

Incorporating any amendments approved at subsequent Board meetings

The University of Dublin

Trinity College

Minutes of Board Meeting, 20 April 2005

Present Provost (Dr J Hegarty), Vice-Provost (Dr J B Grimson)^{***}, Bursar (Dr J W O'Hagan)^{*}, Registrar (Dr D J Dickson), Senior Lecturer (Dr J A Murray), Dr S P A Allwright, Dr W J Blau, Mr B Connolly, Dr L E Doyle, Dr J A Fitzpatrick, Dr H Gibbons^{***}, Dr H M C V Hoey, Mr H Kearns, Mr F Kieran, Dr J G Lunney, Mr D Mac Síthigh, Dr A N M Ní Chasaide, Mrs J O'Hara, Dr M M O'Mahony^{**}, Mr L Ryder, Mr R P Sheridan, Dr M K Simms^{***}, Ms E K Stokes, Mr B Sweeney, Dr D L Weaire.

Apologies Ms M Leahy, Dr F Shevlin.

In attendance

(ex officio) Secretary, Treasurer, Assistant Secretary.

(present for) * BD/04-05/230 (part) – 261
** BD/04-05/227- 232 (part)
*** BD/04-05/227-240 (part)

SECTION A

BD/04-05/227 Minutes

- (i) The minutes of the meeting held on 2 March 2005 were approved and signed.
- (ii) The minutes of the meeting held on 10 March 2005 were approved and signed.

BD/04-05/228 Matters Arising from the Minutes A matter arising from the Minutes was discussed and has been recorded below, (see Minute BD/04-05/229).

BD/04-05/229 SNIAM Building (see minute BD/04-05/209 of 2 March 2005) In response to a query the Vice-Provost advised Board that the investigation into the incident which took place in the SNAIM Building on 1 February 2005 would involve consultation with the Heads of relevant academic departments and that a report on the matter would be considered by the Safety Committee at its next meeting.

BD/04-05/230 Provost's Report The Provost invited Board's attention to discussions which had taken place at the CHIU meeting held on 4 April 2005. He advised Board that the HEA had made a presentation to the meeting, outlining its proposals for a new funding model for the sector which would still have a core block-grant defined by criteria similar to those being used in the College's ARAM and that, in addition, there would be a Strategic Fund to support national and institutional strategies for which individual Colleges would bid on a competitive basis. In response to queries about the application of the ARAM to the HEA block-grant and the increased transparency in relation to the allocation of funds, the Treasurer advised Board that the HEA had expressed interest in

the College's approach to the model. The Board noted that distribution of costs in accordance with the ARAM would be a matter for the Resource Management Working Group in the first instance.

The Board also noted that, in common with all other sectors, funding future pension commitments is a significant issue for universities and that work is on-going at a sectoral level to address this.

The Provost advised Board that in order to progress the implementation of the recent reports on the university sector (the OECD Report, the HEA's Reports on capital requirements and on the financial position of the sector) CHIU is developing policy proposals which will be submitted as part of the Estimates process for 2006, noting that collaboration between institutions as identified in the OECD Report will be addressed as part of this exercise.

In response to a query, the Provost advised Board that no issues of concern had been raised by the HEA at the annual budget meeting and that discussions were now at a high policy level in preparation for next year's Estimates.

In response to a query from Mr Kieran, the Treasurer advised Board that, in response to a request from the HEA, the CHIU Finance Group had indicated that an increase in recurrent income in the order of 9.5% would be required for 2006 to meet the College's requirements, and that no specific proposal had been made in relation to the Student Registration Charge, noting that decisions in relation to the Charge are made by the Department of Education and Science. Mr Kieran advised Board that the student body is opposed to an increase in the Student Registration Charge also and he requested that no specific proposals in this regard be made by the College without consultation with student representatives.

BD/04-05/231 Academic Structures The Senior Lecturer invited Board's attention to a memorandum, dated 14 April 2005, which had been circulated noting the Schools which had been approved by Board at its meeting on 10 March 2005 (minute BD/04-05/226 refers) and proposing the formation of the following four additional Schools:

1. A School of Business Studies – incorporating a new joint entity with the Irish Management Institute (IMI)
2. A School comprising the Departments of Geography, Geology, Zoology, Botany, and the Trinity Centre for the Environment
3. A School of Mathematics
4. A School comprising the Department of Biochemistry and further developments in Immunology.

