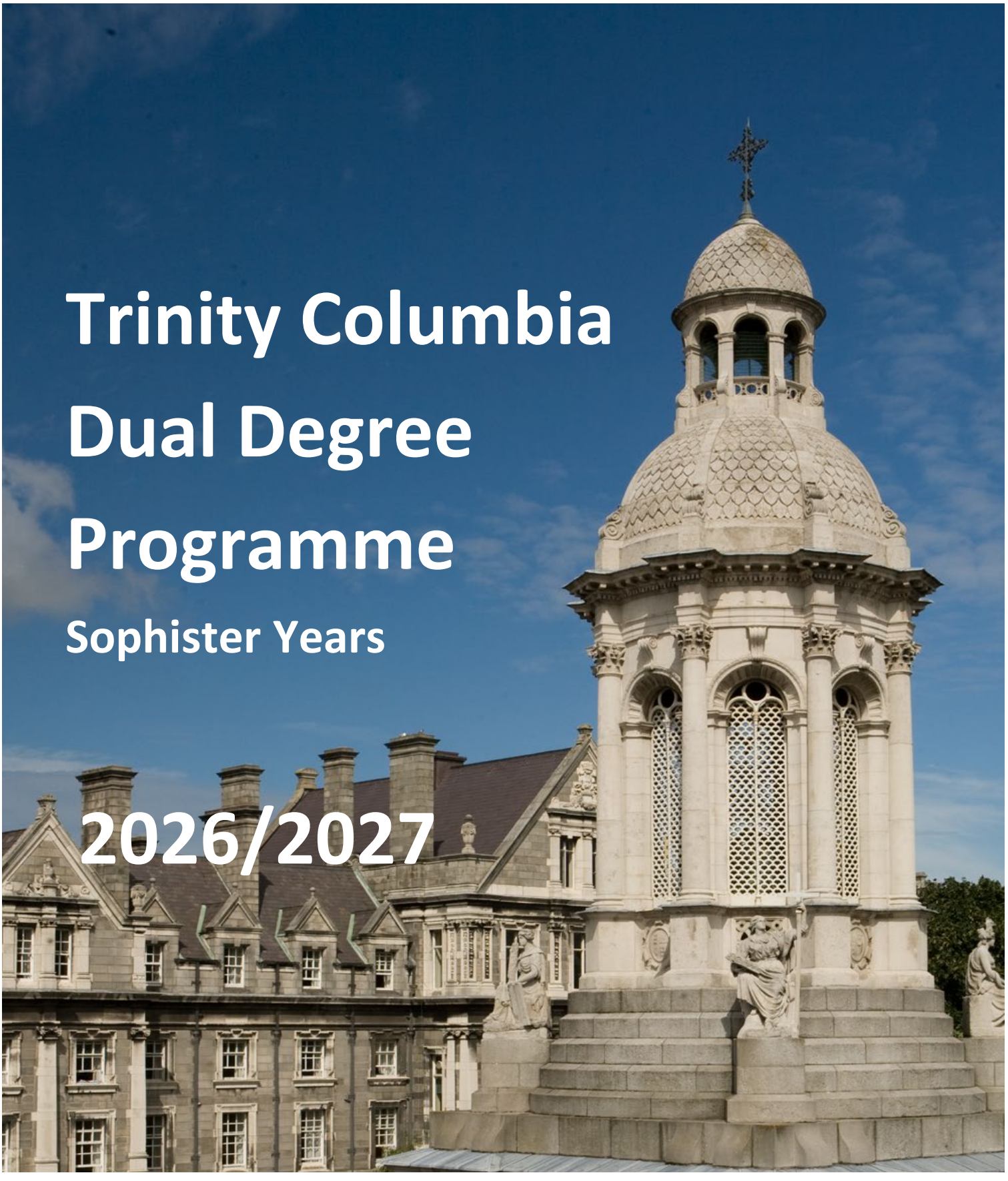
Trinity College Dublin
Coláiste na Tríonóide, Baile Átha Cliath
The University of Dublin

Coláiste na Tríonóide, Baile Átha Cliath
Ollscoil Columbia
Clár Dhá Chéim



Trinity Columbia Dual Degree Programme

Sophister Years

2026/2027

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1. General Programme Information

1.1 A Message from the Dual Degree Programme Director

It's hard to believe how quickly time can fly: As students in the Dual Degree Programme, you have already spent two years of intensive study engaging your subjects and the Columbia Core, navigating Trinity Student Societies and Columbia Student Clubs, and making international transitions from one global city to another. As you continue your studies at Columbia's campus, know that, as you are still students at Trinity, we're still here to support you and cheer you on.

We live in times of important challenges: of climate emergency, the future of democracy, reckoning with historical legacies, the challenges of peace and conflict, the ethics rapid advances in technology and artificial intelligence, the role of the arts in society, the common good, and even questions about the very purpose of education. Facing these challenges is an imperative of our time. Now heading towards its ten-year anniversary, the Dual Degree is uniquely positioned to empower thinking and leadership in addressing these challenges.

Over your next years, we hope that your curiosity grows to face these challenges, and that you pursue intellectual questions important to you in your course of studies. We hope that your experience inspires and challenges you by learning something completely new in Open Modules or Columbia's Core. We hope lecturers, the college community, and fellow students alike ignite your creativity, critical thinking, and imagination for the future. We hope you learn by exploring the everyday brilliance and grit of these two global cities.

Whether you are finishing a Capstone project, need administrative support, or just want to say hello, please don't hesitate to reach out. As you navigate these years, remember to check your TCD email for important updates and write when questions arise. Know that you belong at Trinity and Columbia. We are so glad you're here. Whatever your subject of study, interest, or career goals, the Dual Degree is here to support you along your journey. We hope that your final years at Trinity and at Columbia are filled with excitement, joy, community, ideas that challenge you and ideas that empower the kind of meaningful change you wish to make in the world.

