



Incorporating any amendments approved at subsequent Board meetings

Minutes of Board Meeting of 27 June 2018

<i>Present</i>	Provost (Dr P J Prendergast), Vice-Provost/Chief Academic Officer (Professor C Morash), Senior Lecturer/Dean of Undergraduate Studies (Professor G S Martin), Bursar/Director of Strategic Innovation (Professor V Campbell), Registrar (Professor P Murphy), Professor D Ahern, Dr O Braiden, Mr S Collins, Professor S M Draper, Ms S Farrell, Dr D Fayne, Mr K Keane, Professor C Laudet, Professor B M Lucey, Ms A MacPherson, Professor C McCabe, Mr D McClean, Professor R Moss, Professor E O'Halpin, Professor D R Phelan, Professor A Seery, Professor S Alyn Stacey.
<i>Apologies</i>	Mrs M Foody, Professor R Gilligan, Mr J Keogh, Professor R Timoney, Treasurer/Chief Financial Officer (Mr I Mathews).
<i>In attendance</i>	Assistant Secretary to the College (Ms V Butler), Mr Shane De Rís, Mr Oisín Vince Coulter.
<i>(ex officio)</i>	Secretary to the College (Mr J Coman), Deputy Chief Financial Officer (Ms L Ryan).
<i>(by invitation)</i>	Chief Operating Officer (Ms G Ruane), Vice-President for Global Relations (Professor J Hussey).

SECTION A

BD/17-18/264

Statement of Interest and Attendance

The Secretary to the College advised that there were no statements of potential conflict of interest for this meeting. He also asked the Board members to note the confidential nature of items D51 to D54, the documents for which had been tabled.

It was also noted that at the request of the Treasurer/Chief Financial Officer, who was unavoidably absent, the Deputy Chief Financial Officer (Ms L. Ryan) would be in attendance at the meeting.

BD/17-18/365

Attendance of incoming Students' Union (SU) and Graduate Students' Union (GSU) Presidents at Board

The Board noted and approved the attendance of the incoming SU President, Mr Shane De Rís, and the incoming GSU President, Mr Oisín Vince Coulter, as observers at the meeting of Board of 27 June 2018.

Mr De Rís and Mr Coulter then joined the meeting.

BD/17-18/266

Minutes - Meeting of 23 May 2018

The minutes of the Board meeting of 23 May 2018 were approved and signed.

BD/17-18/267

Matters Arising from the Minutes

There were no matters arising.

BD/17-18/268

Provost's Report

The Vice-Provost/Chief Academic Officer, who chaired the meeting for this item, invited the Provost to provide the Board with an update on his work programme. The Provost updated the Board on the following items:

- **Governance and Management Structures**

The Provost advised the Board that over the Academic Year 2017/18 he continued to chair meetings of the Board, the University Council, the Executive Officers' Group and Finance Committee, amongst other committees.

- **Trinity Fundraising Campaign**

The Provost advised the Board that a public launch of the Campaign is envisaged for the coming academic year. He also advised that the Campaign Cabinet, the Campaign Steering Committee and the Forum of Academic Champions had continued to meet and assist the Campaign over the year and that the next meeting of the Provost's Council is scheduled for September 2018.

- **E3, Engineering, Environment and Emerging Technologies**

It was noted that this project had significantly progressed with plans for the E3 Learning Foundry considered by the Board during the year and a significant philanthropic donation secured in addition to Government funding. The Provost advised that detailed plans for the E3 Research Institute would be developed in 2018/19.

- **Trinity Business School**

The Provost noted that the new building for the Business School is on schedule to open in early 2019 and that the level of philanthropic funding to support the project had grown over the year.

- **Cancer Institute at St James's Hospital**

It was noted that work continued to meet the challenges to progress this project and that further scoping out of the different elements would continue.

- **The Law School Project**

The Provost advised that the business case for this project was currently being tested and reviewed and the final version will be brought to the Board in due course.

