

Incorporating any amendments approved at subsequent Board meetings

The University of Dublin

Trinity College

Minutes of Board Meeting, 4 June 2003

- Present* Provost* (Dr J Hegarty), Vice-Provost (Dr J B Grimson), Registrar (Mr R A Stalley), Bursar (Dr J W O'Hagan), Senior Lecturer (Dr S M Greene), Mr B Connolly, Dr S Duffy, Ms A-M Gatling, Dr H Gibbons, Mr H Kearns, Dr J G Lunney, Dr J M Mossman, Mr I Moynihan, Dr A N M Ní Chasaide, Mrs J O'Hara, Dr J C Sexton, Dr F Shevlin, Dr D L Weaire, Dr T T West.
- Apologies* Dr S P A Allwright, Dr L E Doyle, Dr J A Fitzpatrick, Dr C Horn, Ms M Leahy, Mr W Priestley, Ms E K Stokes, Mr D Scammell.
- (ex officio)* Secretary, Treasurer, Assistant Secretary.
- (by invitation)
- (present for) * Minutes 14/269 – 14/295

The Provost thanked Board members for attending this meeting which had been deferred from the scheduled date of 14 May 2003. Following a review of business which would require Board's attention over the coming weeks it was agreed that there would be an additional Board meeting on Wednesday 2 July and that the last Board meeting of this academic year would take place as scheduled on 9 July 2003.

14/269 Minutes

- (a) The Minutes of the meeting held on 16 April 2003 were approved and signed subject to the following amendments:
- 12/234 (a) Provost's Report – CHIU - Universities Ireland** The last sentence was replaced with 'The group formerly known as the Conference of University Rectors in Ireland has been re-established under the title *Universities Ireland* and is currently chaired by the Vice-Chancellor of the University of Ulster.'
- 12/235 Estimates of Recurrent Income and Expenditure – 2003**
- (a) The word *allocation* was replaced with the word *restoration* in the fourth bullet point of the third paragraph on page 3.
- (b) The phrase *the role of the Staff Office in* was inserted after the word *for* in the penultimate paragraph.
- 12/244 Leave of Absence** The term *Deans' Committee* was amended to read *Personnel and Appointments Committee and Research Committee* in the final paragraph.
- 12/245 Graduate Studies Annual Report 2001-2003**
- (a) The term *Council's* in line one of the second paragraph was replaced with *Board's*.

- (b) The first sentence of the first paragraph on page six was replaced with 'In the course of a long discussion which followed the Dean's presentation, the Board noted the serious dissatisfaction expressed by a number of Board members with the low level of resources available to the Graduate Studies Office and related matters which impact negatively on the level of service the Office can provide. The Board also noted Mr Scammell's comments in relation to the relatively poor level of support services and research and study facilities currently available to graduate students, especially those from overseas, noting that there is a high level of dissatisfaction among graduate students in this regard.'

- (b) The Minutes of the meeting of 12 May 2003 were approved and signed.

14/270 Matters Arising from the Minutes A number of matters arising from the Minutes were discussed and have been recorded below, (see Minutes 14/271, 14/272, 14/273).

14/271 Elections to Board (see Minute 12/232 of 16 April 2003) The Secretary advised the Board that the group reviewing the procedures for Board elections had met and that, on the basis of legal advice currently being prepared, proposals would be presented to Board before the end of this academic year.

14/272 Provost's Report – Racism in College (see Minute 12/234 of 16 April 2003) The Board noted that a draft anti-racism policy had been prepared for consideration by the Equality Committee and that it would be presented to Board as soon as possible.

14/273 Site and Facilities Committee - Waste Management on Campus (see Minute 12/252 of 16 April 2003) The Secretary advised Board that investigation into the use of re-usable envelopes was on-going and invited Board members to advise him of any examples which could be investigated.

14/274 Provost's Report

- (a) **CHIU and HEA** The Provost invited Board's attention to the following issues which had been discussed at a meeting which had taken place between representatives of CHIU and the HEA on 3 June 2003:

University funding: There are clear indications that the funds available to the universities for 2004 will be less in real terms than the allocation for the current year. The HEA had advised that all universities will have to achieve a balanced budget at the end of 2002/2003, any financial deficit will not be acceptable. The Board noted that the HEA has commissioned a consultant to undertake a review of the funding model for the sector, the first report on which will be available during the summer. The Board agreed that a clear public statement should be made, either at a sectoral level or by the College, on the impacts of the current funding crisis.

PRTL Cycle 3: The Board noted that HEA proposals for a borrowing framework for capital projects funded under Cycle 3 of the PRTL, for which funding has been frozen in the current year, are currently being considered by the Department of Finance.