We wish you all success,

Dr. Jacob J. Erickson
Dual Degree Programme Director, Trinity College Dublin

1.2 The Dual Degree Programme

We hope you enjoyed your time as a Dual Degree student at Trinity College Dublin, the University of Dublin, and we look forward to supporting your academic journey while at Columbia University in the City of New York. You are an integral member of both academic communities throughout your time in the programme. As a Dual Degree student, you have the advantage of being a student at two world-leading universities and are subject to the regulations and expectations of both universities throughout your time on the programme.

Please note that both Trinity and Columbia are bound by data protection legislation, which means we cannot share student information with parents without explicit written consent on each occasion that this is required. The relevant legislative acts are the GDPR in Ireland and FERPA in the USA.

In the event of conflict or inconsistency between the General Regulations published in the University Calendar and information contained in either handbook, the General Regulations prevail. The University Calendar is available at www.tcd.ie/calendar/

1.3 Contact Information

As a Dual Degree student, most of your academic contact will be with one Department or School at Trinity, but you will likely need to interact with several different offices across the institution. This section of the handbook aims to make clear the differences and areas of specialisation of each office and the roles of the individuals within it. Your first person of contact for all matters specifically relating to the Dual Degree should be the Academic Advisor for your course at Trinity. For all personal, pastoral, general academic, or other issues pertinent to your programme of study at Trinity, you should contact your personal tutor. For any additional support, please contact the TCD Dual Degree team in the Undergraduate Common Architecture Office. Please make sure to inform your parents/guardians that, due to data

protection legislation, we are unable to respond to parents without explicit approval from you in writing, except in exceptional circumstances, e.g., extreme medical emergencies.

Trinity Academic Registry: The Academic Registry (AR) is a central administration unit located in the Hamilton/Watts Building on campus. The AR Service Desk provides face-to-face assistance for students and staff with queries ranging from Admissions to Graduation and everything in between. Here you will find dedicated student advisors offering a triage service, answering many practical questions quickly and efficiently. They can help with student finance, ID cards, forms, letters, registration, and transcripts. For further support, visit: www.tcd.ie/academicregistry/

Academic Advisor (Trinity): Your Academic Advisor at Trinity is a dedicated member of the academic faculty who can advise you on course-specific requirements for the Dual Degree on the Trinity side. They are there to advise on core modules and any electives you may be eligible to take throughout your time at Trinity. Questions related to your Trinity degree and programme should be directed to this person. You have a Trinity Academic Advisor for all four years of the programme.

Dean of Advising (Columbia): Your Dean of Advising at Columbia is a dedicated member of staff who will advise you on the requirements for the Dual Degree on the Columbia side of the programme. It is your Dean of Advising at Columbia who will help you make sure you have met all the requirements for the Columbia Core. In addition, once you transfer to Columbia, you will consult with departmental advisors on the requirements for your Columbia major. Questions related to your Columbia degree and programme should be directed to this person. You have a Columbia Dean of Advising for all four years of the programme.

Careers Service: Both Trinity and Columbia have excellent career services. Make sure to visit the Careers Service and investigate the range of support available to you to help identify opportunities for internships, part-time work (where appropriate), and advice on what careers might be a good match for your skillset. Be sure to take advantage of the advice and networking sessions on offer through both Careers offices! For further support on career services, visit Trinity at www.tcd.ie/Careers/ and Columbia at www.careereducation.columbia.edu/

College: This is often used inside Trinity as a shorthand way to describe life at Trinity. You may also hear Trinity described as Trinity College, Trinity College Dublin, or the University of Dublin.

Trinity College Health Service: College Health aims to take a holistic approach to Student Health, and in addition to providing on-campus, primary health care for all full-time students, it focuses on the psychological and occupational aspects of Student Health and Health Education. Student consultations are free of charge, with modest charges for additional services. Please

note that absolute confidentiality is maintained. All medical records are retained in the health centre and do not form part of the University's Student Records. Information is only given to third parties with the patient's consent. Parents cannot book appointments for students. For further support, visit: www.tcd.ie/collegehealth/

Trinity Disability Service: The Disability Service aims to develop clear and effective support systems at all stages in the student journey, from entering university to graduation and employment. Students with a disability are encouraged to register with the Disability Service at Trinity to seek support where the disability could affect their ability to participate fully in all aspects of their life in college. For more information on the Disability Services and supports available, visit: www.tcd.ie/disability/

Dual Degree Programme Director (Trinity): This person has overall responsibility for the programme at Trinity in both the Faculty of Arts, Humanities and Social Science and in the Faculty of Engineering, Maths, and Sciences. The current Dual Degree Programme Director is Dr. Jacob J. Erickson of the School of Religion.

Dual Degree Programme Team (Trinity): This team acts as a link between the various offices at Trinity and Columbia to support your time on the programme. You will receive emails from the Dual Degree team (columbiadualba@tcd.ie) at various points during the year to advise you on important activities, required actions and upcoming events. The Dual Degree team works directly with Academic Advisors and supports the administrative element of the programme for departments and all Dual Degree Students.

IT Services: As a student at Trinity, you will receive an @tcd.ie email address. You should use this email address in all correspondence with College offices and staff. You will also get a username and password, which give you access to a wide range of IT services, including access to Trinity Wi-Fi for you to connect your computer, tablet, or phone to the internet. Computer rooms are located across campus, with both PC and Mac computers, and some of these rooms have 24-hour access using your Student ID card. Printing services, including photocopying and scanning, are available in computer rooms and libraries. Find out more at: www.tcd.ie/itservices/

Libraries at Trinity: Dual Degree students have access to both Trinity and Columbia's library resources throughout their full programme. The Library of Trinity College Dublin is the largest research library in Ireland, and there are more than 400,000 e-books, as well as millions of online journal articles and 6.5 million books. As a registered Dual Degree student, you can access all TCD online information resources through the library website from off-campus and while at Columbia University. For further information, visit: www.tcd.ie/library/.