- **The Library**

It was noted that the Vice-Provost/Chief Academic Officer and the Bursar/ Director of Strategic Innovation were developing a coherent development strategy for the Library, including the possibilities for the redevelopment of the ground floor of the Library building. A business case would be prepared and presented to Board in the next academic year.

- **PhD Scholarships & Professorships**

The Provost advised the Board of the recent launch of the Provost's Scholarships and of several Professor appointments which had been funded through endowments and through revenue raised by the Commercial Revenue Unit.

- **Commercial Revenue Strategy**

The importance of ensuring the continued success of the strategy in supporting academic affairs was acknowledged and it was noted that significant progress had been made over the year.

- **21st Century Administration**

It was noted that the majority of the streams on this project were now complete with some further work required on Work Stream 1 in the coming weeks.

- **Trinity Education Project (TEP)**

The Provost chaired the TEP Steering Group and 13 elective modules had been approved at the last meeting of Council. The project is now entering its final phase and

a review of the project governance will be undertaken.

- **Campus Sustainability**

It was noted that the application to join the International Sustainable Campus Network (ISCN) had been submitted and had been successful. Noting that this item was on the agenda for the meeting, Provost reminded Board members that their suggestions on sustainable initiatives were always welcomed.

- **Trinity 425 Symposium**

It was noted that the Symposium had taken place in September 2017 and had represented the first speaking engagement in Trinity of the newly elected Taoiseach, Dr Leo Varadkar.

- **University Autonomy**

The Provost advised the Board that concerns regarding the Technological Universities Bill and the potential for the appointment of inspectors for the universities had thankfully not been realised, but that ongoing vigilance on the issues would be needed.

- **EU Partnerships and Relationship Building**

The Provost provided the Board with a summary of some of the European engagements he had undertaken over the year and noted the importance of having good networks in European universities in advance of the upcoming European research funding call.

The Provost also advised the Board that he is to attend the upcoming Henry Grattan Lecture in London, which will be delivered by the former President of Ireland, Dr Mary McAleese.

The Vice-Provost/Chief Academic Officer thanked the Provost and opened the item for discussion.

In response to queries from a Board member regarding the cyber security issue in Trinity Development and Alumni (TDA), the Provost and the Secretary to the College advised that the matter was being actively pursued with the College insurers and that lines of enquiry are being followed with the police and state authorities in Ireland, the United Kingdom and Germany with a view to recovering costs. The Provost also clarified that any resulting shortfall had been met by funds raised by the Commercial Revenue Unit. The Deputy Chief Financial officer also informed the Board that a senior manager from the Financial Services Division had been appointed as Operations Manager in TDA and a review of all financial processes had been conducted and that the Finance Committee is keeping the matter under review.

BD/17-18/269 External Board Member

The Secretary to the College invited the Board's attention to his memorandum, dated 25 June 2018, which had been circulated. He advised the Board that following receipt of four nominations, the Board Sub-Committee have recommended that Ms Jill Donoghue, the Institute of International and European Affairs nominee, be appointed as an external member of the Board for a four-year term, 2018-2022.

It was noted that the Secretary to College is to issue a letter of appointment and that Ms Donoghue is to be invited to the Board meeting in September 2018.

Action/Decision

269.1 The Board noted and approved the memorandum from the Secretary to the College and the nomination of Ms Jill Donoghue as an external member of the Board.

BD/17-18/270 Estates Strategy

The Provost welcomed Mr Paul Roberts, Turnberry, who joined the meeting for this item and the Secretary to the College reminded Board members of the commercially sensitive and confidential nature of the document.

The Bursar/ Director of Strategic Innovation introduced the item noting that this strategy aligns with other key strategies for the University and also underpins the on-going work in relation to way-finding and heritage and conservation. With reference to the presentation dated 27 June 2018, which had been circulated, Mr Roberts outlined the context in which the Strategy had been prepared and summarised the key issues currently facing the University in relation to its estate as follows:

- Condition of estate;
- Utilisation;
- Growth.

