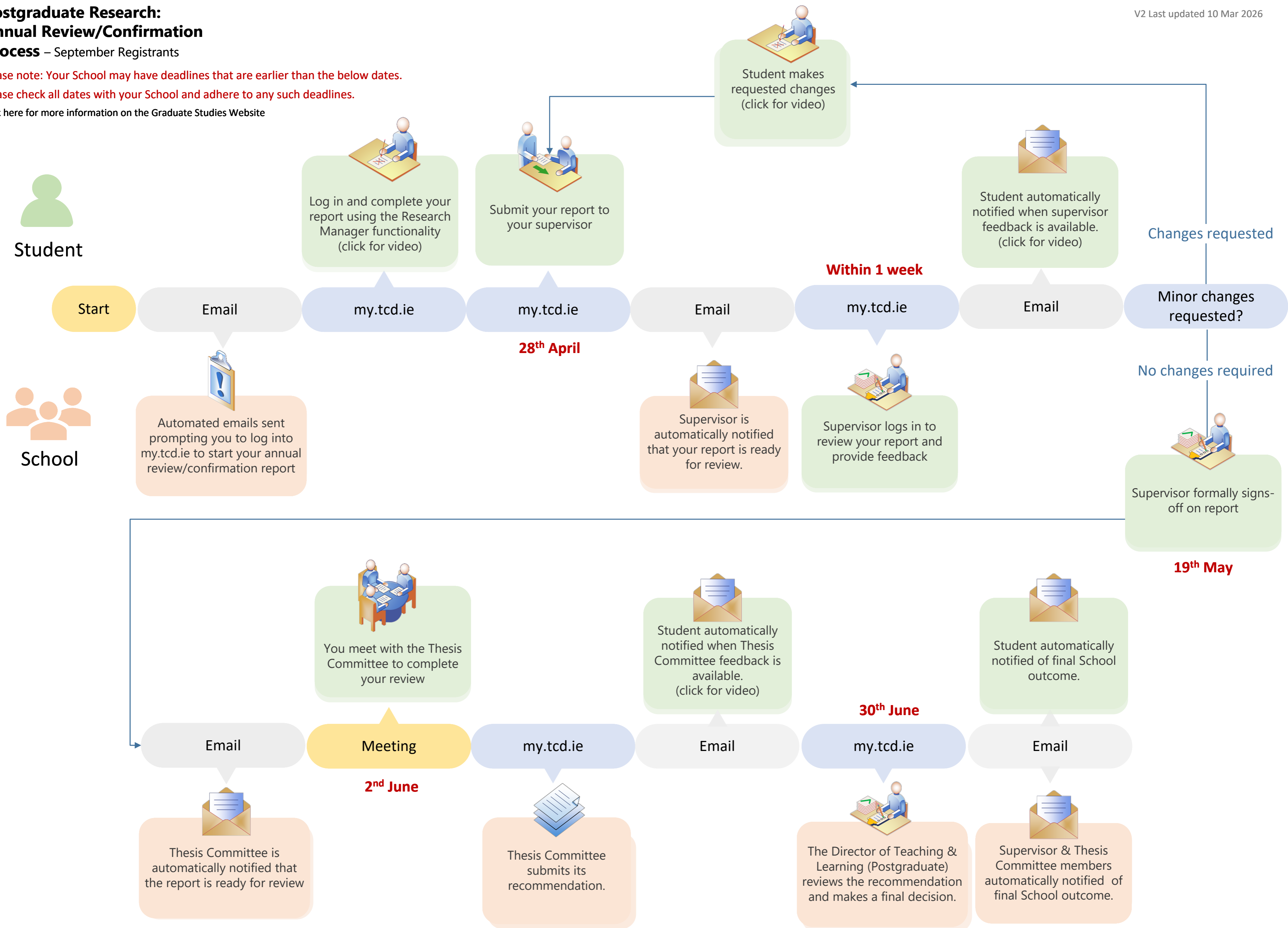


**Postgraduate Research:  
Annual Review/Confirmation  
Process** – September Registrants

Please note: Your School may have deadlines that are earlier than the below dates.

Please check all dates with your School and adhere to any such deadlines.

Click here for more information on the Graduate Studies Website



## Student Guide videos

- [Student Walkthrough video](#)
- [Reviewing your supervisor's feedback](#)
- [Supervisor sends a report back for edits](#)
- [Reviewing your Thesis Committee feedback](#)

## Trouble shooting

**My supervisor** information isn't correct.

Consult with your school administrator. If your supervisor records need to be updated, all relevant forms can be found here: [Graduate Studies – Research Supervision](#).

Some of my **modules** are missing / showing as incomplete.

Contact your school administrator who can support you with this.

**My Thesis Committee members** are not showing on the system

Your school administrator can input these into the system for you. Simply email the details to them and they will be updated for you.

**My Thesis Committee meeting date** is not captured on the system

Your school administrator can input this into the system for you. Simply email the details to them and they will be updated for you. As soon as it is input, you will receive an email confirming the date.

**The event listed (Annual review/Confirmation report), or deadline is incorrect**

Speak to your school administrator in the first instance to verify the event is incorrect (students who have been off-books may switch from being a September registrant to a March registrant). If an issue is confirmed, Academic Registry will be able to update the event to the correct one.

**I can't log into my.tcd.ie** to access the 'Research Manager' tab

Please contact [IT Services helpdesk](#) for further assistance.