



Trinity College Dublin
Coláiste na Tríonóide, Baile Átha Cliath
The University of Dublin

School of Medicine

Handbook for
Postgraduate
Research Students

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www.tcd.ie



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01 Head of School's Welcome

Dear Postgraduate Students and Colleagues

I am very pleased to welcome you to the School of Medicine, at Trinity College, one of the top 100 medical schools in the world. The School has a vibrant multidisciplinary and collaborative ethos, and prides itself on equality, diversity and inclusivity.

We have an ambition to develop the skills capacity and realise the training and research aspirations for the future of healthcare. We work closely with clinical colleagues from all of the School's partner hospitals and health services to deliver an exciting range of scientific and clinically relevant courses. The School is fortunate to have Dr Emer Guinan as its Director of Postgraduate Teaching and Learning aided by a dedicated admin team and associate directors from the academic staff.

Postgraduate education is a key function of the School, described in the School Strategic Plan 2021-2026 <https://www.tcd.ie/medicine/about-us/schools-strategic-plan/> alongside Undergraduate education and Research, and has a ranges of actions outlined to grow and develop during the period of the plan.

We hope you like the updated handbook. If you have ideas for inclusion of additional information that would be helpful, please contact us.

I hope your time at the School of Medicine will be enjoyable and productive and that your work will be successful and of significant value to your future career.



Professor Colin Doherty

Head of School of Medicine

cdohert@tcd.ie

02 Director's Welcome

It is my pleasure to welcome you to your postgraduate studies at the School of Medicine, Trinity College Dublin. Postgraduate research offers a unique opportunity to deepen your expertise, contribute new knowledge to your field and make a meaningful impact on patient care, health services, and health policy.

At the School of Medicine, we are committed to creating an environment in which postgraduate researchers can thrive. Throughout your time with us, I encourage you to take full advantage of the expertise and support available to you. Our academic staff, research supervisors, and professional team in the Postgraduate office are all here to support you through the academic and administrative processes and wide range of student support services are available across the University to help with personal or study-related concerns.

The School of Medicine is a large postgraduate school, with a diverse and collaborative research community, working from several different academic and clinical sites. I encourage you to enrich your experience by engaging with fellow postgraduate researchers across the School. Through research events, networking opportunities, conferences and social activities, you can broaden your perspectives, enhance your professional development, and build lasting relationships with peers and colleagues.

I am delighted that you have chosen the School of Medicine, Trinity College Dublin for your postgraduate research studies. I wish you every success in your research and hope that your time with us will be inspiring, productive, and transformative.



Dr Emer Guinan

Director of Postgraduate Teaching and Learning

guinane1@tcd.ie

03 Associate Directors

Dr Tony McElligot Associate Director for PhD Studies Tony.McElligott@tcd.ie	
Dr Michael McCarthy Associate Director for Fellowships carty@tcd.ie	
Professor Stephen Maher Associate Director for Continuous Professional Development (CPD) Programmes maherst@tcd.ie	

04 Postgraduate Teaching & Learning Office

The Postgraduate Teaching and Learning Office provide administrative and academic support for postgraduate research students within the School of Medicine. The team is available to assist with queries relating to registration, progression, key milestones, and general postgraduate processes.

Students are encouraged to contact the office with any queries and to engage with the supports available throughout their research journey.

Postgraduate Office Team

Photo	Details
	Ms. Dara O'Mahony Postgraduate Manager  omahoned@tcd.ie
	Ms. Majella Moloney Deputy Postgraduate Manager  molonem5@tcd.ie
	Ms. Beth Whitney Postgraduate Administrator  whitneyb@tcd.ie
	Ms. Kissila Moreira De Assis Executive Officer  moreirak@tcd.ie
	Ms. Archita Choudhury CPD Administrator  choudhua@tcd.ie

Office Location

School of Research and Postgraduate Education

Old Stone Building

Trinity Centre for Health Sciences

St. James's Hospital

Dublin 8

05 Postgraduate Teaching & Learning Committee

The Postgraduate Teaching and Learning Committee supports the strategic development, oversight, and quality assurance of postgraduate research and teaching within the School of Medicine.

The Committee meets regularly to review academic matters relating to postgraduate programmes, student progression, policy implementation, and the overall postgraduate student experience.

Committee Membership

Academic Members

- **Professor Johannes Wagener**
Professor of Clinical Microbiology
- **Professor Joanne Lysaght**
Professor in Surgery
- **Professor Ross McManus**
Professor in Molecular Medicine
- **Professor Catherine Darker**
Professor in Health Services Research
- **Dr Liz Forde**
Assistant Professor in Radiation Therapy
- **Dr Emer Barrett**
Assistant Professor in Physiotherapy
- **Dr Julie Renwick**
Assistant Professor, Clinical Microbiology
- **Professor Roman Romero-Ortuno**
Professor of Ageing Medicine and Frailty
- **Dr Nollaig Bourke**
Associate Professor in Medical Gerontology
- **Professor Deirdre Connolly**
Professor in Occupational Therapy

- **Dr Alison Keogh**
Assistant Professor in Clinical Medicine
- **Dr Stephen Finn**
Associate Professor & Consultant in Histopathology
- **Dr Cuisle Forde**
Associate Professor in Physiotherapy
- **Dr David Mothersill**
Assistant Professor in Clinical Medicine

Student Representative

- **Postgraduate Student Representative**
(Elected annually from the postgraduate research student body)

Ex Officio Members

- Director of Postgraduate Teaching and Learning
- Associate Directors of Postgraduate Teaching and Learning
- Postgraduate Teaching & Learning Office Representatives

06 School of Medicine

The mission of the School of Medicine is to:

- Facilitate and provide healthcare education to the highest international standards
- Train clinicians, allied health practitioners, and scientists who are equipped to fulfil their professional roles in a caring, competent, and patient-centred manner
- Develop world-class leaders in their field of practice through fostering inclusivity, critical thinking, integrity, and outstanding professional and ethical values

The School aims to be a leading research-intensive institution that fosters lifelong learning in its graduates and postgraduates. It seeks to integrate its educational responsibilities with its broader missions of high-quality patient care, research excellence, and the generation of new knowledge, all conducted with the highest standards of integrity and ethical practice.

The School embraces an ethos of social responsibility, sustainability, accountability, public service, and community involvement.

It is dedicated to meeting the healthcare needs of the wider community by training doctors and other professionals to practice with integrity and a deep understanding of the impact of psychosocial influences and inequity on health and disease.

The ethos of the School is reflected across its undergraduate programmes, postgraduate taught courses, and its vibrant postgraduate research community.

While Trinity College Dublin was founded in 1592, the Medical School was established in 1711 following the construction of the first Anatomy School building. Since then, the School of Medicine has developed into a unique and internationally recognised institution with a strong tradition in scholarship and research.