Mr Roberts also advised the Board of how academic planning across the Faculties also posed potential issues in respect of the estate and identified the varied uses of and stakeholders in space across the estate. He concluded by noting the advantages of having a centralised timetable and booking system for all of the space across the College and advised as to the merits of renewing the existing estate.

The Provost thanked Mr Roberts and opened the item for discussion.

Board members welcomed the very insightful report. In response to a query from a Board member, Mr Roberts noted the current excess seating capacity available on the estate and emphasised the importance of planned maintenance and the renewal of buildings to ensure that the condition of buildings results in the spaces being fit for appropriate use. The Vice-Provost/Chief Academic Officer noted the potential for using space more wisely and the benefits that could be realised from the introduction of a fixed time-table.

The Bursar/ Director of Strategic Innovation, responding to a query from a Board member, advised the Board of the many developments to increase the level of student accommodation, current and future, both on and off the main campus.

Noting the unique aspects of the University's estate, Mr Roberts, responding to a queries from a Board member, advised the Board that the proximity to a capital city is frequently an attractive feature for international students when selecting a university. He also noted the significance for Trinity in renewing its estate on a regular, programmed basis and suggested that such a project could be progressed with academic leadership.

In response to a query from the Provost, the Bursar/Director of Strategic Innovation advised the Board that, taking in to account the feedback received from Board members, an implementation plan and a set of guidelines and principles would be prepared and brought, with the final draft of the Strategy, to the September meeting of the Board for consideration and approval.

Action/Decision

270.1 The Board received the update from the Bursar/Director of Strategic Innovation as was outlined in her memorandum dated 20 June 2018.

270.2 It was noted that the implementation plan for the Estates Strategy would be brought to Board for consideration at the start of the new academic year.

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Mr Roberts left the meeting at this point.

BD/17-18/271 Annual Sustainability Report 2017

Mr Joe Borza joined the meeting for this item.

The Provost welcomed Mr Joe Borza, a member of the Provost's Advisory Committee on Sustainability and Low Carbon Living to the meeting. The Registrar introduced the item noting that this is the third Sustainability Report to be presented to the Board, and that the reports monitor how set targets are being met. She also noted that Trinity is now a member of the International Sustainable Campus Network (ISCN).

Professor Laudet joined the meeting at this point.

Mr Borza, with reference to his presentation which had been circulated, advised the Board of the sustainability structure currently operating in Trinity and of how this initiative is closely aligned to the Strategic Plan 2014-2019. He provided Board members with a summary of the key achievements to date, noting that a reduction in greenhouse gas emissions had been observed. Mr Borza also highlighted the significant reduction in the use of water across the University where a 41% reduction had been observed. He also noted that 97% of staff and students in the university use sustainable transport for commuting which is significantly greater than any percentages reported by other Irish Universities.

Mr Borza then summarised some of the key challenges being faced over the next 12 months. He concluded by outlining the next steps for 2018 and welcomed suggestions and comments from Board members.

Following comments from a Board member, the significant achievements in this area and the leadership being shown by Trinity were praised. The importance of ensuring that there is increased communications and publicity in this regard was acknowledged.

The following suggestions were noted for further consideration by the Provost's Advisory Committee on Sustainability and Low Carbon Living:

- Additional secure bike parking facilities and dedicated cycle paths between the various Trinity locations in the city;
- Time and motion sensitive lighting and the continued rollout of LED lighting;
- The potential for rain-water harvesting;
- Further segregation of waste in offices and accommodation;
- Increased promotion of the move to paperless offices.

The Board approved the Report for publication and the Provost extended his thanks to all who contributed to this item. The Provost noted the impetus provided to Trinity's actions by the work of Michele Hallahan, Sustainability Advisor.

