

Incorporating any amendments approved at subsequent Board meetings

The University of Dublin

Trinity College

Minutes of Board Meeting, 14 September 2011

<i>Present</i>	Provost (Dr P J Prendergast), Vice-Provost/Chief Academic Officer (Professor L Hogan), Senior Lecturer (Professor P Geoghegan), Registrar (Professor S P A Allwright), Bursar (Professor D Lloyd), Mr R Bartlett, Professor S D C Barrett, Ms R Barry, Ms M A Coffey, Mr F Cowzer, Professor W J Dowling, Mr J Gallagher, Professor H Gibbons, Professor R Gilligan, Professor J F McGilp, Dr K J McGinley, Professor N Marples, Ms L Miller, Ms N Murray, Ms M O'Connor, Professor E J O'Halpin, Professor D O'Neill, Professor H J Rice.
Apologies	Dr M Bouroche, Dr O Braiden, Professor D M Singleton.
<i>In attendance</i>	Ms S Mac Bride.
<i>(ex officio)</i>	Secretary to the College, Treasurer.
<i>(by invitation)</i>	Chief Operating Officer.

SECTION A

BD/11-12/007 Statutory Declaration

Board members attending their first meeting made the Statutory Declaration as provided for in the 2010 Consolidated Statutes.

BD/11-12/008 Minutes

The minutes of the meeting held on 29 June 2011 and 1 September 2011 were approved and signed.

BD/11-12/009 Matters Arising from the Minutes

A number of matters arising from the minutes were discussed and have been recorded below, (see minutes BD/11-12/010, 011, 012, 013, 014 and 015 below).

BD/11-12/010 Approval of Increments (see minute BD/10-11/266(2) of 29 June 2011)

The Chair of the Human Resources Committee advised Board that he and the Director of Human Resources had met with Board members, Dr McGinley and Professor Gibbons, to clarify outstanding issues in relation to the proposals for a process of awarding increments. The Board noted that following the positive outcome of this meeting engagement was now taking place with the Trade Unions.

- BD/11-12/011 Allowances (see minute BD/10-11/266(3) of 29 June 2011)**
In response to a query, the Provost advised Board that discussions with the Department of Education and Skills are on-going in relation to all allowances.
- BD/11-12/012 Academic Contracts (see minute BD/10-11/267(i) of 29 June 2011)**
The Vice-Provost/Chief Academic Officer advised Board that consultation with staff representatives and the Standing Committee of Fellows had taken place over the summer months and that the matter will come back to a future Board meeting for noting.
- BD/11-12/013 Employment Control Framework (see minute BD/10-11/267(ii) of 29 June 2011)**
In response to a query, the Secretary advised Board that no further engagement with the Government had taken place to date in relation to the deferred pension liability.
- BD/11-12/014 Annual Office (see minute BD/11-12/003 of 1 September 2011)**
The Board noted that, following the appointment of the new Annual Officers, Professor Marsh, who during the Provost's election had been appointed as Pro-Vice-Provost/Chief Academic Officer and after the election had been appointed Vice-Provost/Chief Academic Officer, had now reverted to his previous role as Dean of the Faculty of Arts, Humanities and Social Sciences and Professor Biehler who had acted as Pro-Dean during this period had now reverted to her previous role as Head of the School of Law.
- BD/11-12/015 Development of Global Relations (see minute BD/11-12/003 of 1 September 2011)**
Noting the importance of the development of global relations to the College in achieving its strategic objectives, the Board approved the proposal that the Vice-Provost for Global Relations, Professor Ohlmeyer, be present by invitation at all future Board meetings.
- BD/11-12/016 Provost's Report**
The Board noted the Provost will make his inaugural speech on Monday 19 September 2011.
- BD/11-12/017 Legal Services**
The Secretary invited Board's attention to a memorandum, dated September 2011, which had been circulated. She advised Board of the tender process which had taken place to appoint a number of legal firms to a framework to provide comprehensive legal services to the College. The Board noted that, given the increase of litigation in the external environment, it was important to have expert legal advisors to assist the College when required and also noted the importance to procuring value for money in this regard. The Secretary advised that, following a rigorous tender process, nine firms had qualified for appointment for a term of four years and that this appointment would afford the College an opportunity to put procedures in place for the management of legal costs.