Research in the School is conducted across several key locations, including:

- Trinity Biomedical Sciences Institute (TBSI)
- Trinity Translational Medicine Institute (TTMI)
- Institute of Population Health (IPH):
- Affiliated teaching hospitals
- Community and clinical settings

The School has a strong research profile, with significant research income and a high level of publication in leading international journals. Its academic staff and postgraduate researchers contribute substantially to advancements in medicine and healthcare.

The School currently has a large and diverse student population, including approximately 630 postgraduate students and 1,400 undergraduate students.

07 The Student & Supervisor

Student & Supervisor Relationship

The relationship between the supervisor and the student is best understood as one of mentorship. Effective mentorship depends on a secure and trusting relationship between both parties. Supervisors should be accessible for consultation, advice, and assistance, and regular communication between supervisor and student is essential.

The supervisor provides guidance on academic standards, research direction, and progression milestones. However, students are ultimately responsible for their own work and for the formal submission of their research in accordance with University regulations.

Further information on postgraduate research regulations and responsibilities is available in the College Research Student Handbook:

[https://www.tcd.ie/media/tcd/graduate-studies/pdfs/Research-Student-Handbook-2025-26-\(2\).pdf](https://www.tcd.ie/media/tcd/graduate-studies/pdfs/Research-Student-Handbook-2025-26-(2).pdf)

Co-Supervisors & Assistant Supervisors

Each student is assigned a principal supervisor, who must normally be a member of academic staff in the discipline in which the student is registered.

Co-supervisors are permitted and will be a member of academic staff from the University.

External co-supervisors from outside Trinity College Dublin, who provide expertise not available within the University, may be appointed subject to approval from the Dean of Graduate Studies.

An Assistant Supervisor is a postdoctoral researcher, who provides academic guidance, may be appointed subject to approval from the Dean of Graduate Studies.

Changes to primary supervision or co-supervision arrangements can be processed through ask.tcd.ie. Supervisors must log in using their TCD username and passwords to view and submit the forms.

Mandatory Thesis Committee

Supervisors for incoming PhD students are required to establish a mandatory thesis committee. This committee should be appointed as early as possible and within the first 3–4 months of the PhD.

The thesis committee consists of:

- At least two members independent of the supervisor and co-supervisors. Supervisors and co-supervisors cannot be formal members of a Thesis Committee however should attend thesis committee meetings.
- One member of the thesis committee must be an independent academic member of Trinity staff from within the School of Medicine familiar with the student's research area.
- The second thesis committee members may be an academic member of staff from within the university or a recognised external expert in the student's field of study. Such external experts may be affiliated with external universities, but this is not a requirement for the role.

The role of the thesis committee is to

- (1) support the academic progress of the student and provide guidance on their development as PhD researchers;
- (2) assess and monitor research progress through formal review processes (i.e. annual review and confirmation/transfer processes) and agree an appropriate recommendation, and
- (3) support the student-supervisor relationship and enhance the overall quality and rigour of the supervision process.

Committee membership should be proposed by the supervisor(s) in consultation with the student, for approval by the Director of Teaching and Learning (Postgraduate).

The names of thesis committee members should be submitted prior to the Year 1 Annual Review to gradapps@tcd.ie for review and upload to the online Research Manager.

Further information about Thesis Committee membership and role is available in the Part III – Graduate Studies and Higher Degrees.

08 Trinity's Structured PhD

The Trinity PhD is awarded to candidates who have demonstrated:

- A systematic understanding of a research field and mastery of the associated skills and methods
- The ability to conceive, design, implement, and adapt a substantial programme of research with scholarly integrity and rigour
- The capability to critically analyse, evaluate, and synthesise new and complex ideas
- A significant contribution to original research, which advances knowledge and may be suitable for publication in peer-reviewed journals
- The ability to communicate effectively with the academic community and with wider society
- An awareness of the ethical, clinical, and societal implications of their research

PhD Requirements

All PhD students at Trinity College Dublin are registered within a structured PhD programme.

This means that students:

- Are normally registered for up to 4 years (full-time) or 6 years (part-time)
- Must complete a formal confirmation process during their degree (formerly referred to as the continuation process)
- Can avail of skills training and specialist modules to support their academic and professional development
- Must obtain a minimum of 10 ECTS credits, and up to a maximum of 30 ECTS credits, by the time of the confirmation process
- Students must complete the compulsory 5 ECTS module *Research Integrity and Impact in an Open Scholarship Era* (CA7000)

Structured PhD

The structured PhD model is designed to support students in developing both disciplinary expertise and transferable skills.

Students are encouraged to engage with available training opportunities, including:

- Discipline-specific modules
- Skills-based training (e.g., research methods, communication, leadership)
- Interdisciplinary learning opportunities

Completion of ECTS credits and participation in relevant training form an important part of the structured PhD experience and contribute to successful progression through the programme.

09 Gaining ECTS Credits

Overview

All students registered for a PhD (full-time or part-time) in Trinity College Dublin are part of a structured PhD programme and are required to complete a specified number of ECTS credits.

PhD students must complete a minimum of 10 ECTS credits and a maximum of 30 ECTS credits during their programme. The selection of modules should be discussed and agreed with the supervisor.

At least 10 ECTS credits should be directly relevant to the student's research area, teaching development, or career progression. Additional modules may be taken to broaden knowledge and skills, provided the minimum requirement is met.

Modules may include:

- School of Medicine postgraduate modules
- Modules from taught Master's programmes (subject to approval)
- Modules offered by other Schools within the University
- Training provided by non-academic units within Trinity
- Approved structured PhD modules from other higher education institutions (approval required prior to undertaking the module for credit)
- Micro-credentials and accredited short courses (subject to approval)

Students are required to register for modules through the appropriate College systems, and successful completion will be recorded as part of their academic progression.

A minimum of 10 ECTS credits must be completed prior to undertaking the confirmation process.

Students should note that failure to complete the required ECTS credits may delay progression or prevent thesis submission.

Mandatory Module

All PhD students are required to complete the following mandatory 5 ECTS module:

Research Integrity and Impact in an Open Scholarship Era (CA7000)

This module must normally be completed within the first six months of registration and focuses on research ethics, academic integrity, and best research practice.

Important Note: Double-Counting Credits

ECTS credits must be taken as part of the PhD programme only and cannot be counted towards multiple academic awards.

Credits obtained through additional qualifications will not contribute to PhD ECTS requirements if they are used toward:

- Certificates
- Diplomas
- Micro-credentials or other standalone awards

This restriction ensures that the same work is not counted towards more than one academic qualification.

If you are unsure whether a module may be counted towards your ECTS requirements, please contact the Postgraduate Teaching and Learning Office (email: gradapps@tcd.ie).