Action/Decision

271.1 The Board noted and approved the memorandum from the Registrar, dated 22 June 2018 and the accompanying Annual Sustainability Report 2017. The appointment of a Sustainability Champion would be explored in the context of the forthcoming Strategic Plan.

Mr Borza left the meeting at this point.

BD/17-18/272 Printing House Square

The Dean of Students, Professor Kevin O'Kelly, Project Sponsor, and the Independent Monitor, Ms Denise Kennedy joined the meeting for this item.

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The Dean of Students introduced this item with reference to his presentation which had been circulated. He advised the Board of the recent milestones reached in the project noting that the bulk excavation was now complete and that a second tower crane had been erected. He noted that the Estates and Facilities Department has hired a Clerk of Works for the project who is actively engaging with contractors onsite. An Independent Monitor, Ms Deirdre Kennedy was selected in line with procurement guidelines. Overall the Dean of Students advised that the project is progressing well and provided Board members with an update of the risks associated with the project.

The Independent Monitor invited the Board's attention to her memorandum, dated 20 June 2018, which had been circulated. She advised that to date the budget and contingencies in place appear to be adequate. It was noted that the project is largely on programme following some re-sequencing of works. Ms Kennedy informed the Board that the appointment of a Clerk of Works had been beneficial to the project and that team performance had improved in recent months and that relationships between all relevant parties appeared to be good.

The Provost thanked the Dean of Students and the Independent Monitor for the update.

Ms Kennedy left the meeting at this point.

Action/Decision

272.1 The Board considered and approved the update from the Dean of Students and the Programme Manager, Mr Stephen Walsh dated 21 June 2018.

272.2 The Board considered and approved the Report from the Independent Monitor.

BD/17-18/273 Dartry Capital Project – Business Case

The Dean of Students remained in the meeting for this item.

The Dean of Students invited the Board's attention to his presentation and memorandum, dated 21 June 2018, both of which had been circulated. He advised the Board that it is proposed to develop the existing Cunningham House site location and adjacent areas at Trinity Hall in Dartry as a site for expanded student accommodation and summer accommodation with Sports & Recreation support space. He informed the Board that the proposed project was in keeping with the Strategic Plan 2014- 2019 in that it is envisaged that it will deliver approximately 300 student beds. He also summarised some of the steps taken to date to ensure due diligence. A Feasibility Report had been undertaken and Procurement analysis completed. A robust Financial Plan had also been prepared with the assistance of colleagues in the Financial Services Division. The Dean of Students also summarised the proposed timeline for the project with completion envisaged for the end of 2022. The Dean of Students further informed the Board that, if approved by the Board, a design team and a Project Manager would be appointed in due course.

In response to queries from Board members, the Dean of Students outlined the proposed level of engagement with An Bord Pleanála and local stakeholders. He also clarified the Internal Rate of Return forecasted for the Project.

The Board approved the Business Case and approved for the project to proceed, subject to approval by the Finance Committee.

Action/Decision

273.1 The Board considered the memorandum from the Dean of Students, dated 21 June 2018.

273.2 The Board approved the Business Case and approved for the project to proceed, subject to approval by the Finance Committee.

The Dean of Students' left the meeting at this point.

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BD/17-18/274 Planning Group Report #18 to Board

The Vice-Provost/Chief Academic Officer introduced this item with reference to his presentation, dated 27 June 2018, which had been circulated. He advised the Board that the Planning Group Report, which had been circulated for approval, covered the period from February to June, 2018. He noted that the report was divided in to sections, the first of which develops the narrative of strategic planning being conducted by Planning Group and the remaining sections providing a summary of the operational matters dealt with by Planning Group in the reporting period.

The Vice-Provost/Chief Academic Officer provided Board members with an overview of the student number projections and the financial modelling which the Planning Group had recently considered. He noted the importance of future growth being conducted in a planned and strategic manner and how any proposed increase in student numbers would have an impact on the Estates Strategy. The importance of giving due consideration to the composition of the student body in the medium to long term was acknowledged.

