



Incorporating any amendments approved at subsequent Council meetings

XX = Board relevance

**Trinity College Dublin
The University of Dublin**

A meeting of the University Council was held on Wednesday 26 September 2018 at 11.15am in the Board Room.

<i>Present</i>	Provost, Vice-Provost/Chief Academic Officer, Senior Lecturer/Dean of Undergraduate Studies, Dean of Graduate Studies, Senior Tutor, Dean of Students, Vice President for Global Relations, Professor D Murchan, Professor S Alyn Stacey, Professor D Shepherd, Dean of Engineering, Mathematics and Science, Professor P Wyse Jackson, Professor E O Nualláin, Dean of Health Sciences, Professor R A Kenny, Professor A M Brady, Professor M Corry, Professor M Clarke, Ms S Cameron-Coen, Ms A Connolly, Mr R Codd, Ms S A McCarthy, Ms N Hussaini, Mr G Falia.
<i>Apologies</i>	Registrar, Dean of Research, Dean of Arts, Humanities and Social Sciences, Professor C Kelly, Professor C Gardiner, Professor S Murphy.
<i>In attendance</i>	Academic Secretary, Secretary to the College, Librarian and College Archivist, Director of Student Services, Ms Eileen McEvoy.
<i>Observers</i>	Secretary to the Scholars (Ms S Donnelly).

SECTION A

The Provost welcomed everyone to the first Council meeting of the 2018/19 academic year. He requested that Council members declare any potential conflicts of interest in relation to the agenda. The Secretary noted that Professor D Shepherd declared a conflict of interest for item C.18, as it pertained to his nomination as Head of Discipline of Religious Studies. It was agreed that Prof Shepherd would absent himself for that item. The Secretary also requested that item C.14, Membership of the University Council, be taken first.

CL/18-19/001 Membership of the University Council

- (i) **Representation from the Graduate Students' Union:** The Secretary requested approval for membership of the Council for representatives of the Graduate Students' Union, as follows: Mr Gogoal Falia, Vice-President; Mr Sean Murray; and Ms Aishwarya Vishwanathan, Observer.

Decision

CL/18-19/001.i.1: The Council approved membership of the University Council for representatives of the Graduate Students' Union, as listed above.

- (i) **Representative of the Chief Operating Officer:** The Secretary requested approval for the replacement of Dr Alison Oldam, as the representative of the Chief Operating Officer at Council, with the Director of Student Services, Ms Breda Walls, who was nominated by the Chief Operating Officer as her representative.

[Type here]

Decision

CL/18-19/001.ii.1: The Council approved the replacement of Dr Alison Oldam with the Director of Student Services, Ms Breda Walls, as the representative of the Chief Operating Officer at Council.

The Director of Student Services and Mr Gogoal Falia were welcomed to the meeting.

CL/18-19/002 Statutory Declaration

New members of Council made the required statutory declaration.

CL/18-19/003 Minutes

The minutes of the meeting of 20 June 2018 were approved and signed.

CL/18-19/004 Matters Arising

CL/17-18/185(iii): Referring to the suggestion from the Provost that the Bursar make a presentation to the Council regarding space usage in Trinity, the Academic Secretary informed members that while the Bursar was unavailable to present on the current occasion, it is expected that she will be in a position to present to the next meeting of the Council.

CL/17-18/226: The Dean of Graduate Studies updated the Council regarding the Provost's PhD Project Awards, reporting that approximately 180 applications have been received in the current application round. Applications are being reviewed by representatives of the three faculties, as well as by an external examiner, with the intention that 65 applicants will then be shortlisted for the 40 available awards.

CL/17-18/221: The Vice Provost/Chief Academic Officer referred to his update at the previous Council regarding the establishment of a working group to agree a process for developing new joint entry programmes. He informed the Council that meetings are ongoing with the consultancy group, Knowledge Partnership, on this issue and the working group is due to convene in the coming week.

CL/17-18/214: The Provost queried whether the Senior Lecturer/Dean of Undergraduate Studies could offer members any reassurance regarding the feasibility of timetabling appropriately the required number of exams within the scheduled assessment weeks of the new academic year structure. The Senior Lecturer/Dean of Undergraduate Studies reported that Academic Registry had completed a modelling exercise, stress testing the ability to schedule the 2016/17 annual examinations across the assessment periods defined for Semesters 1 and 2 in 2018/19, and had found that the new academic year structure will allow for the anticipated number of exams.

