



Incorporating any amendments approved at subsequent Council meetings

XX = Board relevance

**Trinity College Dublin
The University of Dublin**

A meeting of the University Council was held on Wednesday 20 June 2018 at 9.30 am in the Board Room.

<i>Present</i>	Provost, Vice-Provost/Chief Academic Officer, Registrar, Senior Lecturer/Dean of Undergraduate Studies, Dean of Graduate Studies, Dean of Research, Senior Tutor, Dean of Students, Vice-President for Global Relations, Professor D Faas, Professor S Garrigan, Professor J Walsh, Dean of Engineering, Mathematics and Science, Professor P Wyse Jackson, Professor S Murphy, Dean of Health Sciences, Professor M Corry, Professor M Clarke, Professor A O’Gara, Ms S Cameron-Coen, Ms A MacPherson, Mr M Bhargav, Ms A Walsh.
<i>Apologies</i>	Dean of Arts, Humanities and Social Sciences, Professor A Holohan, Professor C Gardiner, Professor E O Nuallain, Professor R A Kenny, Professor A M Brady, Dr S Chandra, Mr C O’Halloran, Mr R Doherty, Mr P Shanahan.
<i>In attendance</i>	Academic Secretary, Secretary to the College, Librarian and College Archivist, Ms Leona Coady, Ms Aimee Connolly (incoming SU Education Officer), Ms Eileen McEvoy.
<i>Observers</i>	Secretary to the Scholars (Mr P Lavelle), Mr Chukwuka Okoli (GSU).

SECTION A

The Provost requested that Council members declare any potential conflicts of interest in relation to the agenda. The Secretary noted that Ms Cameron-Coen declared interest in item D.35, advising that she was a friend of one of the nominees for appointment. It was agreed that there was no need for Ms Cameron-Coen to absent herself for this item. The Secretary also informed the Council that Ms Leona Coady was waiting to join the Council as representative of the Chief Operating Officer. The Provost pointed out that it was not the case that members of the Council could select their own representatives at Council and due process needed to be followed, with full consideration given to who is the most appropriate representative of the Chief Operating Officer. He suggested that Ms Coady be invited to join the Council on this occasion but stipulated that a decision regarding who would represent the Chief Operating Officer at Council has yet to be made.

CL/17-18/210 Statutory Declaration

Mr Chukwuka Okoli, who was attending the Council for the first time, made the statutory declaration.

Ms. Leona Coady was welcomed to the meeting.

CL/17-18/211 Minutes

The minutes of the meeting of 9 May 2018 were approved and signed.

CL/17-18/212 Matters Arising

CL/17-18/191(i): The Academic Secretary informed the Council that the proposed external assessment of the effectiveness of the quality assurance and enhancement activities with respect to governance of quality has been postponed.

Professor J. Walsh joined the meeting.

CL/17-18/185(v): The Vice-Provost/Chief Academic Officer updated the Council regarding the status of the expected report on the second Sahlberg review, noting that the report has not yet been published by the HEA.

CL/17-18/188: Regarding the recommendations approved by the Council related to the Confederal School of Religions, Peace Studies and Theology, the Vice Provost/Chief Academic Officer informed the Council that the University Board has approved the recommendations and the new School of Religion will be in place from July 1st 2018.

CL/17-18/185(iii): The Provost stated that, while it is intended that the Bursar present to the Council regarding space usage at Trinity, this will happen in the context of the upcoming Estates Strategy, which is due to go before Council and Board in September 2018.

CL/17-18/213 Provost's Report

- (i) **Travel:** The Provost provided detail on a number of recent trips he had taken within Europe on behalf of Trinity. On May 10th, he attended a Long Room Hub fundraising event in London hosted by Lady Dufferin, Marchioness of Dufferin and Ava, at which many Trinity alumni were gathered. Also in May, he visited Edinburgh, where he attended both an alumni event and a meeting of LERU rectors. The Provost also informed members of a trip to Germany on May 28th, during which he attended an alumni event in Berlin and visited the President of the Free University of Berlin, an institution with which there may be opportunities for Trinity to engage in bi-lateral collaboration. The President of the University, Professor Peter-André Alt, will soon take on the role of Chairman of the German Rectors' Conference, which represents universities across Germany. The Provost expressed a hope that Professor Alt will visit Trinity as one of his first international visits in his new role. The Provost also mentioned having attended a Science Business event in Brussels, at which he sat on a panel with the European Commission's Director General for Research and Innovation and engaged in interesting discussion regarding the new Horizon 2020 budget and where it might be best directed. The Provost reported on his trip to a new University in Paris, which was formed following the merger of Paris-Sorbonne University and Pierre and Marie Curie University. He mentioned that this is a university with which there may be potential for extensive bi-lateral collaboration. Finally, the Provost mentioned having visited Stockholm, where he met a number of alumni at the annual conference of the International Sustainable Campus Network.
- (ii) **E3:** The Provost highlighted to members the recently announced €25m gratefully received by Trinity from the Naughton family, as well as the €15m estates funding received from the HEA, all of which will greatly facilitate progress in the establishment of the E3 Institute.
- (iii) **Global Relations Strategy (GRS):** The Provost informed the Council that the development of GRSIII is nearing completion and it is anticipated that the new Strategy will be presented for approval to the College Board in June 2018.
- (iv) **Trinity Education Project (TEP):** The Provost commended the efforts invested by the Vice Provost/Chief Academic Officer, the Senior Lecturer/Dean of Undergraduate Studies and others involved in TEP for helping it to progress so well over its lifespan. He noted that the Project is entering its final phase, which is due to end in September 2020, and a new governance structure is currently being determined.

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- (v) **Trinity Global Engagement Awards:** On Tuesday 15th May, the Annual Global Engagement Awards were hosted by the Provost in recognition of outstanding contributions to Trinity's Global Engagement activities. The recipients of this year's Trinity Global Engagement Awards, selected from among five nominees, were: Professor Zuleika Rodgers as Programme Director for the Dual Degree programme with Columbia University and a joint award for Professor Charles Patterson and Prof Hongzhou Zhang to recognise their work in the development of a partnership with University of Science and Technology Beijing (USTB). The Provost voiced strong commendation for the awardees, stating that their achievements were remarkable and made substantial contributions to Trinity's global engagement efforts.

CL/17-18/214 Trinity Education Project

The Vice-Provost/Chief Academic Officer presented to the Council an update on the Trinity Education Project. He suggested that the end of year is a good time to look back on what has been achieved so far in the Project and also to look forward to how it will continue to evolve. The Vice-Provost/Chief Academic Officer reminded members that the origins of the project were rooted in a number of events in 2013, including the Trinity Global Graduate Forum and a paper circulated to the Council, following consultation with Schools, articulating core principles of the Trinity undergraduate curriculum. He explained that the Project has taken a four-phase approach: Phase 1 Research and Analysis, Phase 2 Design, Phase 3 Planning and Implementation and Phase 4 Implementation and Mainstreaming. The Project is currently reaching the end of Phase 3 and will soon enter Phase 4. The Vice-Provost/Chief Academic Officer explained that Phase 3 has involved ensuring the elements envisioned during the Design Phase (such as graduate attributes, programme architecture, curriculum principles, capstone, and assessment framework) are underpinned by aligned regulations, procedures and system processes, and that pedagogical supports and effective communication channels are in place to ensure that the University community is well-placed to embrace Project developments. The Vice-Provost/Chief Academic Officer informed members that an interim report on Phase 3 would be presented to the Council in September and that the final phase of the Project will involve the delivery of a fixed timetable, the development of the full suite of Trinity Electives, the matching of Approved Modules to programmes, the completion of phase 2 systems and the continued provision of teaching and learning supports for staff and students. He voiced his expectation that by September 2020 the Project will cease and features of TEP will be fully embedded and become business as usual in College.

