



Trinity College Dublin

Coláiste na Tríonóide, Baile Átha Cliath

The University of Dublin

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The University of Dublin

## MEABHRÁN | MEMORANDUM

Chuíg | To                      Academic Staff (Non-Fellow) Constituency

Ó | From                        Secretary to the College/Director of Governance

Dáta | Date                     27 April 2026

Tagairt | Reference        Board Elections 2026

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Following a Board decision of 28 January 2026 and in accordance with Section 10 of Schedule 1, Elections and Appointments to Board, of the Chapter on Board of the 2010 Consolidated Statutes of Trinity College Dublin and of the University of Dublin<sup>1</sup>, I attach a Nomination Paper for candidates in your constituency.

Staff members may only nominate candidates to, and vote in, the constituency of which they are a member. The Board has defined a number of constituencies from which candidates will be elected, and you are a member of the **Academic Staff (Non-Fellow)** constituency. (See overleaf for Regulations defining the Academic Staff (Non-Fellow) Constituency and the election procedure.)

With regard to the reference to part-time staff in the Regulations, part-time staff are defined in accordance with the terms of the Protection of Employees (Part-Time Work) Act, 2001, viz:

‘part-time employee’ means an employee whose normal hours of work are less than the normal hours of work of an employee who is a comparable employee in relation to him or her.<sup>2</sup>

There is one position to be filled in this Constituency. The Board member from this constituency who is coming to the end of her term this year is eligible to seek re-election for a second term.

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<sup>1</sup> See <https://www.tcd.ie/media/tcd/secretary/pdfs/board-elections/Board-Election-Regulations.pdf>

<sup>2</sup> See <http://www.irishstatutebook.ie/eli/2001/act/45/enacted/en/pdf>, p.7

The Board has approved a [Skills and Experience Matrix](#) to apply to the Board membership as whole.

The nomination form must be received by the Secretary's Office by **12 noon on Thursday 7 May 2026**. Completed forms should be signed by hand and either scanned and submitted by email to [board.elections@tcd.ie](mailto:board.elections@tcd.ie), or delivered (by post or by hand) to

Secretary's Office  
West Chapel  
COLLEGE

There will be a period of one hour until 1.00pm on 7 May 2026 during which nominees may withdraw their nomination by emailed application to [board.elections@tcd.ie](mailto:board.elections@tcd.ie). No new nominations will be accepted during this period. (See section 11, subsection 5.)

Validly nominated candidates will be facilitated in sending two e-mail messages to their constituencies, on application to this Office after 7 May 2026.

In the period prior to 12 noon on 7 May 2026, all valid nominations will be available for inspection in the Secretary's Office and will be available on <https://www.tcd.ie/secretary/governance/board/board-elections/>. As soon as possible after 1.00pm on 7 May, the final list of nominations will be emailed to those in the electorate and will also be available on <https://www.tcd.ie/secretary/governance/board/board-elections/>.

The Board-approved timetable for the election of Board members is as follows:

Publication of Electoral Register	10 March 2026
Election of Fellows on Trinity Monday	20 April 2026
Call for nominations to all constituencies	27 April 2026
Deadline for receipt of Nominations	<b>12 noon on 7 May 2026</b>
Publication of Nominations	7 May 2026

*If the number of valid nominations received exceeds the number of vacancies:*

Circulation of electronic ballot papers	14 May 2026
Closing date for receipt of votes	12 noon on 22 May 2026
Counting of votes	26 May 2026
Board noting and approval	17 June 2026

A full set of the Regulations governing this election may be found at <https://www.tcd.ie/secretary/governance/board/board-elections/>. Please send any queries to [board.elections@tcd.ie](mailto:board.elections@tcd.ie).

A handwritten signature in black ink that reads "Victoria Butler". The signature is written in a cursive, flowing style.

**Victoria Butler**

Secretary to the College/Director of Governance

/see over

**Section 6 of Schedule 1 (Elections and Appointments to Board) defines the Academic Staff (Non-Fellow) Constituency and the number of Board members it shall elect:**

- “6. The Academic Staff (Non-Fellow) Constituency
- (1) This constituency comprises all full-time and part-time academic staff who are not Fellows or Fellow Professors (holding an Established or Personal Chair pursuant to the Chapter on Professors) and who are:
    - (a) Professors,
    - (b) Associate Professors,
    - (c) Assistant Professors,
    - (d) Senior Lecturers,
    - (e) Lecturers,
    - (f) Members of the Dental School,
    - (g) Senior Research Fellows,
    - (h) Research Fellows,
    - (i) Research Assistants, and
    - (j) Teaching Fellows.
  - (2) Three members shall be elected from this constituency, all of whom shall be of a grade not higher than Associate Professor.
  - (3) At least one man and at least one woman shall be elected from this constituency.”

**Section 11, subsection 5 of Schedule 1 (Elections and Appointments to Board) defines the receipt and publication of nominations:**

- “(5) (a) There shall be a one-hour period following the closing date and time for the receipt of nominations during which clarifications in relation to nominations received may be requested by the Secretary and during which nominated candidates may withdraw their nominations.
- (b) No new nominations will be accepted during this period
  - (c) One hour after the expiration of the period for nominations the Secretary to the College will publish the list of those nominated for election in each constituency.”

**Section 13, subsections (5), (6) (a) and (b), and subsection (7), defines the procedure for conducting the election:**

- “(5) The counting of votes shall be in accordance with the Seanad Electoral (Panel Members) Acts 1947 and 1954 with specific provisions that the count be conducted on a basis that ensures that in each constituency the gender and grade criteria are met.
- (6) With appropriate variations the following process shall apply:
    - (a) In the Fellows and Academic Staff (Non Fellow) Constituencies if the elimination of male candidate(s) would mean that the requisite number of male candidates could not be elected, then the remaining male candidate(s) shall be deemed to be elected without reaching the quota.
    - (b) In the Fellows and Academic Staff (Non Fellow) Constituencies if the elimination of female candidate(s) would mean that the requisite number of female candidates could not be elected, then the remaining female candidate(s) shall be deemed to be elected without reaching the quota.

- (7) Following the election of candidates under sub-section (6), the count shall continue in the normal way to fill any vacant positions.”