The Vice-Provost/Chief Academic Officer concluded his presentation by updating the Board in relation to the mid-term review of the Strategic Plan 2014-2019. He informed the Board that the majority of the goals, as laid out in the Plan, were complete or progressing well and that further consideration would be given to any items which weren't progressing to identify whether it is appropriate to continue to pursue these specified goals.

In response to comments from a Board member, the Vice-Provost/Chief Academic Officer advised that the final aspects of the initiatives to facilitate the goal of renewing the Trinity Education, while potentially challenging, are on target to be fully completed by the end of the term of the Plan.

The Provost thanked the Vice-Provost/Chief Academic Officer and those in the Financial Services Division who had contributed to the work of the Planning Group and the preparation of the Report.

Action/Decision:

274.1 The Board considered and approved the memorandum from the Vice-Provost/Chief Academic Officer, dated 21 June 2018 and the accompanying Planning Group Report.

BD/17-18/275 Draft Global Relations Strategy (GRS3) & Proposed Implementation Plan

The Director of Internationalisation, Ms Fedelma McNamara joined the meeting for this item.

The Vice-President for Global Relations invited the Board's attention to her presentation, dated 27 June 2018, which had been circulated in advance. She advised the Board that while the GRS1 and GRS2 strategies were primarily focused on student recruitment, the GRS3 Strategy contained additional objectives including the deepening of partnerships, increasing of student exchange places and the promotion of student mobility.

The Vice-President for Global Relations provided an overview of the changes in the composition of the student body in the past five years. She then summarised the enablers for the new strategy, including the appointment of Global Directors in Schools, and also summarised the identified risks associated with the Strategy.

The Vice-President for Global Relations, responding to a query from a Board member, advised that while there is a strategic approach taken to student recruitment, the use of the Foundation Programme has resulted in a wider number of interested areas.

In response to comments from Board members, the potential for academic staff members traveling abroad to further engage in Global Relations activities and alumni events and the importance of ensuring a good student experience were acknowledged.

Responding to a query from a Board member regarding the introduction of Global Directors roles, the Vice-President for Global Relations advised that there are many colleagues performing such duties on an informal basis and that it is important to formally recognise the contributions already being made.

Action/Decision:

275.1 The Board noted and approved the memorandum from the Vice-President for Global Relations, dated 20 June 2018, subject to approval of a robust business case.

Ms McNamara left the meeting at this point.

BD/17-18/276 Dean of Research Annual Report

The Dean of Research, Professor Linda Doyle, joined the meeting for this item.

The Dean of Research, thanking the Associate Deans of Research and the former Dean of Research, Professor John Boland for the contributions to the report, invited the Board's attention to her presentation which had been circulated.

She provided the Board with a summary of the Reports under the five sections contained within, as follows:

- Section 1: Our Research in Numbers;
- Section 2: Delights;
- Section 3: The Reality & the Myth of the Rankings;
- Section 4: Building our Strategic Research Plan;
- Section 5: Challenges of Note.

In particular, the Dean of Research noted research income for the year was in excess of €100 million for the first time and she commended the success of Trinity under the EU Horizon 2020 research programme. With reference to Section 4, the Dean of Research advised that it is envisaged that the Research Charter, an internal implementation plan, will be brought to the Board for consideration in the new academic year.

In response to comments from a Board member, the importance of timely communications of positive Research items was acknowledged. Responding to comments from a Board member in respect of Postgraduate Research student numbers, the Dean of Research advised the Board that initiatives such as the Provost's PhD Scholarships and Science Foundation Ireland's centres for research training were helping to address any potential decline in student numbers.

The Provost thanked the Dean of Research and it was noted that the Annual Report 2017-2018 is to be circulated widely.

Action/Decision

276.1 The Board considered and approved the report from the Dean of Research, dated June 2018 and the recommendations contained within.

The Dean of Research left the meeting at this point.