The Provost thanked the Vice-Provost/Chief Academic Officer and invited comments from members.

Responding to a question regarding the fixed timetable and whether there was yet any indication regarding outcomes, the Vice-Provost/Chief Academic Officer stated that the modelling of the fixed timetable is currently underway and, while a full-block model may not be feasible, variations are being explored in an attempt to retain as much of the block model as possible while allowing for student choice. He voiced confidence in the modelling exercise and in the likelihood of it resulting in a fixed timetable which would reflect the best balance of efficiency and choice.

The Provost questioned how, from a logistics perspective, the necessary alterations to module sizes and assessments resulting from the new academic year structure and curriculum architecture, were progressing. The Vice-Provost/Chief Academic Officer reported that a mapping exercise across Schools had illustrated an overall reduction in planned assessments and that the timetable modelling exercise will take account of the need to ensure that the exam load for students is not unduly onerous during the assessment weeks. He also stated that he welcomed input from students regarding the fixed timetable and will make every effort to ensure that there is responsiveness to any issues that may arise.

The Dean of Graduate Studies clarified that, although the academic year structure applies to both undergraduate and postgraduate programmes, postgraduate students may need to complete assessments after their course is completed and that this has been discussed and agreed with the Vice-Provost/Chief Academic Officer. He further confirmed that work will be done to ensure that this is reflected in SITS for postgraduate students.

CL/17-18/215 Quality Review of CRANN

The Dean of Research recommended for the Council's consideration the report on the Quality Review of CRANN, as per the circulated memorandum, dated 7 June 2018. She sought the Council's approval to consider the report and the process undertaken to produce the report as equivalent to a Quality Review of CRANN that meets College internal quality assurance procedures and aligns with the statutory framework. She reported that the CRANN Review was based on an analysis of an amalgamated and wide-ranging set of independent reviews already undertaken of CRANN/AMBER over the past 5 years.

The Dean of Research further explained that the Quality Officer conducted a desk-top assessment to confirm if the documentation provided by CRANN met the requirements of the framework documents (Terms of Reference for Trinity Research Institute (TRI) Reviews, Quality Procedure for TRIs, and College Policy on TRIs) and whether any material gap existed that warranted a separate quality review. The Dean of Research stated that such an approach reflects the QQI Statutory Quality Assurance Guidelines for Designated Awarding Bodies (July 2016). The process of the assessment concluded that there is a high degree of complementarity across the College's internal quality assurance process and external funding body review processes, such that no material gap was found that warranted a further quality review.

Some detail on the work of CRANN and the contribution it has made to Ireland performing very well globally as a centre for nanoscience research was also provided by the Dean of Research. She noted that Ireland is now ranked 6th per capita in the world for the impact of their nanoscience publications.

The Dean of Research paid tribute to the significant efforts expended by the Quality Officer, Ms Roisin Smith, in conducting the assessment to determine whether the documentation provided by CRANN met the requirements of the framework documents.

Providing detail on the results of the review, the Dean of Research highlighted the following main recommendations:

- The Director of CRANN and the Executive Director of AMBER to provide a concise document to the Dean of Research outlining the relationship between CRANN and AMBER and to address what differences and interdependencies exist between the two and what the potential risks would be if either were defunded.
- The Dean of Research to consult with the Chief Enterprise and Innovation Officer on the management of critical risks to the Advanced Microscopy Laboratory, and to a lesser extent the 3D printing facility, associated with the proposed redevelopment of Trinity Technology and Enterprise Campus.
- The Dean of Research to lead a process to review the College Policy on TRIs, in light of recent and proposed changes in College policy relevant to TRIs.

The Provost thanked the Dean of Research for her presentation and invited members to share comments or questions.

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The Vice-Provost/Chief Academic Officer noted that, as Chair of the Quality Committee, he is aware of the need to avoid duplication of quality review efforts and the value of making use within institutional review procedures of existing reviews by external experts. He commended the review process undertaken and suggested that it may be a good model for the future. The Dean of Research responded that the process was also appreciated by academics who can sometimes feel challenged by the need to engage in multiple review processes. The Dean of Health Sciences also voiced support of the process, stating that it would be welcome within her Faculty.

The Dean of Research clarified that while there had recently been a suspension in activities of the Executive Management Group of CRANN, the Group is now being convened again and will discuss the governance of CRANN and how best to respond to the review recommendations, including the performance of a risk analysis.

The Provost questioned whether the value of CRANN, as a TRI, is evident given the level of public attention and research funding associated with AMBER, which is multi-institutional. The Dean of Research explained that the review process had allowed her to gain some insight into the overlap and interdependency that exists between CRANN and AMBER, with CRANN providing an overarching infrastructure and resources, of which AMBER avails. The Dean of Engineering, Mathematics and Science stressed the need to protect the CRANN brand, and by extension the Trinity nanoscience brand, within the context of the possible expansion of AMBER, which involves several other institutions. He pointed out that for TRIs to function well they need substantial grant income and there is a need, at institutional level, to consider the relationship between TRIs and large funded research centres. The Dean of Research noted that, taking CRANN as an example, the infrastructure housed by TRIs can be a particularly valuable resource for several school and can attract to Trinity top academics from across the globe.

The Provost suggested that the relationship between TRIs and large funded research centres be considered during discussions on the new research strategy.

The Dean of Research confirmed her intention to lead a process to review the College Policy on TRIs and that she expected the review to extend beyond a review of financial arrangements.

Decision

CL/17-18/215.1: The Council approved the report and the process undertaken to produce the report as equivalent to a Quality Review of CRANN that meets College internal quality assurance procedures and aligns with the statutory framework.

Action

CL/17-18/215.2: The Council approved the three main recommendations, listed above, arising from the internal assessment.

CL/17-18/215.3: The Dean of Research to consider as part of the next research strategy the relationship between TRIs and large funded research centres housed in Trinity.

CL/17-18/216 Summary Report on Undergraduate Student Mobility, Academic Year 2017/18

The Vice President for Global Relations presented to the Council regarding the Summary Report on Undergraduate Student Mobility, 2017/18, as per the circulated memorandum, dated 13 June 2018. She explained that the report gives an overview of undergraduate student mobility activity from 2012/13, with a particular focus on the 2017/18 academic cycle. It presents the non-EU College-wide student exchange programmes, the larger School-level exchange programmes, Consortia mobility and the Erasmus programme.