Trinity College Tutor: Your Tutor is a member of the academic staff who is appointed to look after the general welfare and development of the students in their care. The role of a college Tutor is quite separate from that of a lecturer. Tutors are the first point of contact and a source of support for undergraduate students, both on arrival in college and at any time during their time in college. For example, a Tutee/Student should contact their Tutor for help and advice on issues such as:

- Exam results (e.g., where issues arise)
- Family conflicts
- Bereavement
- Financial difficulties
- Taking a year out/off books/withdrawal
- Further Information available on www.tcd.ie/seniortutor/

A Tutor ensures that undergraduate students/tutees are supported and that any negative impact on their studies is reduced. Please be aware that tutors provide confidential help and advice on personal as well as academic issues or on anything that has an impact on a student's life. They will also, if necessary, support and defend a student's point of view in relation to the College.

Trinity Student Counselling Service: The SCS offers free, confidential, and non-judgemental support to registered students of Trinity who are experiencing personal and/or academic concerns. The SCS team of qualified counsellors and learning strategists is committed to promoting and protecting well-being and success throughout a diverse student body. They strive to help all Trinity students irrespective of age, disability, sexual orientation, socioeconomic background, gender identity and expression, marital or family status, religion, ethnicity, or culture. For further support, visit: https://www.tcd.ie/Student_Counselling/

Trinity Student Services: As a Trinity student, you are entitled to make use of an extremely broad range of supports, whether academic, social, pastoral, medical, or other. For a full list of student support options and how to access them, please see the Student Services Handbook at www.tcd.ie/students/supports-services/. Similar services are available at Columbia, and you are urged to attend all relevant Orientation activities at Columbia as well.

Students' Union Supports: As a Trinity student, the Students' Union is your union, run for students, by students. It represents you, looks after your needs, and fights for your student rights. Students can get involved with the Students' Union (SU) in Trinity, whether that's becoming a Class representative, getting involved with the SU Council, or even running to become a sabbatical officer. Find out more at: www.tcdsu.org/

1.4 Contact Details and Locations

Course	Staff Name	Role/Title	Room Number	Email address
TRINITY COLLEGE DUBLIN				
Dual Degree Programme Level	Dr Jacob J. Erickson	Dual Degree Programme Director	School of Religion, Theology, and Peace Studies	ddpd@tcd.ie
	Ms Danielle Greene	Dual Degree Programme Officer	Arts Block, 3135	columbiadualba@tcd.ie
	Ms Mary Frances Kirk	UCA Office		
	Ms Marie Mc Peak	UCA Office Manager		mcpeakm@tcd.ie
School of Languages, Literatures and Cultural Studies (SLLCS)		Language Module and Tutorial Support	Arts Block, 5080	Undergraduate.sllcs@tcd.ie
Biological and Biomedical Sciences (Neuroscience)	Dr Tomas Ryan	Academic Advisor	152-160 Pearse Street	tomas.ryan@tcd.ie
	Science Course Office	Department/ School Support	27 Westland Row	science@tcd.ie
Classics, Ancient History & Archaeology (CLAHA)	Dr Monica Gale	Academic Advisor	Arts Block, 6016	mrgale@tcd.ie
	Ms Winifred Ryan	Department/ School Support	Arts Block, B6004	ryanw1@tcd.ie
English Studies	Dr Amy Prendergast	Academic Advisor	Arts Block, 5090	PRENDEA1@tcd.ie
	Ms Elaine Maddock	Department/ School Support	Arts Block, 4015 & 4016	maddocke@tcd.ie
European Studies	Dr Balázs Apor	Academic Advisor	Arts Block, 4082	aporb@tcd.ie
	Ms Susan Migunda-Greene	Department/ School Support	Arts Block, 5080	Undergraduate.sllcs@tcd.ie
Film	Dr Stefanie Van De Peer	Academic Advisor	192 Pearse Street	VANDEPES@tcd.ie

Course	Staff Name	Role/Title	Room Number	Email address
	Ms Imogen Pollard	Department/ School Support	192 Pearse Street	filmstds@tcd.ie
Geography & Geoscience	Dr Margaret Jackson	Academic Advisor	Museum Building	margaret.jackson@tcd.ie
	Science Course Office	Department/ School Support	27 Westland Row	science@tcd.ie
History	Dr Erin-Marie Legacey	Academic Advisor	Arts Block, 3111	LEGACEYE@tcd.ie
	Ms Joanne Lynch	Department/ School Support	Arts Block, 3133	histhum@tcd.ie
History of Art & Architecture	Dr Rachel Moss	Academic Advisor	Arts Block, 5074	rmoss@tcd.ie
	Ms Aoife Jennings	Department/ School Support	Arts Block, 5082	arthist@tcd.ie
Mathematics	Prof. Mike Peardon	Academic Advisor	18 Westland Row	mjp@maths.tcd.ie
	Ms Emma Clancy	Department/ School Support	18 Westland Row	mathdep@maths.tcd.ie
Middle Eastern and European Languages and Cultures (MEELC)	Mohamed Ahmed	Academic Advisor	Arts Block, 5058	AHMEDM4@tcd.ie
	Ms Kathleen Quinlan	Department/ School Support	Arts Block, 4055	Undergraduate.sllcs@tcd.ie
Philosophy	Dr Lilian Alweiss	Academic Advisor	Arts Block, 5007	ALWEISSL@tcd.ie
	Ms Carly O'Brien	Department/ School Support	Arts Block, 3014	philosophy@tcd.ie
Religion	Dr Jacob J. Erickson	Academic Advisor	School of Religion, Theology, and Peace Studies Building	ericksoj@tcd.ie
	Ms Dominique Plant	Department/ School Support		srundergrad@tcd.ie
COLUMBIA UNIVERSITY				

