

Incorporating any amendments approved at subsequent Board meetings

The University of Dublin

Trinity College

Minutes of Board Meeting, 3 May 2006

- Present* Provost (Dr J Hegarty), Vice-Provost (Dr R M J Byrne), Bursar (Dr D C Williams), Senior Lecturer (Dr C Kearney), Dr W J Blau, Dr A Butterfield, Ms M Coffey, Dr A Donnelly, Mr H Kearns, Dr J M Kelly, Ms M Leahy, Dr M Lynch, Dr E Mac Cárthaigh, Mr D McCormack, Dr K J McGinley, Mr J Mannion, Ms S O'Brien, Dr D O'Donovan, Dr E O'Halpin*, Dr J Parnell, Dr A Piesse, Mr R P Sheridan, Mr B Sweeney.
- Apologies* Registrar (Dr D J Dickson), Dr N Biggar, Ms G Clarke.
- In attendance*
- (ex officio)* Secretary, Treasurer, Assistant Secretary.
- (by invitation)* Staff Secretary (for BD/05-06/245)
Dean of Research (for BD/05-06/256)
Director of Buildings (for BD/05-06/246)
- (present for)* BD/05-06/237-247.

SECTION A

BD/05-06/237 Board Membership The Secretary advised Board that Dr O'Dell had tendered his resignation from the Board and that, in accordance with Regulations 29 and 30 governing the 2005 elections to Board, he would be replaced by Professor J Vij*. The Board extended its thanks to Dr O'Dell for his very significant contribution to the Board while a member.

[* Professor Vij will serve for the remainder of Dr O'Dell's term of office.]

BD/05-06/238 Minutes The minutes of the meeting held on 5 April 2006 were approved and signed subject to the following amendments:

BD/05-06/208 ARAM - Progress Report The following phrase was added to the end of the second paragraph on page 5 'as well as the differences between the HEA funding model and the ARAM.'

BD/05-06/216 Procedure for the Nomination of Exceptional External Candidates to Personal Chairs The word 'could' on line 6 was replaced with the word 'would'.

- BD/05-06/239 Matters Arising from the Minutes** A number of matters arising from the Minutes were discussed and have been recorded below, (see Minutes BD/05-06/240, 241, 242, 243, 244).
- BD/05-06/240 Funding Statements for the year ended 30 September 2005 (see minute BD/05-06/202 of 5 April 2006)** The Secretary advised Board that the minutes of meetings of the Resource Management Committee held since the beginning of this academic year had been circulated to Board as a Section B item on the Agenda.
- BD/05-06/241 Deferred Items** The Board noted that as the meeting between the Senior Dean, the Junior Dean and student representatives had not yet taken place the proposed amendments to the Calendar would be considered at a future meeting.
- BD/05-06/242 Statutes (see minute BD/05-06/215 of 5 April 2006)** In response to a query which had been raised at the previous meeting, the Secretary invited Board's attention to the legal basis for the composition and operation of the University Council, as outlined in the College's Statutes and the Universities Act 1997. He noted, in particular, the role of the Board as the ultimate College authority in approving all decisions made by the University Council. The Board agreed that, should changes to the composition of Council be under consideration in the future, Council should have adequate opportunity to discuss the options for the composition of any successor.
- BD/05-06/243 ARAM - Progress Report (see minute BD/05-06/208 of 5 April 2006)** The Bursar invited Board's attention to an amended Table 1 to replace the version in the Progress Report which had been considered at the previous Board meeting. The Board noted the amended data for School of Business, the School of English and the School of Histories and Humanities.
- BD/05-06/244 Modularisation and Trimesterisation (see minute BD/05-06/218 of 5 April 2006)** In response to a query, the Secretary advised that Board that as the matter had not been explicitly raised by a Board member at the previous meeting, approval for the terms of reference and membership of the working group on modularisation and semesterisation had been implicitly recorded in minute BD/05-06/214 of 5 April 2006.
- BD/05-06/245 Performance Management and Development System (PMDS)** The Staff Secretary, present by invitation, invited Board's attention to a paper, dated 27 March 2006 which had been circulated. She outlined the background to the introduction of PMDS in College, noting that it is being introduced within the provisions of the current Social Partnership Agreement, *Sustaining Progress* and the previous agreement *Programme for Prosperity and Fairness*. She advised Board that PMDS is one of the elements that triggers agreed pay awards following a review by the Education Sector Performance Verification Group. The Board noted that, as previously agreed by the Board, PMDS had been developed by the Partnership Committee on behalf of all staff groups in the College. The Staff Secretary advised Board that a sub-committee of the Partnership Committee had developed pilot PMDS programmes across a number of areas in College, on the basis of which the details of the programme had been reviewed and refined and that the Partnership Committee had signed-off on the documentation and procedures. She noted that PMDS was now being introduced in all areas of the College and that training programmes for reviewers and reviewees would start the following week, and that a comprehensive website would be launched shortly.