10 ECTS Modules from MSc Taught Courses

Overview

A wide range of modules from MSc and Diploma taught programmes within the School of Medicine are available to postgraduate research students for the purpose of gaining ECTS credits.

These modules provide specialised disciplinary knowledge as well as transferable skills relevant to research, clinical practice, and career progression.

Most modules are valued at 5 ECTS credits, although some may carry 10 ECTS credits. Students should confirm module details with the relevant Course Coordinator.

Module availability is subject to capacity and may vary each academic year.

Module Listings by Programme

Addiction Recovery

- PCP17002 Basic Concepts & Policy in Recovery
- PCP17004 Research Methodology I
- PCP17009 Addiction Recovery: Theory, Techniques & Interventions
- PCP17010 Clinical Application of Evidence-Based Intervention
- PCP17011 Mental Health and Supervised Clinical Application 1
- PCP17012 Mental Health and Supervised Clinical Application 2
- PCP17013 Implementation Strategies

Coordinator: Dr Jo-Hanna Ivers

 jivers@tcd.ie

Radiation Therapy

- RT6014 Delineation for Radiotherapy
- RT6018 Radiobiological Principles & Practice
- RT6025 Management Skills for the Healthcare Professional

Coordinator: Dr Anita O'Donovan

 anita.odonovan@tcd.ie

Ageing & Frailty / Medical Gerontology

- MG6001 Assessment & Management of Frailty in Ageing Adults
- MG6004 The Biology of the Ageing Process

Coordinators:

- Professor Roman Romero-Ortuno
 romeroor@tcd.ie
- Dr Nollaig Bourke
 nbourke@tcd.ie

Clinical Exercise

- PT6010 Exercise Physiology 1
- PT6002 Physical Activity & Exercise

Coordinator: Dr Cuisle Forde

 c.forde@tcd.ie

Global Health

- CM7058 Sexual Health

Coordinator: Dr Felicity Daly

 mfdaly@tcd.ie

Molecular Medicine

- CM7130 Cellular Biology & Cell Signalling Mechanisms
- CM7131 Introduction to Genetics & Development

- CM7132 Human Genetics
- CM7133 Molecular and Cellular Immunology
- CM7134 Molecular Oncology
- CM7135 Infectious Agents: Biological & Clinical Implications
- CM7136 Molecular Mechanisms of Disease 1
- CM7137 Molecular Mechanisms of Disease 2
- CM7230 Advanced Diagnostics & Therapeutics

Coordinator: Professor Ross McManus

 rmcmanus@tcd.ie

Neuroscience

- PG7901 Form & Function of the Nervous System
- PG7914 Neural Engineering

Coordinator: Professor Kumlesh Dev

 kdev@tcd.ie

Psychoanalytic Psychotherapy

- PR8011 Theoretical Frameworks I: Foundations of Psychoanalysis
- PR8013 Theoretical Frameworks II: Developments in Psychoanalysis
- PR8010 Infant, Child & Adolescent, and Adult Development

Coordinator: Dr Paul Moore

 moorep4@tcd.ie

Translational Oncology

- SU7001 Cellular & Molecular Basis of Cancer
- SU7002 Disease-Specific Cancers: Scientific & Clinical Perspectives
- SU7003 Tumour Immunology
- SU7004 Radiation, Chemotherapy & Molecular Targeted Therapies
- SU7005 Cancer Epigenetics, Gene Regulation and Stem Cells

- SU7010 Obesity, Metabolism and Physical Activity
- SU7011 Drug Development from Discovery to Commercialisation
- SU7014 Clinical Pharmacology and Therapeutic Toxicity
- SU7016 Clinical Trials and Health Economics
- SU7017 Therapeutic Targeting of Cellular Instability

Coordinator: Professor Joanne Lysaght

 jlysaght@tcd.ie

Core Skills

- CM8800 Key Skills in Biomedical Research

Coordinator: Dr Laura Kane

 lakane@tcd.ie

Careers

- Careers and Employability for PhD Students
- Careers, Employability & Work-Based Learning for PhD Students

Coordinator (Careers): Sarah Jones

 joness2@tcd.ie

Enrolment

Students interested in registering for a module should:

- Discuss module selection with their supervisor
- Contact the relevant Course Coordinator to confirm availability
- Register through the appropriate College systems

For general queries, contact the Postgraduate Teaching and Learning Office (email: gradapps@tcd.ie)

11 Timelines & Milestones

Registration

Upon accepting your place as a postgraduate student, you must register at my.tcd.ie.

PhD and MSc students may choose to register for a March or September start, while MD and MCh students may register for either a January or July start.

An online guide to registration is available here:

<https://www.tcd.ie/academicregistry/student-registration/>

Academic fees are paid online. Many students are sponsored, and there is an option to add sponsorship details within my.tcd.ie. Further information on sponsorship payment is available here: <https://www.tcd.ie/academicregistry/fees-and-payments/grants-and-other-financial-support/>

Annual academic fees for research degrees can be found here:

<https://www.tcd.ie/courses/postgraduate/fees/>

It is the responsibility of the student to re-register on an annual basis. Failure to register on time may result in a late registration fee. Failure to register before the registration period closes may result in withdrawal from the register. Research conducted while unregistered will not count toward the degree.

Regulations pertaining to postgraduate research students can be found in the College Calendar:

<https://www.tcd.ie/calendar/>

Timeline

Most full-time PhD students complete their degree within 36–44 months.

- **Full-Time PhD**
 - Minimum registration: 2 years
 - Maximum registration: 4 years
- **Part-Time PhD**

- Maximum registration: 6 years
- **MD and MCh**
 - Completed within 1- 3 years
- **MSc (by Research)**
 - Typically completed within 1–3 years

Annual Review Reports and Re-Registration

Annual Review Reports must be submitted each year to support re-registration, except:

- The year of the confirmation process
- The year of thesis submission

The expected timelines are:

- **PhD Full-Time:** Years 1 & 3
- **PhD Part-Time:** Years 1, 2, 4 & 5
- **MD and MCh** Years 1 & 2
- **MSc (Part-Time):** Years 1 & 2

Confirmation Process

All PhD students must complete a formal confirmation process

This process involves:

- Submission of a confirmation report via Research Manager on my.tcd.ie
- A research presentation
- A confirmation interview

The confirmation process takes place at:

- **18 months (Full-Time PhD)**
- **30 months (Part-Time PhD)**

Successful completion results in confirmation on the PhD register. Postgraduate students should check the School of Medicine Blackboard Ultra Module CM8807 for the School of

Medicine's internal deadlines for submission of reports. Note that these deadlines may differ to those listed on Research Manager.

Thesis Submission Extensions

Requests for extensions to timelines (e.g., thesis submission or confirmation process) require approval from the Dean of Graduate Studies and, in some cases, the Head of School.