The Vice President for Global Relations presented an overview of the report, including the following key findings:

- The overall student mobility programme at Trinity has improved since 2012/13, from just under 20% of the eligible cohort of the student body availing of a mobility opportunity in 2012/13 to just over 30% in 2017/18, although increases in the last three years have been minimal.
- Trinity currently has 45 active Non-EU College-wide student exchange partnerships with top universities across the world, with an additional eight currently under negotiation.
- The number of Trinity students taking up places and taking part in a Non-EU College-wide exchange has increased by 97% since 2012/13.
- As examples: The Trinity Business School administers nine School-level non-EU exchanges, the School of Law runs ten, and the School of Medicine coordinates an extensive programme of international electives for students between years three and five.
- Trinity is party to consortia university networks that involve structured student mobility, namely UNITECH, the Trans-Atlantic Science Student Exchange Programme (TASSEP), the Consortium for Advanced Studies Abroad (CASA), Coimbra Group, Cluster and the European Liberal Arts Network (ELAN).
- The Erasmus+ programme remains the largest mobility programme at Trinity, with 247 university partners. However, there has been no growth in outward mobility since 2015.
- The European Commission has greatly expanded the Erasmus+ programme in recent years, with additional funding now available on a competitive basis to support international mobility.

In addition to an intended expansion of College-wide agreements and the increased mobility anticipated as a result of reforms under TEP, the Vice President for Global Relations outlined a number of planned next steps in the area of student mobility, which will be developed further in the next Global Relations Strategy:

- The compilation of a mobility toolkit to support staff in facilitating student mobility, including information on processes such as curriculum mapping
- The provision of additional bursaries and scholarships
- The introduction of more short-term mobility opportunities
- The provision of language support mechanisms to assist both outgoing and incoming students
- A review of the structure of Erasmus mobility activity

The Provost thanked the Vice President for Global Relations for a useful report and welcomed comments from members.

A member questioned whether there was scope to form more partnerships among LERU partners as this may be a way to build on established relationships within the network. The Vice President for Global Relations responded that work is underway to increase the number of exchange partnerships with LERU partners.

Responding to a query regarding how best to recognise or incentivise the contributions of staff in the area of student mobility, the Vice President for Global Relations informed the Council that the upcoming Global Relations Strategy proposes that each School have a Director of Global Relations in place who would be responsible for student mobility and related affairs.

The SU Education Officer welcomed the report and its recommendations, noting that there is a need for more clarity on student mobility processes and that the planned language support mechanisms and additional bursaries and scholarships are a positive step.

When asked what consideration had been given to staff mobility, the Vice President for Global Relations explained that, while staff mobility is fully supported, there is an absence of reported data with regard to staff mobility. The Director of Academic Registry stated that Academic Registry would be happy to provide such data to the Vice President for Global Relations.

The Provost queried why there has been no recent increase in the number of outgoing Erasmus+ exchanges. The Vice President for Global Relations responded that the establishment of new Erasmus+ exchange agreements is usually the result of an investment of considerable effort by an individual academic and the dedication required to complete the process is not always possible in the context of other academic responsibilities. She clarified that the initial main focus of the Global Relations Office had been on non-EU mobility but with the advent of the new Global Relations Strategy it is reasonable to anticipate that EU mobility will be increased.

Responding to a request for clarification, the Vice President for Global Relations stated that the 30% increase in the student body availing of a mobility was across all Schools and that there is considerable variation between Schools and courses. The Provost suggested that it would be useful to have data regarding student mobility broken down by School.

The Senior Tutor highlighted that, in addition to language barriers, students can face other barriers when considering going abroad as part of a student exchange. These can include existing family responsibilities and, for those with disabilities, a lack of appropriate provisions in the host institution. The Vice President for Global Relations suggested that it may be worth considering related support structures when making decisions regarding the allocation of places.

The Senior Lecturer/Dean of Undergraduate Studies added that a history of staff mobility within a School can positively impact on student mobility.

Decision

CL/17-18/216.1: The Council approved the Summary Report on Undergraduate Student Mobility, Academic Year 2017/18.

Actions

CL/17-18/216.2: The Director of Academic Registry to provide data on staff mobility and data on student mobility, broken down by School, to the Vice President of Global Relations for consideration at the next meeting of Council.

CL/17-18/217 Programme Handbook Policy

The Dean of Graduate Studies provided detail to the Council regarding the circulated memorandum, dated 8 June 2018, related to a proposed Programme Handbook Policy. He explained that the aim of the policy was to establish minimum requirements and good practice recommendations for handbooks across all taught programmes within College, improving transparency and accessibility of information for students. He added that the policy acknowledges the vital role of handbooks in communicating key information to students across College and that programmes will have some flexibility in whether the handbook is at programme, year or subject level. An appendix to the policy, which will be updated annually, includes core information, accessibility and visual identity guidelines, and the requirements of the College VLE Policy. The Dean of Graduate Studies also pointed out that the policy stipulated that changes, within an academic year, to any assessments outlined in a programme handbook require prior approval of the Senior Lecturer/Dean of Undergraduate Studies or Dean of Graduate Studies, as appropriate.

The Dean of Graduate Studies expressed gratitude for the superb work of Ms Marie McPeak in facilitating the development of the policy.

The Provost commented that the development of the policy was an important step for students and staff and represents an example of best practice. He commended the work of the Academic Secretary and her staff in Trinity Teaching and Learning, who brought the handbook to fruition.

Decision

CL/17-18/217.1: The Council approved the Programme Handbook Policy for implementation from 2018/19 and the associated proposed Calendar entry, as outlined in the circulated memorandum.

CL/17-18/218 Senior Lecturer/Dean of Undergraduate Studies Annual Report 2016-17

The Senior Lecturer/Dean of Undergraduate Studies presented her 2016-17 annual report to the Council. She explained that this was the first annual report to be presented in the format agreed in 2015, whereby Academic Registry (AR) would compile a composite annual report on the student lifecycle data and the Senior Lecturer/Dean of Undergraduate Studies and the Dean of Graduate Studies would present commentary on the data relevant to their respective briefs. The first AR Annual Report, which contains data for the academic year 2016-17, was presented to the Council in January.

The Senior Lecturer/Dean of Undergraduate Studies presented an overview of key findings from the report, including the following:

Part I: Undergraduate admissions and composition of the undergraduate student population

- There is considerable diversity in the undergraduate student body, and this is reflected in the several admissions routes, policies and strategies currently in place.
- Ongoing work to attract non-EU students to Trinity has resulted in increases in the proportion of non-EU applicants, first-year registrations and overall student body representation.
- By contrast, EU admissions has remained relatively unchanged in recent years. The level of resource provision for EU student recruitment may be a factor in this.
- 79% of new entrants to Trinity are from Dublin and Leinster.
- Data suggests that Trinity has reached the Strategic Plan target of 25% of undergraduate students from underrepresented groups. Work is under way to increase the number of entrants from further education and training (FET).
- Detail of the Trinity Admissions Feasibility Study and Northern Ireland Feasibility Study are presented under item CL/17-18/220.
- Some difficulty was noted in capturing accurate data in relation to alternative access routes, due to data in SITS not being transferred to student records or due to standalone databases being administered alongside the data in SITS.

Part II: Student lifecycle post-admission

- A retention rate of 96% is reported for 2016-17 and the Trinity progression rate of 91% exceeds the Strategic Plan target of 90%. The new shared University-wide progression regulations were highlighted.
- There has been a welcome reduction in processing time for student cases. There has also been a reduction in the number of appeals heard by Courts of First Appeal at supplementals. This number is expected to continue to fall as the new progression and awards regulations will create more transparency regarding student pathways.

