



**Finance Committee 2015/2016  
Meeting to be held in the Provost's Library  
Friday, 10<sup>th</sup> June 2016, at 1:30 p.m.**

**A G E N D A**

**Apologies**

**Minutes of meeting of 4<sup>th</sup> May 2016** Enclosure

**Matters arising from the Minutes**

Status Report on Finance Committee Action List Enclosure

**Section A – Policy/Implementation**

No items

**Section B – Oversight and Advisory**

- B1. Commercial Revenue Unit (CRU) Operational Plans and Budget for 2015/16**  
(Minute FN/15 - 16/63 of 16.12.2015 refers)  
The Commercial Director will attend for this item.  
Paper from the Commercial Director dated June 2016 Enclosure
- B2. Global Relations Strategy (GRS) II Update**  
(Minute FN/15-16/53.3 of 23.11.2015 refers)  
The Vice-President for Global Relations will attend for this item  
Memorandum from the Vice-President for Global Relations dated 29.05.2016 Enclosure
- B3. Consolidated Financial Estimates 2015/16**  
The Financial Planning and Risk Manager will attend for this item.  
Memorandum from the Financial Planning and Risk Manager dated 03.06.2016 Enclosure
- B4. Financial and Performance Highlights – Qtr. 2 2015/16**  
The Management and Financial Accounting Manager and the Projects  
Accounting Manager (Capital & Research) will attend for this item.  
Memorandum from the FSD dated 03.06.2016 Enclosure
- B5. Trinity Business School (TBS) Update**  
(Minute FN/15 - 16/123 of 04.05.2016 refers)  
The TBS Program Sponsor to dial in and TBS Program Manager will attend for this item.  
a) Memorandum from the Dean of the Business School dated 02.06.2016 Enclosure  
b) Memorandum from the TBS Program Sponsor dated 03.06.2016 Enclosure
- 10 Minute Break**
- B6. Online Education Strategy II Update**  
(Minute FN/15-16/66.3 of 23.11.2015 refers)  
Memorandum from the Associate Dean for Online Education dated 02.06.2016 Enclosure
- B7. Communications Strategy Update**  
(Minute FN/15-16/49.1 of 23.11.2015 refers)  
The Director of Public Affairs and Communications will attend for this item  
Report from the Director of Public Affairs and Communications dated June 2016 Enclosure

- B8. Industry Strategy Update**  
(Minute FN/15-16/67.1 of 23.11.2015 refers)  
The Dean of Research and the Director of Trinity Research and Innovation will attend for this item.  
Memorandum from the Director and Research Development Office Manager of TR&I dated 01.06.2016
- Enclosure
- B9. Research Funding Diversification Strategy Update**  
(Minute FN/15-16/68.1 of 23.11.2015 refers)  
The Dean of Research and the Director of Trinity Research and Innovation will attend for this item.  
Memorandum from the Director and Senior Business Development Manager of TR&I dated 01.06.2016
- Enclosure
- B10. Innovation and Entrepreneurship Hub Update**  
(Minute FN/14 - 15/81.1 of 12.03.2015 refers)  
The Director of Trinity Research and Innovation (TR&I) will attend for this item  
Memorandum from the Director of TR&I dated 01.06.2016
- Enclosure
- B11. Finance Committee Self Evaluation – Outcomes report**  
(Minute FN/15-16/119 of 07.03.2016 refers)  
The College Secretary will attend for this item.  
Memorandum from the College Secretary dated 30.05.2016
- Enclosure

### Section C – Items for Noting

Committee Members are requested to inform the CFO by 5.00p.m. on the day prior to the meeting if they wish to discuss any of the following items. If not, the Chairperson will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

- C12. START Program Update**  
(Minute FN/15-16/54.1 of 23.11.2015 refers)  
Memorandum from the Deputy CFO dated 03.06.2016
- Enclosure
- C13. IUA Insurance Solutions Feasibility Study**  
(Minute FN/15-16/98.2 of 15.02.2016 refers)  
Memorandum from CFO dated 03.06.2016
- Enclosure
- C14. Memorandum of Annual HEA Accountability and Budget Meeting**  
The Financial Planning and Risk Manager will attend for this item.  
Memorandum from the Financial Planning and Risk Manager and Management and Financial Accounting Manager dated 03.06.2016.
- Enclosure
- C15. Annual Report of Audit Committee 2015/16**  
Memorandum from CFO dated 03.06.2016
- Enclosure
- C16. Procurement Strategy 2015-2019 - Update**  
(Minute FN/15-16/69.1 of 16.12.2015 refers)  
Memorandum from the Procurement Manager dated 03.02.2016
- Enclosure
- C17. FIS Project Update**  
(Minute FN/15 – 16/113 of 07.03.2016 refers)  
Memorandum from the FIS Project Manager dated 02.06.2016
- Enclosure
- C18. Control Exception Report**  
Report from the Financial Operations Manager dated May 2016
- Enclosure
- C19. Treasury Management Quarterly Update**  
Memorandum from the Project Appraisal Manager dated 03.06.2016
- Enclosure
- C20. Sub Committee – Extension of Investment Committee membership**  
Memorandum from the CFO dated 03.06.2016
- Enclosure

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| <b>C21.</b> | <b>Minutes of the Sub Committees</b><br>Memorandum from the CFO dated 03.06.2016           | Enclosure |
| <b>C22.</b> | <b>Minutes of the Estates Policy Committee</b><br>Memorandum from the CFO dated 03.06.2016 | Enclosure |
| <b>C23.</b> | <b>Minutes of the FIS Oversight Group</b><br>Memorandum from the CFO dated 03.06.2016      | Enclosure |
| <b>C24.</b> | <b>Related Entity Financial Reporting</b><br>Memorandum from the CFO dated 03.06.2016      | Enclosure |
| <b>C25.</b> | <b>Finance Committee Meeting Schedule</b><br>Memorandum from the CFO dated 03.06.2016      | Enclosure |

## Any Other Business

Date of Next Meeting: **19 September 2016**

### COMMITTEE MEMBERSHIP

#### **Members**

Provost, (*Chair*)

Bursar

Vice Provost-Chief Academic Officer

Chief Operating Officer

Registrar

Prof. R. Gilligan

President Students Union

Dean of Arts, Humanities & Social Sciences

Mr. J. Gorringe

Ms. C. Curtis

Chief Financial Officer, *Secretary*

#### **In attendance**

Deputy CFO

President Graduate Student Union

*FC Agenda 2016 06 10*