Students are strongly encouraged to contact the Postgraduate Teaching and Learning Office as early as possible if an extension may be required.

Extension requests are submitted through the PG Cases of the ask.tcd.ie portal. Students must log in using their TCD username and passwords to view and submit the online application.

12 Key Forms & Guides

Website Link

A summary of key forms and guidance documents to support postgraduate research students and supervisors is available on the School of Medicine website:

<https://www.tcd.ie/medicine/education/postgraduate/pg-handbook-key-forms-and-guides/>

Students and supervisors are encouraged to refer to this webpage for the most up-to-date versions of all forms and guidance documents.

For queries, please contact:

 omahoned@tcd.ie

 gradapps@tcd.ie

Progression Procedures and Guides

Annual Review Report

The Annual Review Report must be completed by PhD, MD, MCh and MSc students on an annual basis, except in:

- The year of the confirmation process (PhD)
- The year of thesis submission (PhD, MD, MCh, and MSc)
- PhD and MSc students complete and submit an online form via my.tcd.ie
- MD and MCh students must download the template and submit the completed report to the Director of Teaching & Learning (Postgraduate)

Expected timelines:

- **PhD:** Years 1 & 3 (full-time) or Years 1, 2, 4 & 5 (part-time)
- **MD and MCh:** Years 1 & 2
- **MSc:** Year 1 (full-time) or Years 1 & 2 (part-time)

PhD and MSc annual reports are completed on Research Manager via my.tcd.ie. MD and MCh annual reports are completed offline and submitted to molonem5@tcd.ie for review.

Confirmation Report

The Confirmation Report Form must be completed online via my.tcd.ie, with the full report uploaded as an additional attachment for review by the thesis committee.

- Takes place at 18 months (full-time) or 30 months (part-time)
- MSc students transferring to the PhD register must also complete the confirmation process. Students should contact gradapps@tcd.ie well in advance of submission deadlines for guidance on the transfer process.
- For further information, contact:  gradapps@tcd.ie

Pre-Confirmation Process Form

Supervisors must complete this form to submit details of the confirmation interview, including:

- Names and contact details of thesis committee members
- Name of the Chair (academic member of staff of at least Assistant Professor grade)
- Date and location of the meeting

Completed forms must be submitted in advance of the confirmation interview.

Procedures for Chairperson During Confirmation Process

Guidance is provided for the Chair of the confirmation process, including a short report which must be completed and submitted following the confirmation interview.

Extension Request

Students may request extensions to deadlines for thesis submission or request to go off books by applying through the Academic Registry ASK AR portal: <https://ask.tcd.ie/portal>

Students are advised to submit requests as early as possible.

Remote Research Request Form

This form should be completed by PhD and MSc students seeking permission to conduct research remotely at the start of their degree.

Supervisor / Co-Supervisor Request Forms

These forms are required when:

- Changing a principal supervisor
- Adding a co-supervisor

Requests are subject to approval by the Director of Postgraduate Teaching and Learning and the Dean of Graduate Studies.

Requests should be submitted through the [ask.tcd.ie portal](https://ask.tcd.ie/portal/). Supervisors must log in using their TCD username and passwords to view and submit the forms.

Thesis Submission and Examination

Intention to Submit Form

All postgraduate students must complete the intention to submit process on Research Manager via my.tcd.ie at least one month prior to thesis submission.

Examiner Nomination Form

The Principal Supervisor must complete and submit the Examiner Nomination process online via my.tcd.ie to seek approval from the School's Director of Postgraduate Teaching & Learning and the Dean of Graduate Studies.

Important:

In cases where the candidate is a member of University staff (e.g. some PhD or MD candidates), two external examiners must be nominated.

Supervisors should ensure that all required documentation for each nominated examiner is complete at the time of submission to avoid delays in approval.

Chair of Viva Form & Information Pack

The Chair of the viva must be a member of staff of at least Associate Professor grade.

The Chair is required to review the information pack and complete a report following the viva.

Remote Viva Request

Where a viva is conducted remotely, a formal request must be submitted, including:

- Signatures from examiners, Chair, and supervisor
- Confirmation of student agreement via email directly from the student to gradapps@tcd.ie

13 Annual Review Reports

Annual Review Reports Overview

Annual Review Reports must be completed by PhD, MD, MCh and MSc students on an annual basis to enable re-registration for the following academic year.

These reports are completed jointly by the student and their supervisor. The first year of registration is probationary for all students.

Annual Review Reports are required each year except:

- The year of the confirmation process (PhD)
- The year of thesis submission

Timelines

The expected submission schedule is as follows:

- **PhD (Full-Time):** Years 1 & 3
- **PhD (Part-Time):** Years 1, 2, 4 & 5
- **MD and MCh:** Years 1 & 2 (if submitting in Year 3)
- **MSc (Full-Time):** Year 1 (if submitting in Year 2)
- **MSc (Part-Time):** Years 1 & 2 (if submitting in Year 3)

Submission deadlines for PhD students:

- **September registrants:** submit by end of April
- **March registrants:** submit by end of November

Postgraduate students should check the School of Medicine Blackboard Ultra Module CM8807 for the School of Medicine's internal deadlines for submission of reports. Note that these deadlines may differ to those listed on Research Manager.

Submission Process

PhD and MSc Students

Annual Review Reports are completed and submitted through my.tcd.ie:

- Students log into my.tcd.ie and access Research Manager
- Students and supervisors receive notification emails directing them to submit via the system
- Reports are submitted online to the supervisor

After review by the supervisor:

- **PhD:** Reports are forwarded to the Mandatory Thesis Panel
- **MSc:** Reports are forwarded directly to the Director of Postgraduate Teaching & Learning

For PhD students, a meeting should be scheduled with the Mandatory Thesis Panel to:

- Review academic progress
- Make a recommendation regarding continuation on the register

The panel's recommendation is uploaded via my.tcd.ie.

MD Students

MD students follow a separate process:

- Download the Annual Review Report template from the School website
- Submit the completed report via email to molonem5@tcd.ie
- Submission must be made at least 2 months before registration is due (end of April for July registrants and end of October for January registrants)

Review and Outcomes

All reports are reviewed by the Director of Postgraduate Teaching & Learning.

- Incomplete or unsatisfactory reports are returned for revision

- Once approved, a recommendation is made to Academic Registry to permit re-registration
- Students are then invited to register for the next academic year

Failure to submit an Annual Review Report will result in the student not being invited to register.

Further Information

If you require assistance or have any queries, please contact:

 omahoned@tcd.ie

 gradapps@tcd.ie

14 Confirmation Process

Confirmation Process Overview

All PhD students must complete a Confirmation Process to be formally confirmed on the PhD register.

This also applies to MSc students who wish to transfer to the PhD register. An Annual Review Report is not required in the year that the Confirmation Process takes place.