The Senior Lecturer also advised Board that a small number of departments had submitted initial plans under which they would develop into Schools in the next one or two years and that, subject to their strategic plans, to be submitted by 29th April 2005, it was proposed that they should not be hindered by interim arrangements in achieving their goals. The Board also noted that further new Schools could advance proposals for their formation at any time up to the end of Hilary Term 2006 or of any year thereafter.

In the course of a discussion on the proposals, the Board welcomed the opportunities offered by the new Schools and the partnerships which had emerged. In response to queries, the Senior Lecturer advised Board that some thirteen or fourteen departments were not currently affiliated to Schools and that discussions would continue, over the coming months, to address specific issues which had arisen in areas which were not yet part of a School grouping. The Senior Lecturer also clarified issues in relation to specific

School formations, noting that there is an intention to develop a Graduate School common to the two Engineering Schools now formed.

The Secretary, clarifying specific issues in relation to the proposed link with the IMI, advised Board that an agreement in principle between the two institutions had been established and that the formal agreement will be presented to Board for approval in due course.

The Board agreed that the component Schools and Departments comprising the new School of Physic would be listed in the final version of the document and that the terminology describing the Children's Research Centre would be amended to reflect its independence within the context of its linkages to Psychology and Social Studies. The Board also noted the need to include reference to Research Centres and Institutes associated with Schools.

The Board approved the formation of the new Schools.

BD/04-05/232 Governance Issues The Senior Lecturer invited Board's attention to a memorandum, dated 8 April 2005, which had been circulated outlining proposals for the governance of Faculties and Schools and which had been prepared in conjunction with the Deans' Committee, noting that the proposals had been approved by Council at its meeting on 13 April 2005. In the discussion which followed, a number of amendments to the proposals were agreed and are summarised hereunder.

In the course of a long discussion on the purpose of the document, a number of Board members expressed concern that the proposals were too prescriptive and requested that consideration be given to allowing Schools greater discretion in their own governance. Board members expressed concern that a universal set of recommendations may not suit all situations and that there should be scope to introduce local arrangements as required.

In response to a proposal that the development of governance procedures be deferred until Schools were in place and that this activity should be undertaken by Heads of Schools and Vice-Deans, the Senior Lecturer advised Board that there was an expressed need from many new Schools, particularly those in which a number of existing departments were merging, for clear guidance in relation to governance, especially during the interim phase until the new Schools were fully established. This was especially the case as current governance arrangements with regard to heads of department and deans could not be readily transferred. He advised Board that, in order to ensure consistency across the College, a common set of frameworks had been considered necessary, noting that a balance had to be struck between providing the required support to new Schools and devolving decision-making and independence to local units. The Senior Lecturer expressed concern that proposals which were presented solely as guidelines ran the risk of being ignored with a consequent fracturing of relationships and organisation across the College as a whole and an inability of the Board to govern. He also invited Board's attention to the roles which the Dean of Research, the Dean of Graduate Studies and the Senior Lecturer would play in coordinating activities of the Schools' Directors of Teaching and Learning and Directors of Research.

The Board noted that Heads of Schools would be offered the opportunity to meet regularly during Trinity Term 2005 so that they could offer each other mutual support and learning opportunities but that it was not envisaged that the Interim School Executives would pre-empt the strategic planning function of the School Executives which would commence office on 13 July 2005.

Incorporating any amendments approved at subsequent Board meetings

The Board noted Mr Sweeney's suggestion that a schematic representation of the proposals might help to clarify matters and allay some of the concerns expressed by Board members, further noting his comments in relation to the need for a common governance framework.

In response to queries about the timing of the proposals and the possibility of time being allocated for wider consultation, the Provost advised Board that the College's main activities of teaching and research have to continue despite the on-going changes and that systems have to be put in place as soon as possible to ensure that the new structures will be operational by the start of the next academic year. The Board noted the comments from the Student Members of Board in relation to the need to preserve the integrity of the College as a whole by having consistent governance arrangements across all areas.

A number of Board members, suggesting that, under the proposed guidelines, the Head of School did not appear to have any accountability to the School Executive, expressed concern that, if this were the case, the ability of the members of the School to contribute to the direction of the School would be severely limited and in some cases it could be potentially damaging to the long-term viability of some disciplines. The Board agreed that governance arrangements should facilitate the potential for the development and evolution of new Schools.