In response to queries raised by Board members, the Secretary advised that all firms have provided the College with Conflict of Interest policies which will ensure that a conflict will not arise should they act for another university. The Secretary also advised that any reductions in Junior or Senior Counsels' fees which may be introduced in the future would be passed on to the College and that all areas of College would have access to legal services should they be required.

The Board, noting that the appointment of College Solicitors is a reserved item of business for Board, approved the appointment of nine firms of Solicitors to a panel to provide legal services to the College commencing on 1 October 2011.

BD/11-12/018 Board Vacancy: Fellows and Fellow Professors Constituency

The Secretary advised Board that following Professor Allwright's appointment as Registrar there is no previously unsuccessful candidate available to fill the vacancy in the Fellows and Fellow Professors Constituency and also to fulfil the gender requirement as provided for in the Regulations for the Conduct of Board Elections. The Board, noting the options available, agreed that a by-election should be held to fill the Board vacancy.

BD/11-12/019 Appeals to the Visitor

The Secretary advised Board that a recent appeal to the Visitors had not been upheld. She further advised Board that the outcome of a second appeal would be forthcoming in the next few weeks and that a third appeal had been lodged and would be heard by the Visitors in due course.

BD/11-12/020 Advisory Committee on Honorary Degrees

The Board approved the nominations of the Advisory Committee on Honorary Degrees, as presented by the Registrar, noting that those approved will be conferred at Commencements ceremonies during 2011-2012 or as soon as possible thereafter. The Board noted a concern that too much focus was being placed on nominating candidates for honorary degrees to coincide with certain commemorative events. It was also noted that consideration should be given to nominating contributors to the philosophical and historical aspects of subject areas.

BD/11-12/021 Science Gallery

Under Other Business, the Board noted the request from the Director of the Science Gallery to present a report to Board in the coming months.

SECTION B

There was no business under this heading.

SECTION C

BD/11-12/022 Administrative Arrangements - 2 July to 28 August 2011

The Board noted memorandum from the Secretary, circulated, dated 8 September 2011.

BD/11-12/023 Board Minutes - Correction - BD/10-11/186 of 30 March 2011

The Board noted that 'March' should be amended to 'February' in the second line of this minute.

BD/11-12/024 Sealings

The Board noted Sealings, as circulated and attached as Appendix 1 to this Minute.

BD/11-12/025 Bequests and Benefactions - Estate of the late Doreen Nancy Swanson West

The Board noted the receipt of an amount of GBP1,000 from the Estate of the late Doreen Nancy Swanson West, to be added to the Provost's Academic Development Fund.

BD/11-12/026 Committees**(i) Finance Committee**

The Board noted and approved the nomination of Mr F Cowzer in place of Professor D Singleton, for Michaelmas term 2011;

(ii) Statutes Review - Committee to review the regulations governing disciplinary procedures

The Board noted and approved memorandum from the Secretary to the College, circulated, dated 7 September 2011, and approved the membership of the committee as follows:

Registrar, Chair

President of the Students' Union or nominee

President of the Graduate Students' Union or nominee

Secretary to the College

Professor Eoin O'Dell

Mr Paul Guinness, Maxwells Solicitors, Advisor

Ms Monica Alcock, Secretary

BD/11-12/027 Representation**(i) Adelaide and Meath Hospital, Dublin incorporating the National Children's Hospital**

The Board noted and approved the nomination of Professor D Kelleher as the College's representative on the Board of the Adelaide and Meath Hospital, Dublin incorporating the National Children's Hospital, with effect from 1 August 2011 for a three year period.

