Trinity College Dublin
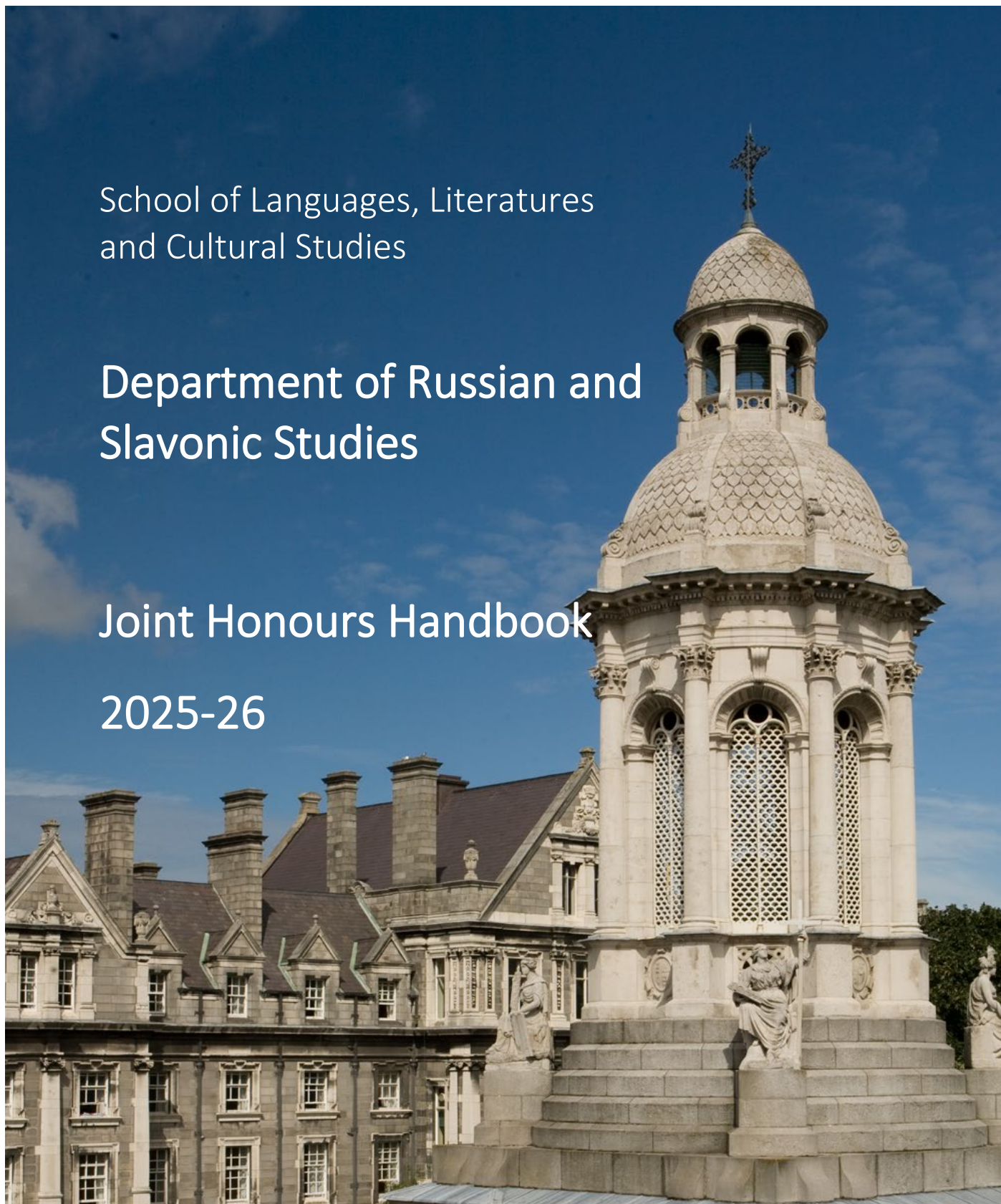Coláiste na Tríonóide, Baile Átha Cliath
The University of Dublin

School of Languages, Literatures
and Cultural Studies

Department of Russian and Slavonic Studies

Joint Honours Handbook

2025-26

Contents

A Note on this Handbook

In the event of any conflict or inconsistency between the General Regulations published in the University Calendar and information contained in program or departmental handbooks, the provisions of the General Regulations in the Calendar will prevail. The information in this handbook is considered accurate at the time of preparation. Any necessary changes and updates will be notified to students by email.