The Board noted the concern of a number of Board members, particularly those of Ms Stokes, in relation to the proposal that the Faculty Deans and College Officers should not normally continue to act as Head of School during their term of office, except in exceptional circumstances. The Board noted that this proposal was in conflict with the 'honest broker' role of Faculty Dean as outlined on page 1 of the document and that it ran counter to the basis of the re-structuring arrangements previously agreed by Board. Board noted the views expressed by a number of members that it was difficult to envisage what 'exceptional' circumstances could prevail which would warrant the appointment of a Dean or College Officer as Head of School. In the course of a discussion of the issues raised, the Board noted Dr Hoey's support for the proposal.

In response to Dr Gibbons' comments in relation to the possible changes in people's job specifications as a result of the governance proposals and the need to consult the staff representative bodies in this regard, the Secretary advised Board that no person's job specification would change without prior consultation and agreement.

The following amendments to the substance of the document and the accompanying memorandum were agreed:

1. A more detailed introductory paragraph would be included in the Senior Lecturer's memorandum to accompany the Governance Procedures which would state that the documents should be regarded as general guidelines for good practice and that where it would be appropriate to have local variation, proposals for change would be considered with the Senior Lecturer and any significant departures would be brought to Board on an exception basis. The Board noted that consideration of proposals for variation or departure from the guidelines should constitute a continuing process of consultation.
2. Concerns in relation to the accountability of the Heads of School would be addressed in the text on page 2 of the document addressing the role of the Head of School.
3. Section 5, page 4 and Section 5, page 7 would be amended to reflect that fact that Faculty Deans and College Officers would not continue to act as Heads of Schools/Vice-Deans during their term of office.

Incorporating any amendments approved at subsequent Board meetings

4. The final sentence in Section 1, page 17 of the document would be replaced with: *The Head of School, in consultation with the School Executive, may choose to have up to two additional members, who may be from among the administrative/technical/support staff and who may be elected.*

The Board also agreed that the guidelines would be subject to review after the first year of operation and to a thorough review at the end of the transition period, taking into account experience in their implementation.

In conclusion, the Board agreed that a draft minute of the discussion and the decisions taken would be circulated and the proposed textual changes to the document would be approved by written procedure, following which the revised Governance Procedures would be made available electronically and would be placed on the Local College website. Dr Gibbons dissented.

BD/04-05/233 Student Numbers The Senior Lecturer invited Board's attention to a memorandum, dated 11 April 2005, which had been circulated. This outlined guidelines for Heads of School and Vice-Deans in relation to student numbers until the end of the current strategic planning period in 2008. He advised Board that the proposals in the memorandum had been informed by the discussions of a Working Group on Student Numbers, consisting of the Senior Lecturer, Dean of Graduate Studies, Dean of Research, Registrar, and Academic Secretary, which had met on a number of occasions since December 2004.

The Senior Lecturer invited Board's attention to the current levels of student numbers and, where relevant, the growth that had taken place since 2002/2003, noting that the number of undergraduate students has remained within the previously approved policy guideline of 11,500 and that there have been increases since 2002/2003 in the following categories: research students (12%); postgraduate taught masters (18%) and diploma courses (29%).

The Board, noting that the principal external event affecting the policy on student numbers has been the publication of the OECD Report which recommends a doubling of PhD student numbers in the sector by the year 2010, also noted the following issues which need to be addressed over the coming years:

- (a) the target student population for the next 3 and 5 years;
- (b) the possible capping of student numbers at their present total level, given the constraints on physical, teaching, research and support services;
- (c) the appropriate balance between undergraduates and postgraduates;
- (d) the growth of postgraduate numbers by substituting for undergraduate numbers, or by growing independently with undergraduate numbers remaining capped;
- (e) the appropriate balance between taught and research postgraduate students;
- (f) the College's response to demand and capacity factors;
- (g) the role of international students and their proportion of the undergraduate and postgraduate populations in the future.

