**TRINITY LONG ROOM HUB**

**NON-STIPENDIARY VISITING RESEARCH FELLOWSHIP PROGRAMME**

**APPLICATION FORM & GUIDELINES**

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# INTRODUCTION

The Trinity Long Room Hub (TLRH) is Trinity College Dublin’s research institute for the Arts and Humanities. Its research community encompasses the [Library](https://www.tcd.ie/library/) and the Schools of [Creative Arts](https://www.tcd.ie/creative-arts/); [Education](https://www.tcd.ie/Education/); [English](https://www.tcd.ie/English/); [Histories and Humanities](https://histories-humanities.tcd.ie/); [Languages, Literatures and Cultural Studies](https://www.tcd.ie/langs-lits-cultures/); [Law](https://www.tcd.ie/law/); [Linguistic, Speech and Communication Sciences](https://www.tcd.ie/slscs/); [Religion](https://www.tcd.ie/religion/); and the Department of [Philosophy](https://www.tcd.ie/Philosophy/).

The mission of the Trinity Long Room Hub is to:

* Provide a stimulating and experimental research culture that advances and promotes the excellence of Trinity’s Arts and Humanities research internationally;
* Catalyse and facilitate collaborative and interdisciplinary research projects;
* Increase the visibility and the impact of this research and demonstrate its relevance for contemporary and future societies;
* Provide a focal point for debates on the challenges facing the world today informed by the long-term perspectives of Arts and Humanities research.

As one of Trinity’s five flagship research institutes dedicated to advancing the university’s strategic research priorities, the Trinity Long Room Hub organises its programmes and activities around Trinity’s five Arts- and Humanities-led research themes: [Creative Arts Practice](https://www.tcd.ie/research/themes/creative-arts-practice/); [Digital Humanities](https://www.tcd.ie/research/themes/digital-humanities/); [Identities in Transformation](https://www.tcd.ie/trinitylongroomhub/themes/identities/); [Making Ireland](https://www.tcd.ie/research/themes/making-ireland/); [Manuscript, Book and Print Cultures](https://www.tcd.ie/research/themes/manuscript-book-print-cultures/).

It also supports research groupings and emerging areas of critical mass which currently include [democracy](https://www.tcd.ie/trinitylongroomhub/Schuler-Democracy-Forum.php) and the media, [human centred-approaches to technology development](https://humanplus.ie/), [neurohumanities](https://www.tcd.ie/Neuroscience/ISSF/), [medical and health humanities](https://www.tcd.ie/trinitylongroomhub/research/themes/emerging-themes/medical-humanities.php), and [environmental humanities](https://www.tcd.ie/history/research/centres/ceh/).

The Trinity Long Room Hub’s prestigious Visiting Research Fellowship (VRF) programme has been central to the delivery of its interdisciplinary mission and to strengthening its international networks by bringing Trinity’s researchers into intensive dialogue with the best of their respective fields.

**Non-Stipendiary Fellowships**

In addition to its funded fellowship programmes, the Institute welcomes applications for short term non-stipendiary fellowships of one to three months from international scholars who have secured funding of their own. The terms and conditions for selection and appointment are the same as the short term funded scheme except that no funding is offered.

**Nomination Process** - Before applying interested scholars should have secured the support of an academic collaborator from one of three nominating areas – a partnering Trinity Long Room Hub School and/or the Library and/or the convener of one of the above research themes or emerging areas of critical mass. This is to ensure that appointed fellows are integrated into the academic community most closely aligned to their own research background.

# TERMS & CONDITIONS

## Eligibility

Fellows must be distinguished scholars (not resident or employed on the island of Ireland) of the highest standing in their respective fields, appropriate to their career stage. They must have fluent spoken and written English. Fellowships are open equally to established and mid-career researchers but not normally to postdoctoral researchers or independent scholars.

## Criteria

In order to ensure maximum strategic benefit to partnering Schools, the Library and the Trinity Long Room Hub, candidates must apply with a research project relevant to one or more of the following strategic priorities outlined in the [introduction](#_INTRODUCTION) while also articulating how they will help advance the distinctive mission of the Trinity Long Room Hub:

1. Trinity’s Arts- and Humanities- led research themes
2. Emerging areas of interdisciplinary research supported by the Trinity Long Room Hub in democracy and the media; human-centred approaches to technological development, the futures of Ireland, neurohumanities, environmental Humanities, medical humanities
3. Research priorities of Trinity Long Room Hub partnering Schools
4. Advancing interdisciplinary research
5. Raising the profile of Trinity Library’s unique research collections.

Applicants must also have secured the support of an academic collaborator from one of three nominating areas – a partnering School and/or the Library and/or the convener of one of the above research themes or emerging areas of critical mass.

## Duration

Non-stipendiary fellowships are offered normally for periods ranging from 1 month to 3 months.

## Benefits to the Fellow

Each fellowship comes with the following benefits:

* Access to a collaborator in a School who will be responsible for assisting the Fellow to settle in, make contacts, integrate into Trinity life and link up with colleagues and research students including organizing master classes, seminars, and a public lecture;
* A desk in the Trinity Long Room Hub building
* Access to all relevant libraries and research collections
* Access to Trinity Long Room Hub programmes and activities
* Membership of the Senior Common Room.