- **Full-time PhD:** 18 months
- **Part-time PhD:** 30 months

School of Medicine confirmation schedule:

March registrants:

- Student submission deadline: 31 October
- Confirmation presentation and interview complete by 31 December

September registrants:

- Student submission deadline: 31 March
- Confirmation presentation and interview complete by 30 April

The above deadlines are correct for the School of Medicine. You may see other deadlines on Research Manager which do not apply to the School of Medicine. Students should prepare their confirmation report in advance and provide a draft to their supervisor for review prior to submission.

Components of the Confirmation Process

The Confirmation Process consists of two stages:

1. Submission of Documentation (via my.tcd.ie)

- Confirmation Report
- Confirmation Report Form

2. Confirmation Viva

- Research Presentation
- Confirmation Interview

Assessment

The Confirmation Process is assessed by the Mandatory Thesis Committee, with an independent Chair present.

The Thesis Committee will:

- Review the confirmation report
- Attend the research presentation
- Conduct the confirmation interview

Following the process:

- The lead assessor submits a report via my.tcd.ie (Research Manager)
- Other committee members review and approve
- The report is then submitted to the Director of Postgraduate Teaching & Learning for final sign-off

Published or in-press papers (where the student is first author) may be used as part of the Confirmation Report, subject to discussion with the supervisor and approval.

Supervisor Responsibilities

The supervisor is responsible for:

- Reviewing the Confirmation Report prior to submission
- Arranging an independent Chair for the viva
- Completing and submitting the Pre-Confirmation Process Form before the interview is scheduled, to allow assessors to be set up in the system and review the student's Confirmation Report in advance of the interview
- Coordinating the Confirmation Presentation and Interview, ensuring availability of:
 - Student
 - Supervisor
 - Chair
 - Thesis Committee

The Confirmation Report

The Confirmation Report should:

- Be shorter than a full thesis
- Follow standard thesis structure (see Section 16)
- Include the following additional sections:

Future Directions

Outline planned work, experiments, and timelines.

Thesis Plan

Provide a chapter-by-chapter outline of the proposed thesis (maximum 2 pages).

Formatting Guidelines

- Font: student's choice
- Size: 12-point
- Spacing: single
- Pages: numbered

- Figures: clear and labelled with legends
- Referencing: consistent style throughout

Submission of the Confirmation Report

Reports are submitted via my.tcd.ie (Research Manager).

Students and supervisors will receive automated notifications directing them to the system.

Academic Integrity and Turnitin

Students may submit their report through Turnitin via Blackboard to review similarity scores. These should be discussed with the supervisor prior to submission.

Access to the Turnitin folder is via the CM8807 SOM PHD/MSc research student module.

Enrolment queries should be sent to gradapps@tcd.ie

The Presentation

Students must deliver a 10–15-minute presentation, followed by approximately 5 minutes of questions.

Typical structure:

- Introduction (2–4 slides)
- Research aims, questions, and hypotheses
- Methods and findings to date
- Discussion of results
- Future research plan
- Acknowledgements

The presentation should clearly communicate the research project and future direction.

The Confirmation Interview

Following the presentation, the student will participate in a confirmation interview with the Thesis Committee.

The interview is organised by the supervisor and focuses on:

- Research progress
- Understanding of the project
- Future plans

Assessment Criteria

The Thesis Committee will evaluate:

- Scientific quality and originality
- Contribution to the field
- Progress achieved to date
- Quality of research training
- Feasibility and strength of future plans

Outcomes of the Confirmation Process

The possible outcomes are:

- Confirm on the PhD register
- Confirm subject to minor revisions
- Not confirmed at this time (resubmit report and repeat interview)
- Transfer to MSc register
- Recommend discontinuation from postgraduate research

Decisions are recorded on my.tcd.ie, and a report outlining feedback and required revisions is provided.

Post-Interview Requirements

The Chair must complete and submit the Chair's Report within one week of the confirmation viva to gradapps@tcd.ie

15 Thesis Submission

General Requirements

The submission of a thesis applies to PhD, MD, MCh and MSc (by research) students.

The thesis must:

- Be written in English or Irish
- Normally not exceed:
 - 100,000 words (PhD)
 - 60,000 words (MD and MSc)
- Use a font size of 10–12 point (12 point recommended)
- Be formatted with 1.5 or double line spacing
- Include appropriate margins:
 - Gutter margin: minimum 35 mm
 - Other margins: minimum 20 mm

Initial Submission

All thesis submissions must be made formally through the University and cannot be submitted informally.

Students must:

- Be currently registered
- Have no outstanding fees
- Log into my.tcd.ie to enter their expected submission date at least one month prior to submission

The decision to submit a thesis rests with the student. Students are encouraged, but not required, to seek approval from their supervisor prior to submission.

The Viva Voce Examination

A viva voce (oral examination) is:

- Mandatory for PhD students
- Not normally required for MSc or MD students, but may be requested by examiners

The viva process:

- Typically takes place within 3 months of submission
- May include a short presentation (approximately 30 minutes)
- Usually lasts between 2–4 hours

Viva Outcomes

Following the viva, the examiners may recommend:

- Award of the degree without changes
- Minor corrections (to be completed within 2 months)
- Major revisions and re-examination (normally within 6 months)
- Award of a lower degree (if appropriate)
- Failure of the thesis

Supervisor Responsibilities

The supervisor is required to:

- Nominate an internal and external examiner
- Nominate a Chair for the viva
- Submit the required examiner nomination documentation, including:
 - External examiner CV
 - Declaration of independence

Submission of Final Thesis

After the viva:

1. The student completes any required corrections
2. The revised thesis is submitted to the examiner(s)
3. Examiners confirm that corrections have been satisfactorily completed
4. Academic Registry issues an invitation to submit the final thesis

Students are required to:

- Submit an electronic copy of the final thesis in accordance with College submission procedures
- Consult their supervisor regarding whether a hardbound copy is required by the School/Department and/or supervisor

Appeals

If a student wishes to appeal the outcome of a transfer, confirmation or progression decision:

- Appeals should be submitted in the first instance to the School Appeals Committee
- If the student is dissatisfied with the outcome of the School appeal, an appeal may be made to the Dean of Graduate Studies
- A further appeal may be made to the Academic Appeals Committee for Graduate Students (Research)

16 General Structure of a Thesis

General Principles and Structure

The thesis should be a work of scholarship. The standard format is well established and broadly follows the structure of a scientific paper.

A typical thesis includes the following sections:

- Introduction
- Methods
- Results
- Discussion
- Conclusions
- References

Acknowledgements and courtesies should also be included where appropriate.