- There has been an increase in the recorded rate of plagiarism but this is likely to be attributable to an increase in reporting of plagiarism since the approval of the Plagiarism Policy in 2015 and the establishment of clearly linked reporting and recording procedures, rather than being reflective of an increase in rates of plagiarism.
- There was an evident lack of data regarding student completion rates.

Three recommendations, arising from the report, were detailed for the approval of the Council, as follows:

Recommendation 1: It is recommended that an Admissions Strategy Committee be established with the objective of engaging in evidence-based, integrated, admissions-related strategic planning. The Committee would seek to:

- provide strategic oversight of an increasingly complex admissions landscape;
- ensure Trinity is in a position to respond to both internal and external strategic priorities, as they relate to admissions;
- decrease fragmentation and foster a more coherent and interconnected strategic admissions planning process between related University services with common goals;
- consider and make a case for the resources needed to ensure smooth interconnected planning of admissions at institutional level.

Recommendation 2: It is recommended that the resource provision for EU student recruitment be examined with a view to increasing the geographical spread of applicants and enrolments from the island of Ireland and increasing the number of applicants and enrolments from the EU more broadly.

Recommendation 3: It is further recommended that a consistent and reliable data collection mechanism in SITS be devised to ensure that all key institutional data, not least that which is requested annually by the HEA and feeds into national statistics, are available on request. 'One source of truth' is needed for all key data, such as admissions, progressions, completion, non-completion and transfers. Such data should be readily accessible to staff members who need it to effectively conduct their work in supporting student engagement and success.

The Provost thanked the Senior Lecturer/Dean of Graduate Studies for her comprehensive report and invited comments from members.

The Vice President for Global Relations reported that the upcoming Global Relations Strategy proposes to address increases provision for EU student recruitment.

Regarding the intention to increase the proportion of FET students in the study body, a member suggested that perhaps engaging with and drawing on the expertise of recent graduates who work in the FET sector may be a useful way to advance this agenda.

The Dean of Engineering, Mathematics and Science requested clarification regarding the remit of the proposed Admissions Strategy Committee and how it would fit with the remit of the Planning Group. The Senior Lecturer/Dean of Undergraduate Studies explained that the intention was that the Committee would provide a more integrated approach to the management of admissions and could potentially constitute a sub-committee of the Planning Group. She explained that feedback received in various existing committees and the evidence of the AR report suggest that the current admissions landscape is quite fragmented. The Dean

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of Engineering, Mathematics and Science stated that, according to his understanding, the proposed work of the new committee is already covered by the remit of the Planning Group. He informed the Council that the Planning Group has recently undertaken extensive work on admissions, and the Vice Provost/Chief Academic Officer agreed that the Planning Group does have a large focus on admissions, although there may be value in having a sub-committee with a co-ordination function, to bring people together and examine data from different aspects of admissions which are currently somewhat disparate. The Dean of Engineering, Mathematics and Science agreed that considering the processes, actors and associated needs related to admissions, the proposed committee might have a role in addressing policy rather than strategy. In response the Senior Lecturer/ Dean of Undergraduate Studies reiterated her concern about the fragmented approach to undergraduate admissions, commenting that this is also the view of the undergraduate studies committee and that perhaps the decisions made at the Planning Committee are not filtering down to the staff in the schools.

A member noted that some universities have altered their admissions requirements to attract students with an International Baccalaureate (IB). He suggested that perhaps one role for a new Admissions Strategy Committee would be to look at the underlying complexity in the admissions landscape, such as that presented by the IB. Regarding the IB, the Provost noted that the loosening of admissions regulations to allow for the acceptance of those with an IB can in some cases result in a degree of inequality, whereby those with the financial means to pursue an IB are favoured over those without such means. The Provost agreed that it would be an interesting aspect of the remit of the proposed committee to explore whether Trinity should align with practices elsewhere with respect to the IB.

Considering the figures presented regarding the geographical spread of Trinity students, a member stressed the need to consider seriously the fact that 79% of new entrants come from Dublin or Leinster. She noted that housing is a key issue for students outside of Dublin and Leinster and that the new committee, if established, should prioritise putting effective supports in place to assist students in finding suitable accommodation.

The Director of Academic Registry stated that her division is working on ensuring the mentioned reporting gaps with regard to student admissions and lifecycle are filled.

Decisions

CL/17-18/218.1: The Council approved the Annual Report of the Senior Lecturer/Dean of Undergraduate Studies 2016-17.

CL/17-18/218.2: The Council agreed to continue discussion regarding the establishment of an Admissions Strategy Committee over the coming months.

Ms A Walsh joined the meeting.

CL/17-18/219 Postgraduate Course Proposal

The Dean of Graduate Studies requested the approval of the Council for a new course leading to the award of M.Phil. in Medieval Studies, with an exit award in P.Grad.Dip, as detailed in the circulated memorandum, dated 21 May 2018. He explained that Trinity currently offers two separate M.Phils in the broad area of Medieval Studies: Medieval Language, Literature and Culture (MLLC) run by the School of Languages, Literatures and Cultural Studies, but with extensive teaching from members of the School of English, and Medieval History, run by the School of Histories and Humanities. The MLLC programme usually enrolls five or six students.

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The M.Phil. in Medieval History typically recruits seven students. While both existing programmes recruit steadily, a programme spanning Medieval Studies, with a third strand focusing on Culture and Civilisation, has the potential to increase the combined intake, making the programme stronger, more vibrant and more attractive to students.

The Dean of Graduate Studies reported that the international fame of the Book of Kells, and concomitant association of Trinity with medieval manuscripts in the public mind, suggest that the proposed course, with its focus on medieval books and documents, is well-positioned to gain a world-class reputation. He further informed the Council that an external review of this course proposal had been received from Professor Elaine Treharne, Stanford University, USA. The review was positive and constructive, with suggested enhancements, some of which have been incorporated into the circulated proposal and are planned for action in the future.

The Provost invited comments from members.

The Librarian and College Archivist voiced strong support for the proposed course, noting that Trinity currently houses over 600 medieval manuscripts and is uniquely placed to successfully provide such a course. She further commended the partnership with the Library which the development of the course reflected. She questioned whether the fact that the external review was not effusive about the course was a cause for concern and suggested that there may also have been room for more market research in line with that which was undertaken for the new E3 Institute. The Dean of Graduate studies responded that the review was positive with constructive comments and that can often be the best kind of review to receive as it helps the course to be improved. Regarding the market research conducted, he commented that the type of market research conducted for E3 programmes was out of the reach of many schools. Instead schools considered comparator courses in Ireland and further afield and made an assessment based on this. The Dean also clarified that while the course is open to those with relevant degrees, it is not unduly restrictive on this point.

Decision

CL/17-18/219.1: The Council approved the M.Phil. in Medieval Studies, with an exit award in P.Grad.Dip, to commence in September 2019 and the discontinuation of the M.Phil. in Medieval Language, Literature and Culture and the M.Phil.in Medieval History as of 2019.

