

**Trinity College Dublin
The University of Dublin**

People and Culture Committee (PCC)

**2nd April 2026, 14:00-16:00.
Trinity Boardroom, Trinity Business School.**

		Indicative Timing
Section A – Standing Items		
A1.	Apologies	[14:00 – 14:05]
A2.	Declaration of Conflict of Interest	
A2.1.	As per item 3.4 in the People and Culture Committee Terms of Reference, does any member have a Conflict of Interest to declare for any of the items on the agenda.	
A3.	Minutes & Matters Arising	[14:05 – 14:10]
A3.1	To approve the updated minutes of the meeting of 27 th November 2025. (encl)	
A3.2	To note the meeting minutes of 19 th February 2026 were approved by an online circulation dated Monday 9 th March 2026. (encl)	
A3.3	To discuss any outstanding actions from the last meeting. • Gender Pay Gap Report Clarifications Memo. (encl)	
A3.4	To raise any matters arising from the minutes.	
A4.	To receive a verbal update from Committee Secretary & HR Director , Mr. Séamus McManus.	[14:10 – 14:15]
A5.	To receive a verbal update from the People Projects Manager , Ms. Michelle Hogan, on the People Projects.	[14:15 – 14:20]
A6.	To receive a verbal update from EDI Equality Officer , Mr. Joel Mc Keever on behalf of the AVPEDl.	[14:20 – 14:30]
Section B – Items for noting/approval		
B1.	To approve the revised Irish Sign Language/English Interpretation Procedure from EDI Equality Officer , Mr. Joel Mc Keever. (encl)	[14:30 – 14:45]
B2.	To approve appeals mechanism added to the Probation Policy from Head of Talent , Ms. Fidelma Haffey. (encl) Note, the policy was approved at the PCC meeting 19 th February 2026, this approval request is for the addition of an appeals mechanism element to the new policy only.	[14:45 – 14:55]

- B3.** To receive a presentation from the **Head of Learning and Organisational Development**, Ms. Michele Ryan, on Learning and Leadership Development Programmes as relevant to the remit of the Committee. [14:55 – 15:20]
- B4.** To receive and approve Terms of Reference for the Promotions Sub-Committee of People & Culture from the **Head of Employee Relations**, Ms. Mary Leahy. (encl) [15:20 – 15:35]
- B5.** To receive an update on Role Grading Statistics from the **Senior Dean**, Mr. Eoin O’Sullivan. (encl) [15:35 – 15:45]

Section C – Items for Discussion

- C1.** Any other business. [15:45 – 15:50]

Section D – Circulation for noting

- D1.** Minutes of the EDI Sub-Committee Meeting (27th January 2026). (encl)
- D2.** Memo from the Technical Staff Committee regarding a recommendation to create three Experimental Officer posts in CRANN. (encl)