Title Page and Front Matter

Title Page

- The title must be written in full on the title page
- The degree, year of award (not year of submission), and candidate name should be clearly indicated
- The title should also appear on the front cover of the bound thesis

Declaration and Open Access

The thesis must include a signed declaration stating that:

- The work has not previously been submitted for a degree
- The work is the candidate's own
- The thesis may be deposited in the University's open-access repository (subject to copyright and data protection requirements)

- Students may request that access to their thesis be withheld for a defined period where appropriate

Where applicable, a declaration relating to joint work must be included.

Withheld Access (a Stay)

Students may apply for a stay where there are valid reasons to withhold access to a thesis for a defined period. Requests are considered through the College's stay of deposition process and are submitted as part of the online Notice of Intention to Submit process via my.tcd.ie.

Grounds for a stay may include confidentiality obligations, intellectual property considerations, commercially sensitive information, or planned publication of research findings.

Acknowledgements

This section should recognise:

- Individuals who contributed to the research
- Technical or administrative support
- Funding bodies, where applicable

Table of Contents

A structured table of contents should list all chapters and major sections, including page numbers.

List of Figures and Tables

A list should be provided detailing all figures and tables included in the thesis, with corresponding page numbers.

List of Abbreviations

If used, abbreviations should be listed and defined. This section is typically brief (1–2 pages).

Abstract and Summary Sections

Abstract

- Should be clear, concise, and no more than one page
- Should summarise:
 - The problem
 - The methods
 - The main findings

Lay Abstract

A short summary written in accessible language for a general audience.

Aims and Hypothesis

This section outlines the research aims and hypotheses, often presented in bullet points.

Value of Research

Describes the significance and impact of the research for:

- Scientific understanding
- Clinical practice
- Policy or wider society

Outputs

A list of outputs to date, such as:

- Conference abstracts
- Publications
- Presentations

Main Thesis Sections

Introduction

The introduction should:

- Provide background context
- Review relevant literature
- Clearly define the research problem
- Outline the aims and objectives

Methods

This section should:

- Describe study design and methodology in detail
- Include sufficient detail to allow replication
- Address:
 - Study population or model
 - Procedures and techniques
 - Ethical approvals (human or animal research)

Statistical Methods

The statistical methods should be clearly described and justified.

- Specify statistical tests used
- Define variables appropriately
- Include details of software or analysis tools

- Ensure correct use of terms (e.g. standard deviation vs error)

Results

This is the part of the thesis where the answers are set out, and the statistical analysis is described.

The Results section should:

- Present findings clearly and objectively
- Use tables, figures, and graphs where appropriate
- Include accurate labels, legends, and numbering

Data may be summarised where appropriate, with full details included in appendices if needed.

Discussion

The Discussion should:

- Interpret findings in the context of the wider field
- Compare results with existing literature
- Demonstrate critical analysis of both the current work and published studies
- Identify limitations and suggest future work

References

References must be presented in a consistent format throughout the thesis.

Use of reference management software is strongly recommended.

17 PhD and Publication

PhD and Publication refers to the inclusion of published work within a PhD thesis.

This should not be confused with a PhD *by* Publication, which involves the submission of previously published work not necessarily undertaken during a period of PhD registration. This route is not applicable within Trinity College Dublin.

Only work conducted during the period of PhD registration may be included in a PhD and Publication thesis.

General Information

The following guidelines apply:

- Publications must arise from research conducted during the PhD
- Publications must be internationally peer-reviewed
- Students are normally expected to be the first author
- Typically, between 1 and 8 publications may be included

Thesis and Publication

The thesis must follow a coherent structure and present the work as a unified body of research.

Introduction

A full introductory chapter is required, outlining:

- The overall aims and hypotheses
- The context of the research within the wider field

Methods and Materials

A complete methods chapter must be included:

- Providing sufficient detail to allow reproducibility
- Expanding on methodological details where required
- Including full statistical methodology

Results

- Published papers may replace full or partial results chapters
- Figures, tables, and sections should be renumbered to align with thesis formatting
- The original source of published material should be clearly indicated

At the beginning of each chapter, a Published Work List should identify material that has been previously published.

Discussion

A full discussion chapter is required:

- Integrating all included work
- Presenting the research as a coherent whole
- Highlighting the overall contribution to the field

Appendices

Copies of published papers should be included as appendices, where appropriate.

18 Doctor in Medicine (MD) Guidelines

Overview

The Doctor in Medicine (MD) is a research degree for medical graduates designed to develop the skills and competencies required to conduct high-quality research and contribute to new knowledge in the theory and/or practice of medicine and surgery.

Since 2020, the MD has operated within a structured research framework with formal supervision and annual progression requirements. From January 2027, all newly registered MD students are required to complete the compulsory 5 ECTS module Research Integrity and Impact in an Open Scholarship Era (CA7000).

The MD is a part-time research degree with a minimum registration period of one year and a maximum registration period of three years. It may be undertaken alongside clinical practice and is suitable for clinicians undertaking dedicated research periods during specialist training.

Eligibility

Applicants for admission to the MD register must hold a primary medical qualification awarded at least three years before admission to the degree. In the University of Dublin, this qualification is the MB, BCh, BAO. Equivalent qualifications awarded by other recognised medical schools are also acceptable.

Applicants who are not graduates of the University of Dublin must normally satisfy at least one of the following criteria:

- Be a full-time or part-time member of Trinity College Dublin staff
- Be a formally appointed researcher of the University
- Be engaged in clinical practice or training within a Trinity-affiliated teaching hospital

Applications for admission to the MD register are considered in accordance with University admissions procedures and regulations in place at the time of application.

MD and Publication

The incorporation of published work within an MD thesis is permitted, provided that the publications arise from research undertaken during the period of MD registration. The thesis should present a coherent body of work that demonstrates a significant contribution to knowledge in medicine or surgery.

To be eligible for submission in an MD and Publication format:

- A minimum of two original peer-reviewed research papers should be included.
- Review articles do not count towards this requirement.
- Only research undertaken while registered on the MD programme may be included in the thesis.
- The candidate should normally be the first or leading author on the majority of the published work.

Published papers may form part of the thesis; however, the thesis must be presented as an integrated scholarly document rather than a collection of individual publications. Where the included publications do not contain sufficient methodological detail, a comprehensive methodology chapter must be included.

All publications included in the thesis must be appropriately referenced and used in accordance with publisher copyright requirements.

Submission of Thesis

The procedures for thesis submission and examination are outlined in Sections 15 Thesis Submission and 16 General Structure of a Thesis.

The MD thesis is examined by one internal examiner and one external examiner. Where the candidate is a member of University staff, two external examiners must be nominated.

A viva voce examination is not normally required for the MD degree. However, the examiners may request that the candidate attend a viva voce examination. Where a viva voce examination is held, it will normally take place within three months of thesis submission.

19 Masters by Research (MSc)

Overview

The MSc by Research is a postgraduate research degree involving the completion of an original research project and the submission of a thesis for examination.