The Senior Lecturer invited Board's attention to the following guidelines which it was proposed would be issued to Heads of School and Vice-Deans:

- (i) **Undergraduate Numbers:** There should be no significant growth in undergraduate numbers, subject to review in 2007/08. Schools and Vice-Deaneries may be allowed to expand their undergraduate numbers within this policy and on the basis of a review of proposed growth in undergraduate

- courses that will be undertaken when strategic plans from School/Vice-Deaneries are being considered.
- (ii) **Postgraduate Numbers:** Growth should, initially, be based on the academic strategies of Schools and Vice-Deaneries and on the related policy priorities built into the weightings and operation of the ARAM. The result of this devolved decision-making, within the framework of schools' strategic plans and the ARAM, would be monitored annually and reviewed at the end of three years, in 2007/08. The College should work towards achieving its own goal of 2000 research students by 2008. It was noted that expansion in postgraduate numbers would only be possible, and could only be provided at an appropriate level of quality, if significant additional resources are devoted to postgraduate student facilities and services. Local initiative at school level is unlikely to be sufficient and a concerted College-wide initiative seems essential.
 - (iii) **Substitution:** Consideration should be given to allowing schools or vice-deaneries to substitute additional postgraduate places for existing undergraduate places, taking critical mass and the impact on national provision of undergraduate education in their discipline(s) into account.
 - (iv) **International Students:** Growth in the number of international students should be encouraged, based on the academic strategies of schools and vice-deaneries and on the related policy priorities built into the weightings and operation of the ARAM. International Student Affairs should take a lead role in setting targets and supporting strategies for their achievement, and in planning College-wide facilities and supports for international students. The result of this devolved decision-making, within the framework of school strategic plans, the ARAM and International Student Affairs, and taking the national provision of undergraduate education in the discipline(s) into account would be monitored annually and reviewed at the end of three years in 2007/2008.
 - (v) **Interactions:** A school/vice-deanery should not be permitted to adopt unilateral measures that could cause unacceptable financial consequences for another academic unit.

In discussing the proposals the Senior Lecturer clarified a number of technical issues in relation to the composition of student numbers, noting that the number of postgraduate students will be a key issue for the future, particularly as the current demographic trends will result in a decreasing number of Irish undergraduate students over the coming decade.

In approving the proposals the Board agreed that sufficient resources should be sought to ensure adequate support and facilities for postgraduate and international students.

BD/04-05/234 Acta of the University Council The Board confirmed Acta of the University Council from its meeting of 9 March 2005 subject to further comments covering the following: (CL/04-05/115, 118, 119).

BD/04-05/235 Nominations for Appointment (see CL/04-05/115 of 9 March 2005) The Board, on the recommendation of the University Council, approved the appointments as summarised in Appendix 1 to these Minutes.

BD/04-05/236 Senior Promotions Committee – Senior Lectureship Recommendations –2005 Review (see CL/04-05/118 of 9 March 2005) The Board confirmed the recommendations of the Senior Promotions Committee, with effect from 1 October 2005:

Dr B Broderick (Civil, Structural and Environmental Engineering)
Dr V Campbell (Physiology)

Incorporating any amendments approved at subsequent Board meetings

Dr H Garavan (Psychology)
 Dr Y Gun'ko (Chemistry)
 Dr K Irvine (Zoology)
 Dr P Kruger (Chemistry)
 Dr A McMulllan (Drama)
 Dr A Piesse (English)
 Dr S P Wilson (Statistics)

The Board approved the following ex-quota Health Sciences promotions to Senior Lecturer from 1 October 2005:

Dr A Kelly (Public Health and Primary Care)
 Dr J Jackson (Immunology)

The Board approved the following promotion to Clinical Senior Lecturer from 1 October 2005:

Dr J Lucey (Psychiatry)

The Board, noting the difficulties imposed by the low quota for promotions to Senior Lecturer and the high number of eligible staff who could not have been promoted this year, requested that every effort be made to allocate resources for the implementation of the recommendations of the Working Party on Academic Promotions.

BD/04-05/237 Advisory Committee on Honorary Degrees The Registrar invited Board's attention to arrangements which were being made for a special Honorary Degree ceremony which would be held on 5 September 2005 during the British Association Festival of Science. The Board approved the nominations of the Advisory Committee on Honorary Degrees, as presented by the Registrar for this ceremony.

BD/04-05/238 Fellowship 2005 The Board noted the nominations to Fellowship as presented by the Provost.

BD/04-05/239 Scholarship 2005 The Senior Lecturer reported on Foundation and Non-Foundation Scholarships, stating that eighty Scholars were proposed for election on Trinity Monday, of whom fourteen were Foundation and that there was an almost even split between males and females among the total number of proposed Scholars.