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The Staff Secretary, noting that the development of Schools' Strategic Plans provided a timely context for the introduction of PMDS in academic areas, invited Board's attention to the benefits of PMDS for the individual staff member and for the College as a whole, further noting that the successful integration of the Programme into the management of academic and administrative and support areas would enhance the achievement of the objectives of each area.

In response to queries from Board members, the Staff Secretary advised Board that:

- (i) initially PMDS would apply to permanent staff, but that it was intended to include all staff categories, including contract research staff, in due course;
- (ii) documents relating to objectives and plans for specific individuals would be retained by the reviewer and the reviewee only, and that the development/training plan for an area would be discussed by the Head of the School/area with CAPSL and/or the Staff Development office;
- (iii) it is intended to coordinate PMDS reviews with other planning tools in College, such as individual research plans and strategic plans.

In response to concerns expressed by a number of Board members about the impact which PMDS might have on academic freedom, the Staff Secretary advised that this had been the subject of much discussion with academic staff representative groups and that a satisfactory conclusion had been reached in this regard and that there would be ongoing discussion between the Staff Development Manager and Heads of School to ensure that academic freedom is not challenged in any way by the implementation of PMDS. The Board also noted the Secretary's comments in relation to the protection of academic freedom in the Universities Act 1997.

The Board noted Dr Butterfield's positive experience of PMDS arising from his participation in the pilot scheme.

The Board thanked the Staff Secretary and the Partnership Committee for their very hard work in developing PMDS in a way which is appropriate for the College and agreed that the Board should receive an annual report on the College-wide issues arising from its operation.

BD/05-06/246 Capital Projects The Director of Buildings, present by invitation, attended for this item.

- (i) **Summary Information on Financial Position and Other Matters – Issue 8 – April 2006** The Bursar invited Board's attention to the latest in a series of documents on the status of the College's capital programme, which had been prepared together with the Treasurer and the Director of Buildings. He noted a number of points in relation to: projects which had been recently constructed or were nearing completion; the North East Corner Project; planning issues for future development; and the uncertainty surrounding Government funding of the recommendations of the Kelly Report. The Bursar also invited the Board's attention to the projected deficit on the total capital programme, noting that, while it is extremely low compared to the scale of activity in recent years, the uncertainty surrounding HEA/Department of Education and Science funding for the ICT Skills Capital funding will have to be resolved, and other funding sought to meet the deficit.

In response to queries from a number of Board members, the Director of Buildings clarified issues in relation to: the legal costs associated with the Trinity Hall development; the capital deficit; and the proposed Pearse Street development, noting that any proposals in this regard would be considered, in the first instance, by a Building Committee and reported to Board following

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consideration by the Site and Facilities Committee. The Secretary advised Board that it was hoped to conclude the sale of properties in South Leinster Street and the associated purchase of Dunlop Oriel House within a matter of weeks. He noted that a number of additional matters associated with the transfer of the land and properties had been identified during a review of legal documentation and that these had had to be resolved before the final agreements could be signed. He advised Board that there was no additional risk to the College arising from these matters.

The Board thanked the Bursar, the Treasurer and the Director of Buildings for the very informative report.