CL/17-18/216: The Provost enquired whether there was any update on staff mobility under Erasmus. The Vice President for Global Relations suggested that this be addressed in the Global Relations annual report in the future.

CL/18-19/005 Provost's Report

- (i) **Strategic Plan 2019-24:** Noting that the University has entered the final academic year of its existing strategic plan, the Provost reported that work is progressing on the development of the new Trinity Strategic Plan 2019-24, led by the Vice Provost/Chief Academic Officer. He explained that several active plans, such as the Global Relations Strategy and the Research Excellence Strategy, will inform the new plan. He noted that Trinity has pursued a philosophy of sustainable, resourced increases in student numbers in recent years, and informed members that the new plan will consider how Trinity wishes to grow in the future. He further noted that the new Business School and the establishment of the E3 Institute will result in an increased student intake.

- (ii) **Philanthropic Fundraising Campaign:** The Provost informed members that Trinity's first comprehensive philanthropic fundraising campaign is expected to be launched in April 2019. He highlighted three projects which will be among those featured in the campaign: the establishment of the new E3 Institute, the ongoing digitalisation of the library, and the Trinity St. James's Cancer Institute. Regarding the Cancer Institute, the Provost commented that much academic work is needed with a view to gaining accreditation from the Organisation of European Cancer Institutes (OECI), before the planning for other developments, such as infrastructure, can begin.
- (iii) **The Trinity Education Project (TEP):** It was noted by the Provost that the approval of the new governance structure for TEP, as it enters Phase 4, Implementation and Mainstreaming, was scheduled for discussion under a later item on the agenda. He looked forward to realising the ambition of launching the new Trinity Education in September 2020.
- (iv) **Capital Projects:** The Provost updated the Council on various active capital projects: Trinity Business School, which is due to open in March 2019; Printing House Square, which will include sports facilities and residence capacity for 270 students; and the refurbishment of the Rubrics, which he hopes will eventually result in students residing in that building again.
- (v) **Global Relations Strategy (GRSIII):** The Provost informed the Council that GRSIII will be presented at a future meeting of the Council.

The Provost welcomed comments from members.

A member commended the mentioned philanthropic support for the Trinity St. James Cancer Institute and queried whether there is an intention to present to Schools on upcoming developments within the Institute. The Dean of Health Sciences gave an overview of the main anticipated developments, including an increase in participation in clinical trials, developments in education provision, and developments in human infrastructure, including jointly arranged appointments across the Faculty. She indicated that she would be happy to brief Schools within the Faculty on developments. In response to the member clarifying that she was particularly interested in Schools being informed about the mentioned anticipated developments in infrastructure, the Provost explained that achieving accreditation from the OECI was a key priority, after which the provision of comprehensive cancer care and the provision of individual cancer care would be the areas of focus. He voiced an anticipation that having the appropriate infrastructure in place will naturally become a priority as these key areas are addressed but cautioned that without the Institute first making visible gains in the area of comprehensive cancer care, there may not be sufficient impetus for funders to invest in infrastructure. As an example of a visible gain, he explained that it is hoped that the participation rate for patients taking part in clinical trials will increase from its current rate of 2% to 10% and he confirmed that a business plan is currently being developed to that end.

The Librarian and College Archivist thanked the Provost for the support voiced on behalf of the library's digitisation project. Referring to the recently launched IUA Charter for Irish Universities, she queried the level of leadership provided by Trinity on that initiative. The Provost explained to members that all seven university presidents agreed on the Charter as a common platform to influence policy. He shared that, while he would have liked to see a stronger emphasis on research in the Charter and a lesser emphasis on student numbers, the document is the result of consensus between leaders with differing priorities and he was, on balance, happy with it. The Vice Provost/Chief Academic Officer added that the IUA has members with varying missions and different approaches to student numbers, but autonomy and increased funding for higher education are shared goals which unite the group.

CL/18-19/006 The Trinity Education Project (TEP)

The Project Manager of the Trinity Education Project, Ms Sheena Brown, was welcomed to the meeting.