Course	Staff Name	Role/Title	Room Number	Email address
Assistant Dean of Advising for all courses	Dean Mitali Dave	Assistant Dean of Students, School of General Studies.	Lewisohn Hall, School of General Studies	md4166@columbia.edu
Dual Degree Programme Level	Dean Jessica Sarles	Senior Associate Dean for Strategic Initiatives and Partnerships, School of General Studies	Lewisohn Hall, School of General Studies	js3479@columbia.edu
	Ms Taylor Grace Cook	Associate Director for International Programs, School of General Studies	Lewisohn Hall, School of General Studies	tgc2114@columbia.edu
	General Enquiries	Columbia University International Programs Office	Lewisohn Hall, School of General Studies	gsinternational@columbia.edu
	Financial Aid Enquiries	Columbia University International Programs Office	Lewisohn Hall, School of General Studies	tcd-finaid@columbia.edu

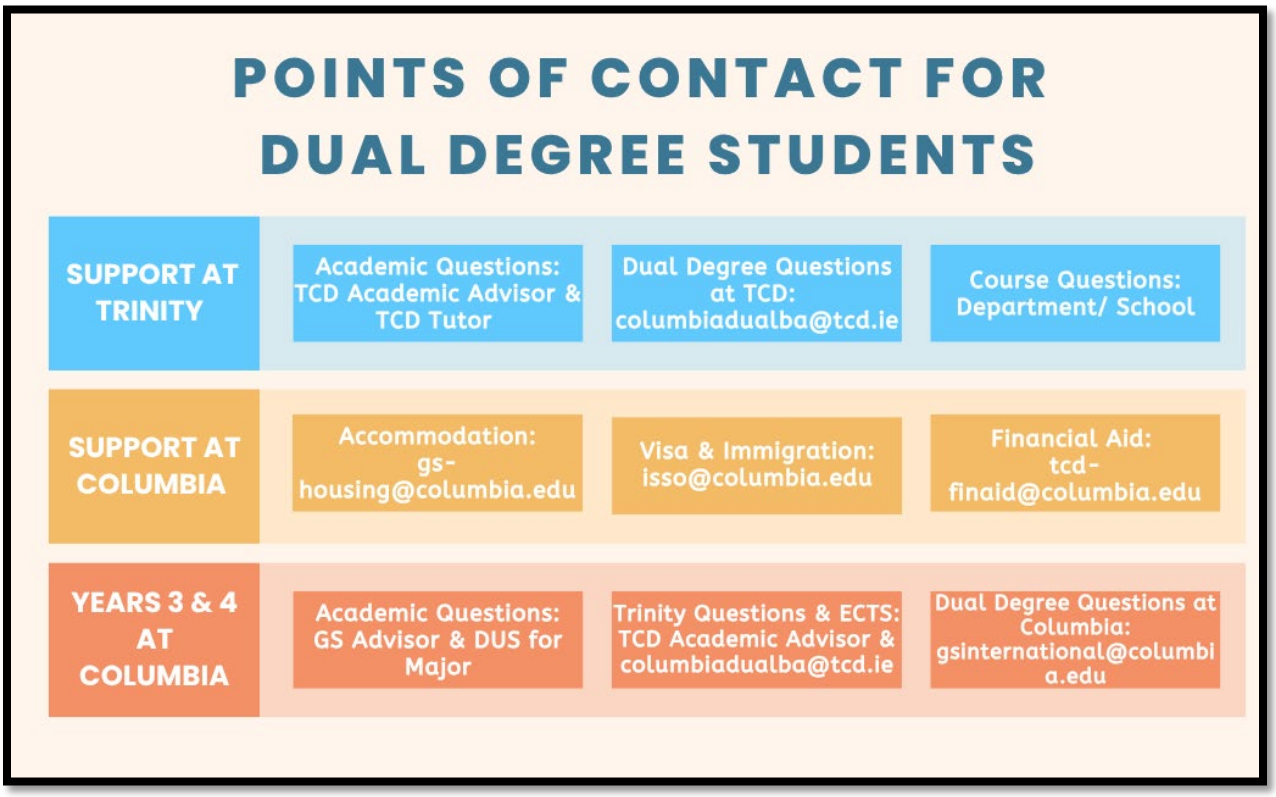
1.5 Important Dates at Trinity

Students should familiarise themselves with the details of the academic calendar at www.tcd.ie/calendar/academic-year-structure/ and be sure they are aware of when assessment deadlines are set, specific to their programme.

1.6 Dual Degree Appointments

The Undergraduate Common Architecture Office (UCAO) supports the Trinity Columbia Dual Degree programme at Trinity, as well as several other undergraduate programmes and is primarily located in Room 3135, Arts Building, Trinity College Dublin, Dublin 2.

If you would like to speak to the Dual Degree Team at Trinity, we would recommend that you make an appointment by emailing columbiadualba@tcd.ie to arrange an in-person or online meeting. The UCAO office opening hours are (Irish Time) 10am – 1pm and 2pm – 4pm Monday, Wednesday & Thursday, and 10am – 1pm Tuesday & Friday.





2. WHAT SHOULD DUAL DEGREE STUDENTS EXPECT?

2.1 Dual Degree Student Role in the Programme

The Dual Degree is an academically rigorous programme, and as such we expect certain things of all students:

- To be independent in how you approach your learning
- To attend all classes
- To read your email regularly from both institutions
- To prepare thoroughly for each class and come prepared to interact with members of the teaching staff and with peers
- To know and meet your deadlines for all aspects of your programme
- To understand that you are self-directed in terms of the academic work you are expected to complete
- To undertake self-directed study as recommended by your academic programme
- To be timely in undertaking preparation for academic work and not leave essays/assignments until the last minute
- To be mindful and respectful of academic requirements and cultural differences between the two institutions you are attending
- To understand that you are earning two degrees from two institutions, and are responsible for engaging with and fulfilling the requirements of both institutions

- To be proactive in seeking help if you have a problem or are struggling in any way. Please speak to either your academic advisor, your personal tutor, or the Dual Degree team: they cannot promise to solve your problems, but they will do their best to help and connect you with appropriate support in college.

