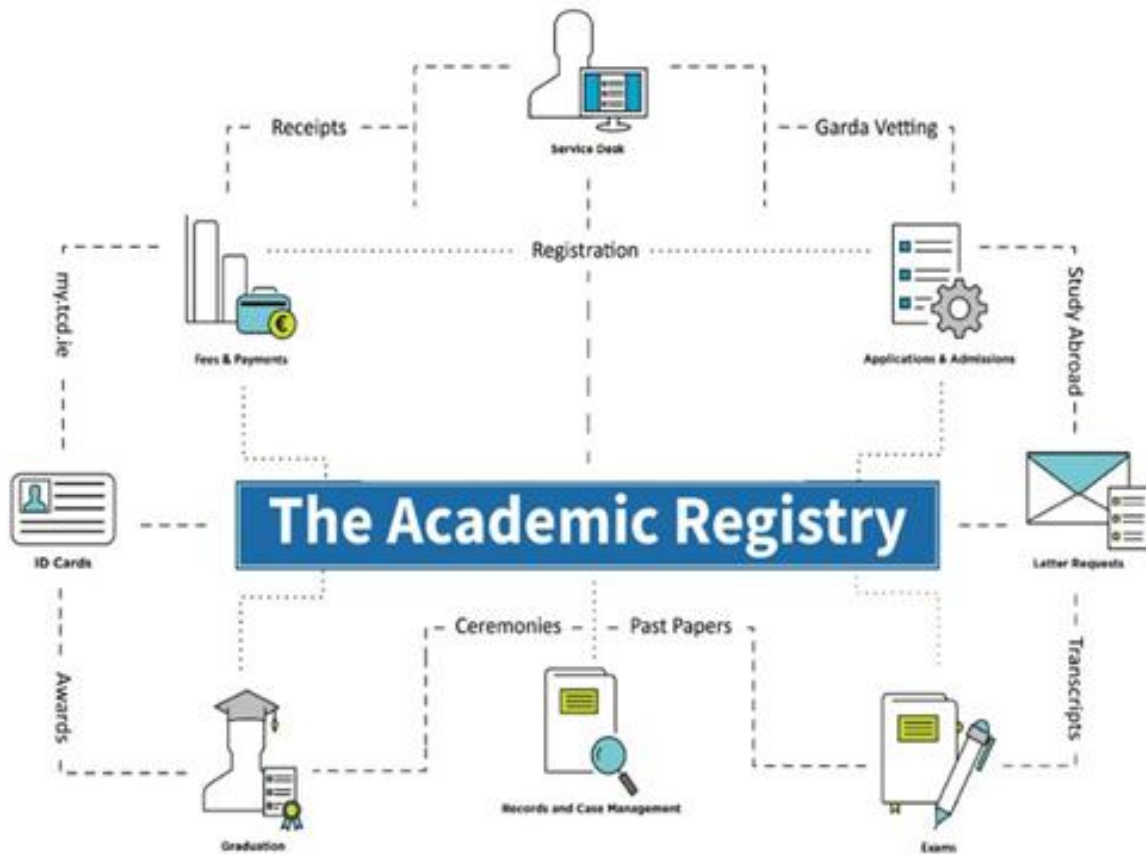
Mentoring

how it works

S2S 
Student 2 Student



The Academic Registry



The Academic Registry is the central administrative hub for students. They will support you at every stage of your student lifecycle – from application to graduation.

Information on key campus locations

UCAO (TJH)	Room 3135. Arts Building
Academic Registry	Watts Building
Senior Tutor's Office	House 27
College Health Centre	Printing House Square
DisAbility Office	Printing House Square
Student Learning Development	5/7 South Leinster Street
Students Union	House 6, Front Square

For other locations in College, you can use the [Interactive College Map](#) to find it on campus.

TCD disAbility service has also created a [TCD Sense Map](#).

Student Representation and Governance

We would encourage all years to nominate, or even run for, class representatives via the Trinity Students Union elections. In addition to these representatives, the Trinity Joint Honours programme has a TJH Convenor. As TJH Convenor, they represent students at our Executive committee meetings providing vital feedback regarding programme policies. They report back to class representatives on these meetings. You can find out more information about the Trinity Students Union on their [website https://www.tcdsu.org/](https://www.tcdsu.org/)

Careers Information

Trinity Careers Service

The Trinity Careers Service are here to help and advise Trinity Joint Honours students on questions you may have about your future career. Each student has a designated careers consultant to support you in your next step.

What do you want to do? How will you get there? Trinity Careers Service are here to support you in answering these and other questions about your career.

Trinity Employability Bursary: Apply for the bursary, in place to support students finding it financially difficult to take up a career-related opportunity e.g. internship, job shadowing. The work experience you undertake must help you to develop your employability skills and prepare you for your future career. Work experience opportunities for current final year students must have begun by the end of the summer following your final examinations.