(ii) Directors/Representatives on External Bodies to reflect new Officerships

The Board noted and approved the following nominations:

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- (a) **Central Applications Office**
Vice-Provost/Chief Academic Officer, Professor L Hogan;
- (b) **Dublin Institute of Technology**
Registrar, Professor S Allwright;
- (c) **NIBRT**
Dean of Research, Professor V Cahill;
- (d) **Molecular Medicine Ireland**
Dean of Research, Professor V Cahill;
- (e) **HEAnet**
Bursar, Professor D Lloyd

BD/11-12/028 Advisory Council for Science Technology and Innovation

The Board noted that Professor D Lloyd had been appointed to the above Council.

BD/11-12/029 Agreements

The Board noted that the following agreements had been signed:

- (i) Milltown Institute;
- (ii) Marino Institute of Education Co-Trusteeship;
- (iii) Trinity Health.

BD/11-12/030 Inquiry Officer - Disability Act 2005

The Board noted and approved the nomination of Ms H Richardson, Student Support Officer, Senior Tutor's Office to the position of Inquiry Officer for Students under the terms of the Disability Act 2005.

BD/11-12/031 School of Medicine Exhibition (Board Minute BD/10-11/240 of 1 June 2011 refers)

The Board noted a memorandum from the Secretary to the College circulated, dated 6 September 2011.

BD/11-12/032 Tutorship

The Board noted and approved nominations from the Senior Tutor, circulated, dated 7 September 2011.

SECTION D

In compliance with the Data Protection Acts this information is restricted.

Signed:

Date:

Sealings

24 June 2011

**An Post Licence Agreement
Installation and Maintenance of Vending Machine**

The Seal of the College was put to a Licence Agreement (in duplicate) between the Provost, Fellows, Foundation Scholars, and the other members of the Board, of the College of the Holy and Undivided Trinity of Queen Elizabeth near Dublin and An Post, in which College agrees to grant to An Post an Licence to install and maintain a vending machine on the campus for a period of five years in the first instance.

1 July 2011

**K C Peaches (Ireland) Limited
Unit 10A, Trinity Technology and Enterprise Centre**

The Seal of the College was put in duplicate for the Lease of Unit 10, Trinity Technology and Enterprise Centre, between the Provost, Fellows, Foundation Scholars, and the other members of the Board, of the College of the Holy and Undivided Trinity of Queen Elizabeth near Dublin and KC Peaches (Ireland) Limited, for four years and nine months.

12 July 2011

Deed of Release - Hazlebrook Cottage, 69 Terenure Road West, Dublin 6W

The Seal of the College was put in duplicate for a Deed of Release between the Provost, Fellows, Foundation Scholars, and the other members of the Board, of the College of the Holy and Undivided Trinity of Queen Elizabeth near Dublin Francis Sheehy-Skeffington, Alan Sheehy-Skeffington and Micheline Sheehy-Skeffington in respect of Hazlebrook Cottage, 69 Terenure Road West, Dublin 6W.

13 July 2011

Biosciences Development at Pearse Street, Dublin 2**Piling Specialist Collateral Agreement
P J Edwards and Company Limited and Walls Construction Limited**

The Seal of the College was put in triplicate to a Piling Specialist Collateral Agreement between the Provost, Fellows, Foundation Scholars, and the other members of the Board, of the College of the Holy and Undivided Trinity of Queen Elizabeth near Dublin and P J Edwards and Company Limited and Walls Construction Limited relating to the Biosciences development at Pearse Street, Dublin 2.

**Piling Specialist Collateral Agreement
Byrne Looby Partners Limited and Walls Construction Limited**

The Seal of the College was put in triplicate to a Piling Specialist Collateral Agreement between the Provost, Fellows, Foundation Scholars, and the other members of the Board, of the College of the Holy and Undivided Trinity of Queen Elizabeth near Dublin and Byrne Looby Partners Limited and Walls Construction Limited relating to the Biosciences development at Pearse Street, Dublin 2.