BD/17-18/277 Annual HR Metrics Report

The Director of Human Resources, Ms Antoinette Quinn, joined the meeting for this item.

The Director of Human Resources invited the Board's attention to her presentation which had been circulated in advance. She summarised the key highlights as contained in the Report noting that there has been incremental increases in staff numbers each year between 2014 and 2018, particularly in areas of strategic growth. Ms Quinn advised the Board that no new

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Employment Control Framework (ECF) staff targets had been received but that the University had been requested to continue to abide by the principles of the ECF. However, she further noted that there is scope to expand the number of non-core funded staff numbers.

The Director of Human Resources also provided an overview of the use of Casual pay, the increase in the number of recruitment competitions and a snapshot of the HR Service metrics. She also advised the Board of those items which had been identified as the main reasons for staff leaving the University.

The Provost opened the item for discussion and the Vice-Provost/Chief Academic Officer advised that the Irish Universities Association (IUA) were continuing to engage with the relevant parties regarding the ECF.

In response to comments from a Board member, the Director of Human Resources advised that the Dean of Research, particularly given the University's membership of LERU, is keen to further develop some of the metrics captured for research staff.

Action/Decision

277.1 The Board considered and noted the report from the Director of Human Resources, dated 1 June 2018.

Dr Braiden left the meeting at this point.

BD/17-18/278 Report on School and Institutional Progress: Athena SWAN

Professor Eileen Drew, Director of Trinity Centre for Gender Equality and Leadership, and Ms Claire Marshall, Programme Manager, joined the meeting for this item.

Professor Drew provided the Board with a summary of the requirements associated with Athena Swan awards and provided an overview of the University's achievements to date. She advised the Board that following applications by some schools and the Faculty of Health Sciences, it is envisaged that an application for the Silver Award is to be submitted ahead of the HEA's target date of 2023.

In response to comments from a Board member, the importance of adequately resourcing the Athena SWAN activities was acknowledged. The Provost congratulated Professor Drew and her team on the progress made to date and the appreciation of the Students' Union was expressed by a Board member.

Action/Decision

278.1 The Board considered and approved the memorandum from Professor Drew dated 21 June 2018.

BD/17-18/279 Board Self-Evaluation – Working Group to consider responses

The Secretary to the College introduced this item with reference to his memorandum dated 25 June 2018. He provided the Board with a summary of the proposed Terms of Reference and membership of the Board Review Working Group.

Following comments from Board members, the Provost proposed, and it was agreed, that the President of the Students' Union, the President of the Graduate Students' Union, the incoming Chair of the Fellows and Professor Claire Laudet are to be invited to join the working group.

Action/Decision

279.1 The Board noted and approved the memorandum from the Secretary to the College, dated 25 June 2018 subject to an amendment to the membership of the Working Group.

BD/17-18/280 University Council

The Board noted and approved the draft Acta of the Council meeting of 20 June 2018.

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BD/17-18/281 Any Other Urgent Business**(i) Dean of the Faculty of Engineering, Mathematics and Science**

The Provost with reference to his memorandum dated 26 June 2018, which was tabled, proposed to the Board to reappoint the Dean of the Faculty of Engineering, Mathematics and Science, Professor Vinny Cahill, for an additional two years under the Internal Appointments procedure. The Board approved the reappointment as proposed by the Provost.

(ii) Request for Flag Flying

In response to a request from a student Board member, the Provost reminded Board members of the protocol for the flying of flags in the University and it was agreed that this protocol should be adhered to on this occasion.

SECTION B**BD/17-18/282 Board Business****(i) Callover**

The Board noted the Board Callover from the meeting of 23 May 2018.

(ii) Outcomes

The Board noted the Board Outcomes from the meeting of 23 May 2018.

BD/17-18/283 Audit Committee

The Board noted and approved the draft minutes of the meeting of 12 June 2018.