- (ii) **Proposed sale of premises at Cumberland Street** The Director of Buildings invited Board's attention to a memorandum, dated 26 April 2006, which had been circulated. The Board noted that the proposed sale had arisen from discussions with the ESB in relation to the College's need for a substantial increase in its electrical supply which the ESB had agreed to supply on the condition that the College would sell it, at full market value, a suitable site for the construction of a new 110kV substation. The Director of Buildings advised the Board that the College's property advisors had negotiated a sale price which they were recommending to the College as being reasonable in this instance and that the College's Property Review Group had accepted this price. The Board approved the sale of the property for the stated price.

BD/05-06/247 Task Force 2 The Senior Lecturer advised Board that Task Force 2 had prepared a discussion paper on reporting structures in administrative and support areas which it had released to the Heads of Administrative and Support areas on 18 April 2006 as a first step in the consultative process. The Board noted that the consultation process would be overseen by the Senior Lecturer, the Secretary to the College, and an external consultant, Mr J Behan.

The Senior Lecturer advised Board that the paper identified nine issues and associated proposals on which views would be sought, over the following four weeks, from the Heads of Administrative and Support areas and their staff, and from Deans and Heads of School Committees, Fellows and past Academic Annual Officers.

The Senior Lecturer advised Board that, following the consultation period, a recommendation would be developed on one key aspect of the reporting structures, namely the structure and support for the Provost's Office, on which a decision would be sought before the summer vacation. He noted that proposals to implement the consequences of this decision would be developed during the following academic year in consultation with the relevant individuals and groups in College.

The Board noted that in order to reach a decision on this one key area, a paper would be circulated for information to the Board for its meeting on 31 May 2006, and that a final decision would be made at the Board meeting on 5 July 2006. Similarly, the document would be circulated to Council for information for its meeting on 10 May 2006, with a possible further consideration at Council on 7 June 2006, and a final discussion would take place at the Council meeting on 28 June 2006.

BD/05-06/248 High Level Risk Register and Risk Management Policy The Secretary invited Board's attention to a memorandum, dated 26 April 2006, which had been circulated, accompanied by the current version of the College's High Level Risk Register and a proposed Risk Management Policy. He advised Board that the High Level Risk Register

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had been prepared by Executive Officers with the assistance of external consultants, Mazars, and the Internal Auditor, the Assistant Auditor and the Audit Committee. He also invited attention to the draft minute from the meeting of the Audit Committee held on 26 April 2006 which expressed satisfaction with the process and procedures used to prepare the High Level Risk Register.

The Secretary noted that risk is an integral and unavoidable part of conducting business and it is the effective management rather than the elimination of risk that is the objective. He advised Board that the development of the High Level Risk Register represented a formalisation of the management of the College's various activities and that it offered a framework whereby risk can be identified and managed in the future. The process will be an on-going one and will require constant monitoring and development. The Board noted that, in addition to the High Level Risk Register, individual areas had developed risk registers for their own activities which would be used as part of the management process in these areas.

The Secretary advised Board that work would continue to develop a time-scale for the management of identified risks and that it was proposed to present the register to Board annually in December following its consideration by the Audit Committee.

In response to a query, the Bursar advised Board that a review of the management of all risks in Schools, including any which might be posed by the implementation of ARAM, would be carried out and reported to Board in due course.

The Board thanked Executive Officers for their work in preparing the High Level Risk Register which it considered to be a very useful document.

The Board approved the Risk Management Policy as presented.

BD/05-06/249 Acta of the University Council The Board confirmed Acta of the University Council from its meetings of:

- (i) 12 April 2006 subject to further comments covering the following: (CL/05-06/126, 127, 129, 132, 134 (i), 135,138, 139, 140, 141)
- (ii) 26 April 2006 subject to further comment covering CL/-5-06/150

BD/05-06/250 Modularisation and Semesterisation (see Actum CL/05-06/126 of 12 April 2006) The Senior Lecturer advised Board that the Working Group on modularisation and semesterisation was about to begin its work and he invited Board's attention to the time-table for the preparation of discussion documents and receipt of submissions from the College community, which would take place mainly via a website being developed especially for this purpose. The Board noted that it was intended to present recommendations for consideration by Council and Board during Michaelmas Term 2006, with a view to final proposals being agreed by Board in December 2006/January 2007.