## Obligations

In order to maximize interaction with our research community, we normally ask Visiting Research Fellows to undertake some of the following during their fellowship:

* Give a research seminar on existing research (for fellowships of 2-3 months in duration) or participate in a ‘Fellow in Focus’ discussion with their academic collaborator on their research (for fellowships of 1 month)
  + - Give a master class to postgraduate taught and research students
    - Be available for consultation for research students who work on related topics
    - Discuss opportunities for further collaboration with colleagues
    - Participate in the Institute’s weekly coffee mornings (on Wednesdays at 11am)
    - Meet at least once with Library representatives to discuss best practice and potential collaboration (where relevant to the research collections)
    - Work with their academic collaborator or perhaps other new contacts within Trinity to scope out the feasibility of a potential project to develop the relationship
    - In general, participate in the academic life of the Trinity Long Room Hub and its affiliated Schools.

After the Fellowship to:

* + - Submit a report on their fellowship – a template will be provided
    - Acknowledge the support of the Trinity Long Room Hub Arts and Humanities Research Institute for all outputs arising out of research undertaken during their fellowship and provide a copy of such outputs.
    - Act as an ambassador for the institute connecting in research students and other colleagues where relevant
    - Respond to follow up surveys on their fellowship.

## Expectations of the Academic Collaborator

Trinity academics who sponsor a fellowship application will be expected to support the following as part of the fellowship if the application is successful:

* To take responsibility for helping to connect the fellow with colleagues and research students within their school and wider research network. This would include:
  + Organising in advance a date for the fellow’s presentation at a research seminar or if a fellow in focus is the preferred research discussion format, the academic collaborator is expected to host this discussion
  + Organising a master class if relevant for research and/or postgraduate students
  + Attending the Hub coffee morning at which the fellow will introduce their work to the community and speak about their mutual research interests.
* To scope out the feasibility of a research project that would help develop a collaboration with the fellow beyond their visit. (Competitive Research Incentive Scheme is available for this purpose).
* To complete a collaborator’s report on the fellowship once completed and follow up reports where the Hub will seek to see if/how the collaboration develops.

# APPLICATION PROCESS

## Deadline

Applications may be submitted throughout the academic year and will be considered formally by the Institute’s Directors of Research Forum on two occasions, normally in October and March.

## Application Documents

Interested applicants must send the following information (in electronic format) to their academic collaborator in their nominating area who will forward it to the Trinity Long Room Hub Director.

1. The enclosed application form which includes a project description
2. A short Curriculum Vitae (max 2 pages) with a separate publication list. If a non-native English speaker, please highlight relevant publications in English.

Trinity Long Room Hub Visiting Research Fellowship Programme

# NON-STIPENDIARY APPLICATION FORM

**1. FULL NAME & TITLE:**

**2. COUNTRY OF CITIZENSHIP:**

**3. CURRENT ACADEMIC POST:**

**4. NAME & FULL POSTAL ADDRESS OF CURRENT ACADEMIC INSTITUTION:**

**6. E-MAIL ADDRESS:**

**7. CONTACT PHONE NUMBER (with international dial code):**

**8. DETAILS OF DOCTORAL DEGREE (title of dissertation; subject; date awarded):**

**9. NOMINATING AREA (SCHOOL/LIBRARY/RESEARCH THEME CONVENER/TLRH DIRECTOR):**

**10. NAME OF COLLABORATOR AGREED WITH NOMINATING AREA:**

**11. STATUS OF LIBRARY CONSULTATION IF RELEVANT:** Where use of specialist Library collections is proposed (especially manuscripts, archives, early printed books and special collections) **the applicant’s academic collaborator should consult with the Head of Trinity Library’s Research Collections in advance of submitting the application** to ensure the availability of the sources during the timeframe proposed. Please email **FAO: Head of Research Collections to** [**EPBOOKS@tcd.ie**](mailto:EPBOOKS@tcd.ie) **for Early Printed Books and Special Collections, or** [**MSCRIPTS@tcd.ie**](mailto:MSCRIPTS@tcd.ie) **for Manuscripts and Archives**.

**12. SUGGESTED DURATION (from 1 to 3 months) AND PERIOD OF FELLOWSHIP:**

**13. RESEARCH PROJECT DETAILS**

**Provide details on your proposed research project under the following headings briefly addressing its relevance to one or more of the** [**Criteria in the Terms and Conditions**](#_Criteria) **and how it contributes to the Trinity Long Room Hub Mission outlined in the** [**Introduction**](#_INTRODUCTION) **(advancing Arts and Humanities collaboration, interdisciplinarity, public engagement and impact).**

**13.1 TITLE:**

**13.2 ABSTRACT (150 Words):**

**13.3 PROJECT DESCRIPTION - Central research questions, the importance of this work in your field, and the impact it will have on wider debates (500 Words):**

**13.4 METHODOLOGY (150 Words):**

**13.5 EXPECTED OUTPUTS (200 Words):**

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**14. FOR COMPLETION BY THE HEAD OF THE NOMINATING AREA (200 Words max):**

Please provide a brief statement indicating the strategic fit of this applicant’s research expertise and this fellowship proposal with the mission of your area and the Trinity Long Room Hub.

**15. WHEN THE ENTIRE APPLICATION IS COMPLETE, the head of the nominating area, or the applicant’s academic collaborator copying the head of the nominating area, should submit the application to** [**CURTISC@TCD.IE**](mailto:CURTISC@TCD.IE)**. Applications will only be considered in October and March.**