CL/17-18/220 Undergraduate Admissions

- (i) **Northern Ireland Report 2017-18:** The Senior Lecturer/Dean of Undergraduate Studies presented to the Council regarding the Northern Ireland Report 2017-18, as detailed in the circulated memorandum, dated 12 June 2018. Summarising the report, she updated the Council on the progress of the Northern Ireland Engagement Programme (NIEP) which aims to re-engage with schools across Northern Ireland to increase the number of Northern Irish students registered for undergraduate programmes at Trinity to ca. 300 per annum (some 8% of the undergraduate intake). More broadly, NIEP aims to affirm that Trinity is committed to being a university for the whole island. She explained that, alongside reengaging with schools, a central pillar of NIEP has been the Feasibility Study in A-Level Admissions, which was launched in July 2014. It responded to the difficulties faced by Northern Irish applicants in accessing high points courses due to the conversion system of A-Level grades to points and also to the fact that only one in eight students in Northern Ireland takes four A-Levels and it set out to explore if there is a fairer way of admitting A-Level students.

Key aspects of the report were presented as follows:

- Recruitment data shows that there was a 22% increase in total number of Northern Irish students applying to Trinity from 2015-16 to 2017-18.
- There was a 6% increase in Northern Ireland students applying to Trinity through the Feasibility Study between 2016-17 and 2017-18.
- The overall number of offers made relative to the number of applicants was 29.8%.
- The conversion rate of offers to acceptances stood at 42%.
- Whilst the number of Northern Irish students registered for undergraduate programmes in Trinity continues to remain well below the target of 8%, it increased marginally to 3.30% in 2017-18 after a dip in 2016-17 to 2.52%. However, preliminary CAO figures for 2018-19 indicate that the number of applicants has fallen back to the 2015-16 level. It was noted that a total of just 226 Northern Irish students enrolled in Irish higher education institutions in 2015/16 so a 300-student target for Trinity is somewhat ambitious.
- Challenges to Northern Ireland recruitment include Brexit, the revision on the A-Level scoring system, the practice by UK universities of issuing early conditional offers to prospective applicants, the lateness of confirmation of fees status for Northern Irish students wishing to study in Ireland, and access to accommodation.
- In the short and medium term, it is hoped that continued engagement with schools and alumni, extension of marketing and media campaigns, and expansion of resources available to NIEP will contribute positively Trinity's profile in Northern Ireland and to the process of culture change.

The Senior Lecturer/Dean of Undergraduate Studies requested that the Council approve an extension of the Northern Ireland Feasibility Study for 2019-20 entrants. She justified the recommendation on three grounds:

- Continuation of the Feasibility Study for 2019-20 entrants, would mean that the Study would have run for five years, thereby providing a reasonable basis on which to evaluate its contribution, notwithstanding the influence of Brexit during three of these years.
- The year 2019-20 is also likely to see the introduction of the adjusted A-Level scoring scheme, which should in the longer term provide enhanced opportunities for Northern Irish students to access Trinity courses.
- Continuing the Feasibility Study for a further year would reinforce the message to potential applicants at this critical juncture that Trinity is committed to being a university for the whole island and to attracting a significantly higher number of students from Northern Ireland to Trinity.

The Provost invited comments.

A member noted that the system in the UK of students needing to have grades in specific subjects to be eligible for a given course and needing to complete personal statements create a strong attachment to the given course and this is quite a contrast to the Irish CAO system of completing a list of ten courses for which you would like to apply. She suggested that this creates a different mind-set with regard to the courses applied for in Ireland.

The Dean of Students stated that while he is in favour of extending the Feasibility Study for another year, it should be recognised that fee certainty and lack of accommodation are issues that are difficult for Trinity alone to influence. A member added that there are no

positive comments about accommodation for Trinity students on Facebook, which can create an unfavourable impression amongst prospective students. Another member stated that while cost of living in Dublin can be prohibitive, the reputation Dublin has gained of having a high cost of living makes things more difficult.

The Senior Lecturer/Dean of Undergraduate Studies agreed that accommodation and the issues associated with cost of living are major concerns. She noted that the Council had previously discussed the possibility of setting aside accommodation for students from Northern Ireland but that this was not deemed fair when there are students in other parts of the island that have equally far to travel. In response to a query regarding visibility at related fairs and events, the Senior Lecturer/Dean of Undergraduate Studies reported that in the previous year Trinity was present at 54 fairs and events and hosted an event for guidance councillors from Northern Irish schools.

Decision

CL/17-18/220.i.1: The Council approved the report on the Northern Ireland Feasibility Study.

CL/17-18/220.i.2: The Council approved the extension of the Northern Ireland Feasibility Study for 2019-20 entrants.

- (ii) **Trinity Admissions Feasibility Study:** The Senior Lecturer/Dean of Undergraduate Studies presented to the Council regarding the Trinity Admissions Feasibility Study (TAFS), as detailed in a circulated memorandum, dated 13 June 2018. Providing context, she explained that the TAFS was launched to assist in the development of national policy by seeing if there was a fairer and a better mechanism for admitting students to higher education. The Study has been conducted on behalf of the sector and in partnership with the CAO and involves exploring a new entry route to higher education which constitutes three mechanisms for assessing student eligibility: the applicant's CAO points, the rank of the applicant compared to every other applicant from their school who has applied to any course, in any third-level college, through the CAO (Relative Performance Rank (RPR)), and personal and contextual data provided via supplementary materials submitted by the applicant. The Senior Lecturer/Dean of Undergraduate Studies also noted that the TAFS was reviewed in 2015 and 2017 and was presented by then Project Sponsor, Prof Patrick Geoghegan, to the members of the IUA's Task Group for the Reform of University Selection and Entry.

The Senior Lecturer/Dean of Undergraduate Studies informed the Council that the circulated report was compiled because the first cohort of TAFS students are in the final stages of their studies and it is an opportune time to take stock and consider the future of the Study. The report, drawing upon previously circulated memoranda and reports, provides summary information on the background and rationale for the study and the reviews which have taken place. The report also includes figures regarding those who applied and were admitted to Trinity via the Study, and the academic outcomes of TAFS students thus far. Recognising that the Feasibility Study cannot continue indefinitely, the report concludes by setting out possible next steps for Council's consideration.

Key points presented were as follows:

- To date, 90 students have been admitted to Trinity through the TAFS (13 students to Ancient and Medieval History and Culture, 37 students to History and 40 students to Law).
- Operationally, the Study has functioned well since its launch. There have been adjustments to the treatment of the personal statement, from a scored component to a qualifier.
- The progression rate for TAFS students stands at 92%; for Trinity overall the rate is 91%.
- The majority of those students entering via the TAFS have performed as well as students entering via the standard route despite many of these students having considerably lower points at entry. However, according to end-of-year average % results, some cohorts of TAFS students in History and in Ancient and Medieval History and Culture have performed less well than their peers.
- There is no evident difference in geographical spread between admitted TAFS students and students admitted through the standard entry route.
- In terms of school profile, there is a higher percentage of TAFS entrants from DEIS schools and a higher percentage from fee-paying schools when compared with the overall Trinity new entrant population, although it is important to point out that the Study was not designed as an additional access route.

The Senior Lecturer/Dean of Undergraduate Studies proposed the following two next steps for the consideration of the Council:

Step 1: The Study should be extended for 2019/20 entrants. However, this would be its last year and it would then be wrapped up. The benefits of this extra year would be as follows:

- Two cohorts of TAFS entrants would have completed their studies by the end of 2019/20, which would provide useful supplementary data to that which is currently available.
- The extra year would allow time to compile a comprehensive report of findings and lessons learned from the study to inform related policy at institutional and national level in the future.
- Potential applicants, who are now entering the senior cycle, would be given adequate notice that the admissions route will not be available from 2019/20 onwards.