BD/04-05/240 Review of Administrative and Support Arrangements The Secretary invited Board's attention to a memorandum which had been circulated, dated 15 April 2005, outlining the work which is on-going to review Administrative and Support areas in College which it had been agreed previously would take place following the restructuring of the academic units and the development of the resource allocation model. He advised Board that the review will cover the following three areas:

- (i) staff resources needed to support the Academic Units – Schools, Vice-Deans and Deans;
- (ii) activities/decisions devolved to the new Units;
- (iii) review of central structures and reporting arrangements.

The Secretary advised Board that the process had been initiated by Executive Officers and that central administrative areas, current Faculty administration, and Deans will consider and agree areas and resources to be devolved where appropriate, and the areas

Incorporating any amendments approved at subsequent Board meetings

to be retained at central level. Board noted that this work is underway and that proposals will be brought forward with a view to their being in place as new School Executives are formed.

The Board noted that a task force comprising the Senior Lecturer, Dean of Research, Treasurer, Secretary and Academic Secretary under the chairmanship of the Bursar, is considering the benchmarking of the main administrative areas, with a view to establishing national and international comparators for consideration in reviewing resource allocation to Administrative and Support areas. The Secretary advised Board that issues such as Statements of Service Provision, value for money and related activities will be addressed in the process and that it is intended to present a progress report on this in July.

In response to queries, the Secretary advised Board that, while very effort is being made to realign the central administrative and support areas with the new academic structures, it will take some time to review the current situation in the context of the new arrangements and to develop proposals for future relationships, noting that this work could not have commenced in advance of agreement on academic structures. The Secretary also advised Board that the outcome of the task force's work would be considered by the Working Party on Administrative and Support Services and the Partnership Committee.

In response to a query, the Secretary advised Board that Senior Administrators and Faculty administrative staff would assist Heads of School in establishing the new entities.

Further to a request from Mr Kieran that students be consulted in the development of proposals on future administrative and support arrangements, it was agreed that a student representative would be added to the membership of the Working Party on Administrative and Support Services. The Board also agreed that the provision of student services should be taken into account in the current review.

BD/04-05/241 Visitors' Hearing Under Other Business, the Secretary advised Board of the outcome of a Visitors' hearing of an appeal brought by Dr Duffy against the Board's decision following a hearing of the College's Disciplinary Panel (BD/04-05/043 of 27 October 2004 refers). The Board noted that the Visitors' ruled that Dr Duffy's period of suspension should commence on 27 October 2004 and that all other claims by Dr Duffy against the College had been over-ruled. The Secretary advised Board that the Visitors' had indicated that they would consider a claim for costs by Dr Duffy arising only from the appeal to them.

Mr Sheridan expressed extreme dissatisfaction at the outcome of the hearing and at the fact that the College's procedures could result in a situation where, in this case, the issues raised by the complainant had not been adequately addressed. He requested that the relevant Statutes be revised as a matter of urgency. The Secretary advised Board that legal advice had been sought and that the Registrar would initiate a process to revise the Statutes similar to that which was nearing conclusion in relation to the Students' disciplinary procedures.

BD/04-05/242 Communication with the Board Under Other Business, Board Members expressed disquiet at the numerous and inappropriate email communications they had received from a named former student in relation to disciplinary and related matters. The Board, noting that the matters to which the emails referred were the subject of established appeal procedures and as such could not be the subject of any comment or opinion by

the Board at this time, requested that the named individual be asked to cease communicating with individual Board members forthwith.

BD/04-05/243 College Park Under Other Business, in response to a query from Mr Connolly about delays in repair work being carried out in College Park, the Bursar advised Board that he would discuss the matter with the Acting Director of Buildings with a view to having the issue considered at the Site and Facilities Committee.

BD/04-05/244 Allowances of Heads of School, Vice-Deans, Deans Under Other Business, the Secretary invited Board's attention to a memorandum, dated 18 April 2005, which had been tabled outlining proposals for allowances which should be payable to the incoming Heads of Schools, Vice-Deans and Deans, noting the recommendation that there should be no specific allowances for Directors of Teaching and Research. The Secretary advised Board that in determining such allowances the College must act within the context of Section 24 of the Universities Act 1997 which requires all such remuneration to be approved by the Minister for Education and Science with the consent of the Minister for Finance. The Board, noted that the proposed allowances have received the requisite approval and are based on an existing six-module system, based on a maximum allowance of 13.5% of the maximum of the Professorial salary scale 1. The Board approved the recommended allowances for Heads of Schools/Vice-Deans, Deans and Heads of Discipline as proposed and the proposals in relation to the Directors of Teaching and Research, noting that they would be applicable on a uniform basis across the College.