Timeline

The MSc by Research may be undertaken on either a full-time or part-time basis.

- **Full-Time MSc**

- Minimum registration period: 1 year
- Maximum registration period: 2 years

- **Part-Time MSc**

- Minimum registration period: 2 years
- Maximum registration period: 3 years

Annual Review Reports

Annual Review Reports must be completed annually in accordance with the procedures outlined in Section 13.

- Full-time MSc students who intend to continue into a second year of registration must submit an Annual Review Report in Year 1.
- Part-time MSc students must submit an Annual Review Report in Year 1 and, where applicable, in Year 2 if they intend to continue into a third year of registration.

Annual Review Reports are reviewed as part of the progression and re-registration process.

Thesis Submission

The MSc thesis is examined by one internal examiner and one external examiner. Where the candidate is a member of University staff, two external examiners must be nominated.

A viva voce examination is not normally required for the MSc degree. However, the examiners may request that the candidate attend a viva voce examination. Where a viva voce examination is held, it will normally take place within three months of thesis submission.

ECTS Credits

MSc by Research students may undertake taught modules with the agreement of their supervisor. However, there is no requirement to complete ECTS credits as part of the MSc by Research degree.

Transfer to the PhD Register

Students registered on the MSc by Research programme who wish to transfer to the PhD register may be considered through a formal transfer process.

Applications should be discussed with the supervisor in the first instance. Students will be required to demonstrate that the scope, originality, and progress of their research are appropriate for doctoral-level study.

As transfer arrangements are considered on a case-by-case basis, students interested in applying should contact the Postgraduate Teaching & Learning Office at gradapps@tcd.ie for further information and guidance.

20 Fellowships, Scholarships & Awards

Overview

A range of fellowships, scholarships, and awards are available through the School of Medicine to support research, professional development, travel, and other academic activities.

The major source of funding for postgraduate research students is research grant funding obtained by supervisors. However, a range of fellowships, scholarships, and awards are made possible through bequests and gifts generously donated to the School of Medicine and Trinity College Dublin.

These awards may be used to support elements of research, including conference attendance, travel, fees, and consumable expenses.

Further Information

Information on current fellowships, scholarships, and awards, including eligibility criteria, application procedures, application deadlines, terms and conditions, and governing regulations, is available on the School of Medicine postgraduate website:

<https://www.tcd.ie/medicine/education/postgraduate/fellowships-open-to-application/>

Calls for applications are normally circulated by email twice each academic year, typically near the beginning of each semester. Details of open calls are also published on the School of Medicine website.

Applicants should consult the relevant award documentation before submitting an application, as eligibility criteria, application procedures, and award conditions may vary between schemes.

For further information, please contact the Associate Director for Fellowships at medicinepgawards@tcd.ie

Additional Funding Opportunities

The Trinity Trust makes funding available through the Graduate Studies Committee to support postgraduate research students attending conferences related to their research or undertaking research abroad.

<https://www.tcd.ie/graduatestudies/current-students/postgraduate-research-students/travel-grant/>

In some circumstances, postgraduate research students may have opportunities within their discipline or department to undertake teaching, demonstrating, and invigilation duties in undergraduate or taught postgraduate programmes. These activities are remunerated at College rates and will usually not exceed six hours per week.

Students who are in receipt of College awards may not earn for such activity in excess of the minimum income level after payment of fees, in line with stipend and State revenue stipulations.

Students should consult their supervisor and Head of Discipline regarding local opportunities and any conditions that may apply.

21 Academic Integrity

Academic Integrity

Academic integrity is fundamental to postgraduate research and scholarship. Trinity College Dublin defines academic integrity as a commitment to ethical and professional principles, standards, practices and values that guide education, research and scholarship. All students are expected to conduct their research and academic work honestly, responsibly and in accordance with University policies and regulations.

Academic misconduct includes, but is not limited to:

- Plagiarism, including failure to appropriately acknowledge the work or ideas of others.
- Self-plagiarism, where work is reused inappropriately for more than one assessment or award.
- Collusion or unauthorised collaboration.
- Contract cheating or submitting work completed by another person.
- Fabrication or falsification of research data, results or records.
- Misrepresentation, concealment or inappropriate use of artificial intelligence tools or other technologies.
- Any other form of academic dishonesty or research misconduct.

Students are responsible for ensuring that all submitted work is appropriately referenced and complies with University regulations and requirements relating to academic integrity. Where artificial intelligence or generative AI tools are used, students remain responsible and accountable for the accuracy, integrity and originality of any work submitted.

Students should:

- Discuss authorship, publication practices, data management, citation and the use of AI tools with their supervisor.

- Acknowledge and reference the use of generative AI in accordance with University, School, programme, module and assessment requirements.
- Consult their supervisor before using generative AI tools in research activities and ensure that any use complies with ethical, legal, confidentiality and data protection requirements.

Further Information

Further guidance is available from:

- Academic Integrity <https://www.tcd.ie/academic-affairs/academic-policies/academic-integrity/>
- Trinity Library Academic Integrity Resources <https://libguides.tcd.ie/academic-integrity>
- Guide to Acknowledging and Referencing Generative AI <https://libguides.tcd.ie/gen-ai>

Cases of suspected academic misconduct will be managed in accordance with Trinity College Dublin policies and procedures.

22 Relevant Policies and Frameworks for Research Students

Research Ethics and Good Research Practice

Students are responsible for ensuring that their research is conducted in accordance with all relevant ethical, regulatory and University requirements. Ethical approval must be obtained where required, and students should discuss ethics requirements with their supervisor before commencing research.

Depending on the nature of the project, ethical review may be required through a School, Faculty, Hospital or other appropriate Research Ethics Committee.

Further information on research ethics, research integrity, good research practice, intellectual property, and related research policies is available at:

<https://www.tcd.ie/about/policies/research-policies/>

Health and Safety

Students are responsible for ensuring that they comply with all relevant health and safety requirements applicable to their research activities. Health and safety requirements may vary depending on the nature and location of the research being undertaken, including laboratory, clinical, fieldwork, office-based, and other research environments.

Students should discuss any relevant health and safety requirements with their supervisor and complete any training required for their research activities.

Further information is available from:

<https://www.tcd.ie/students/orientation/shw/>

Annual Leave

The [Postgraduate Research Student Handbook 2025-26](#) advises that full-time PhD students should plan to take approximately 30 days' leave each academic year. The timing of leave should always be discussed and agreed with the supervisor

Data Protection and Health Research Regulations

Researchers using personal data must comply with applicable data protection legislation, including the EU General Data Protection Regulation 2016 (GDPR) and the Data Protection Acts 1988-2018. Researchers carrying out health research must also comply with the Health Research Regulations 2018, including the 2021 amendments. Further information is available on Trinity's Research Data Protection webpages: <https://www.tcd.ie/dataprotection/research/>

Athena SWAN and Equality, Diversity and Inclusion

The School of Medicine holds an Athena SWAN Silver Award in recognition of its commitment to advancing equality, diversity and inclusion. The Athena SWAN Charter provides a framework for supporting and advancing gender equality and inclusive practices in higher education and research. The School remains committed to ongoing Athena SWAN action planning and the promotion of an inclusive environment for students and staff.