BD/05-06/251 ARAM (see Actum CL/05-06/127 of 12 April 2006) The Senior Lecturer advised Board that a special meeting of Council to discuss ARAM issues would take place at 9.45 am on 10 May 2006.

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BD/05-06/252 Proposed New Schools (see Actum CL/05-06/132 of 12 April 2006) The Senior Lecturer invited Board's attention to a memorandum, which had been tabled, proposing the formation of two new Schools: (a) a School of Languages, Literatures and Cultural Studies formed from the Departments of French, Germanic Studies, Hispanic Studies, Italian, Russian and Slavonic Studies, School of Irish and Celtic Studies and the Centre for European Studies; (b) the School of Drama, Film and Music formed from the School of Drama and Theatre Studies and the School of Music. The Board noted that both proposed Schools satisfy the requirements for formation, taking into account size, academic coherence and strategic appropriateness, and that the formal titles for the Schools have to be agreed.

In response to a query, the Senior Lecturer advised Board that a decision to approve the formation of the two proposed Schools would not have any impact on the status of the aspirant Schools. The Board noted that Executive Officers had considered it appropriate to approve the proposed new Schools in view of significant academic restructuring and development represented in their formation. The Board noted concerns that the proposed new Schools might experience financial difficulties arising from the operation of ARAM.

The Provost advised Board that proposals in relation to aspirant Schools would be presented to Board for decision before the end of the academic year.

BD/05-06/253 Nominations for Appointment (see Actum CL/05-06/135 of 12 April 2006) The Board, on the recommendation of the University Council, approved the appointments as summarised in Appendix 1 to these Minutes.

BD/05-06/254 Acting Deanship – Faculty of Health Sciences (see Actum CL/05-06/141 of 12 April 2006) The Board noted the appointment of Professor C Bell as Acting Dean of the Faculty of Health Sciences, pending an election to the Deanship.

BD/05-06/255 Heads of School Committee – Minutes of 28 February and 4 April 2006 (see Actum CL/05-06/134 (i) of 12 April 2006) The Senior Lecturer advised Board that a sub-committee of the Heads of School Committee had been established to consider ARAM issues and that it had delivered its initial report on 25 April 2006. He noted that the sub-committee would consider both operational and policy issues and that it would present its final report to the ARAM Task Force and the Resource Management Committee before being considered by Board on 5 July 2006.

BD/05-06/256 Regius Chair of Greek (1761) (see Actum CL/05-06/150 dated 28 April 2006) The Board, on the recommendation of the University Council from its meeting of 28 April 2006, approved the appointment of:

John M Marincola, B.A. (Pennsylvania), Ph.D. (Brown)

to the Regius Chair of Greek (1761), from a date to be agreed.

BD/05-06/257 Policy on Research Groupings (see Actum CL/05-06/129 of 12 April 2006) The Dean of Research, present by invitation, invited Board's attention to a memorandum dated 11 January 2006 which had been circulated. He advised Board that the document had been considered by the Heads of School Committee and that Council had approved the proposals at its meeting on 12 April. The Dean advised Board that the impetus for the

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policy had come about due to the increasingly fragmented nature of research groupings in the context of the ongoing academic restructuring. He invited Board's attention to the proposed three types of research entity within Trinity:

- (i) *Research Groups* are small clusters existing within or between Schools, whose recognition and management is entirely a matter for participating Schools. A research group has a common research interest with little or no central administration or space. The budget of Research Groups, where applicable, exists as an account within the School's account.
- (ii) *Research Centres* normally have their own space and/or dedicated administrative facilities and are governed by a management committee chaired by a senior academic from outside the School(s) participating in the Centre. There may be more than one School involved, but a single School must take primary administrative and financial responsibility for the Centre. Where there is more than one School involved, relevant income and charges will be distributed among the participating Schools in proportion to their involvement in the Centre. As Schools are ARAM nodes, Centres will not receive direct payments or charges under ARAM. Research Centres are approved by the Research Institutes and Schools' Liaison Committee, a sub-committee of the Research Committee.
- (iii) *Research Institutes* represent strategic priorities of the College, have substantial space and administrative/technical staffing, and follow the Board approved guidelines in the Report on Major Centres (minute 9/182 of 19 February 2003 refers). Research Institutes are approved by the Research Committee and Board.

