

The University of Dublin

Trinity College

Minutes of the Site and Facilities Committee Meeting held on 6th November 2007 in the Boardroom

Present Dr. J.K. McGinley in the Chair, Bursar (Prof. D.C. Williams), Deputy Treasurer (Mr. Ian Mathews), Secretary (Mr. Michael Gleeson), Vice Provost (Prof. Ruth Byrne), Dr. David Abrahamson, Prof. Roger Stalley, Students Union President (Mr. Andrew Byrne), Mr. Michael Slevin, Director of Buildings (Mr. Paul Mangan).

Apologies Prof. Colm O'Morain.

In Attendance Deputy Director of Buildings (Mr. Pat McDonnell).
Ms. S. Mac Mahon (Executive Officer, Director of Buildings Office).

By Invitation Mr. David Harris, Arthur Gibney and Associates Architects
- Present for Mr. Dominik Orzel, Arthur Gibney and Associates Architects
SF/07-08/27

1. Minutes

SF/07-08/23 – The minutes of the meeting held on 25th September 2007 were approved by the Committee and signed by the Chairman subject to the following amendment:

SF/07-08/06 – Insurance Renewal 2007-2008

Addition of text to the final sentence as follows:

In relation to the proposed increase in the Risk Reduction budget, the Director of Buildings advised that prioritisation of such projects would be carried out in consultation with the College Safety Committee, *with such prioritisation taking regard of the recommendations of insurers.*

2. Matters Arising

Matters arising from the minutes were discussed and have been recorded below, (see Minutes **SF/07-08/24** to **SF/07-08/27**).

SF/07-08/24 – Nassau Street Gate

The Director of Buildings, in answer to a query, said that CCTV will be installed at the Nassau Street Gate as part of the current schedule of works to extend CCTV coverage on campus.

SF/07-08/25 – An Post Site Development

The Deputy Treasurer advised that his is attempting to clarify the extent to which VAT issues may arise once the enabling works for this site commence.

SF/07-08/26 – SNIAMS

The Committee noted the Bursar's advice that the planning permission for this project includes a condition requiring the removal of the temporary buildings between Physics and Botany, within one year after the completion of the SNIAMS building.

SF/07-08/27 – North East Corner Development

The Director of Buildings advised the Committee that he will report on costs to a meeting of the North East Corner Planning Committee to be held shortly and he undertook to circulate a memorandum to SFC at its next meeting to include a report on the financial aspects of this project.

3. Section A

SF/07-08/28 – Pavilion Bar Alterations

The Committee considered a presentation by Arthur Gibney & Partners of proposals to provide universal access to and extend the Pavilion at first floor level.

The Committee noted that the current proposals represented a development of proposals previously approved. Members of the Committee expressed serious reservations at the possible impact on the established symmetrical architecture of the existing building and decided that the College should revert to the scheme previously approved at SFC on 10th April 2007 (see minute **SF/06-07/ 79**) and should apply for planning permission for that scheme as soon as possible.

The Committee noted that access to the front balconies would be through the Pavilion Bar.

SF/07-08/29 – Science Gallery Fit-Out

A memorandum from the Director of Buildings dated 26th October 2007 was circulated to the Committee. The Committee approved the appointment of Messrs. Precision Construction, identified by a tender process, to carry out the building contract works. The Committee noted that €100k additional funding required will be recouped from the Science Gallery's recurrent income in due course. The Deputy Treasurer advised that this arrangement has been approved by the Finance Committee and Executive Officers.

SF/07-08/30 – Science Gallery Banner

The Committee considered a proposal for a banner sign to be erected at the Pearse Street side of the Science Gallery. It is envisaged that this banner will be changeable to enable the Science Gallery to highlight different events being held there. Comments were made on the size of the sign and its impact on the Naughton Institute sign. The Director of Buildings undertook to clarify these issues with those concerned, after which a planning application will be lodged with Dublin City Council. It was agreed that the Trinity College Dublin logo should be added to the sign. The Director of Buildings said he will point out the need for signage at the campus side of the Science Gallery to the Building Projects Officer for the project.