- (i) **TEP Interim Report for End of Phase 3:** The Vice-Provost/Chief Academic Officer presented to the Council the interim report for Phase 3 of TEP, dated September 2018. He explained that TEP has just completed Phase 3 – Planning for Implementation and is about to commence its final phase, Phase 4 – Implementation and Mainstreaming. The Vice-Provost/Chief Academic Officer informed the Council that the circulated TEP interim report follows on from the interim report provided to the Council in June 2016. The executive summary sets out everything that has been achieved to date from Phase 2: Design (October 2015-June 2016) onwards. The report then collates the key deliverables that have been achieved over the course of Phase 3: Planning for Implementation from September 2016 to June 2018 and contextualises the proposed governance structure and key deliverables for Phase 4: Implementation and Mainstreaming, to be completed by the project end of September 2020. He explained that the end goal of Phase 4 is for all activities of TEP to be embedded into the undergraduate curriculum and to be maintained over the long term, with the oversight and management of these to be mainstreamed into the University's existing administrative and governance structures.

In summarising the report, the Vice Provost/Chief Academic Officer emphasised that the Trinity graduate attributes have become increasingly important as the project has progressed and, in looking to the future and the next strategic plan, the graduate attributes are helpful in reflecting upon how Trinity wishes to define itself. The Vice Provost/Chief Academic Officer further suggested that the interim report is a useful summary of all that has been achieved under TEP and is worth retaining as a reference point for the future.

The Vice Provost/Chief Academic Officer requested that the Council approve the TEP Interim Report for End of Phase 3.

Decision

CL/18-19/006.i.1: The Council approved the Trinity Education Project Interim Report for End of Phase 3.

- (ii) **Proposed TEP Governance Structures for Phase 4:** The Vice-Provost/Chief Academic Officer explained that new governance structures are proposed to manage the work of Phase 4 of TEP. He explained the intention to have four workstreams. The workstreams would report to a Steering Group, chaired by the Vice Provost/Chief Academic Officer, as Project Sponsor, which would in turn report to a Plenary Group, chaired by the Provost, as Project Chair. The Plenary Group would be responsible for ensuring fidelity to the overall vision of the Project.

The four Workstreams were outlined by the Vice-Provost/Chief Academic Officer, as follows:

- Workstream #1 TEP Transition (Chair: Vice-Provost/Chief Academic Officer; Lead: Manager of Academic Services Division): To plan and coordinate the transition of TEP activities to ensure they are mainstreamed by project end, September 2020, and maintained over the long term. The Vice-Provost/Chief Academic Officer explained that this workstream will have a focus on who will be responsible for each element of TEP once the project ends.
- Workstream #2 TEP Logistics (Chair: Senior Lecturer/Dean of Undergraduate Studies; Lead: Director of Academic Registry): To solve the logistical and other challenges that arise due to implementation of TEP and to ensure all underlying systems function smoothly as new processes become embedded.
- Workstream #3 TEP Features (Chair: Associate Dean of Undergraduate Science Education; Lead: Academic Secretary): To establish sub-project activities through which Trinity will deliver seven key differentiating characteristics for its undergraduate

curriculum for which a Trinity Education will be known: (i) Co-curriculum Reflection, (ii) Culture Change - Assessment, (iii) Trinity Electives, (iv) Trinity Approved Modules, (v) "Capstone for Every Student", (vi) 1 in 2 students do a global exchange, (vii) Trinity employability and leadership awards/scholarships. The Vice-Provost/Chief Academic Officer explained that this workstream encompasses those elements of TEP that will be most visible within the University community and beyond.

- Workstream #4 TEP Communications (Chair: Provost; Lead: Head of Communications): To ensure project success by effective communication with all stakeholders, by ensuring that national, EU and international marketing strategies are aligned with TEP activities and by formulating a communications strategy around the new TEP features, culminating in the launch of the Trinity Education in September 2020.

The Vice-Provost/Chief Academic Officer explained that the Bursar and Chief Information Officer would be among those serving on the Steering Group, with a view to ensuring regular communications between TEP and two tightly associated projects: the Estates Strategy, and the upcoming digital transformation project. He commented that when considering timetabling, for example, it is important to also consider this from the perspective of space, and in looking at features it is important to ensure the IT infrastructure is in place to support developments in the embedding of technology in teaching and learning.

The Provost welcomed comments or questions from members.

A member welcomed the opportunity TEP provided to reflect on the curriculum. She cautioned, however, that clear communication is paramount to success. While noting that the proposed governance structures appear to consider this, she stressed that if accurate information does not reach the level of individual staff members, miscommunication can occur, as happened in an example she shared in the area of assessment. Agreeing with the point raised, the Vice Provost/Chief Academic Officer assured members that every effort would be made to ensure the accuracy and wide reach of communications. While acknowledging that this can sometimes be challenging, he pointed to the work done with the Students' Union in the past year as an example of how the University community can be engaged in the dissemination of accurate information.

