



Meeting of Graduate Studies Committee

on Thursday 3 April 2025 from 10am to 1pm (break @11.30am)

in person in Trinity Business School Boardroom

AGENDA A for Discussion and Decision

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| 01 | Minutes of 27 February 2025 | Encl |
| 02 | Matters arising | |
| 03 | New course proposal: Postgraduate Diploma in French for Teachers – Prof. Sarah Alyn-Stacey (School of Languages, Literatures & Cultural Studies) to present | |
| | i) Doc1: Proof of Concept | Encl |
| | ii) Doc2: Finances Breakdown | Encl |
| | iii) Doc3: Curriculum Plan | Encl |
| | iv) Doc4: Module Descriptors | Encl |
| | v) Doc5: Appendices | Encl |
| 04 | Revised Calendar III entry for 2025/26 re use of professional copy-editing services - Memorandum from Dean of Graduate Studies | Encl |
| 05 | Review of Pilot CPD model (School of Medicine): lessons learnt and future directions - Report from Prof. Stephen Maher (School of Medicine DTLP) for discussion | Encl |
| 06 | Introduction of Merit Band on PGT programmes – Preliminary Report from Prof. Stephen Maher (School of Medicine DTLP) for discussion | Encl |
| 07 | Academic Policies - Memoranda from Dr Liz Donnellan, Education Policy Developer (Academic Affairs, TT&L) to present | |
| | i) Revision of Trinity Policy on VLE | Encl |
| | ii) New Policy: Late Submission of Assessments (Extensions) | Encl |
| 08 | Admissions Policies and Procedures - Memoranda from Mr Ronan Hodson, Admissions Officer, to present, and Ms Jenny Barber, Direct Admissions Manager & Deputy Head (Academic Registry) to attend | |
| | i) Policy Revision: Admission and Transfer | Encl |
| | ii) Policy Revision: Recognition of Foreign Qualifications Procedures | Encl |
| | iii) Policy Revision: English Language | Encl |
| | iv) Revised Admissions Appeals Process | Encl |
| 09 | Trinity East development: Laidlaw Library – Ms Helen Shenton, Librarian and College Archivist (Trinity Library) to update | Encl |
| 10 | Horizon 2: PG Renewal monthly update (April) – Ms Leona Coady, Programme Director (PG Renewal) to present | Encl |
| 11 | Horizon 2: PG Research Assessment & Progression - Seeking Stage Gate Approval for Develop Phase (to note and approve) - Memorandum and presentation from Ms Helen O'Hara, Lead, and Mr Mark Sheridan, Project Manager (Work Package #3: Systems & Processes) | Encl |
| 12 | Horizon 2: PG Research Students: Enhancements to Power BI Reporting – Mr Mark Sheridan, Project Manager (Work Package #3: Systems & Processes) to present | |
| 13 | Horizon 2: Proposed Conflict Management Framework - Seeking Stage Gate Approval for Develop Phase (to note and approve) - Memorandum and framework from Prof. Mary Hughes, Lead (Work Package 6: Staff Experience) | Encl |
| 14 | Horizon 2: Proposed Code for Conduct for Supervisors & PG Research Students (for discussion) - Memorandum and draft paper from Prof. Mary Hughes, Lead (Work Package 6: Staff Experience) | Encl |
| 15 | Any Other Business | |
| | (i) Blackboard Ultra – Dean of Graduate Studies to update | |
| | (ii) Non-standard reasonable accommodation for PGR students – Dean of Graduate Studies to update | |
| | (iii) LERU Doctoral Summer School 2025, June 22-27 – Dean of Graduate Studies to update | |

AGENDA B for Noting and Decision

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| 16 | Horizon 2: Online Application Form (OLAF) - Seeking Stage Gate Approval for Transition Phase (to note and approve) - Memorandum from Ms Helen O'Hara, Lead, and Mr Mark Sheridan, Project Manager (Work Package #3: Systems & Processes) | Encl |
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| 17 | Policy Revision: Return of Coursework – Memorandum from Dr Liz Donnellan, Education Policy Developer (Academic Affairs, TT&L) | Encl |
| 18 | Cessation of Postgraduate Diploma in Health and Safety in Construction from 2025/26 – request from School of Engineering | Encl |
| 19 | GSC Sub-committee on Micro-credentials – Draft Minutes of 11 March 2025 | Encl |
| 20 | PhD Structured “Optimization” 5 ECTS Module – request from School of Engineering | Encl |
| 21 | PhD Structured “Fundamentals in Healthcare Research” 10 ECTS Module - request from School of Nursing and Midwifery | Encl |
| 22 | Suspension of Non-Resident PhD Induction Module for 2025/26 - request from Dr Cormac Doran, Assistant Academic Secretary (Graduate Education) | Encl |

AGENDA C for Noting

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| 23 | Deadline of 14 April for Schools to submit Calendar III changes for 2025/26 - Memorandum from Ms Frances Leogue, Administrative Officer (Office of the Dean of Graduate Studies) | Encl |
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28 March 2025

Ewa Sadowska (GSC Secretary)

Academic Affairs, Trinity Teaching and Learning

cc. Prof. Martine Smith	Prof. Sinéad Ryan	Prof. Rachel McLoughlin	Prof. Wladislaw Rivkin
Prof. Ana Perez-Luno	Prof. Iouri Gounko	Prof. Gavin Doherty	Prof. Evangelia Rigaki
Prof. Padhraig Fleming	Prof. Noel Ó Murchadha	Prof. Breiffni Fitzgerald	Prof. Jane Suzanne Carroll
Prof. Russell McLaughlin	Prof. Rachel Moss	Prof. Jennifer Edmond	Prof. David Prendergast
Prof. Paul Conroy	Prof. Stefan Sint	Prof. Stephen Maher	Prof. Micha Ruhl
Prof. Brian Keogh	Prof. Cathal Cadogan	Prof. Graham Cross	Prof. Frédérique Vallieres
Prof. Etain Tannam	Prof. Selim Gulesci	Prof. Eavan Brady	Dr Geoffrey Bradley
Ms Siobhan Dunne	Ms Patricia Callaghan	Ms Breda Walls	Ms Leona Coady
Dr Cormac Doran	Mr Martin McAndrew	Ms Frances Leogue	PG Renewal: Ms Ewa Adach; Dr Rionnagh Sheridan

TCDSU/AMLCT PGR Representative: Ms Almudena Moreno Borrallo; TCDSU/AMLCT PGT Representative: Ms Orla Richard

•GSC outstanding meetings in 2024/25: 1 May 2025 (no course proposals); Venue: Boardroom, TBS