Complaints Procedures

Trinity College Dublin is committed to providing a positive and supportive environment for study and research. Students who have a concern or complaint are encouraged, where appropriate, to seek informal resolution in the first instance. Where this is not possible, formal complaints procedures are available.

Information on University complaints procedures can be found at:

<https://www.tcd.ie/about/policies/university-policies/complaints-procedure>

Students may also wish to seek advice and support from the Postgraduate Advisory Service (PAS) (email: postgrad.support@tcd.ie) before initiating a formal complaint process.

23 Parents Studying in the School of Medicine

The School of Medicine is committed to supporting postgraduate research students who are parents, carers, or who are experiencing pregnancy. The School aims to foster an inclusive research environment that recognises the challenges of balancing postgraduate study with family and caring responsibilities and seeks to ensure that students can access appropriate supports throughout their research journey.

Support for Student Parents, Student Carers and Students Experiencing Pregnancy

Trinity College Dublin's Policy on Support for Student Parents, Student Carers and Students Experiencing Pregnancy provides a framework of supports and reasonable accommodations for students with parenting or caring responsibilities, and for students experiencing pregnancy. These supports are designed to assist students in continuing to engage successfully with their studies and research while managing family commitments.

Postgraduate students are encouraged to discuss any required accommodations as early as possible with their supervisor and, where appropriate, with the School's Student Welfare & Support Officer.

Further information is available from the Trinity Equality, Diversity and Inclusion Office and through the School of Medicine Student Welfare & Support Officer.

Maternity Leave and Time Off Books

Postgraduate research students who require a period of maternity leave, or who need to suspend their studies temporarily due to caring responsibilities, may apply to go Off Books through Academic Registry.

Applications should be submitted through the Academic Registry Self-Service Portal using the PG Cases Off Books Form

Students are strongly encouraged to discuss any planned leave with their supervisor and submit Off Books applications as early as possible to ensure appropriate support arrangements can be put in place.

Childcare and Family Supports

Trinity Day Nursery provides childcare for children aged 3 months to 5 years and is available to both staff and student parents. Information regarding applications, fees and availability can be found on the Trinity Day Nursery website.

The National Childcare Scheme (NCS) provides financial support towards childcare costs for eligible families in Ireland. Information on available subsidies and eligibility criteria is available at www.ncs.gov.ie.

Breastfeeding Facilities

Breastfeeding facilities are available across Trinity's campuses, including hospital-based locations associated with the School of Medicine. Information on available facilities can be accessed through Healthy Trinity.

Sources of Advice and Support

Students seeking advice or support in relation to pregnancy, parenting or caring responsibilities may contact:

- **School of Medicine Student Welfare & Support Officer**
Simone Cameron-Coen
 simone.cameron-coen@tcd.ie
- **Postgraduate Advisory Service (PAS)**
 postgrad.support@tcd.ie
- **Postgraduate Teaching & Learning Office**
 gradapps@tcd.ie
- **Healthy Trinity**
 health.promotion@tcd.ie

- **Trinity Day Nursery**
✉ strahanl@tcd.ie
- **Trinity Equality, Diversity and Inclusion Office**
✉ EQUALITY@tcd.ie

These services can provide guidance on academic accommodations, wellbeing supports, financial assistance, and signposting to relevant College and external resources.

Forms, Policies and Websites

The following forms, policies and websites provide additional information and support for postgraduate research students who are parents, carers, or experiencing pregnancy.

- **Academic Registry Off Books Form**
[Trinity College Dublin - User Portal](#)
- **Policy on Support for Student Parents, Student Carers and Students Experiencing Pregnancy**
[student-parent-carer-and-pregnancy-policy.pdf](#)
- **Healthy Trinity**
[Healthy Trinity | Trinity College Dublin](#)
- **Postgraduate Advisory Service (PAS)**
[PAS | Trinity College Dublin](#)

24 Student Support Quick Glance

Trinity College Dublin provides a wide range of academic, wellbeing, financial and personal supports for postgraduate research students. The links below provide a quick reference guide to key services and resources available throughout your studies.

Academic Support

- Academic Registry [Home - Academic Registry - Trinity College Dublin](#)
- Academic Policies and Procedures [Academic Policies, Procedures and Regulations - Academic Affairs, Trinity Teaching and Learning | Trinity College Dublin](#)
- Postgraduate Advisory Service (PAS) [Postgraduate Students - Senior Tutor Services | Trinity College Dublin](#)
- IT Services [IT Services - IT Services | Trinity College Dublin](#)

Health and Wellbeing

- School of Medicine Student Welfare & Support Officer [Student Life - Medicine | Trinity College Dublin](#)
- Student Counselling Service [Studentcounselling - Student Counselling | Trinity College Dublin](#)
- College Health Service [Health Service - Trinity College Dublin](#)
- Healthy Trinity [Health Service - Trinity College Dublin](#)
- Disability Service [Disability - Trinity disAbility Service | Trinity College Dublin](#)

Careers and Professional Development

- Careers Service [Careers - Trinity Careers Service, Trinity Teaching and Learning | Trinity College Dublin](#)
- Orientation Programme [Orientation - Current Students - Trinity College Dublin](#)
- Centre for Academic Practice [academicpractice - Centre for Academic Practice, Trinity Teaching & Learning | Trinity College Dublin](#)
- Graduate Studies [Deans monthly update - Graduate Studies | Trinity College Dublin](#)

Community and Student Life

- Trinity College Dublin Students' Union (TCDSU) [Trinity College Dublin Students' Union - Aontas na Mac Léinn, Coláiste na Tríonóide](#)
- Student Societies [Clubs & Societies - Current Students - Trinity College Dublin](#)
- Trinity Sport [Sport - Trinity Sport | Trinity College Dublin](#)
- Chaplaincy [Chaplaincy - Chaplaincy | Trinity College Dublin](#)
- Global [Study - Trinity College Dublin](#)

Policies and Procedures

- Complaints Procedures [Complaints Procedure - Policies | Trinity College Dublin](#)
- Dignity and Respect Policy [Dignity, Respect, and Consent Service - Trinity College Dublin](#)
- Academic Integrity Resources [About this guide - Academic Integrity - Library Guides at Trinity College Dublin](#)
- Data Protection & Health Research [Health Research - Data Protection - Trinity College Dublin](#)