The Senior Tutor expressed satisfaction at seeing the Project reaching such an advanced stage. He queried whether it would be possible to give more clarification regarding how students and their academic pathways could be tracked and supported, for example at the level of courts of examiners. The Senior Lecturer/Dean of Undergraduate Studies assured members that this issue would be dealt with in the Logistics workstream. He explained that, with the de-coupling of entry and exit routes, this workstream will work to translate the programme architecture in such a way that students and their academic pathways can be tracked and supported.

The Librarian and College Archivist queried why there was no representation from the library on the workstreams. The Vice Provost/Chief Academic Officer clarified that the workstreams were not constructed as representative bodies, rather, members were selected to serve on workstreams based on the particular elements of TEP for which they had responsibility. He explained that some workstream members will be forming subgroups to assist in fulfilling workstream functions and wider representation is anticipated in those subgroups. He noted that engagement with the library will be important for the work of many subgroups.

The Provost pointed out that, while the logistics workstream will focus on the every-day systems underpinning the Trinity Education, the Features workstream will focus its attention on the characteristics which will make the new Trinity Education distinctive, such as the Trinity Electives and a capstone for every student. He voiced a particular wish to see the ambition of a capstone for every student come to fruition. He also commended the

intention to have 50% of undergraduate students participate in a global placement/exchange. The Vice President for Global Relations confirmed that it is intended to realise this objective over the next five years.

The Dean of Engineering, Mathematics and Science queried the intended relationship between TEP and the digital transformation project. The Vice Provost/Chief Academic Officer clarified that the digital transformation project was discussed at the last meeting of the University Board and the importance was stressed of ensuring that those elements of TEP that involved online learning are identified and explored to ensure adequate support is in place from the perspective of IT Services. In response to a query as to whether TEP would now be taking ownership of the digital transformation project, the Vice Provost/Chief Academic Officer responded that TEP would not be taking ownership of the project, but that TEP would be working closely with IT Services on elements of the digital transformation project that overlapped with developments in Phase 4 of TEP. The Provost clarified that the digital transformation project is not yet established, and it cannot be owned by TEP. He mentioned, however, that the Director of IT Services serving on the TEP Steering Group is intended to allow for two-way communication between the two projects.

The Dean of Graduate Studies reiterated his request from previous meetings of the Council that, as developments progress, cognisance be taken of how decisions in TEP may impact on the University experience of Trinity postgraduate students.

A member questioned whether consideration had been given to how planned changes to teaching, learning and assessment may impact on workload models within Schools. She shared that this was a cause of some concern, in addition to concerns regarding space usage, class sizes and staff recruitment, and reassurance was sought. The Vice Provost/Chief Academic Officer responded that the changes forthcoming from TEP should result in different teaching, rather than more teaching, with students learning differently and becoming more responsible for and involved in their own learning and assessment.

The Provost invited the TEP Project Manager to share information on the planned make-up of the Project subgroups. The Project Manager informed members that most subgroups had been formed, and explained that while not all workstream functions required subgroups, subgroups had been formed in areas such as Trinity employability and leadership awards/scholarships, fostering a culture change around assessment, and co-curricular reflection.

The Provost noted that there will continue to be a TEP update at each Council meeting during Phase 4.

The Vice-Provost/Chief Academic Officer requested the approval of the Council for the following circulated documents:

- Draft Project Charter – sets out the scope of Phase 4 Implementation and Mainstreaming and is the basis for the project plan and risk register.
- Proposed TEP Governance Structures – sets out the membership and focus of TEP Steering, all four Workstreams, and TEP Plenary.
- Draft Roles in TEP Governance – for Project Chair, Project Sponsor, Project Manager, Workstream Chairs and Workstream Leads.
- Draft Terms of Reference – for TEP Steering, all four Workstreams and TEP Plenary.

The Vice-Provost/Chief Academic Officer requested further that the Council approve the proposed membership with the proviso that Workstream Chairs, with sanction of TEP Steering Committee or the Vice-Provost/Chief Academic Officer in his role as Project Sponsor, may change membership if the need arises.

Decisions

CL/18-19/006.ii.1: The Council approved the TEP Project Charter, as circulated.