The following item on the Agenda was deferred:

A.11 Partnership – Status Report Memorandum from the Secretary, Partnership Committee, dated 15 April 2005.

SECTION B

BD/04-05/245 Personnel and Appointments Committee (see CL/04-05/118 of 9 March 2005) The Board confirmed the Minutes of the Personnel and Appointments Committee from its meeting of 17th February 2005.

Mr Mac Síthigh invited Board's attention to the implications of the decision not to make a permanent appointment to the post of Disability Officer, noting that disabled students will not be able to get the required level of service in the next academic year with the current staffing levels in the College's Disability Service. The Secretary, noting that funding for the Service had previously been provided by the HEA under the Targetted Initiatives Programme, advised Board that the matter had only recently been brought to his attention and that it would be addressed on an emergency basis in the short-term and that a long-term solution would have to be found.

BD/04-05/246 Information Policy Committee The Board noted the draft minutes of the meeting of the Information Policy Committee held on 28 February 2005 and 8 March 2005 and approved the recommendations.

Incorporating any amendments approved at subsequent Board meetings

BD/04-05/247 Research Committee The Board noted the draft minutes of the meeting of the Research Committee held 24 February 2005 and approved the recommendations and the proposed terms of reference and membership.

SECTION C

BD/04-05/248 Higher Degrees The Board noted Higher Degrees, approved by the sub-committee of Board and Council on 1 February, 1 March and 12 April 2005.

BD/04-05/249 Annual Reports 2003-2004 The Board noted and approved the following:

- (i) Centre for Microscopy and Analysis;
- (ii) IS Services.

BD/04-05/250 Sealings The Board noted:

- (i) **Deed of Conveyance – ‘Karibu’, Main Street, Bundoran, Co Donegal** The Seal of the College was put to an Indenture of Conveyance from the Provost, Fellows and Scholars of the College of the Holy and Undivided Trinity near Dublin to Deirdre Feely, Legal Personal Representative of Anna Feely Deceased. [4/3/05]
- (ii) **Enterprise Centre, Pearse Street – lease for Unit 2.8 – Dechtire Design Limited** The Seal of the College was put in duplicate to a lease for Unit 2.8 in the Trinity College Enterprise Centre with Dechtire Design Limited. [5/4/05]
- (iii) **Enterprise Centre, Pearse Street – Licence Agreement for Unit 2.5 – 4th Level Ventures Limited** The Seal of the College was put in duplicate to a licence Agreement for Unit 2.5 between the Trinity College Enterprise Centre and 4th Level Ventures Limited. [5/4/05]

BD/04-05/251 Bequests and Benefactions The Board noted and approved a memorandum from the Treasurer, circulated dated 4 April 2005.

BD/04-05/252 Doctor in Education – Title and Abbreviation The Board noted and approved the following:

Latin title: *Doctor in Educatione / Doctor in Educatione (honoris causa)*
 Abbreviation: D.Ed.
 Hood: pale blue lined with rose and edged with blue
 Gown: blue cloth faced with rose

BD/04-05/253 Calendar Changes – Financial Assistance (Calendar T67-73) The Board noted and approved a memorandum from the Senior Tutor, circulated dated 11 April 2005.

BD/04-05/254 Tutorship The Board noted and approved the nomination by the Senior Tutor of Ms Maeve Foreman (Social Studies) to replace Ms Helen Coughlan (Social Studies), who has resigned from College.

BD/04-05/255 Prizes and Other Awards The Board noted and approved the following recommendations for this academic year:

- (i) **Minchin Bursary** Mr D Hanaphy (03045951) (Value €1,269.74);
- (ii) **Taverners’ Cricket Sports Bursary** Mr M T Fitzpatrick (03030067) (Value: €355.53).

Incorporating any amendments approved at subsequent Board meetings

BD/04-05/256 Non-Foundation Scholarship – Request to Intermit The Board noted and approved the request of the Senior Lecturer that a Non-Foundation Scholar (97062308) may intermit for the academic years 2003-2004 and 2004-2005, constituting a second and third year of intermission, having previously intermitted in 2002-2003.

BD/04-05/257 Acting Headship of Department – Mechanical and Manufacturing Engineering The Board noted and approved the nomination of Professor J A Fitzpatrick as Acting Head of the above Department.