The Dean invited Board's attention to the proposed governance and financing arrangements of Research Institutes, noting in particular, the proposed reporting and financial models. The Board, noting that three entities in College conform to the criteria defined for Research Institutes, viz. CRANN, IIS and TCIN, further noted that of these, only CRANN had been formally approved by Board and that proposals in relation to IIS and TCIN would be presented for approval in due course. The Treasurer advised Board that a number of financial issues in relation to CRANN remained to be resolved.

In response to a query regarding the necessity of having external Chairpersons of the Boards of Research Institutes, the Dean advised that securing the services of suitably experienced and sufficiently eminent external people, while desirable, may not always be possible. This however would be kept under review. He also advised Board that, notwithstanding the possible confusion in nomenclature, it was not proposed to ask entities with pre-existing titles of School or Centre to change their names to conform to the new procedures. When participating in external consortia every effort will be made to ensure conformity with the College's procedures. The Dean advised Board that the main risk to the College arising from the proposals would be that a Research Institute might not sustain its funding, and that the College might be liable for long-term commitments to its core staff.

In response to a query about the Houghton Institute, the Provost advised Board that issues in relation to arrangements with the College's associated hospitals would be considered at a future Board meeting which would be attended by the Vice-Provost for Medical Affairs.

The Board approved the policy on research groupings as presented.

BD/05-06/258 Scholarship 2006 The Senior Lecturer reported on Foundation and Non-Foundation Scholarships, stating that sixty four Scholars were proposed for election on Trinity

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Monday, of whom fourteen were Foundation Scholars. The Board noted that the Scholarship Committee was reviewing the distribution of awards across disciplines.

BD/05-06/259 Information Policy Committee Under Other Business, Dr Butterfield invited Board's attention to concerns that had been expressed at a meeting of the Information Policy Committee held on 2 May 2006, in relation to the uncertainty of long-term funding for the Research Support System. The Bursar advised Board that efforts are being made to secure short-term bridging funds from participating College areas, pending the submission of a proposal to the Government's Strategic Initiative Fund.

BD/05-06/260 Additional Board Meetings Under Other Business, the Secretary noted that there would be an additional Board meeting on Tuesday 13 June 2006 and that the meeting scheduled for 31 May 2006 would commence at 9.30 am.

SECTION B

BD/05-06/261 Personnel and Appointments Committee (see Actum CL/05-06/138 of 12 April 2006) The Board noted, and where appropriate, approved proposals in the draft minutes of the meetings of the Personnel and Appointments Committee on 22 February 2006, 8 March 2006 and 28 March 2006 with particular reference to the following:

PAC/2005-06/141 - Recruitment Policy and PAC/2005-06/158 - Strategic Planning – Staffing Arrangements in Interim Period The Board noted concerns expressed by a number of Board members that permanent posts were being filled in administrative and support areas despite the decision that such posts would be on a contract basis until the completion of the administrative and support restructuring and the approval of strategic plans for administrative areas. It was also stated that this was contrary to the situation in academic areas where no permanent appointments were being made until Schools' strategic plans had been approved.

The Vice-Provost advised Board that, in view of the fact that at least one year would elapse before strategic plans for administrative and support areas would be approved, the Personnel and Appointments Committee had decided in very exceptional circumstances to make a limited number of permanent appointments in administrative and support areas, noting that this contrasted sharply with the situation in academic areas where approval of strategic plans was imminent. It was noted that a number of permanent appointments had also been made in academic areas, in exceptional circumstances, since the start of the academic restructuring exercise. It was also noted that a number of the permanent senior administrative posts which had been filled over the past year had been vacant for a very long time.

PAC/2005-06/169 (iii) Staff Appointments – Self-Financing - The Library In response to an issue raised by Dr McGinley, it was agreed that, in future, proposals to the Personnel and Appointments Committee which were the subject of, or arose from, industrial relations processes would be identified as such in the applications.