CL/18-19/006.ii.2: The Council approved the TEP Governance Structures, as circulated.

CL/18-19/006.ii.3: The Council approved the Roles in TEP Governance, as circulated.

CL/18-19/006.ii.4: The Council approved the Terms of Reference and membership for TEP Plenary, for TEP Steering, and for all four workstreams, as circulated.

The TEP Project Manager left the meeting.

CL/18-19/007 Trinity Employability and Employer Guide

The Academic Secretary sought approval from the Council for the publication of the Trinity Employability and Employment Guide, as detailed in the circulated memorandum, dated 18 September 2018. She explained that the Guide was developed by the Careers Service, Trinity Teaching & Learning, in consultation with a wide range of stakeholders across College, including academic staff, students, academic annual officers, and Trinity Research and Innovation. Providing context, the Academic Secretary informed the Council that the Guide was developed in response to a national policy imperative, rooted in the National Skills Strategy and Action Plan for Education, which requires higher education institutions to provide employability statements for courses/disciplines to better inform students, parents and employers. The circulated Guide fulfils a request from the HEA that each higher education institution publish an institutional "Employability and Employment Guide", by the Q3 2018, as an initial step towards the eventual publication of an employability statement for each discipline/subject. She explained that the draft Guide is presented in the format requested by the HEA. The Academic Secretary informed members that the intention is to review the Guide annually.

The Academic Secretary also noted that the Careers Service in Trinity Teaching and Learning has been building Trinity's strength in the area of employability, a key focus of QS rankings, and is working to build on the success of recently established initiatives, such as the Laidlaw Undergraduate Research and Leadership Programme and the Trinity Employability Awards, through the development of new comparable opportunities for students. Further, Trinity Teaching and Learning will work to support disciplines/programmes in the development of employability statements by 2019, as mandated in national policy.

The Provost thanked the Academic Secretary and invited members to share comments or questions.

The Senior Lecturer/Dean of Undergraduate Studies commented that when he presented to incoming students in his role as Associate Dean of Undergraduate Science Education, he stressed to them that most will likely be employed in positions in the future that do not currently exist. He highlighted Trinity's philosophy of future-proofing its education and suggested that it may be beneficial to reflect this in the Guide.

The Dean of Students, acknowledging that the word employability could not be altered, highlighted the importance of avoiding any perception that Trinity is focused only on training for employment, and felt the statement captured Trinity's philosophy well. He suggested a need to emphasise the rationale behind and value of the Trinity graduate attributes, both in the Guide and when interacting with students. The Provost agreed with a subsequent suggestion

Incorporating any amendments approved at subsequent Council meetings

from the Academic Secretary that the graphic of the Trinity graduate attributes be included in the Guide.

Pointing to the beginning of a line in the 'Trinity Education' section of the Guide, which read 'You will experience new technologies and learning models', a member suggested a need to nuance the wording of this sentence as it may create expectations among students of a level of engagement with new technologies that may be less feasible in some disciplines than in others.

Decision

CL/18-19/007: The Council approved the Trinity Employability and Employment Guide for publication, pending the following edits: (i) include the graphic of the Trinity Graduate Attributes, and (ii) nuance the wording of the sentence in the section entitled 'The Trinity Education', which currently states 'You will experience new technologies and learning models'.

Professor M Clarke left the meeting.

CL/18-19/008 Postgraduate Course Proposal

The Dean of Graduate Studies requested the approval of the Council for a new course leading to the award of M.Sc. in Diagnostic Radiography, as detailed in the circulated memorandum, dated 17 September 2018. He remarked that the new course represents an effort by the School to respond to an identified market need and that it presents an exciting opportunity for prospective students. Providing context, the Dean of Graduate Studies informed members that there is a shortage of diagnostic radiographers nationally, with approximately 35 new graduates from the area in 2017. Giving an overview of the content and structure of the proposed course, he pointed out that the course is unusual in that it is a two-year 120 ECTS-credit taught masters, which includes a summer placement. He clarified that it is an accelerated programme of study and that the course does not have a postgraduate diploma exit award as this was not practical in this case. Referring to prospective applicants, the Dean of Graduate Studies expressed an anticipation that most applicants would be those with an undergraduate degree in the area of healthcare but that there is some flexibility for those who may present with practitioner experience that may be recognised as prior learning.