Please note that you are enrolled in a highly rigorous academic programme and are responsible for your learning as part of the programme. We strongly encourage students to connect with others in their own academic strands and on the Dual Degree to set up peer learning groups to challenge themselves.

2.2 What do I need to know about studying at Trinity?

Being a Trinity student means you are expected to make your own decisions about why, what, when, how, and where you learn. Except for your assignment deadlines and exams, you will very rarely be told what to do and when to do it. Learning at the third level is about becoming independent, self-guided, and self-motivated. Trinity students are expected to become responsible for their own study behaviour: you will need to learn how to manage your workload and time while keeping yourself motivated. You are unlikely in Trinity's educational context to have weekly quizzes or assignments; instead, you are expected to stay on top of your reading and test your own understanding of the material covered in lectures, seminars, and tutorials. Dual Degree students are strongly encouraged to attend Student Learning Development (SLD) workshops on organisation and time management, as well as to make an individual appointment with SLD to discuss strategies for successful learning. You are also encouraged to learn how to best make use of the spectacular resources available through the university library by engaging with your discipline librarian or participating in a library tour (when available). There are also differences in the responsibilities of lecturers (professors) at Trinity compared to other institutions: whereas in some academic cultures, the job of a lecturer is to transfer particular knowledge to the student and provide them with the correct perspective or solution, at Trinity the lecturer is considered as an advanced colleague in the field who gives academic advice and encourages students to engage with the learning material for themselves. Most lecturers keep 'office hours' where you can make an appointment to meet and speak with them. Respecting these office hours, you are encouraged to:

- Ask questions.
- Think critically about the evidence of particular theories or points of view.
- Seek advice.
- Discuss ideas.
- Ask for feedback on your assignments and progress.

Your lecturers expect all students to do more than just describe a theory or concept in assignments. Taking notes in lectures, seminars, and tutorials is an important skill you need to develop. Please make sure you have read the academic handbook for your programme strand carefully, completed the Ready Steady Write plagiarism tutorial on Blackboard, and are very aware of how to acknowledge your sources appropriately in all materials.

2.3 Communicating with Trinity and Columbia

All students on the Dual Degree are expected to check both their Trinity and Columbia email accounts regularly and are provided with access to email at both institutions. Communications from Trinity will be sent to your Trinity email address; communications from Columbia will be sent to your LionMail account. It is strongly encouraged that you redirect your Columbia LionMail to your Trinity account during the Trinity phase of the programme and your Trinity email to your Columbia LionMail during the Columbia phase of the programme. Please note that only the Dual Degree administrative team at Trinity has access to your Columbia mail and that all official communications will be sent to your Trinity account. The onus (responsibility) is on you to check your email regularly to ensure you do not miss important communications from either institution; neither Trinity nor Columbia can be held responsible should you fail to meet either academic or administrative deadlines through failure to regularly check your email. We encourage you to make sure all key staff members are on your email 'safe' list to ensure important emails do not end up in your junk mail ('spam') folder. Dual Degree Students will receive a TCD student number and a Columbia University student number. When contacting each institution, students should include their student number and course. We recommend that Dual Degree students create a signature for their student email addresses that includes the current course that they are completing.



3. GRADING AND MODULE REGULATIONS FOR DUAL DEGREE STUDENTS

3.1 Explanation of ECTS Weighting

The European Credit Transfer and Accumulation System (ECTS) is an academic credit system based on the estimated student workload required to achieve the objectives of a module or programme of study. It is designed to enable academic recognition for periods of study, to facilitate student mobility and credit accumulation and transfer. The ECTS is the recommended credit system for higher education in Ireland and across the European Higher Education Area. The ECTS weighting for a module is a measure of the student input or workload required for that module, based on factors such as the number of contact hours, the number and length of written or verbally presented assessment exercises, class preparation and private study time, laboratory classes, examinations, clinical attendance, professional training placements, and so on, as appropriate. There is no intrinsic relationship between the credit volume of a module and its level of difficulty.

The European norm for full-time study over one academic year is 60 credits. Within Undergraduate courses, 1 credit represents 20-25 hours of estimated student input, so a 10-credit module will be designed to require 200-250 hours of student input, including class contact time, assessments and examinations. ECTS credits are awarded to a student only upon successful completion of the programme year. Progression from one year to the next is determined by the programme regulations. Students who fail a year of their programme will not obtain credit for that year, even if they have passed certain components.

3.2 Recognition of Credits

During the Trinity phase of the programme, Dual Degree students will be timetabled for 60 ECTS (European Credit Transfer System) credits each year of JF and SF (30 ECTS per semester). Students are expected to pass all 60 ECTS to rise to the next year of the programme. The passing grade for modules/individual assessment components at TCD is 40%.

Columbia recognises the credits gained by students in the first two years at Trinity and will award students 60 credits towards the 124-credit minimum requirement for the B.A. degree at Columbia. Specific modules completed at Trinity may also be eligible for the fulfilment of Columbia's core or major requirements upon review by the appropriate department, provided that students achieve a minimum mark of 43% in each module. Students who do not achieve this mark in any Trinity modules in the first two years may be required to take additional credits when based at Columbia. Trinity recognises the credits gained by students during their final two years at Columbia as counting towards the degree requirements of its B.A./B.Sc. degree when combined with the further modules (30 ECTS) taken for Trinity.

Dual Degree Programme Structure – All courses		
Year	**Institution**	**Additional Trinity Modules**
1	Trinity (60 ECTS)	
2	Trinity (60 ECTS)	
3	Columbia (32 Columbia credits)	30 ECTS
4	Columbia (32 Columbia credits)	

3.3 Trinity Sophister Modules

Years 3 & 4: Dual Degree students are required to take 30 ECTS of Trinity Sophister Modules while at Columbia University. Each course has different structures in place to gain the 30 ECTS, and students should consult their TCD Academic Advisor to discuss these requirements.

