



**Finance Committee & Estates Committee 2010/2011
Joint Meeting to be held in the College Board Room
On 14 June 2011, at 11.00 a.m.**

A G E N D A

Section A – Policy/Implementation

- A1. Property Acquisition**
Memorandum from the Director of Buildings & Treasurer dated 08.06.2011 Enclosure

Section B – Oversight and Advisory

- B1. Capital Report (Issue 13)**
Memorandum from the Director of Buildings and Treasurer dated June 2011. Enclosure

Any Other Business

Finance Committee Membership

Provost, (*Chair*)
Bursar
Pro Vice Provost-Chief Academic Officer
Chief Operating Officer
Registrar
Professor D. Singleton
President Students Union
Pro Dean of Arts, Humanities & Social Sciences
Ms H. Keelan
Treasurer, *Secretary*
Research Accounting Manager, *in attendance*

Estates Committee Membership

Dr Jack McGinley, (*Chair*)
Bursar
Pro Vice Provost-Chief Academic Officer
Chief Operating Officer
Treasurer
Professor Margaret O'Mahony
Dr Yvonne Scott
Professor Shane Allwright
Professor Steve Wilmer
Dean of Students
President Student's Union
Dean of Health Sciences
Director of Buildings (*Secretary*)
Deputy Director of Buildings, *in attendance*



Finance Committee 2010/2011
Meeting to be held in the Board Room
On 14 June 2011, at 11.40 a.m.

A G E N D A

Apologies

Minutes of meeting of 25 May 2011

Enclosure

Matters arising from the Minutes

Section A – Policy/Implementation

- A1. Approval Process - Provost Expenses**
Memorandum from College Secretary & Treasurer dated 03.06.2011
Enclosure
- A2. Research Policy – Supporting Broader Participation**
The Dean of Research will attend for this item.
Memorandum from Dean of Research dated 02.06.2011
Enclosure

Section B – Oversight and Advisory

- B1. Capital Projects**
(Minute FN/10-11/71.1 of 25.05.2011 refers)
The Director of Buildings will attend for this item
Memorandum from the Director of Buildings dated 03.06.2011.
Enclosure
- B2. IIS**
The Director of IIS will attend for this item.
Memorandum from the Director of IIS dated 15.04.2011
Enclosure
- B3. Long Room Hub**
(Minute FN/10-11/26 of 15.12.2010 refers)
The Executive Director of the Long Room Hub will attend for this item.
Memorandum from the Executive Director of the Long Room dated 09.06.2011
Enclosure
- B4. Planning Group Report # 5**
Memorandum from the Vice Provost – Chief Academic Officer dated June 2011
Enclosure
- B5. Residential Rent Review**
(Minute FN/10-11/62.1 of 13.04.2011 refers)
The Director of Accommodation & Catering Services will attend for this item.
Memorandum from the Bursar dated 07.06.2011.
Enclosure

Section C – Items for Noting

Committee Members are requested to inform the Treasurer by 5.00p.m. on the day prior to the meeting if they wish to discuss any of the following items. If not, the Chairperson will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

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|------------|---|------------------|
| C1. | FCEP Status Update Report
(Minute FN/10-11/61.1 of 13.04.2011 refers) | Bursar to report |
| C2. | Student Service Charge
Memorandum from Management Accountant dated 07.06.2011 | Enclosure |
| C3. | eStrategy/GeneSIS Update
(Minute FN/2010-11/45.2 of 23.02.2011 refers)
Memorandum from the Academic Secretary dated 01.06.2011 | Enclosure |
| C4. | Finance Committee Self-Evaluation
(Minute FN/10-11/1.1 of 22.09.2010 refers)
Memorandum from the Bursar dated 02.06.2011 | Enclosure |
| C5. | Minutes of Sub Committees
FCEP Meeting of 28.04.2011 | Enclosure |

Any Other Business

Date of Next Meeting: 21 September 2011 at 2.30 p.m.

COMMITTEE MEMBERSHIP

Members

Provost, (*Chair*)

Bursar

Pro Vice Provost-Chief Academic Officer

Chief Operating Officer

Registrar

Professor D. Singleton

President Students Union

Pro Dean of Arts, Humanities & Social Sciences

Ms H. Keelan

Treasurer, *Secretary*

Research Accounting Manager, *in attendance*

Fcagd 14 06 2011