The Dean of Graduate Studies reported that a very positive external review of the course proposal was received from Professor Stuart Mackay, Head of the Directorate of Diagnostic Radiography, School of Health Sciences, Institute of Clinical Sciences, Faculty of Health and Life Sciences University of Liverpool in the UK. The review resulted in constructive dialogue between the external reviewer and the course director. He noted further that the course was enthusiastically received by the Graduate Studies Committee.

The Dean of Graduate Studies stated that the course will be primarily based at Trinity's St James's campus and that the staffing requirements had been discussed and the number and level of required appointments approved.

The Provost invited comments from members.

A member welcomed the proposed new course, stating that it was likely to be a popular course and may receive support from the HSE in the future.

In response to a query from the Vice Provost/Chief Academic Officer regarding the fact that the list of teaching staff associated with the course encompasses adjunct, visiting and clinical staff,

Incorporating any amendments approved at subsequent Council meetings

without a full-time academic staff member from the associated School, the Dean of Health Sciences clarified that, in addition to the Course Director, who is a full-time member of School staff, two new positions have been approved for recruitment, subject to the course being approved by Council, including an Associate Professor and two 0.5 WTE Assistant Professors.

The Provost suggested a need to clarify in which discipline the new course would reside, arguing the importance of ascertaining from the perspective of academic processes, such as appeals. The Dean of Graduate Studies clarified that the course would reside in Clinical Medicine.

Decision

CL/18-19/008: The Council approved the M.Sc. in Diagnostic Radiography, to commence in September 2019, pending (i) confirmation that the course will be located in the department of clinical medicine and (ii) clarification on what the new Trinity staff will be teaching on the course at the next meeting of Council.

CL/18-19/009 Any other urgent business

The Senior Lecturer/Dean of Undergraduate Studies brought to the attention of members a request from the TCDSU that students be given an exemption from penalty for not attending classes for the duration of a national protest on the housing crisis, due to take place at 11am-2pm on October 3rd. Student members explained that the housing crisis is impacting thousands of students across the country and is likely to worsen without a show of strong support for a call for immediate government action. They pointed out that a release from penalties for non-attendance had been granted in the past and suggested that the current crisis warrants similar flexibility from the academic community. Members empathised with those suffering from the housing crisis and agreed that it was a cause that should be supported. The Provost clarified that on the occasion when students were exempted from penalties in the past, it was for a protest on funding for higher education and that that cause aligned more directly with the University's core education mission and in that case local agreements were put in place at School/programme level to facilitate attendance at the protest. A member, while expressing solidarity with the students' position, commented that care needs to be taken in setting a precedent as other significant causes will arise over time and the University needs to ensure it does not blur the boundaries of its academic mission. Student members suggested that the housing crisis also impacts directly on the academic mission of the University as it results in students not being in a position to attend classes or present for assessments due to being homeless or through the necessity of living at a considerable distance from campus. The Dean of Students pointed out that, in the past, accommodations were made by requesting that the academic community not plan assessment related work during the period of the protest. Some members cautioned, however, that it would not be possible to reschedule some elements, such as practicals or in-class assessments, at such short notice. The Provost commented that items under any other business are normally brought to his attention prior to the meeting of the Council. He stressed that the University recognises the severity of the housing crisis and the impact it is having on the student body, while reiterating that this needed to be balanced with prioritising the educational mission of Trinity.

Decision

CL/18-19/009: The Council agreed that a communication would be circulated from the Vice Provost/Chief Academic Officer to the full University community, alerting them to the timing of the protest and suggesting that, where possible, if requested by students, local arrangements

be put in place by staff to accommodate attendance at the protest. The communication would recognise that this may not be possible in all cases.

SECTION B

CL/18-19/010 Undergraduate Studies Committee

The Senior Lecturer/Dean of Undergraduate Studies drew members' attention to three items discussed at the recent meeting of the Undergraduate Studies Committee:

USC/18-19/005: A memorandum from the Deputy Director of Academic Registry confirming that the 2016/17 annual examination requirement could be accommodated using the agreed 2018/19 assessment periods (without the need to use contingency days), indicating that it is expected that the 2018/19 examinations can be successfully scheduled into Semester 1 and 2.

USC/18-19/006: Approval granted to a proposal from Global Relations to add 18 potential degree destinations for entry in 2019/20 via the Trinity International Foundation Programme programme pathways. The Programme seeks to increase access to Trinity and promote diversity by attracting students from a wide range of cultural and academic backgrounds. The curriculum was developed in conjunction with Trinity's Schools and is hosted by Trinity's associated college, Marino Institute of Education. The Senior Lecturer/Dean of Undergraduate Studies voiced strong approbation for the proposed expansion of degree destinations.