BD/17-18/284 Coiste na Gaeilge

The Board noted and approved the draft minutes of the meeting of 15 March 2018.

BD/17-18/285 University Safety Committee

The Board noted and approved the draft minutes of the meeting of 24 May 2018.

BD/17-18/286 Equality Committee

The Vice-Provost/Chief Academic Officer advised the Board that an update on the HEA Gender Report would be brought to a meeting of the Board early in the new academic year. Board noted and approved the draft minutes of the meeting of 24 May 2018.

BD/17-18/287 Estates Policy Committee

The Board noted and approved the draft minutes of the meeting of 27 April 2018.

BD/17-18/288 Human Resources Committee

The Board noted and approved the draft minutes of the meeting of 24 May 2018 including an update to the Code of Practice applying to the Employment of People with Disabilities.

BD/17-18/289 Quality Committee

The Board noted and approved the draft minutes of the meeting of 7 June 2018, including the Revised Policy & Procedures for Approval of Linked Provider Quality Assurance Procedures.

SECTION C

BD/17-18/290 Administrative Arrangements in the Summer Session

The Board noted that items of routine College business relating to Board will be dealt with by the Provost or Vice-Provost/Chief Academic Officer during the Summer Session, 2 July 2018 to 26 August 2018 and a report will be made to Board at its first meeting of 12 September 2018.

BD/17-18/291 Dates of Board/Council for 2018/19

The Board noted and approved the document, as circulated, from the Secretary to the College.

BD/17-18/292 Higher Degrees

The Board noted the Higher Degrees, as circulated, approved by the sub-committee of Board and Council on 29 May 2018.

BD/17-18/293 Pro-Chancellors of the University of Dublin

The Board noted that Dr Dermot McAleese has completed his term of office, and that Dr Edward McParland and Dame Jocelyn Bell Burnell would complete their terms of office as Pro-Chancellors at the end of the academic year and to direct the Registrar to take steps to fill the vacancies.

BD/17-18/294 Proctors' Lists for Summer Commencements

The Board noted that the Proctors' Lists were approved by the sub-committee of Board and Council on 14 June 2018.

BD/17-18/295 School of Computer Science & Statistics Academic Governance Review

The Board noted and approved the Memorandum, circulated, from the Head of the School of Computer Science & Statistics dated 5 June 2018.

BD/17-18/296 Prizes & Other Awards

The Board noted and approved the following:

- (i) **Albert E. Beaton III Endowed Scholarship**
Memorandum, circulated, from Kathleen O'Toole-Brennan, Trinity Access Programmes, dated 24 May 2018;
- (ii) **Establishment of John & Lyndall Luce Prize & Calendar listing**
Memorandum, circulated, from Professor Monica Gale, Discipline of Classics, dated 21 June 2018;
- (iii) **Benefaction Awards 2018**
 - a. Jackie Akerele Fund
 - b. Lennox Bursary
 - c. Minchin Bursary
 Memoranda, circulated, from Helen Richardson, Student Support Officer, dated 31 May 2018;
- (iv) **Geraldine McGuckian Award for Mature Students in the Discipline of Religion & Theology**
Memorandum, circulated, from Maureen Junker-Kenny, Discipline of Religion & Theology dated 19 June 2018;
- (v) **Geraldine McGuckian Award for Mature Students in the Discipline of Classics**
Memorandum, circulated, from Professor Monica Gale, Discipline of Classics dated 19 June 2018.

BD/17-18/297 New Endowment Fund – Briena Staunton Visiting Writer Fellowship

The Board noted and approved the memorandum, circulated, from the Head of the School of English, dated 8 June 2018.

BD/17-18/298 Headships of Schools

- (i) The Board noted and approved the nomination of Professor Daniel Bradley, Professor of Population Genetics, to the headship of the School of Genetics & Microbiology for a three-year term from 1 July 2018 to 30 June 2021.
- (ii) The Board noted that the current two-year term of office for Professor Matthew Causey as Head of School of Creative Arts (2016-2018) be extended by one year (2016-2019).