This Handbook should be read in conjunction with the [School of Languages, Literatures and Cultural Studies Handbook](#).

Alternative formats of the Handbook can be made available on request.

1. GENERAL PROGRAMME INFORMATION

1.1 Introduction

During the academic year the Department expect you to:

- Read your Trinity emails and [Blackboard](#) announcements regularly.

- Attend all classes.

- Revise, read around and ahead of the topic/theme, and come prepared for each class.

- Set aside at least **30 hours** each week for academic work outside language classes, lectures, and seminars.

- Hand in all homework pieces and required work by the deadline(s).

- Speak to [your lecturer, module coordinator or the Head of Department](#) if you are in any doubt about your study program or department requirements, or to your College Tutor if you are experiencing personal difficulties. Further information about the study programme is provided by the lectures, on Blackboard and on the [Department website](#).

1.2 Programme Content

Our programmes are aimed at beginners; advanced learners can also be accommodated on full degrees. In all years, the Department provides intensive study of the Russian language, Literature and Culture through a variety of modules. Final-year students will study a range of literature and culture modules taught in small-group, seminar format. Final-year Trinity Joint Honours (TJH) students also write a Capstone project of 10,000 words on a topic of their choosing under the supervision of one of the Department's lecturers. Our department offers:

- The only degree-level courses of Russian in Ireland

- The option to study Polish, Ukrainian, Bulgarian, and Croatian

- Small classes, personal attention, and assistance from native speakers at every step of the learning process.

1.3 Staff Contact Details

Staff Name	Role	Email	Room No.
Dmitri Tsiskarashvili	Head of Department	dtsiskar@tcd.ie	5046
Justin Doherty	Assistant Professor	jdoherty@tcd.ie	5047
Balázs Apor	Associate Professor	aporb@tcd.ie	4082
Olga Lauraitis	Teaching Fellow	artamono@tcd.ie	5020
Lana Ilyin	Teaching Fellow	silyin@tcd.ie	5020
Olga Plotnikova	Language Assistant	lingvamedia@gmail.com	5020
Adam Nowakowski	Language Assistant; Study Abroad/Erasmus Coordinator	a.nowakowski@tcd.ie	
Jana Van Der Ziel Fischerova	Adjunct Assistant Professor	vanderzj@tcd.ie	

1.4 Key Locations

For all email communications, in the email subject line include your student number and programme of study.

School of Languages, Literatures and Cultural Studies (SLLCS)

Office hours

Monday to Friday: 9.30am to 12.30pm, 2.30pm to 4.30pm.

Undergraduate Office

The Undergraduate Office is located in Room 5080 on the 5th floor of the Arts Building, students are welcome to call in during office hours.

Nature of query	Office location	Email
Undergraduate Office: **general undergraduate queries and transcript requests**	Room 5080 5th floor, Arts Building	undergraduate.sllcs@tcd.ie
European Studies		
Middle Eastern and European Languages and Cultures		
Undergraduate timetables	Room 5080	timetables.sllcs@tcd.ie
Erasmus and Study Abroad	Room 5080	erasmus.sllcs@tcd.ie
School Office: School operations, finance and HR	Room 5042	

Undergraduate Degree Programme Offices

It is advised that students make an appointment in advance, where possible. In the email subject line include your student number and programme of study.

Programme	Office location	Email
Trinity Joint Honours	Room 3135, Arts Building (office hours)	joint.honours@tcd.ie
TJH Open Modules		open.modules@tcd.ie
TJH Erasmus and Study Abroad		tjh.erasmus-studyabroad@tcd.ie
SLLCS Erasmus and Study Abroad Co-ordinator	Room 5080, Arts Building	erasmus.sllcs@tcd.ie
Business Studies and a Language (BSL)	Trinity Business School	business@tcd.ie
Trinity Columbia Dual B.A.	Room 3135, Arts Building	ColumbiaDualBA@tcd.ie
Dual B.A. Columbia University Officer		gsinternational@columbia.edu
Law and a Language	School of Law, House 39, New Square	law.school@tcd.ie
Computer Science, Linguistics and a Language (CSLL)	Room 4091, Arts Building	clcsinfo@tcd.ie

1.5 Key Dates

A copy of the current [Academic Year Structure](#) is available on the Trinity website.

1.6 Timetable

Lecture timetables are published to the student portal [My.tcd.ie](#) at least one week before the beginning of the academic year. Once a student is registered, they can view their timetable on their student portal or the [Trinity Live app](#).

Please contact [timetables.sllcs@tcd.ie](#) If you have any clashes.

1.7 Study Abroad/Erasmus Requirement

The Department of Russian and Slavonic Studies offers Junior Sophister students a variety of opportunities to study abroad. TJH students on a Single Honours pathway must complete a compulsory year abroad. Students on a Joint Honours pathway or those majoring in Russian may spend either one semester or a full year abroad.

The [School's Study Abroad webpage outlines](#) comprehensive information relating to Erasmus/Study Abroad programmes, including the list of current Erasmus destinations for students, how to plan for your year abroad, the procedures for different pathways, and supports for students with disabilities.

School Contacts

In the first instance, students should contact the [relevant Study Abroad Coordinator](#).

For all queries and supports, students are welcome to contact the School's Erasmus and Study Abroad Coordinator ([erasmus.sllcs@tcd.ie](#)) or by calling in to the Undergraduate Office during office hours.

SH and TJH pathways

Contact the TJH Erasmus and Study Abroad Coordinator by email (tjh.erasmus-studyabroad@tcd.ie), or by calling into the TJH Programme Office during office hours.

1.7 Online Learning

Email

Official email correspondence will be sent to Trinity email addresses only. You should check your email on a regular basis. When emailing lecturers and professional staff, students should always include their TCD Student ID Number and programme of study.

Blackboard

Frequently check Blackboard, which is the College online learning environment where students can access their study material like lecture notes and discussion forums.

The use of Blackboard varies from module to module, and individual lecturers will speak to you about the requirements for their modules. In order to access a module on Blackboard you should be registered to the module by your programme administrator.

Student Portal

The My.tcd.ie portal allows students to view their own central student record containing all relevant information related to the course for which you are registered. To access the system, you will need your College username and network password.

2. FOUNDATION SCHOLARSHIP AND PRIZES

2.1 Foundation Scholarship

The Academic Registry website provides general information regarding the Foundation Scholarship examinations. Further information can also be found in the School Handbook. For details of the content and format of the Foundation Scholarship examinations in the Department of Russian and Slavonic Studies, please consult the Departmental website.

2.2 Prizes

W.H.B. Greenwood Memorial Prize

This prize was founded in 1998 by a bequest from Winifred Greenwood, lecturer in the Department of Russian 1962-89, and its Head until 1987. It is awarded to the **Sophister student** who achieves the highest assessment (of at least a good second class (first division) standard) in a one- or two-semester module, or dissertation in the fields of Russian literature or cultural studies.

Julian A. Kamensky Prize for Oral Russian

This prize, in memory of Julian A. Kamensky who taught in the Department of Russian 1968-75, was founded in 1986 by a gift from two anonymous donors. It is offered annually to the **Senior Sophister** student who achieves the highest level of spoken Russian in the moderatorship part II examination.

C.B. Roberts Memorial Prize

This prize was founded in 1992 in memory of Christopher Brooke Roberts, lecturer in the Department of Russian 1969-91. It is awarded to the **Sophister student** who achieves the

highest assessment in an option in the fields of comparative Slavonic or Russian linguistics, or in the history of the Russian language.

Composition prizes are awarded each year to **Junior and Senior Freshman students** in Russian and Slavonic Studies (4), following two-subject moderatorship, European studies, computer science and language and single honour courses. **Value, €40 each.** Each prize may be divided between students of equal merit.

3. ACADEMIC WRITING

3.1 The Use and Referencing of Generative AI

The School's guidelines on the use of Generative AI (Gen AI) are [available on the School website](#).

Acknowledging and referencing AI

The Library of Trinity College Dublin has developed [guidelines on acknowledging and referencing GenAI](#). GenAI is evolving rapidly and there is not yet general consensus on how to acknowledge and reference it. This guidance will therefore continue to be reviewed and updated.

Resources

- The Library [guidelines on acknowledging and referencing GenAI](#).
- [Trinity's Generative Artificial Intelligence (GenAI) Hub](#).
- [College Statement on Artificial Intelligence and Generative AI in Teaching, Learning, Assessment & Research](#).

3.2 Academic Integrity and Referencing Guide

It is clearly understood that all members of the academic community use and build on the work and ideas of others. However, it is essential that we do so with integrity, in an open and explicit manner, and with due acknowledgement.

Any action or attempted action that undermines academic integrity and may result in an unfair academic advantage or disadvantage for any member of the academic community or wider society may be considered as academic misconduct. Examples of academic misconduct can be found in the [curriculum glossary](#).

Sources:

- [Calendar Part II, B: General Regulations & Information, 'Academic Integrity'](#)
- College Statement on Academic Integrity
- [Academic Integrity Policy](#)
- [Library Guides - Academic Integrity](#)
- [Coversheet Declaration](#)

4. TEACHING AND LEARNING

4.1 TJH Programme Architecture[1]

Students can access full module descriptors on their Mytcd [student portal](#) by clicking on

Courses & Modules -> View Course and Module Descriptive information

4.2 Junior Fresh (TJH) – All Pathways

All JF TJH students take **30** ECTS in Russian and **30** ECTS in a second subject.

Russian can be taken at Beginners level, or at non-Beginners level:

Junior Fresh (Beginners Russian)			
Module Code	**Module Title**	**ECTS**	**Semester**
RUU11051	Russian Language 1 Beginners MT	5	1
RUU11052	Russian Language 1 Beginners HT	5	2
RUU11021	Russian Cultural Studies 1 (A)	5	1
RUU11022	Russian Cultural Studies 1 (B)	5	2
RUU11031	Introduction to Central, East European and Russian Area Studies (A)	5	1
RUU11032	Introduction to Central, East European, and Russian Area Studies (B)	5	2

Junior Fresh (Non-Beginners Russian)			
Module Code	**Module Title**	**ECTS**	**Semester**
RUU11071	Russian Language 1 Advanced MT	5	1
RUU11072	Russian Language 1 Advanced HT	5	2
RUU11021	Russian Cultural Studies (A)	5	1
RUU11022	Russian Cultural Studies 1 (B)	5	2
RUU11031	Introduction to Central, East European, and Russian Area Studies (A)	5	1
RUU11032	Introduction to Central, East European, and Russian Area Studies (B)	5	2

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[1] The School reserves the right to amend the list of available modules and to withdraw and add modules. Timetabling may restrict the availability of modules to individual students.

Registration of JF Students on SF Pathways

At the end of your Junior Fresh year, Joint Honours students will be invited during Trinity term to select their Senior Fresh pathway. Students will be advised of how to register several weeks in advance of registration. Timetabling may restrict the availability of modules to individual students.

Junior Fresh Joint Honours students must choose between the following options for their Senior Fresh year:[2]

- Continue to take both subjects that they currently take (20 ECTS + 20 ECTS) and 20 credits of Trinity Electives & Open Modules.
- Take Subject 1 as a Major and Subject 2 as a Minor.
- Take Subject 2 as a Major and Subject 1 as a Minor.
- Take one Subject only and 20 credits of Trinity Electives & Open Modules. Students who select this pathway for Senior Fresh will be on track to exit with a Single Honours degree and must spend a **compulsory year abroad** in their Junior Sophister year.

For further information on the choices and pathways available to Joint Honours students please visit the <u>Trinity Pathways website</u>. Further information on Joint Honours pathways is available from <u>the Joint Honours Course Office</u>.

4.3 Senior Fresh (TJH)

4.3.1 SF Single Honours

Single Honours SF students in Russian take:

- **40 ECTS in Russian**
- **20 ECTS in Trinity Electives/Open Modules**

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[2] Please note that available pathways are subject to change and may be dependent on capacity.

Senior Fresh (Single Honours Russian)					
Module Code	Module Title	ECTS	Semester	Pre-Requisite	Mandatory/ Optional
RUU22051	Russian Language 2 Continuing Beginners MT	5	1	RUU11051/52	Mandatory
RUU22052	Russian Language 2 Continuing Beginners HT	5	2		Mandatory
or					
RUU22071	Russian Language 2 Advanced MT	5	1	RUU11071/72	Mandatory
RUU22072	Russian Language 2 Advanced HT	5	2		Mandatory
RUU22021	Russian Cultural Studies 2 (A)	5	1		Mandatory
RUU22022	Russian Cultural Studies 2 (B)	5	2		Mandatory
RUU22031	Russian Cultural Studies 2 (A)	5	1		Mandatory
RUU22032	Russian Cultural Studies 2 (B)	5	2		

4.3.2 SF Major with Minor (Major Russian)

SF students majoring in Russian take:

40 ECTS in Russian (Major) and 20 ECTS in Subject 2 (Minor).

1. Senior Fresh (Single Honours Russian)					
Module Code	Module Title	ECTS	Semester	Pre-Requisite	Mandatory/ Optional
RUU22051	Russian Language 2 Continuing Beginners MT	5	1	RUU11051/52	Mandatory
RUU22052	Russian Language 2 Continuing Beginners	5	2		Mandatory
or					
RUU22071	Russian Language 2 Advanced MT	5	1	RUU11071/72	Mandatory
RUU22072	Russian Language 2 Advanced HT	5	2		Mandatory
and					
RUU22021	Russian Cultural Studies 2 (A)	5	1		Mandatory

RUU22022	Russian Cultural Studies 2 (B)	5	2		Mandatory
RUU22031	Russian Area Studies 2 (A)	5	1		Mandatory
RUU22032	Russian Area Studies 2 (B)	5	2		

4.3.3 SF Joint Honours Russian

- **20 ECTS in Russian 20 ECTS in Subject 2 & 20 ECTS in Trinity Electives/Open Modules**

Senior Fresh (Joint Honours Russian)					
Module Code	**Module Title**	**ECTS**	**Semester**	**Pre-Requisite**	**Mandatory/ Optional**
RUU22051	Russian Language 2 Continuing Beginners MT	5	1	RUU11051/52	Mandatory
RUU22052	Russian Language 2 Continuing Beginners HT	5	2		Mandatory
	or				
RUU22071	Russian Language 2 Advanced MT	5	1	RUU11071/72	Mandatory
RUU22072	Russian Language 2 Advanced HT	5	2		Mandatory
	and				
RUU22021	Russian Cultural Studies 2 (A)	5	1		Mandatory
RUU22022	Russian Cultural Studies 2 (B)	5	2		Mandatory

4.3.4 SF Minor Russian

SF students minoring in Russian take **20 ECTS:**

Senior Fresh (Joint Honours Russian)					
Module Code	**Module Title**	**ECTS**	**Semester**	**Pre-Requisite**	**Mandatory/ Optional**
RUU22051	Russian Language 2 Continuing Beginners MT	5	1	RUU11051/52	Mandatory
RUU22052	Russian Language 2 Continuing Beginners HT	5	2		Mandatory
	or				

RUU22071	Russian Language 2 Advanced MT	5	1	RUU11071/72	Mandatory
RUU22072	Russian Language 2 Advanced HT	5	2		Mandatory
	and				
RUU22021	Russian Cultural Studies 2 (A)	5	1		Mandatory
RUU22022	Russian Cultural Studies 2 (B)	5	2		Mandatory

Registration of SF students on JS Pathway

At the end of your Senior Fresh year, Joint Honours students will be invited during Trinity term to select their Sophister pathway. This will define the award type you will graduate with. Students will be advised of how to do register several weeks in advance of registration. Timetabling may restrict the availability of modules to individual students.

Senior Fresh Joint Honours students must choose between the Sophister pathway options detailed below for their Junior Sophister year. The pathways available will depend on the structure you chose for your Senior Fresh year.[3]

4.4 Junior Sophister (TJH)

4.4.1 Single Honours Russian – Compulsory Year Abroad

Single Honours students in Russian must spend their third year abroad. You can find further details on Study Abroad as well as details of partner institutions on the Departmental website.

4.4.2 Major with Minor (Major Russian)

JS Students majoring in Russian take either:

- **40 ECTS in Russian and 20 ECTS in Subject 2 (Option A)**

    Or

- **30 ECTS in Russian and 30 ECTS in Subject 2 (Option B)**

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[3] Please note that available pathways are subject to change and may be dependent on capacity.

Note on Major/ Minor Options A & B:

- Students who select a Major with Minor Option A for Junior Sophister will take **40** ECTS in their Major subject and **20** ECTS in their Minor subject and will continue studying their Minor Subject into Year 4 (20 ECTS Capstone/20 ECTS in Major/20 ECTS in Minor subject).

- Students who select a Major with Minor Option B for Junior Sophister will take **30** ECTS in each of the Major and Minor subject in JS year and will only study their Major subject in Year 4 (20 ECTS capstone/40 ECTS in Major subject).

Junior Sophister (Major with Minor [Option A] – 40 ECTS + 20 ECTS)				
Module Code	**Module Title**	**ECTS**	**Semester**	**Mandatory/Optional**
RUU33021	Receptive Skills 1 MT	5	1	Mandatory
RUU33031	JS Aural Comprehension/ Oral Expression MT	5	1	Mandatory
RUU33042	Productive Skills 1 HT	5	2	Mandatory
RUU33052	JS Oral Proficiency 3 HT	5	2	Mandatory
RUU33091	The Unintended Empire: Communism and Sovietisation in Eastern Europe.	5	1	Mandatory
RUU33012	Russian Cultural Studies 3 (B)	5	2	Mandatory
	and 10 ECTS from the following optional modules:			
RUU3306Y	Bulgarian for Beginners	10	year	Optional
RUU33071	Chekhov	5	1	Optional
RUU33102	Soviet Cinema	5	2	Optional

Junior Sophister (Major with Minor [Option B] – 30 ECTS + 30 ECTS)				
Module Code	**Module Title**	**ECTS**	**Semester**	**Mandatory/Optional**
RUU33021	Receptive Skills 1 MT	5	1	Mandatory
RUU33031	JS Aural Comprehension/ Oral Expression MT	5	1	Mandatory
RUU33042	Productive Skills 1 HT	5	2	Mandatory
RUU33052	JS Oral Proficiency 3 HT	5	2	Mandatory

RUU33091	The Unintended Empire: Communism and Sovietisation in Eastern Europe.	5	1	Mandatory
RUU33012	Russian Cultural Studies 3 (B)	5	2	Mandatory

4.4.3 Joint Honours Russian

JS Joint Honours students take:

- **30 ECTS in Russian and 30 ECTS in Subject 2.**

Junior Sophister (Joint Honours 30 ECTS)				
Module Code	**Module Title**	**ECTS**	**Semester**	**Mandatory/ Optional**
RUU33021	Receptive Skills 1 MT	5	1	Mandatory
RUU33031	JS Aural Comprehension/ Oral Expression MT	5	1	Mandatory
RUU33042	Productive Skills 1 HT	5	2	Mandatory
RUU33052	JS Oral Proficiency 3 HT	5	2	Mandatory
RUU33091	The Unintended Empire: Communism and Sovietisation in Eastern Europe.	5	1	Mandatory
RUU33012	Russian Cultural Studies 3 (B)	5	2	Mandatory

4.4.4 Minor Russian

- Students minoring in Russian take **20 ECTS:**

Junior Sophister (Russian Minor 20 ECTS)				
Module Code	**Module Title**	**ECTS**	**Semester**	**Mandatory/ Optional**
RUU33021	Receptive Skills 1 MT	5	1	Mandatory
RUU33031	JS Aural Comprehension/ Oral Expression MT	5	1	Mandatory
RUU33042	Productive Skills 1 HT	5	2	Mandatory
RUU33052	JS Oral Proficiency 3 HT	5	2	Mandatory

4.5 Senior Sophister

Below is information on the structure of your Senior Sophister year depending on the pathway you chose ahead of Junior Sophister year.

4.5.1 Joint Honours

In Senior Sophister you will take **20 ECTS** in each of your Joint Honours subjects and a **20 ECTS** capstone project in one of your subjects. You will have selected the subject of your **Capstone** during the second semester of your Junior Sophister year.

Senior Sophister (Joint Honours 20 ECTS in Russian +20 ECTS Russian optional capstone)				
Module Code	**Module Title**	**ECTS**	**Semester**	**Mandatory/Optional**
RUU44041	Russian Receptive Skills 2	5	1	Mandatory
RUU44042	Russian Productive Skills 2	5	2	Mandatory
RUU44001	Russian Essay-Writing and Presentation Skills	5	1	Mandatory
RUU44002	Russian Oral Proficiency 4	5	2	Mandatory
RUU44CPY	Capstone	20	year	Optional

4.5.2 Single Honours

In Year 4 you will take **40 ECTS** in modules in your Single Honours subject and complete **the 20 ECTS** Capstone in your Single Honours subject.

Senior Sophister Single Honours (40 ECTS in Russian +20 ECTS Russian captone)				
Module Code	**Module Title**	**ECTS**	**Semester**	**Mandatory/Optional**
RUU44041	Russian Receptive Skills 2	5	1	Mandatory
RUU44042	Russian Productive Skills 2	5	2	Mandatory
RUU44001	Russian Essay-Writing and Presentation Skills	5	1	Mandatory
RUU44002	Russian Oral Proficiency 4	5	2	Mandatory
RUU44CPY	Capstone	20	year	Mandatory

and	4 of the following optional modules (20 ECTS in total): 2 in Sem 1 and 2 in Sem 2			
RUU44011	Contemporary Russian Society MT	5	1	Optional
RUU44012	Contemporary Russian Society HT	5	2	Optional
RUU44101	Translating Russian: Theory and Practice	5	1	Optional
RUU44122	Translating Russian: Literature	5	2	Optional
RUU44022	The History of Everyday Life in Communist Eastern Europe (5 ECTS)	5	2	Optional
RUU44131	Post-Soviet Russian Cinema	5	2	Optional

4.5.3 Major with Minor

• **Major with Minor Pathway Option A** – In Year 4 you will undertake **20 ECTS** in each of your Major and Minor subject and complete your **20 ECTS** Capstone in your Major subject.

• **Major with Minor Pathway Option B** – in Year 4 you will undertake **40 ECTS** in your Major subject and complete your **20 ECTS** Capstone in your Major subject.

Senior Sophister Russian Major **Pathway Option A (20 ECTS in Russian +20 ECTS Russian capstone)**				
Module Code	**Module Title**	**ECTS**	**Semester**	**Mandatory/Optional**
RUU44041	Russian Receptive Skills 2	5	1	Mandatory
RUU44042	Russian Productive Skills 2	5	2	Mandatory
RUU44001	Russian Essay-Writing and Presentation Skills	5	1	Mandatory
RUU44002	Russian Oral Proficiency 4	5	2	Mandatory
RUU44CPY	Capstone	20	year	Mandatory

Senior Sophister Major Russian with Minor Pathway Option B (40 ECTS in Russian +20 ECTS Russian capstone)				
Module Code	Module Title	ECTS	Semester	Mandatory/Optional
RUU44041	Russian Receptive Skills 2	5	1	Mandatory
RUU44042	Russian Productive Skills 2	5	2	Mandatory
RUU44001	Russian Essay-Writing and Presentation Skills	5	1	Mandatory
RUU44002	Russian Oral Proficiency 4	5	2	Mandatory
RUU44CPY	Capstone	20	year	Mandatory
and	4 of the following optional modules (20 ECTS in total): 2 in Sem 1 and 2 in Sem 2			
RUU44011	Contemporary Russian Society MT	5	1	Optional
RUU44012	Contemporary Russian Society HT	5	2	Optional
RUU44101	Translating Russian: Theory and Practice	5	1	Optional
RUU44122	Translating Russian Literature	5	2	Optional
RUU44022	The History of Everyday Life in Communist Eastern Europe	5	2	Optional
RUU44131	Post-Soviet Russian Cinema	5	2	Optional

4.6 Coursework Requirements

The Department of Russian and Slavonic Studies uses a variety of modes of assessment. Detailed information concerning the assessment and reassessment of modules is included in module descriptors available through the student portal. Your lecturer will also provide details of submission dates for assessed coursework and oral presentations at the beginning of each

term. If you have any questions regarding the assessment arrangements for a specific module, you should contact your module coordinator.

Students are required to submit all essays through Turnitin on [Blackboard](). All essays must also be accompanied by a signed coversheet provided on Blackboard. Essays must adhere to a recognized referencing system. Your module instructor will inform you if a specific referencing system is to be used.

In is essential that all coursework is submitted on time. Essays submitted after the due date without permission will be subject to the penalties set out in the [School Handbook](). Please note that these penalties have been agreed and are applied throughout the School of Languages, Literatures and Cultural Studies.

Extensions may be granted only where there is a medical certificate or evidence of other mitigating circumstances. Evidence must be presented through your Tutor. It is each student's personal responsibility to comply with the assessment requirements and submission. The School Handbook includes details of College's Plagiarism Policy as well as links to the Library Guides on avoiding plagiarism and the declaration text used for submitting assignments. The School also has a policy on the late submission of coursework.

Sources:

- [Student Learning Development]()
- [Accessible Information Policy]()

4.7 Capstone Project

The Capstone project in the Department of Russian and Slavonic Studies is an independent research project worth 20 ECTS on a topic chosen in consultation with a departmental staff member who will act as supervisor. Detailed guidelines on the Capstone project will be

circulated to students during the Trinity term of their JS year. Details of College Policies and [Procedures with regards to research guidelines and ethical practices are available on the School website](#).

4.8 Marking Scale

70-100 I (First)	40-49 III (Third)
60-69 II.I (Upper Second)	30-39 F1 (Fail)
50-59 II.II (Lower Second)	0-29 F2 (Fail)

First class (excellent)
Written work will demonstrate consistent evidence of:

- An excellent knowledge and understanding of appropriate texts and critical engagement with scholarship/criticism/theory.
- Highly skilful deployment of a wide range of relevant information in a well-crafted structure.
- Arguments that manifest independent/original thought.
- Critical evaluative ability with a keen awareness of key issues.
    - Exemplary use of accepted scholarly conventions relating to the attribution of sources, footnoting, and bibliography
- An exceptional ability to express ideas cogently in written English.

Upper Second class (very good)

Written work will show consistent evidence of:

- A very good knowledge and understanding of appropriate texts and scholarship/criticism/theory
- A notable ability to present relevant information in a clear and well thought out structure; arguments that show a very good degree of evaluative thought.;
- Competent use of accepted scholarly conventions relating to the attribution of sources, footnoting, and bibliography.;

- Aan extremely good command of written English.

Lower Second class (good)

Written work will give consistent evidence of:

- Aa competent knowledge and understanding of relevant texts and scholarship/criticism/theory

- Engagement with the question being asked

- Good overall organization of ideas

- Proper use of scholarly conventions relating to the integration and attribution sources, footnoting, and bibliography

- Aa good command of written English, with accuracy in grammar and spelling, and an appropriately academic lexical range

Third class (acceptable)

Written work will normally give evidence of:

- Competence in relation to relevant texts and scholarship/criticism/theory.;

- Aan approach to the question being asked which is not merely superficial/derivative/uncritical. ;N no more than a minor tendency to repetition and description

- An awareness of scholarly conventions concerning the proper integration and attribution of sources, footnoting, and bibliography

- Appropriate grammar, spelling, and lexical range

Fail I (not acceptable)

- Written work in the F1 range will normally show

- Only a superficial knowledge of the topic and/or fail to display acceptable competence in constructing an answer to the question posed

- It will be disjointed and derivative, with an unclear structure

- It will show difficulty in following its own arguments
- Even work which otherwise reveals basic competence may fall into the F1 category for the following deficiencies:
    - lack of in-depth engagement with the texts
    - failure to observe the scholarly conventions concerning the proper integration and attribution of sources, footnoting, and bibliography
    - an accumulation of errors in grammar/spelling/vocabulary

4.9 Attendance Requirements

Attendance at all lectures, tutorials, and language classes, whether in person or online, is Compulsory for students in all years. In the case of absence of more than three consecutive days, a medical certificate or other relevant supporting evidence should be provided to the appropriate lecturer(s).

In accordance with the regulations laid down by the University Council, students may be returned for the semester as non- satisfactory if they have been absent for more than a third of their course if study in any term. Students reported as non-satisfactory for the Michaelmas and Hilary terms of a given year may be refused permission to take their semester two assessment or examinations and may be required by the Senior Lecturer to repeat the year.

Reference:
- [Calendar Part II, B: General Regulations and Information, 'Attendance'](#)

4.10 Absence from Examinations

Students who in any term have been unable, through illness or other unavoidable cause, to attend the prescribed lectures satisfactorily, as determined by the relevant school, department or programme, may be granted credit for the term by the Senior Lecturer and must perform

such supplementary exercises as the Senior Lecturer may require. Such requests will only be considered in extraordinary circumstances and should be made by the student's tutor to the Senior Lecturer (via student cases) and only after consulting the general and more detailed school or course regulations regarding absence from lectures or examinations through illness." For instance, If you cannot attend an exam due to a medical reason or an extenuating circumstance, please notify your College Tutor. If an exam is deferred, you will be able to sit it during the Re-assessment and Supplemental period.

References:

- [Calendar Part II, B: General Regulations and Information, 'Absence'](#)
- [Academic Policies](#)

4.11 External Examiner

[Contact the Head of Department](#) for information.

4.12 Transcript Requests

If you wish to request a copy of your academic transcript, contact the Undergraduate Office (undergraduate.sllcs@tcd.ie).

Include the following information in your email:
- Full name (as it appeared during your time as a student)
- Student number
- Programme of study
- Years of attendance at Trinity College Dublin

For older transcripts, the following details may not be available:

- Module or course descriptions for each academic year

- Module names corresponding to results listed on transcripts

- Descriptions of module content or learning outcomes

- ECTS credits, contact hours, or workload per module

Transcript processing requires a **minimum of 10 to 14 working days**.