USC/18-19/007: Termination of the contract between Trinity and the International Foundation Course delivered in Bangor, Wales, following a review conducted in 2018. The Senior Lecturer/Dean of Undergraduate Studies explained that an agreement had been in place since 2005 with the International Exchange Educational Foundation (UK) under which Japanese students, upon successful completion of the foundation programme in Bangor, Wales, are made conditional offers for entry to certain designated programmes in Trinity. Given that the Trinity International Foundation Programme was since established with Marino Institute of Education and the review of the Bangor course indicated a low completion rate of 41% for students entering via the course from 2011/12 to 2014/15, the decision was made to terminate the contract.

The draft minutes of the meetings of 11 September 2018 were noted and approved.

CL/18-19/011 International Committee

The Vice President for Global Relations reported that the focus of the committee in the coming years will be on the implementation of the upcoming GRSIII and on increasing undergraduate mobility to 50% of the eligible cohort of students.

The draft minutes of the meeting of 18 June 2018 were noted and approved.

CL/18-19/012 Library and Information Policy Committee

The Librarian and College Archivist drew the attention of members to two Library philanthropic pillars proposed as part of the University's philanthropic Capital Campaign:

LIPC/17-18/112: The first pillar comprises that which was previously known as the Trinity Visitor Experience. The emphasis has now shifted from visitors to conservation, and in particular, conserving the Long Room. The second proposed philanthropic pillar focuses on the creation of virtual Library content.

The draft minutes of the meeting of 23 April 2018 were noted and approved.

CL/18-19/013 Engagement Advisory Group

Incorporating any amendments approved at subsequent Council meetings

The Civic Engagement Officer reported that the first cycle of the Registrar's Civic Engagement Awards was a great success. She also drew the attention of members to the upcoming free public pop-up festival, which was due to take place in Front Square on Sept. 28th, organised by PROBE.

The draft minutes of the meeting of 29 May 2018 were noted and approved.

SECTION C

CL/18-19/014 Administrative Arrangements in the Summer Session

- (i) The Council noted the Memorandum, circulated, from the Secretary to the College dated 27 August 2018;
- (ii) The Council noted and approved the Memorandum, circulated, from the Head of the School of Education dated 25 September 2018.

CL/18-19/015 Membership of the University Council

The Council noted and approved the membership of the University Council, as follows:

- (i) Graduate Students' Union:
 - a. Gogoal Falia, Vice-President
 - b. Sean Murray
 - c. Aishwarya Vishwanathan, Observer
- (ii) In attendance:

The Council noted the Memorandum, circulated, from the Secretary to the College dated 11 September 2018, regarding the replacement of Dr Alison Oldam, with Ms Breda Walls as the Representative of the Chief Operating Officer at Council.

CL/18-19/016 Membership of the University Council – Faculty of Arts, Humanities & Social Sciences

The Council noted the Memorandum, circulated, from the Secretary to the College, dated 18 September 2018.

CL/18-19/017 Deanship of the Faculty of Engineering, Mathematics & Science

The Council noted that Professor Vinny Cahill had been re-appointed for an additional two years, to the end of Trinity Term 2020, under the Internal Appointments procedure.

CL/18-19/018 Head of School

The Council noted that the Board had approved the nomination of Professor Daniel Bradley as Head of School of Genetics and Microbiology, for a term of three years from 2 July 2018 to the end of the academic year 2020-2021.

CL/18-19/019 Head of Discipline

The Council noted and approved the following:

- (i) Nomination of Professor David Shepherd as Head of Discipline of Religious Studies for the period of September 2018 – 30 June 2021;
- (ii) Nomination of Professor Iain Attack as Head of Discipline of Peace Studies, for the period of September 2018 to 30 June 2021.

CL/18-19/020 School Directors

The Council noted and approved the nomination of Professor Louise Gallagher as Director of Research in the School of Medicine for the period 8 January 2018 for a two-year term.

CL/18-19/021 Established Chairs – School of Business

The Council noted and approved the Memorandum, circulated, from the Secretary to the College dated 18 September 2018.

SECTION D

In compliance with the Data Protection Acts this information is restricted.

Signed

Date

Incorporating any amendments approved at subsequent Council meetings