- **Ideas and Perceptions of Europe module (10 ECTS):** Students from the following courses can participate in the Ideas and Perceptions of Europe module, which will be delivered in six in-person lectures/seminars at TCD at the end of the SF second year. Students will be expected to consult with their lecturers online during their JS third year about a possible topic for their research essay. During the JS year, they will carry out independent research in New York and will submit a research essay that draws upon relevant material available online, in local libraries or exhibited in one of the city's many museums and collections.

Ideas and Perceptions of Europe Module	10 ECTS - Dual Degree JS Credits
Classics, Ancient History and Archaeology	Optional
English Studies	Required
European Studies	Optional
Film	Optional
History of Art and Architecture	Required
Middle Eastern and European Languages and Culture	Optional

Where 'Optional' is indicated in the table, these courses offer other ways of fulfilling the 10 ECTS, often via internships or summer programmes. For more information on these, please discuss with the TCD Academic Advisor for your programme in the SF year.

History and Mathematics courses have other structured ways of fulfilling the 10 ECTS. For more information on this, please discuss it with the TCD Academic Advisor for your course.

- **Capstone Project (20 & 30 ECTS):** For students completing a capstone project for their TCD credits, this will be due for submission in March of year four using an online submission process. The capstone project undertaken by each student will be related to a research topic undertaken at Columbia (e.g., Senior Thesis Seminar) and will be in the form of a distinct output for Trinity credits under the supervision of Trinity academics, with the possibility of being co-supervised by Columbia academics.

Capstone Project (20 ECTS)	Capstone Project (30 ECTS)
• Classics, Ancient History and Archaeology • English Studies • European Studies • Film • History • History of Art and Architecture • Middle Eastern and European Languages and Culture • Mathematics	• Biological & Biomedical Sciences; Neuroscience • Geography and Geoscience • Philosophy • Religion

3.4 Blackboard/Virtual Learning Environment (VLE) at Trinity

Blackboard Learn is the University's Virtual Learning Environment (VLE), providing an online space for staff and students to interact. Depending on your module, you can access lecture notes, online assignments, and other activities. All registered students automatically have accounts in Blackboard. All modules you are registered for should appear here. If your modules are not listed, please check with the module coordinator to ensure you are enrolled and timetabled for the modules. For more information on access and enrolment issues, visit the IT Services VLE page: www.tcd.ie/itservices/our-services/blackboard-learn-vle/

3.5 Marks and Grades Conversion Table

This information is to be read in conjunction with your departmental handbook and the policy it sets out for '**compensation'**. It is not open to a student (or their parents) to query or appeal a decision made by one institution through the regulations, procedures, or mechanisms of the other institution. Students on the Dual Degree programme may be undertaking teaching and learning from multiple disciplines at any one time, and as a result, should be mindful that there are a variety of practices regarding feedback, and students should seek further information from department offices/ module coordinators as appropriate.

Please be aware that grading structures at Trinity may be very different from what you have previously experienced. At Trinity, anything over 70% is a first-class Honours mark, and it would be rare indeed in a discursive/ essay-based subject to be graded above 75%. This can come as a shock to many students, and you should consult the academic handbook provided by your School/Department for the local grading policy and to see how this compares to other grading systems you may have experienced. Generally, these are indicative of grade bandings and their conversion.

- 1st Class Honours: 70-79 (Excellent)
- 2nd Class Honours, Upper Division: 60-69 (Very Good)
- 2nd Class Honours, Lower Division: 50-59 (Good)
- 3rd Class Honours: 40-49 (Satisfactory)
- Fail: less than 40.

It is important that you familiarise yourself with the grade conversion table relevant to your cohort, which will be useful during your transition to Columbia and when you are being certified for graduation.

Columbia GPA	Trinity Grade	Trinity Mark Range
4.00 and higher	I	75%+
3.67-3.99	I	70-74%
3.17-3.66	II.1	60-69%
2.67-3.16	II.2	50-59%
1.67-2.66	III	40-49%
1.00-1.66	Compensatory pass possible	35-39%
0.00	No compensatory pass	Below 35%

3.6 Trinity Sophister Modules - Assessment and Progression

Dual Degree students are required to complete and submit the 30 ECTS of Trinity Sophister Modules while at Columbia University as prescribed by their TCD course. Students who are experiencing difficulties that could affect their ability to complete their TCD Sophister Modules components should contact their Trinity Dual Degree Academic Advisor and copy the Dual Degree TCD team (ColumbiaDualBA@tcd.ie) at the earliest opportunity to discuss the nature of the difficulties and the options available at Trinity.



4. FOUNDATION SCHOLARSHIPS

Foundation scholarship is tenured for five years, during which time Trinity Scholars are entitled to a range of significant benefits, including having course fees waived and being provided with free accommodation on campus. Dual Degree students receive a grant equal to EU tuition at Trinity for years three and four and a stipend equal to nine months of the Trinity housing rate for both years. Scholars are also entitled to use the post-nominal letters "sch." after their name. This scholarship is a very prestigious award, and for further information related to the Foundation Scholarship, see www.tcd.ie/academicregistry/exams/scholarship.

Dual Degree students who are awarded a foundation scholarship should contact the Dual Degree Team at TCD if any changes may occur while at Columbia University in years three and four, such as a change in registration status or personal information.

Once Dual Degree Foundation scholarship students have graduated from the programme, it is advised that they contact the Trinity Academic Registry team directly regarding the arrangements for the remainder of their scholarship.