Step 2: Two options were proposed for consideration as the possible next step:

Option A: Compile a comprehensive report on lessons learned from the TAFS study to inform future admissions policies at institutional and/or national level but do not take the admissions route explored within the TAFS any further in Trinity.

Option B: Embed the admissions route explored within the TAFS in Trinity across more programmes.

Various issues were highlighted as needing to be taken into account in considering whether to embed the admissions route across more programmes. These included:

- How well students entering through this admissions route to subjects other than those in AHSS has not been explored.
- The small size of the admitted student cohort negated the possibility of conducting useful statistical analyses or making generalisations to larger potential cohorts.
- Consideration would need to be given to the best way of determining which and how many programmes would embed the admissions route.

Incorporating any amendments approved at subsequent Council meetings

- Consideration would need to be given to where the project would be housed and how it would be resourced.
- There are clear challenges in relation to the scalability of the personal statement.
- Consideration would need to be given to whether places offered through this admissions route would be within the quota of available places or ex-quota.
- Because this admissions route relies more on human judgement (the personal statement being used as a qualifier) than the standard admissions route, consideration would need to be given to how to ensure public trust in this new admissions route.

The Provost invited comments.

The Vice Provost/Chief Academic Officer stressed that the Study has very high visibility at national level and that the next step taken will be closely monitored. The Dean of Graduate Studies stated that, as a member of the School of Law, he found the Study to be a very welcome step towards reducing the perception of the legal profession being elitist and recognising that successful candidates can be identified through other means than the traditional entry route. He also cautioned that if the Study were to be discontinued this may risk a perception that it was unsuccessful and such a decision would need to be managed carefully from a communications perspective. A member from the School of Education recommended the continuance of the Study, pointing out that the CAVE review of the Study found it to be positive from a student perspective.

The Provost commented that the Study was launched because it was determined that there was value in exploring admissions routes outside of the standard-entry CAO-points route. He noted that the Study has proven that such an entry route is viable but it has yet to be determined whether it is scalable. It has been shown to be robust with small numbers of students in a limited disciplinary context but further consideration needs to be given to whether it would also be robust on a larger scale, across disciplines.

Decision

CL/17-18/220.ii.1: The Council approved the report on the Trinity Admissions Feasibility Study.

CL/17-18/220.ii.2: The Council approved the extension of the Trinity Admissions Feasibility Study for 2019-20 entrants, and proposed that the two options presented in Step 2, above, be considered further and a recommendation to be brought to a future meeting of the Council.

- (iii) **New Leaving Certificate Subjects:** The Senior Lecturer/Dean of Undergraduate Studies provided detail to the Council regarding a circulated memorandum, dated 13 June 2018, focused on new Leaving Certificate subjects: Politics and Society, Computer Science, and Physical Education.

Politics and Society will be examined for the first time at the 2018 Leaving Certificate examinations and will be rolled out nationally in September 2018.

Computer Science will be introduced into second level schools in September 2018 with the first examinations in 2020. Schools and Departments were to consider if Computer Science, in addition to being accepted as satisfying minimum entry requirements, could be accepted

as a “Science” subject and/or as a “Laboratory Science” subject. The following programmes indicated that they will accept Computer Science as a general science subject to satisfy their specific course requirements: TR060 Biological and Biomedical Sciences, TR061 Chemical Sciences, TR062 Geography and Geoscience, TR063 Physical Sciences, TR072 Pharmacy. The revised entry requirement from 2020 onwards would read: H4 in two of: Physics, Chemistry, Biology, Mathematics, Physics/Chemistry, Geology, Geography, Applied Mathematics, Agricultural Science or Computer Science.

Physical Education will be introduced into second level schools in September 2018 with the first examinations in 2020. Schools and Departments were to consider if Physical Education, in addition to being accepted as satisfying minimum entry requirements could be accepted as a “Science” subject and/or as a “Laboratory Science” subject. It was the general consensus that Physical Education should not be accepted as a Science subject.

The Senior Lecturer/Dean of Undergraduate Studies stated that, following discussion at Undergraduate Studies Committee, the following recommendations regarding the three new subjects are proposed for the consideration and approval of the Council:

Recommendation 1: Politics and Society be deemed acceptable as one of the subjects satisfying minimum entry requirements in 2018

Recommendation 2: From 2020 onwards, Computer Science and Physical Education be deemed acceptable for the purposes of satisfying minimum entry requirements

Recommendation 3: Computer Science be deemed acceptable as a general science subject, satisfying the specific course requirements for TR060, TR061, TR062, TR063 and TR072

Decision

CL/17-18/220.iii.1: The Council approved the recommendations regarding the new Leaving Certificate subjects, as outlined above.

- (iv) **Changes to Admissions Requirements for Modern Languages:** The Senior Lecturer/Dean of Undergraduate Studies sought the Council’s approval of changes to admissions requirements for modern languages, as outlined in the circulated memorandum, dated 13 June 2018. She explained that at its meeting of 7 March 2018, the Council approved the recommendations of the TSM Review, which introduces a number of new Joint Honors combinations. One recommendation of the review was that Modern Languages would be included as a new entry route with a quota of 265 for entrants from 2019/20. In order to create this entry route, all programmes under the Modern Language programmes must have the same grade requirements for entry. The School of Languages, Literatures and Cultural Studies (SLLCS) has proposed that both French and German change their current minimum subject entry requirement for an H3 (70-79%) to H4 (60-69%) at Leaving Certificate. This would align these subjects to all other languages. The Senior Lecturer/Dean of Undergraduate Studies noted that it has been confirmed by the Admissions Officer that this change does not impact the requirements at A Level as both H3 and H4 are equivalent to A-Level Grade C. At present, all languages have Grade C listed as the subject entry requirement at A Level.

Decision

Incorporating any amendments approved at subsequent Council meetings

CL/17-18/220.iv.1: The Council approved the requested changes to minimum subject entry requirements for Leaving Certificate admissions to Modern Languages from 2019/20.

CL/17-18/221 New Joint Honours Undergraduate Course Proposals

The Vice Provost/Chief Academic Officer presented to the Council regarding a circulated memorandum, dated 13 June 2018. He sought the approval of the Council for the establishment of a working group to develop new joint entry programmes. The proposed terms of reference of the working group would be to:

1. review trends in student demand for and enrolment on joint honors undergraduate programmes and to propose amendments to quotas where consistent trends are evident;
2. consider and make recommendations on the appropriate balance between domestic and international undergraduate enrolments on joint honors undergraduate programmes and how this might be achieved;
3. consider and make recommendations on the appropriate quotas for non-traditional entrants on joint honors undergraduate programmes and set annual targets for how these might be achieved; and
4. agree, at a strategic level, proposals for new joint honors combinations which deliver the objectives of a Trinity education.

The Dean of Engineering, Mathematics and Science questioned whether the proposal was to establish a standing committee or a committee with a limited lifespan. The Vice Provost responded that the work of the committee would be unlikely to extend beyond a year and would focus on putting mechanisms in place with a view to them being mainstreamed.

Decision

CL/17-18/221.1: The Council approved the establishment of a working group, for no more than one year, to develop a process for establishing new joint entry programmes, as outlined in the circulated memorandum.