Employability Awards: Apply for an award of interest to you. The awards combine industry-led training in highly transferable soft and technical skills with a university-led workshop to help you reflect on and articulate your learning.

Attend Employer Fairs: Book onto a fair to meet with employers. Fairs take place in Michaelmas Term.

Mentoring & Connecting: Message or meet with a Trinity graduate mentor through Career Mentoring. A great resource to find out about job roles and organisations of interest to you.

Polish off your CV: Book onto a CV/LinkedIn Clinic for a 15mins consultation through MyCareer.

Find a Job or Work Experience: Personalise your MyCareer profile to receive email alerts tailored to your interests.

Practice Interviews: Book a practice interview with a careers consultant or self-serve 24/7 using video interviews on Shortlist.me.

Meet your careers consultant: Book a 20minute confidential careers appointment on MyCareer to discuss your career ideas and concerns. All students are welcome- whatever your grades, ambitions, abilities or work experience levels they are here for you.



www.tcd.ie/careers

More information on the above and lots more at Trinity Careers Service website

 MyCareer: mycareerconnect.tcd.ie	Sign into MyCareer to book appointments, find information about vacancies and bursaries, and book your place on upcoming employer events
 trinity.careers.service/	Follow the service on Instagram for career news and advice

ACADEMIC WRITING

The Use and Referencing of Generative AI

Aligned with the [College Statement on Artificial Intelligence and Generative AI in Teaching, Learning, Assessment & Research](#), the use of GenAI is permitted unless otherwise stated.

Where the output of GenAI is used to inform a student's document or work output, this usage should be acknowledged and appropriately cited, as per [Library guidelines on acknowledging and reference GenAI](#). From an academic integrity perspective, if a student generates content from a GenAI tool and submits it as his/her/their own work, it is considered plagiarism, which is defined as academic misconduct in accordance with the College Academic Integrity Policy. If individual modules have further restrictions or permit greater allowances in the use of GenAI, those restrictions or allowances must be stated in the module descriptions in the Blackboard VLE. In such circumstances, it is the module permissions regarding the use of GenAI which are deemed to be definitive for use in that module.

Academic Integrity and Referencing Guide

Throughout your studies in Trinity College Dublin, you will develop and write assignments that require research. Your ideas will be expressed through words, images, diagrams and other multi-media forms. As you research you will be expected to understand and build upon the work of others. This requires acknowledging correctly and fully the contributions of others to your own scholarship. Regardless of what discipline you enter in Trinity, the cornerstone of its scholarship is academic honesty. So, no matter what form your scholarly writing takes, you are

expected at all times to take responsibility for the integrity of your work as you advance knowledge in your field of study.

Students in Trinity Joint Honours programmes should be mindful that the modules you have selected may have unique referencing requirements and that these requirements are met as appropriate.

The word plagiarism is derived from the Latin words meaning 'kidnapper'. In its simplest sense, plagiarism can be seen as stealing someone else's words or ideas and passing them off as your own, although plagiarism comes in many forms. Whether unintentional or intentional, plagiarism is your responsibility, and you need to know exactly what it is in order to avoid it.

The **Library Guidelines for Avoiding Plagiarism** can be found [here](#) . You will find the Ready, Steady Write Plagiarism tutorial there too. You should also check with your module coordinators for any coversheet that is required to be submitted with coursework.

GENERAL INFORMATION

Emergency Procedure

In the event of an emergency, **dial Security Services on Extension 1999**

Security Services provide a 24-hour service to the College community, 365 days a year. They are the liaison to the Fire, Garda and Ambulance services and all staff and students are advised to always telephone Extension 1999 (+353 1 896 1999) in case of an emergency.

Should you require any emergency or rescue services on campus, you must contact Security Services. This includes chemical spills, personal injury or first aid assistance.

It is recommended that all students save at least one emergency contact in their phone under ICE (In Case of Emergency). It is also recommended that students download the SafeZone app to access alerts for closures in inclement weather, etc.

Health and Safety Statements

Trinity College is committed to providing a safe and healthy educational, recreational and residential environment for all its student. Please familiarise yourself with the general codes of practice: <https://www.tcd.ie/students/orientation/shw/> in relation to Health and Safety as students return to campus in the 26-27 academic year.

Data Protection

Please use this link [Data Protection for Student Data](#) for guidance and information on data protection.

Links to Further University Policies and Procedures

The following are links of where to find further information on University regulations, policies, and procedures that you may find useful as a student:

[All Academic Policies](#)

[Student Complaints Procedure](#)

[Dignity & Respect Policy](#)

[Equality Policy](#)

Alternative formats of the Handbook can be made available on request.