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Collateral Agreement
Alucraft Limited and Walls Construction Limited and PJ Walls (Holdings) Limited

The Seal of the College was put in quadruplicate to a Collateral Agreement between the Provost, Fellows, Foundation Scholars, and the other members of the Board, of the College of the Holy and Undivided Trinity of Queen Elizabeth near Dublin and Alucraft Limited and Walls Construction Limited and PJ Walls (Holdings) Limited in connection with the Biosciences Development at Pearse Street, Dublin 2.

Collateral Agreement
Designer Electric Limited T/A Designer Group and Walls Construction Limited and PJ Walls (Holdings) Limited

The Seal of the College was put in quadruplicate to a Collateral Agreement between the Provost, Fellows, Foundation Scholars, and the other members of the Board, of the College of the Holy and Undivided Trinity of Queen Elizabeth near Dublin and Designer Electric Limited T/A Designer Group and Walls Construction Limited and PJ Walls (Holdings) Limited in connection with the Biosciences Development at Pearse Street, Dublin 2.

Collateral Agreement
Ellickson Engineering Limited and Walls Construction Limited and PJ Walls (Holdings) Limited

The Seal of the College was put in quadruplicate to a Collateral Agreement between the Provost, Fellows, Foundation Scholars, and the other members of the Board, of the College of the Holy and Undivided Trinity of Queen Elizabeth near Dublin and Ellickson Engineering Limited and Walls Construction Limited and PJ Walls (Holdings) Limited in connection with the Biosciences Development at Pearse Street, Dublin 2.

Collateral Agreement
Lynch Roofing Systems (Ballaghaderreen) Limited and Walls Construction Limited and PJ Walls (Holdings) Limited

The Seal of the College was put in quadruplicate to a Collateral Agreement between the Provost, Fellows, Foundation Scholars, and the other members of the Board, of the College of the Holy and Undivided Trinity of Queen Elizabeth near Dublin and Lynch Roofing Systems (Ballaghaderreen) and Walls Construction Limited and PJ Walls (Holdings) Limited in connection with the Biosciences Development at Pearse Street, Dublin 2.

Collateral Agreement
Gregg and Patterson (Engineers) Limited and Walls Construction Limited and PJ Walls (Holdings) Limited

The Seal of the College was put in quadruplicate to a Collateral Agreement between the Provost, Fellows, Foundation Scholars, and the other members of the Board, of the College of the Holy and Undivided Trinity of Queen Elizabeth near Dublin and Gregg and Patterson (Engineers) Limited and Walls Construction Limited and PJ Walls (Holdings) Limited in connection with the Biosciences Development at Pearse Street, Dublin 2.

**Collateral Agreement
Tumbleton Emerson Mechanical Limited T/A Temec and Walls Construction Limited and PJ Walls
(Holdings) Limited**

The Seal of the College was put in quadruplicate to a Collateral Agreement between the Provost, Fellows, Foundation Scholars, and the other members of the Board, of the College of the Holy and Undivided Trinity of Queen Elizabeth near Dublin and Tumbleton Emerson Mechanical Limited T/A Temec and Walls Construction Limited and PJ Walls (Holdings) Limited in connection with the Biosciences Development at Pearse Street, Dublin 2.

22 July 2011

**Bluegene - Deed for Sale and Supply of Equipment
between Trinity College Dublin and the Dublin Institute for Advanced Studies**

The Seal of the College was put in duplicate to a Deed for Sale and Supply of Equipment between the Provost, Fellows, Foundation Scholars, and the other members of the Board, of the College of the Holy and Undivided Trinity of Queen Elizabeth near Dublin and the Dublin Institute of Advanced Studies.

29 July 2011

**Collaborative Agreement in relation to the Establishment of Trinity Health (Ireland)
between Trinity College Dublin and St James's Hospital and the Adelaide and Meath Hospital,
Dublin, incorporating the National Children's Hospital**

The Seal of the College was put in triplicate to a Collaborative Agreement between the Provost, Fellows, Foundation Scholars, and the other members of the Board, of the College of the Holy and Undivided Trinity of Queen Elizabeth near Dublin and St James's Hospital and the Adelaide and Meath Hospital, Dublin, incorporating the National Children's Hospital.