PAC/2005-06/175 Personnel and Appointments Committee – Revised Terms of Reference The Board approved the revised Terms of Reference for the Committee as proposed.

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BD/05-06/262 Research Committee (see Actum CL/05-06/139 of 12 April 2006) The Board noted, and where appropriate, approved proposals in the draft minutes of the meeting of the Research Committee on 12 January 2006.

BD/05-06/263 Resource Management Committee The Board noted the minutes of the meetings of the Resource Management Committee on 24 October 2005, 6 February 2006, 6 March 2006, 3 April 2006 with particular reference to:

Item 4 of 24 October 2005 – ARAM The Board noted concerns about the possible impact on undergraduate teaching arising from policy decisions on student numbers and the differences in the treatment of undergraduate and postgraduate student numbers in the ARAM model.

BD/05-06/264 Site and Facilities Committee The Board noted, and where appropriate, approved proposals in the draft minutes of the meeting of the Site and Facilities Committee on 18 April 2006.

BD/05-06/265 Student Services Committee (see Actum CL/05-06/140 of 12 April 2006) The Board noted, and where appropriate, approved proposals in the draft minutes of the meeting of the Student Services Committee on 21 February 2006.

SECTION C

BD/05-06/266 Higher Degrees The Board noted Higher Degrees, approved by the sub-committee of Board and Council on 3 April 2006.

BD/05-06/267 College Portrait Collection – Acquisition The Board noted:

- (i) gift from the UK Trust for TCD (a Trust supported by UK-based *alumni*) of a double portrait in crayon of James Patrick Donleavy by Gordon Stuart;
- (ii) portrait of Professor Barbara Wright by Andrew Festing, commissioned by the Board.

BD/05-06/268 Permissions – Request to Borrow Manuscripts by National Gallery of Ireland The Board noted and approved a memorandum from the Librarian, circulated dated 21 April 2006.

BD/05-06/269 Sealings The Board noted:

- (i) **5 Foster Place, Dublin 2 – Conveyance** The Seal of the College was put to a Deed of Conveyance of 5 Foster Place by the Provost, Fellows and Scholars of the College of the Holy and Undivided Trinity near Dublin to Garrett Kelleher. [20/4/06]
- (ii) **5 Foster Place, Dublin 2 – Memorial of Deed of Conveyance** The Seal of the College was put to a Memorial of a Deed of Conveyance of 5 Foster Place by the Provost, Fellows and Scholars of the College of the Holy and Undivided Trinity near Dublin to Garrett Kelleher. [20/4/06]

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- (iii) **6 Foster Place, Dublin 2 – Conveyance** The Seal of the College was put to a Deed of Conveyance of 6 Foster Place by the Provost, Fellows and Scholars of the College of the Holy and Undivided Trinity near Dublin to Garrett Kelleher. [20/4/06]
- (iv) **6 Foster Place, Dublin 2 – Memorial of Deed of Conveyance** The Seal of the College was put to a Memorial of a Deed of Conveyance of 6 Foster Place by the Provost, Fellows and Scholars of the College of the Holy and Undivided Trinity near Dublin to Garrett Kelleher. [20/4/06]

BD/05-06/270 Calendar Entries The Board noted and approved memoranda from the Treasurer as follows:

- (i) W Henry Naylor and Henrietta Mary Downes Bursary, circulated dated 12 April 2006;
- (ii) Law School Prizes – Butterworths, circulated dated 25 April 2006;
- (iii) Eamonn O'Coine Award and Peter Gatenby Award, circulated dated 25 April 2006.

BD/05-06/271 Prizes and Other Awards

- (i) **Canadian Studies Travel Scholarship 2005-2006** The Board noted and approved the award of the Canadian Studies Travel Scholarship for 2005-2006 to Mr D Mac Sithigh (05173248), value: €1,400.
- (ii) **Esther J Luker and Maude Cobbe Bursary 2005/-6** The Board noted and approved the award of this bursary to Mr Simon Burdus (Girton College, Cambridge), value €500;
- (iii) **Home Hewson Award 2005/06** The Board noted and approved the recommendation of Ms Sifan Chen (05157277), for this award, value €2,500.