BD/04-05/258 Nominations for Appointment The Board approved nominations for appointment, as circulated (see Appendix 2 to these Minutes).

BD/04-05/259 Students’ Union 2005-2006 The Board noted that the following have been elected:

- President: Mr John Mannion*
 - Deputy President: Mr Thomas Dillon
 - Education Officer: Mr Dónal McCormack*
 - Welfare Officer: Ms Stephanie O’Brien*
 - Entertainments Officer: Mr Niall Hughes
- *to serve as members of Board for the academic year 2005-2006.

BD/04-05/260 Technical Staff Committee The Board noted that Mr G Doyle and Mr Colm Deevey have been elected as representatives for Constituency Two and Four respectively on the Technical Staff Committee for 2005-2007.

BD/04-05/261 Nominating Committees The Board noted the following membership::

- (i) **Intellectual Property Projects Officer, Research and Innovation Services – Administrative Officer 3-2 – Contract of Indefinite Duration**
 Director of Research and Innovation Services
 Professor P Cunningham
 Dr M Woods
 Dr C O’Beirne (UCD)
- (ii) **Administrative Officer – Payroll Supervisor (Treasurer’s Office) (6 month maternity cover)**
 Mr M Ryan
 Ms M Cormican
 Dean, Business, Economic and Social Studies

Signed:

Date:

Appendix 1 to Minute BD/04-05/235

Nominations for Appointment (see CL/04-05/115 of 9 March 2005)

Department	Post	Name and Qualifications	Start date	Termination date (if contract)
Biochemistry	Research Fellow	BRADY, Gareth, B.A., Ph.D. (Dubl)	01-10-2004	30-09-2005
Biochemistry	Research Associate	HEFFERNAN, Mark Andrew, B.Sc., Ph.D. (Monash Univ.)	13-09-2004	12-09-2005
Botany	Research Fellow	KINNEY, Michael, B.Sc. (Calif.), Ph.D. (Claremont Grad. Univ.)	01-03-2005	31-03-2006
Chemistry	Research Fellow	FERNANDEZ GARCIA, Pablo, BS, MS, (Univ. of Oviedo) Ph.D. (Univ. of Oviedo/Heidel.)	01-03-2005	01-03-2006
Chemistry	Research Fellow	HARTE, Andrew Joseph, MA (Dubl)	01-02-2005	31-01-2006
Children's Research Centre	Research Associate	DALY, Wayne, B.Sc. (Qld.), Adv. Cert. in Research Methods (James Cook Univ.)	14-02-2005	31-07-2005
Physics	Research Associate	COX, Simon John, B.Sc. (Warw.), Ph.D. (E.Anglia)	01-02-2005	31-01-2008
Policy Institute	Research Fellow	STEPHENS, Robert John, B. Comm. (Melb), M.Sc. (LSE)	21-02-2005	30-06-2005

Incorporating any amendments approved at subsequent Board meetings

Appendix 2 to Minute BD/04-05/258

Nominations for Appointment

Department	Post	Name and Qualifications	Start date	Termination date (if contract)
Children's Research Centre	Administrative Officer	O'HORA, Mary, BSc (NUI), Nat. Dip. Analytical Methods (Athlone RTC)	25-04-2005	Indefinite Duration
Director of Buildings	Buildings Project Officer (Part-time)	KEARNEY, Liam, BE (NUI), ME (NUI)	04-04-2005	30-09-2005
Director of Buildings	Buildings Project Officer	O'SHEA, Deirdre, BE (NUI), PG Dip. Project Management (Dubl.)	11-04-2005	30-09-2005
Information Systems Services	User Support Programmer	O'CONNOR, Seán, BSc (Portland State University)	21-02-2005	20-02-2006
Information Systems Services	User Support Programmer	ELABANJO, Afolabi Mark, BA (Ogun State Univ., Nigeria)	07-03-2005	06-03-2006
Library	Deputy Librarian	KURTZ, Jessie, BA, B.Ed., Master of Library Science (Western Ontario)	01-07-2005	Permanent
Research and Innovation Services	Research Projects Officer	CADEN, Deirdre, BSc (NUI), MSc (Univ. of Wales)	21-03-2005	Indefinite Duration
Timetables & Examinations Office	Administrative Officer	GALLAGHER, Deirdre	21-02-2005	Permanent
Treasurer's Office	Administrative Officer	KELLY, Siobhan	28-02-2005	Indefinite Duration