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Capital projects: The Provost advised Board that the HEA had requested each university to submit detailed proposals on its priority capital projects over the next three to five years, noting that the detailed information requirements and the extremely short time-scale for the submission will place very heavy burdens on administrative areas in College which are already very short-staffed.

Disciplinary balance: The report on the disciplinary balance across the university sector is expected shortly.

Institutes of Technology: It is planned that the Institutes of Technology will come under the auspices of the HEA in 2004.

International Students: The Provost advised Board that consideration is being given to establishing a body to formulate strategy and to coordinate issues in relation to international students across the sector.

Reviews: The HEA intends to undertake a review of quality in all universities, commencing in October 2003 and the OECD has been invited to carry out a review of the Irish education system. The Board, welcoming such reviews in principle, noted with concern the very high administrative burden they will place on all areas of the College.

In response to a query, the Provost advised Board that there had been no debate at sectoral level on the current status of Irish Medieval Studies and that the College's approach to the discipline would be addressed in the context of the Strategic Plan. The Provost also advised Board that universities have total independence with regard to recruitment policies, re-iterating the HEA directive that in accordance with the Universities Act, all universities must break-even at the end of this financial year.

The Board noted Mr Kearns's comments in relation to possible future pay-bargaining arrangements for the sector.

- (b) **Development of Pearse Street** The Provost invited Board's attention to an opportunity which has arisen to commence Phase 1 of the Pearse Street development west of the railway viaduct for which an architectural competition had been held in 2002. The Provost advised Board that there would be a full discussion on the proposal at the next Board meeting for which the Director of Buildings and the architects would be in attendance.
- (c) **Governance** In response to a query, the Provost advised Board that discussions on governance proposals had yet to take place with the Audit Committee and non-Executive members of Board.

14/275 Strategic Plan The Provost invited Board's attention to a copy of the draft Strategic Plan and accompanying memorandum, dated 28 May 2003, which had been circulated. The Provost advised Board that following the joint meeting of Board and Council which had taken place on 2 April, the draft plan had been revised and had been placed on the local website for consultation with members of the College community, as part of which the Provost had been invited to a joint meeting of the Arts (Letters) and Arts (Humanities) Faculties. On the basis of the comments received during this consultation process some further revisions had been incorporated.

The Provost invited Board's attention to two main areas of difference between the current draft and earlier versions, namely, (a) the inclusion of a stand-alone summary containing all of the plan's proposals and (b) the removal of the detailed implementation plan for each action. In response to queries from a number of Board members, the Provost advised Board

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that the implementation details would become the first draft of a working document which would evolve as implementation of the plan's actions progressed.

The Provost advised Board that regular up-dates on the implementation of the plan would be presented to Board and that all related policy matters would be a matter for Board discussion and decision.

Subject to specific editorial corrections, to which a number of Board members invited the meeting's attention, the Board approved the document for publication.

The Board expressed its thanks to the Provost and to all College officers involved in the preparation of the plan, and particularly to the Assistant Secretary for her work in bringing the plan to its present stage.

14/276 Acta of the University Council

- (a) The Board confirmed the Actum of the University Council from its meeting of 27 May 2003 subject to further comment covering the following: 46/A
- (b) The Board confirmed Acta of the University Council from its meetings of 28 May 2003 subject to further comment covering the following: 48/C, 49/A, 50/A, 51/B, 52/A, 53/A, 53/B, 53/C, 53/D, 55/B, 55/C, 56/B.

14/277 Erasmus Smith's Chair of Mathematics (1762) (see Actum 46/A of 27 May 2003) The Board noted that the University Council had nominated

Richard Paul Winsley Thomas, B.A. (Oxon.), D.Phil. (Oxon.)

to the above Chair, noting that discussions are in progress with Dr Thomas.

14/278 Withdrawal of Course – Business Studies and Japanese/Chinese (see Actum 48/C of 28 May 2003) The Board, noting the Council decision to withdraw the course in Business Studies and Japanese/Chinese due to the lack of anticipated HEA funding and a disappointing uptake by students, further noted that, subject to the availability of funding, it is proposed to add Japanese and Chinese to the existing language programmes available in the BESS Faculty.

14/279 Departmental Review - Anatomy (see Actum 49/A of 28 May 2003) The Senior Lecturer invited Board's attention to the recommendations arising from the review of the Department of Anatomy, noting in particular the recommendations for action by the College to address the difficulties being experienced by the Department.

14/280 Junior Freshman Pass Rates 2001-02 (see Actum 50/A of 28 May 2003) The Senior Lecturer invited Board's attention to the discussion which had taken place at Council on the annual analysis of courses with Junior Freshman pass rates below 80%. The Board noted that among the issues cited by Deans as contributory factors to low pass rates were that students were entering programmes with low entry points, students had been admitted to a low preference course, poor motivation and attendance, and poor career guidance. The Senior Lecturer invited Board's attention to the establishment of an Undergraduate Student Recruitment Advisory Group which would advise on the provision of appropriate information on courses and the improvement of the College's web presence.