4. Section B

SF/07-08/31 – Science Gallery Festival of Light

A proposal to install a temporary trail of light on the campus as part of the Lightwave 2008 production was approved in principle by the Committee. The Director of Buildings undertook to seek consideration and advice on the proposal from the College Safety Officer and the Facilities Officer and will circulate the proposal to the Grounds and Gardens Advisory Group seeking its input. The festival producer Mr. Rory McCarthy will be requested to produce a detailed scheme for the display.

SF/07-08/32 – The Committee turned down a proposal to locate a “Flaming Simon” installation on the Campus during the Festival of Light for Health & Safety and Management reasons.

SF/07-08/33 – An Post Site/Biosciences Development

A memorandum from the Director of Buildings dated 26th October 2007 outlining the current position in relation to the College's appeal to An Bord Pleanála (ABP) was circulated to the Committee. The Committee noted that An Bord Pleanála has deferred its decision, for the second time, to 9th January 2008. The Director of Buildings made a presentation to the Committee showing the revisions undertaken by RKD Architects following the request for additional information from ABP seeking a reduction of 6 to 7 metres generally to the parapet height of the proposed building. The Committee noted the position and the revisions to the plans. The revised scheme will be submitted to ABP before the deadline of 29th November 2007, and will include new photomontages. In answer to a query the Director of Buildings stated that the internal layout of the building has not been determined yet and will be influenced by the funding available.

SF/07-08/34 - Operating Hours for College Buildings

A memorandum from the Buildings Officer dated 31st October 2007 was circulated to the Committee for consideration and comment. It was agreed that the Deputy Director of Buildings will seek input from all Building Management Groups on the matter of operating hours of College buildings and the implications of the new directive from the Safety, Health and Welfare Regulations (2007) on minimum room temperature (minimum 17.5 C for sedentary office work and 16C for other sedentary work). The Director of Buildings undertook to clarify, possibly with the assistance of the College Solicitors, whether the College is bound by the regulation if a person is choosing to work outside of normal hours, when their presence is not a requirement. The Buildings Officer will provide detail on possible cost implications for the Committee's review at its next meeting. The Director of Buildings was invited to advise the Staff Secretary and all heads of function of this issue.

SF/07-08/35 – Natural Gas Supply Contract

The Committee approved the recommendation from the Engineering Services Manager to enter into a 3 year contract with VAYU for the supply of natural gas to the College, with the possibility of extending the contract for 1 or 2 years as proposed in his paper dated 26th October 2007.

5. Section C

SF/07-08/36 – Buttery Refurbishment

The Committee was pleased to note that the Buttery Refurbishment project was completed under budget by €34,000 as outlined in a final Progress Report from the Engineering Services Manager dated 25th October 2007. This sum is to be spent on the purchase of additional loose furniture for the project.

SF/07-08/37 – Building Management Group Minutes

The Committee noted the minutes of the following Building Management Groups:

Arts Building, 26th April 2007

College Green, 4th April 2007

School of Nursing, D'Olier Street, 26th April 2007

St James's Hospital, 4th April 2007

O'Reilly Institute, 2nd April 2007

The Committee agreed that operational matters including general tidiness should be dealt with by the Building Management Groups, in addition to matters of policy which would be referred on to this Committee. The Deputy Director of Buildings undertook to inform all BMGs.

6. Any Other Business

SF/07-08/38 – Physical Access Working Group

Dr. Abrahamson informed the Committee that the Physical Access Working Group will be drawing up revised Terms of Reference for the Group and they wish to rename the Group the Universal Design Advisory Committee. The Director of Buildings said he will include these items on the agenda for the next meeting of SFC.

SF/07-08/39 – Visit to Naughton Institute

The Director of Buildings advised that arrangements will be made shortly for a visit to the completed Naughton Institute.

7. Date of Next Meeting

SF/07-08/40 – Date of Next Meeting

The next meeting of the Site and Facilities Committee will be held at 11am on Tuesday 4th December 2007 in the Boardroom.

Signed

Dated