BD/05-06/272 Assistants to the Junior Dean The Board noted and approved the appointment of the following, for the remainder of the academic year 2005-2006 and for the academic year 2006-2007:

Mr C Assambo	Mr B O'Hora
Ms J Fearon	Mr J O'Gorman
Ms D Jones	Dr K Thomas
Dr A Khan	Ms M Woodbyrne
Ms A O'Driscoll	

BD/05-06/273 Tutorship The Board noted and approved the nomination of Mr Michael Coughlan (School of Nursing and Midwifery) to replace Ms Honor Nicholl, from 8 May 2006.

BD/05-06/274 Faculty of Health Sciences Ethics Group (Calendar B140) The Board noted and approved the following changes in the membership:

- Dr P Cronin (Nursing and Midwifery) to be replaced by Dr S O'Donnell (Nursing and Midwifery);
- Dr K Halley (Psychology) has resigned from the group;
- Dr O Sheils (Histopathology, School of Medicine) has joined the group

BD/05-06/275 Nominations for Appointment The Board approved nominations for appointment, as circulated (see Appendix 2 to these Minutes).

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BD/05-06/276 Nominating Committees The Board noted the following memberships:

- (i) **CRANN - Research Manager – Administrative Grade 3/2 - contract of indefinite duration**
 Professor J Boland
 Dr D O'Brien
 Dr C Kelly
 Mr M Shaw (Intel)
- (ii) **Science Gallery – Director – contract of indefinite duration**
 Professor J M D Coey
 Dr D O'Brien
 Dr C Horn
 Professor I H Robertson
 Professor P Coxon
 Ms D Tracey
- (iii) **Research and Innovation Services – Intellectual Property Project Officers (2) – Administrative Grade 2 (or for an exceptional candidate Admin 1) – contract of indefinite duration**
 Dr E P O'Neill
 Professor J Corish
 Dr D Lloyd
 Dr M Woods
 Dr J O Jones
 Dr T Glynn (DCU)
- (iv) **School of Nursing and Midwifery – Allocations Officer – Administrative Grade 1 – permanent**
 Assistant Secretary
 Dr F Timmins
 Ms F Neill
 Mr F O'Rourke
 Mr M McKeown (DCU)
- (v) **Secretary's Office – Assistant Internal Auditor – Administrative Grade 1 – permanent**
 Assistant Secretary
 Professor J G McGilp
 Dr F E Bannister
 Mr F Sheeran
 Mr B Ruddy (DIT)
- (vi) **Senior Tutor's Office – Administrative/Student Support Officer – Administrative Grade 2 – permanent**
 Senior Tutor
 Secretary to the College
 Dean of Students
 Mr V Lennon (IT Tallaght)
- (vii) **Staff Office (Recruitment Section) – Administrative Grade 3/2 – 1-year contract**
 Assistant Secretary
 Staff Secretary
 Professor G Whyte
 Ms A Taylor
- (viii) **Communications Office – Communications Officer – Administrative Grade 2/1 – 8-month contract**
 Assistant Secretary
 Communications Officer
 Dr C F Brady

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- (ix) **Director of Buildings Office – Deputy Director – Senior Administrative Grade 2 – permanent**
 Bursar
 Secretary to the College
 Director of Buildings
 Librarian
 Professor J H Ohlmeyer
 Mr J Gibney (NUI Galway)

Signed:

Date:

Appendix 1 to Minute BD/05-06/253

Nominations for Appointment (see CL/05-06/135)