CL/17-18/222 U-Lead

The Vice Provost/Chief Academic Officer presented for the Council's consideration an update on U-Lead and a proposal to work with the Director of Human Resources towards advancing the plan of work for U-Lead through the remit of a new Manager of Learning and Organisational Development. Providing context, he explained that in May 2017 the Council noted a plan of work for U-LEAD under the direction of a part-time director. Unfortunately, shortly after this decision, the director found himself unable to continue in this role due to other commitments in College. Since that time, support and professional development has continued to be available to staff through Academic Practice and eLearning, through Human Resources and through individual TRIs. The Vice Provost/Chief Academic Officer explained that an overarching structure intended to maximise impact and to achieve greater coherency and integration of academic development and support activities is lacking and that there are opportunities for synergies between the workplan of the new appointment and the objectives of U-LEAD, provided additional short-term support can be provided to Human Resources.

A member from the School of Education stated that his School would welcome engagement with U-Lead in the future.

The Provost noted that staff development usually falls within the remit of the Chief Academic Officer and it is unusual for it to fall within the remit of an appointment in Human Resources but that he appreciated the need to progress the plan of work for U-Lead. He cautioned that

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any developments should complement and not supersede the existing functions of Academic Practice and eLearning or other relevant units.

Decision

CL/17-18/222.1: The Council noted the update on U-Lead from the Vice Provost/Chief Academic Officer and approved his proposal to work with the Director of Human Resources to achieve the aims of U-LEAD through the appointment of a new Manager of Learning and Organisational Development.

CL/17-18/223 Junior Academic Progression Review

The Vice Provost/Chief Academic Officer sought the consideration and approval of the Council to undertake a review of Junior Academic Progressions Procedure to align it to Senior Academic Promotions, as outlined in a circulated memorandum, dated 13 June. He suggested that, given the recent revision of the Senior Academic Promotions policy in 2017, it is timely to review also progression within the Assistant Professor grade. The objective of this review would be to simplify and add greater transparency to the procedure and to align it to the Senior Academic Promotions procedure.

In response to a query regarding whether the need for such a review was negated by the introduction of the tenure track, the Vice Provost/Chief Academic Officer clarified that although progression procedures are clear for those who have entered on the tenure track, they are less clear for those who were already in the system before the tenure track was introduced.

A member suggested that if a group is convened to conduct such a review, it would be helpful to include a representative of IFUT as this would simplify related communication processes.

Decision

CL/17-18/223.1: The Council approved the proposal to undertake a review of Junior Academic Progressions Procedure to align it to Senior Academic Promotions.

CL/17-18/224 Any other urgent business

There was no other urgent business.

SECTION B

CL/17-18/225 Undergraduate Studies Committee

The Senior Lecturer/Dean of Undergraduate Studies drew members' attention to a number of items which arose in recent meetings of the Undergraduate Studies Committee:

A-Level scoring review: The Senior Lecturer/Dean of Undergraduate Studies informed members that there have been several reforms of the A-Level system, particularly in England where the AS Level is now a stand-alone qualification and no longer part of the A-Level qualification and it is no longer possible to take an A Level in a subject already taken at AS Level. In addition, a revised grading and points scheme for the Leaving Certificate was introduced in 2017. As a consequence of these changes, an adjustment to A-Level admissions was considered by Undergraduate Studies Committee and a revised A-Level scoring system was agreed. The new scoring model is also currently being reviewed and discussed by all universities and institutes of technology and must be agreed across all institutions before implementation.

Changes to Calendar entries: The Senior Lecturer/Dean of Undergraduate Studies drew members' attention to a review of the Calendar entries related to validated courses and to

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alterations following from TEP reforms. She noted that much time and effort has been invested in ensuring the Calendar is updated in line with TEP.

Revisions to TSM quotas: The Senior Lecturer/Dean of Undergraduate Studies brought to the attention of members the approved proposal from the TSM management committee that TSM quotas be revised to ensure subject quotas are reflective of actual intake to the given subjects in recent years. This has resulted in increased or decreased quotas, depending on the subject.

Trinity Electives: The Senior Lecturer/Dean of Undergraduate Studies informed the Council that 13 Trinity electives have been approved by the Undergraduate Studies committee, with more to follow early in the next academic year.

The Provost expressed satisfaction that 13 Trinity Electives have been approved and stated that it is wonderful that future Trinity students will have the opportunity to experience a broad, varied curriculum. He commended all involved in bringing the Electives to this stage.

The draft minutes of the meetings of 15 May 2018 and 29 June 2018 were noted and approved.

CL/17-18/226 Graduate Studies Committee

The Dean of Graduate Studies advised the Council that the next call for the Provost's PhD Project Awards was due to go out in the following days. He highlighted that the awards processed had been revised somewhat in response to a recent review. The revisions aimed to ensure that the process would be characterised by both clarity and transparency. Further, rather than award recipients being selected within their own faculty, faculties will be requested to review and nominate projects for awards but the full cross-faculty panel will subsequently review all nominated projects to decide which receive awards.

Regarding the 1252 awards, the Dean of Graduate Studies noted that he had contacted Faculty Deans to advise that the Graduate Studies Committee had recommended that each School should be allocated one award. This would leave one award un-allocated. He explained that while there had been a positive suggestion from the Dean of Research that the 25th award could be allocated to the Library to support a PhD student to be recruited to carry out research on its collections, it had been decided that the preferred option was to allow the award to go to a student (or students) in particularly severe financial hardship, as determined by an ad hoc committee upon reviewing applications from Schools. It is yet to be decided whether this final award will be allocated as one three-year award for one student or three one-year awards for three students.

The Dean of Graduate Studies also informed the Council that a number of Trinity staff and students took part in the Wicklow 200 cycle event on a sponsored basis on June 10th to raise funds for the Postgraduate Advisory Service hardship fund for students in financial difficulties. To date, over €6500 had been raised in sponsorship.

The draft minutes of the meeting of 17 May 2018 were noted and approved.

CL/17-18/227 Human Resources Committee

The draft minutes of the meetings of 12 April 2018 and 11 May 2018 were noted and approved.

CL/17-18/228 Quality Committee

The Vice Provost/Chief Academic Officer drew members' attention to a number of items which arose in recent meetings of the Quality Committee:

Progress report for the Trinity College Institute of Neuroscience (TCIN): A brief update was provided to the Quality Committee indicating that significant work had been done to address the review recommendations.

Incorporating any amendments approved at subsequent Council meetings

Progress report for Computer Science and Statistics: An update was provided to the Quality Committee and review recommendations are being acted upon. The Vice Provost/Chief Academic Officer noted that some concerns raised in the review have been superseded by initiatives put in place in support of the E3 Institute.

Revised Policy and Procedures for Approval of Linked Provider Quality Assurance Procedures:

The Vice Provost/Chief Academic Officer explained that designated awarding bodies, such as Trinity, are responsible under §28(1) of the Quality & Qualifications Act 2012 to “establish procedures in writing, for quality assurance for the purposes of establishing, ascertaining, maintaining and improving the quality of education, training, research and related services the provider provides”. He clarified for the Council that the interpretation of this in Trinity’s case is such that linked providers will provide self-assurance of quality for all non-academic matters as it would not be feasible for Trinity to directly quality assure non-academic matters in linked institutions.