BD/17-18/299 Tutors' Nominations

- (i) **New appointments:** The Board noted and approved the Memorandum, circulated, from the Senior Tutor dated 15 June 2018;
- (ii) **Re-appointments:** The Board noted and approved the Memorandum, circulated, from the Senior Tutor dated 15 June 2018;
- (iii) **Postgraduate Advisors:** The Board noted and approved the Memorandum, circulated, from the Senior Tutor dated 15 June 2018;
- (iv) **Removal of Deceased Tutor:** The Board noted and approved the Memorandum, circulated, from the Senior Tutor dated 19 June 2018;

BD/17-18/300 Sealings

The Board noted the sealings, as circulated.

This information is restricted due to commercial sensitivity.

BD/17-18/301 Financial Assistance Committee

The Board noted the Minutes of the meeting of 27 October 2017, as circulated.

BD/17-18/302 Annual Reports

- (i) **Draft Trinity College Dublin Annual Report 2016-17**
The Board approved the report, as circulated.
- (ii) **Annual Report of the Office of the Secretary to the College, 2016-17**
The Board approved the report, as circulated.

BD/17-18/303 Associated Companies - Reports of Directors to Board

The Board considered and approved the Memorandum, circulated, from the Secretary to the College, dated 20 June 2018.

BD/17-18/304 Foundation Scholarship – Central Scholarship Committee

The Board noted and approved the Memorandum, circulated, from the Secretary to the Foundation Scholarship – Central Scholarship Committee dated 6 June 2018.

BD/17-18/305 Membership of the Ad Hoc Appeals Committee for Administrative, Technical and Library Staff

The Board noted and approved the Memorandum, circulated, from the Registrar, dated 20 June 2018.

BD/17-18/306 Board Elections 2018

The Board noted that the following had been elected, to serve from 27 August 2018 to the last day of the Summer Session 2022:

- (i) Fellows and Fellow Professors Constituency
 - Professor Louis Brennan
 - Professor Andrew Burke
 - Professor Sylvia Draper
 - Professor Diarmuid Rossa Phelan
- (ii) Academic Staff (Non-Fellow) Constituency
 - Professor Kathleen McTiernan
 - Professor Aidan Seery
- (iii) Technical, Administrative and Support Staff Constituency
 - (a) Administrative, Professional Library & Technical Staff
 - Mr David Grouse

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BD/17-18/307 Board Membership – Graduate Students’ Union

The Board noted that Mr Oisín Vince Coulter had been elected as President of the Graduate Students’ Union for 2018-19 and will serve as a member of the Board in 2018-19.

BD/17-18/308 Board Membership - Students’ Union Elections 2018

The Board noted that the following had been elected, and would serve as members of the Board of the College for the academic year 2018-2019:

- President: Mr Shane De Rís
- Welfare Officer: Mr James Cunningham
- Education Officer: Ms Aimee Connolly

BD/17-18/309 Adjustment of the Fee for Senate Membership

The Board noted and approved the Memorandum from the Registrar, dated 20 June 2018.

SECTION D

In compliance with the Data Protection Acts this information is restricted.

BD/17-18/319 Outgoing Board Members

In closing the meeting, the Provost extended his thanks to Dr Braiden, who had left the meeting, for her contribution to the work of the Board over her two terms as a Board member. He then extended his thanks to the Senior Lecturer/Dean of Undergraduate Studies, Professor G Martin, for her committed work and, in particular, for her contribution to the Trinity Education Project (TEP). The Provost also thanked the other out-going Board members (Mr S Collins, Mrs M Foody, Professor R Gilligan, Mr K Keane, Professor B Lucey, Ms A MacPherson, Professor C McCabe and Mr D McClean) for their contributions over their time on the Board. There was applause for the Senior Lecturer/ Dean of Undergraduate Studies and then the Board members.

Signed:

Date: