

PPGN Volunteer Agreement

Volunteers agree:

- To attend PhD mentor training and support sessions.
- To abide by the training provided.
- To respect the values and aims of the PhD Peer Guidance Network.
- To carry out the volunteer duties to the best of your abilities.
- To ask for guidance from PPGN staff if you are unsure of any aspect of your volunteering role.
- To ask PPGN staff if anything is unclear, if you have questions or concerns.
- To inform the volunteer PPGN programme officer and/or support staff if there is a problem.
- To be punctual and reliable and give staff and co-mentors warning if you are unable to attend.
- To comply with the relevant policies (boundaries, confidentiality, complaints, etc).
- To give as much notice as possible if you wish to withdraw.
- To abide by the TCD Dignity and Respect Policy and respect the law and College regulations.

Volunteer rights:

- To know if and how you are being selected.
- To be provided with a volunteer role description.
- To be offered appropriate training.
- To be thanked and have your contribution recognised.
- To receive supervision and support and be able to debrief from an appropriate staff member if required.
- To know who to go to should a problem arise and have concerns/questions dealt with promptly.
- To take part in meaningful work and get something out of the work in line with your own goals.
- To request a reference which comments on your experience as a volunteer.
- To have boundaries and values respected.
- To be treated fairly and not experience discrimination.
- To be made aware of complaints procedures.
- To have safe working conditions.
- To withdraw from the programme, giving due notice to PPGN staff.