The draft minutes of the meetings of 9 May 2018 and 7 June 2018 were noted and approved.

Decision

CL/17-18/228.1: The Council approved the Revised Policy and Procedures for Approval of Linked Provider Quality Assurance Procedures.

CL/17-18/229 Research Committee

The draft minutes of the meeting of 17 April 2018 were noted and approved.

CL/17-18/230 Student Life Committee

The Dean of Students updated Council on developments regarding the Fitness to Study Policy. He explained that guidelines and an associated website are under development but, due to the legalistic nature of the policy content, the policy itself will not be enacted until changes that have been made to its wording have been approved by the University Board.

The draft minutes of the meeting of 2 May 2018 were noted and approved.

CL/17-18/231 Engagement Advisory Committee

The draft minutes of the meeting of 22 February 2018 were noted and approved.

CL/17-18/232 Library and Information Policy Committee

The draft minutes of the meeting of 5 February 2018 were noted and approved.

SECTION C

CL/17-18/233 Administrative Arrangements in the Summer Session

The Council noted that items of routine College business relating to Council will be dealt with by the Provost or Vice-Provost/Chief Academic Officer during the Summer Session, 2 July 2018 to 26 August 2018, and a report will be made to Council at its first meeting of Michaelmas Term 2018 on 26 September 2018.

CL/17-18/234 Dates of Board/Council for 2018/19

The Council noted and approved the document, circulated, from the Secretary to the College, John Coman.

CL/17-18/235 Membership of the University Council

(i) In attendance

The Council noted the Memorandum, circulated, from the Secretary to the College dated 28 May 2018, regarding the replacement of Dr Alison Oldam, with Ms Leona Coady, as the

Incorporating any amendments approved at subsequent Council meetings

Representative of the Chief Operating Officer at Council, however, a decision with respect to a replacement was not taken. It was agreed that Ms Coady could join the meeting as a one off.

(ii) Observer

The Council noted and approved the Observer to the University Council, as follows:

- Observer (Students' Union): Ms Aimee Connolly (Education Officer, 2018/19)

CL/17-18/236 Membership of the University Council 2018/19

The Council noted and approved the membership of the University Council, as follows:

- Ex Officio Member: The Senior Lecturer (Professor Kevin Mitchell);
- Students' Union
Education Officer: Ms Aimee Connolly
AHSS Representative: Mr Rory Codd
EMS Representative: Ms Sally Anne McCarthy
HS Representative: Ms Naayema Hussaini
- Co-opted (2018-19): The Vice-President for Global Relations (Professor Juliette Hussey) and the Dean of Students (Professor Kevin O'Kelly);
- Observer - Secretary to the Scholars: Ms Sophie Donnelly

CL/17-18/237 Higher Degrees—Reports of Examiners

The Council noted and approved the reports of examiners on candidates for higher degrees, approved by the sub-committee of Board and Council as follows:

- 22 May 2018, noted by Board on 23 May 2018, and

Higher Degrees by Research Alone

PhD Prakashini Banka; Sarah Brophy; Ivan Caffrey; Elaine Marie Callinan; Robert Conway Kenny; Alison Egan; Murin Eraghubi; Barret Fabris; Paul Damien Hayes; Helen Patricia Heneghan; Bryan Irwin; Renfeng Jiang; Ann-Kristin Kalveram; Yasmina Khadir-Poggi; Nadine Nowroth; David Samuel Nuttall; Shauna O'Brien; Edward Reginald O'Hare; Richard Diarmuid O'Hegarty; Taha Adam Omer; Marta Alexandra Pereira Verdugo; Claire Ann Shea; Christopher Derek Stafford Shiell; Brendan David Twomey; Frauke Wolf; Qiang Yang; Matteo Zambelli.

D.Ch.Dent Rory John Hugh Boyd

MSc Ian James Duckenfield; Eilish King; Cathal Noel Richard McAuley; Hazel O'Connor

- 29 May 2018.

Higher Degrees by Research Alone

PhD Prabhava Sai Narayana Barimar; Paula Bolger; Lara Cassidy; Aidan Hanway; Mary O'Rourke; Carol-Ann Roisin O'Síoráin; Katherine Anabelle Salvador; Siobhán Smyth;

MSc Dermot Daly; Cian Martin

CL/17-18/238 Nomination of External Examiners: Nomination of Dr Emer Ring and Dr Brian Nolan for appointment as external examiners in Marino Institute of Education

The Council noted and approved the Memorandum, circulated, from the Senior Lecturer/Dean of Undergraduate Studies dated 14 May 2018.

CL/17-18/239 Examinations outside the formal annual and supplemental examination sessions – 2018/19

Incorporating any amendments approved at subsequent Council meetings

The Council noted and approved the Memorandum from the Activity Lead - Assess, Progress and Graduation dated 13 June 2018.

CL/17-18/240 Head of School

The Council noted that the Board had approved the nomination of Professor Jürgen Uhlich to the headship of the School of Languages, Literatures and Cultural Studies, for a term of three years from 2 July 2018 to 2021.

CL/17-18/241 School Directors

The Council noted and approved the following:

- (i) Nomination of Professor Stephen Smith as Director of Postgraduate Teaching & Learning, School of Medicine, for the period of 4 January 2018 to 1 July 2019;
- (ii) Nomination of Professor Frank Barry as Director of Research, Trinity Business School, for the period 1 July 2018 to the end of Trinity Term 2020;
- (iii) Nomination of Professor Sinéad Roden as Director of Postgraduate Teaching & Learning, Trinity Business School, for the period 1 July 2018 to the end of Trinity Term 2020.

CL/17-18/242 Head of Discipline

The Council noted and approved the following:

- (i) Nomination of Professor Carol Newman as Head of Discipline of Economics, for the period 1 July 2018 to 30 June 2021;
- (ii) Nomination of Professor Paul O’Grady as Head of Discipline of Philosophy for the period 1 July 2018 to 30 June 2021;
- (iii) Nomination of Dr Paul Tierney as Head of Discipline of Anatomy, for the period 1 July 2018 to 30 June 2021;
- (iv) Nomination of Dr Peter Arnds as Head of Discipline of Italian for the period 1 July 2018 to 30 June 2019;
- (v) Nomination of Professor Blánaid Daly as Head of Division of Public and Child Dental Health for the period 02 August 2016 to 30 June 2020.

CL/17-18/243 Trinity Science Programme

Membership and Terms of Reference for the Trinity Science Programme Management Committee and for the four course Committees corresponding to the four entry streams:

- (i) TR060 Biological & Biomedical Sciences Course Committee;
- (ii) TR061 Chemical Sciences Course Committee;
- (iii) TR062 Geography & Geoscience Course Committee;
- (iv) TR063 Physical Sciences Course Committee

The Council noted and approved the Memorandum, circulated, from the Dean of the Faculty of Engineering, Mathematics & Science, dated 15 June 2018.

SECTION D

In compliance with the Data Protection Acts this information is restricted.

The Provost expressed thanks to outgoing Council members for their contribution to discussion and decisions at meetings throughout the year. He voiced particular gratitude for the immense contribution of the outgoing Senior Lecturer/Dean of Undergraduate Studies who had worked so diligently in the execution of her duties.

Signed

Date

Incorporating any amendments approved at subsequent Council meetings