Department	Post	Name and Qualifications	Start date	Termination date (if contract)
Biochemistry & Immunology	Research Fellow	HIGGINS, Sarah, B.Sc. (NUI), Ph.D. (Dubl.)	01-02-2006	31-01-2007
Biochemistry & Immunology	Research Fellow	McCOY, Claire, B.A. Mod. (Dubl.), Ph.D. (Dund.)	01-03-2006	01-03-2007
Biochemistry & Immunology	Research Fellow	O'CONNOR, Tania, B.Sc. (Dund.), Ph.D. (Dund.)	20-03-2006	20-09-2006
Clinical Medicine	Research Fellow	CIPOLLETTA, Christine, B.Sc. (Lille), M.Sc., Ph.D. (Nancy)	02-05-2006	01-05-2008
Clinical Medicine	Research Fellow	LYNCH, Emma, B.Sc. (NUI), Ph.D. (Notre Dame)	03-04-2006	02-04-2007
Clinical Medicine	Research Fellow	MEALLY, Helena, B.Sc. (NUI), Ph.D. (NUI)	27-03-2006	26-08-2008
Dental School	Research Fellow	PINJON, Emmanuelle, B.Sc., M.Sc. (Paris), Ph.D. (Dubl.)	01-03-2006	28-02-2008
Economics	Research Fellow	KELLY, Elish, B.A. (Dubl.)	01-03-2006	31-12-2006
IIIS	Visiting Research Fellow	BATTEN, Jonathan A., B.B.S. (NRCAE), M.B.A. (New South Wales Institute of Technology), Ph.D. (Sydney)	01-03-2006	30-09-2006
IIIS	Visiting Research Fellow	POMFRET, Richard, B.A. (Reading), M.A. (E. Anglia), Ph.D. (Simon Fraser)	01-04-2006	31-05-2006
Mathematics	Visiting Academic	WANG, Hongzhen, B.Sc. (Henan) M.Sc., Ph.D. (Beijing Institute of Technology)	01-09-2006	01-06-2007
Medicine	Part-time Lecturer	KANE, David John, MB BCH BA BAO (Dubl.), Ph.D. (NUI), MRCPI	01-03-2006	28-02-2009
Paediatrics	Part-time Lecturer	ELNAZIR, Basil Kamal Ishag, MBBS (Khartoum), Ph.D. (Birm.), D.Ch. (RCSI & RCPI), MRCPh, CCST (RCPI), FRCPCH	01-10-2005	30-09-2008
Paediatrics	Part-time Lecturer	McDONALD, Denise Gerrarde Mary, MB BCH BAO (NUI), DCH (NUI), MRCPI, MD (NUI)	01-10-2005	30-09-2008
Pharmacy & Pharmaceutical Sciences	Research Fellow	GAYNOR, Joanne, B.Sc., Ph.D. (Athlone IT), M.Sc. (Dubl.)	01-03-2006	31-03-2007
Physics	Research Fellow	CROWLEY, Cian Michael, B.A. Mod. (Dubl.)	01-03-2006	21-07-2006
Physiotherapy	Clinical Teacher	CASSIDY, Ciara, B.Sc. (Dubl.)	01-10-2005	30-09-2008
Surgery	Part-time Lecturer	PORTER, Jennifer May, MB BCH BAO (NUI), MD (NUI), FFA (RCSI)	01-03-2006	28-02-2009
Surgery	Clinical Tutor	O'KEEFE, Sylvia Alison, BA, MB, BCH (Dubl.), FFR (RCSI)	01-01-2006	31-10-2007

Incorporating any amendments approved at subsequent Board meetings

Appendix 2 to Minute BD/05-06/275

Nominations for Appointment

Department	Post	Name and Qualifications	Start date	Termination date (if contract)
CRANN	Education & Outreach Officer	MURPHY, Keelin, B.A., M.Sc., P.G.Dip. Environmental Engineering (Dubl.), Cert. In Personnel Practice (DIT)	22-05-2006	Indefinite Duration
Library	Assistant Librarian	SALHOLM, Penny, B.A. (California State), H.Dip.L.I.S. (NUI)	03-04-2006	02-12-2006
Physics	Research Project Manager	MLÁDENKOVÁ, Iva, M.A. (Brno)	02-05-2006	30-09-2007
Senior Lecturer's Area	Admissions Liaison Officer	BYRNE, David, B.Sc, M.Sc. (NUI)	08-05-2006	Permanent
Staff Office	Administrative Officer	RAFFERTY, Ruth	01-05-2006	01-01-2007