5. TEACHING AND LEARNING AT TRINITY

5.1 Academic Integrity, Plagiarism, and Referencing Guide

Throughout your studies at Trinity College Dublin, you will develop and write assignments that require research. Your ideas will be expressed through words, images, diagrams, and other multimedia forms. As you research, you will be expected to understand and build upon the work of others. This requires acknowledging correctly and fully the contributions of others to your own scholarship. Regardless of what discipline you enter at Trinity, the cornerstone of its scholarship is academic honesty. So, no matter what form your scholarly writing takes, you are always expected to take responsibility for the integrity of your work as you advance knowledge in your field of study.

Students in the Dual Degree programmes should be mindful that each of their subjects may have different referencing requirements and that these requirements are met as appropriate. Dual Degree students should also be aware that there may be different plagiarism rules between Trinity and Columbia, and it is the responsibility of the student to familiarise themselves with these.

The word plagiarism is derived from the Latin word meaning 'kidnapper'. In its simplest sense, plagiarism can be seen as stealing someone else's words or ideas and passing them off as your own, although plagiarism comes in many forms. Whether unintentional or intentional, plagiarism is your responsibility, and you need to know exactly what it is to avoid it. The Library Guidelines for Avoiding Plagiarism can be found on the TCD website libguides.tcd.ie/academic-integrity/. You will find the Ready, Steady Write Plagiarism tutorial there too. You should also check with your module coordinators for any coversheet that is required to be submitted with coursework.

5.2 The Use and Referencing of Generative AI

Aligned with the College Statement on Artificial Intelligence and Generative AI in Teaching, Learning, Assessment & Research (2024), the use of GenAI is permitted unless otherwise stated. Where the output of GenAI is used to inform a student's document or work output, this usage should be acknowledged and appropriately cited, as per Library guidelines on acknowledging and referencing GenAI. From an academic integrity perspective, if a student generates content from a GenAI tool and submits it as his/her/their own work, it is considered plagiarism, which is defined as academic misconduct in accordance with the College Academic Integrity Policy. If individual modules have further restrictions or permit greater allowances in the use of GenAI, those restrictions or allowances must be stated in the module descriptions in the Blackboard VLE. In such circumstances, it is the module permissions regarding the use of GenAI which are

deemed to be definitive for use in that module. Resources: Introduction - Generative AI - Library Guides at Trinity College Dublin

5.3 Trinity Inclusive Curriculum Project

Trinity-INC is based in the Equality, Diversity and Inclusion Office and works to embed the principles of diversity, equality, and inclusion across all curricula in Trinity so all students, regardless of their personal circumstances, learning backgrounds, abilities or strategies, have an equitable opportunity to achieve their learning goals. We do this by working across the College with staff and students. Our Student Partner Programme offers paid opportunities to students from underrepresented backgrounds to provide input on their experiences of inclusion and exclusion within the teaching and learning environment, co-facilitate training sessions or embark on a project to help make the experience for students in your course or School more inclusive. Visit the Trinity-INC website at www.tcd.ie/equality/ or contact equality@tcd.ie to learn more about what we do and how you could get involved. Trinity University Regulations, Policies and Procedures

5.4 Trinity College Policies

Students must ensure that they are familiar with both the general regulations and the more detailed School or Department regulations, as well as the policies, legislation, and procedures that are all connected with Trinity College Dublin.

- Calendar, Part II, Undergraduate Studies
- Trinity Policies
- Legislation relevant to Trinity
- Academic Policies and Procedures
- Student Complaints Procedure
- Dignity and Respect Policy - Equality, Diversity and Inclusion | Trinity College Dublin

5.5 Trinity Data Protection

Please refer to the guidance and information on data protection available on the Trinity website here: www.tcd.ie/dataprotection/

5.6 Trinity Programmes

Dual Degree students are structured to specific pathways in order to obtain sufficient credits to complete both degrees and are therefore not eligible for Trinity's Erasmus, Study Abroad or New Minor subject programmes.

6. PROGRESSION THROUGH THE DUAL DEGREE PROGRAMME

6.1 Progression

Information on Undergraduate Progression and awards can be found at Undergraduate Progression and awards - Academic Affairs, Trinity Teaching and Learning | Trinity College Dublin

Students on the Dual Degree programme should also review the derogations, as due to the nature of the programme, the degree calculation is different to that of a Trinity student who remains in Trinity for all years of study.

6.2 Continuous Registration at Trinity

Dual Degree students are required to register with Trinity every year of study, including both 3rd and 4th years, while at Columbia University in a full-time capacity from September to September of each academic year. Students are invited to register on an annual basis via the my.tcd.ie portal. It is your responsibility to ensure you complete this process. The Academic Registry have videos and FAQs on their website to guide you through this process. Failure to register for your programme will result in your withdrawal from Trinity College books. To be put back on College books, students will be required to pay a readmission fee. If you encounter any difficulties in completing registration, please contact the Dual Degree team and your TCD Academic Advisor.

6.3 Structure of Study

We appreciate that the structures of study at Trinity and Columbia are both unique. As per the programme structure outlined in the recognition of credits, Sophister students must complete a minimum of 64 credits aligned with their Columbia major requirements, as well as 30 ECTS of Trinity credits to obtain both their Trinity and Columbia degrees.

If a Dual Degree student plans on taking fewer than 32 credits in year 3, we ask that the student contact the Dual Degree Team at TCD as soon as possible. This is to ensure that Dual Degree students understand the possible implications of trying to take on a heavier workload in their final year, coupled with the 30 credits required by Trinity.

It is important to note that programmes at Trinity are 4 years in duration only; any period of registration beyond two years at Columbia will require a student to take on a "repeat-year" status at Trinity, and this appears on transcripts as a repeat-year. Please see section 7.5 below for further information on this.

If students do decide to progress to Senior Sophister year and do not complete all required TCD and Columbia credits in that academic year, students will be marked as a "Fail – Repeat Year"

status at Trinity, and this will appear on transcripts as such. Students are only able to repeat a year once.

6.4 Off books (Leave of Absence)

Students who choose to take a leave of absence must go off books for the full academic year; single-semester leaves are not possible at Trinity. Students on the Dual Degree programme are normally required to be enrolled at both institutions for the full year in order to maintain their status as a student.

Years Three & Four: Trinity Dual Degree students who wish to take a leave of absence at any point after their transition to Columbia University should follow the standard leave of absence process described on the School of General Studies website and submit a Trinity Dual Degree Student Request Form. Students should notify their Columbia GS Dean of advising, as well as their Trinity Tutor and Dual Degree TCD Academic Advisor, of their intent to take a leave of absence and the anticipated date of their return to the programme.

Students who choose to take a leave of absence must go off books for the full academic year; single-semester leaves are not possible at Trinity. Students on the Dual Degree programme are normally required to be enrolled at both institutions for the full year in order to maintain their status as a registered student. Programmes at Trinity are 4 years in duration only; any period of registration beyond two years at Columbia will require a student to take on a "repeat-year" status at Trinity, and this appears on transcripts as a repeat-year.

Dual Degree students who take a leave of absence or go off-books during their time at Columbia are not guaranteed housing within the College Residential system upon their return, though every effort is made to offer accommodations to returning students whenever possible.

Procedures and closing dates for each University:

- Columbia: Students must submit the School of General Studies leave of absence form. For further information, please visit bulletin.columbia.edu/general-studies/academic-policies/leaves-absence-withdrawals/.
- Trinity: Students must also submit a Trinity Dual Degree Student Request Form. For further information, please visit https://www.tcd.ie/media/tcd/tjh/pdfs/Dual-Degree-Student-Request-Form-at-TCD.pdf
- Deadline: by August 1 (in advance of the fall semester)

6.5 Sophister Repeat Year at Trinity

Repeating a Sophister Year: Trinity Dual Degree students who are seeking to repeat a Sophister year at Trinity while at Columbia University must submit a Trinity Dual Degree Student Request Form. Students should consult their Columbia GS Dean of Advising, as well as their Trinity Dual Degree Academic Advisor and notify their Trinity Tutor of their intent to seek a repeat year at Trinity.

Procedures and closing dates:

- Trinity: Students must submit a Trinity Dual Degree Student Request Form. For further information, please visit https://www.tcd.ie/media/tcd/tjh/pdfs/Dual-Degree-Student-Request-Form-at-TCD.pdf
- Deadline: by August 1 (in advance of the fall semester)

6.6 Transcripts/Confirmation of Study at Trinity

The Academic Registry can provide transcripts of study for Dual Degree students. Transcripts for an academic year can only be issued once the results have been ratified and published at the Annual Court of Examiners, normally held in early June. If you need a letter confirming you are a registered student at the College, you can access this via your my.tcd.ie portal or request the letter from the Academic Registry. For further information, please visit www.tcd.ie/academicregistry/service-desk/ and ensure you include your Trinity student number in all correspondence.

6.7 Evaluation

Students at Trinity will be asked to evaluate their experiences of teaching and learning in each module they complete. It is also likely that various offices, including the Dual Degree team, will send surveys or invite you to focus groups to provide feedback on your experiences in College. We encourage students to participate in feedback and evaluation wherever possible.



7. GRADUATION

7.1 Graduation from the Dual Degree

Students who successfully complete their academic requirements for both Trinity College Dublin and Columbia University will earn either a B.A. or a B.Sc. degree from Trinity and a B.A. degree from Columbia. The awarding of each institution's degree is dependent upon students successfully completing all requirements for both Trinity and Columbia.

It is expected that Dual Degree students will complete their studies in the programme in four academic years (eight semesters). For students who take longer than four years to complete their studies, it is important to note that this will have a delayed impact on their graduation from both universities.

7.2 Graduation at Trinity

Graduation, as with progression, happens once a year at Trinity College Dublin. The official date is the end of the academic year, which is May/June; however, some Dual Degree students' results may be published in September due to procedure and transcript availability.

Commencement dates are specific to the course school/department at Trinity. In some cases, students may be eligible to progress and graduate at the reassessment timeline of September for Autumn and Winter commencements.

The Academic Registry is the main coordinator of graduation ceremonies at Trinity. All eligible Dual Degree students will be invited to register to attend their ceremonies, either in person or in absentia, through their my.tcd.ie inbox. For further information and guidance, please visit the Academic Registry website: www.tcd.ie/academicregistry/graduation/. Please contact your

course school/department should you have any questions regarding your commencement details.

7.3 Trinity Graduate Attributes

Students come to Trinity not only to acquire a certain set of facts or competencies but because they have an understanding of the sort of person they want to become. Building on the strong value placed on a solid disciplinary formation, we wanted to answer the question, 'What kind of person can I be?' We distilled this sense of transformation into four Trinity graduate attributes: To think independently, to communicate effectively, to develop continuously and to act responsibly. Defining the Trinity Education, these attributes encompass the qualities, skills and abilities that our students have the opportunity to develop throughout their entire university experience, both in and outside the classroom, in activities such as internships or volunteering. They will benefit our students not just in their careers, but in their future lives as individuals and members of society.

8. WITHDRAWAL

In the unlikely event that you wish to withdraw from the Dual Degree Programme or transfer out of it, you must inform your Personal TCD Tutor, Academic Advisor at Trinity and Dean of Advising at Columbia, as well as submit a Trinity Dual Degree Student Request Form to the Trinity Dual Degree team. If you are struggling at any point, please contact an appropriate member of staff for support. Your TCD Tutor and TCD Academic Advisor are very experienced and will almost always be able to help you identify solutions to challenges you may encounter on your way through the programme.

Procedures and closing dates:

- Students must submit a Trinity Dual Degree Student Request Form. For further information, please visit https://www.tcd.ie/media/tcd/tjh/pdfs/Dual-Degree-Student-Request-Form-at-TCD.pdf
- Deadline: by August 1 (in advance of the fall semester); however, where possible, we encourage students to get in touch with the Dual Degree Team at TCD in May/June to discuss possible options available to them.