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14/281 Graduate Studies proposals for new postgraduate degree courses (see Actum 51/B of 28 May 2003) The Senior Lecturer invited Board's attention to introduction of the following new postgraduate degree courses:

MSc (Mgmt) in International Business
Postgraduate Diploma/MSc in Management of Information Systems
MSc in Computer Science (Ubiquitous Computing)

In response to a query, the Senior Lecturer undertook to clarify issues in relation to Diploma courses with Mrs O'Hara.

14/282 Personnel and Appointments Committee (see Actum 52/A of 28 May 2003) The Vice-Provost invited the Board's attention to the second recommendation of the Personnel and Appointments Committee from its meeting of 30 April 2003, as detailed in the memorandum from the Acting Secretary of the Personnel and Appointments Committee, dated 6 May 2003, which had been circulated to Board members with the papers for the University Council meeting on 28 May 2003. The Board noted the proposed arrangements whereby the Staff Secretary would transfer to assist the Provost in the implementation of the College's Strategic Plan for a period which would terminate at 1 April 2004, at which date the Staff Secretary was due to retire, further noting that in consequence, it would be necessary to recruit a Staff Relations Manager and that, pending an appointment to this post, it would be necessary to seek the services of a Temporary Staff Relations Manager on a part-time basis and that an Executive Officer was required to provide essential support to the Staff Relations area. Following a discussion of the proposals, in which a number of detailed issues relating to the proposed appointments were clarified, the Board approved the proposals with immediate effect. The Board agreed that once staffing matters in the Staff Office have stabilised the roles and responsibilities of individual members of staff in that Office should be communicated to the College community.

The Board also noted and approved all other recommendations arising from the meetings held on 14 April 2003, 30 April 2003 and 19 May 2003.

14/283 Nominations for Appointment (see Actum 53/A of 28 May 2003) The Board, on the recommendation of the University Council, approved the appointments as summarised in Appendix 1 to these Minutes.

14/284 Senior Promotions Committee – Senior lectureship (see Actum 53/B of 28 May 2003) The Board noted and approved the following promotions with effect from 1 October 2003:

- (i) **Senior Lecturer**
 - Dr J Barkhoff (Germanic Studies)
 - Dr C A O'Sullivan (Computer Science)
 - Dr D A Mac Dónaill (Chemistry)
 - Dr M M Smith (Clinical Speech and Language Studies)
 - Dr J J McDonagh (Business Studies)
 - Dr D P O'Donovan (Pure and Applied Mathematics)

- (ii) **Part-time Staff in the Faculty of Health Sciences**
 - Dr H Kennedy (Psychiatry)
 - Dr G R J Swanwick (Psychiatry)
 - Dr D Sullivan (Oral Surgery, Oral Medicine and Oral Pathology)

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- 14/285 New Blood Lectureships – two permanent posts (see Actum 53/C of 28 May 2003)** In response to a query, the Vice-Provost advised Board that all staff on full-time fixed-term contracts are eligible to apply for the two new blood lectureships which will be advertised within the next week.
- 14/286 Lectureship in Law (Part-time) (see Actum 53/D of 28 May 2003)** In response to a query, the Treasurer clarified a technical issue in relation to the unit cost implications of externally funded posts.
- 14/287 Admissions –Proposal for Establishment of pre-entry course to Medicine and Dentistry for students from Kuwait (see Actum 55/B of 28 May 2003)** The Board noted the proposal to establish a pre-entry course to Medicine and Dentistry for students from Kuwait subject to the approval of the Finance Committee.
- 14/288 Leave of Absence (see Actum 55/C of 28 May 2003)** The Board confirmed the following applications for leave of absence.
- (a) **Civil, Structural and Environmental Engineering** Dr A O'Connor – Michaelmas term 2003;
 - (b) **Computer Science** Dr A Butterfield – 1 July to 31 December 2003;
 - (c) **Economics** Professor K O'Rourke – academic year 2003-04;
 - (d) **Hebrew, Biblical and Theological Studies** Dr A Fitzpatrick, academic year 2003-04;
 - (e) **Law** Dr R Byrne – academic year 2003-04;
 - (f) **Modern History**
 - (i) Professor J Horne – academic year 2003-04;
 - (ii) Dr G J Livesey – Michaelmas term 2003;
 - (iii) Professor E O'Halpin – Hilary term 2004;
 - (g) **Nursing and Midwifery Studies** Ms H Nicholl – Michaelmas term 2003;
 - (h) **Spanish and Portuguese** Professor J Whiston – Michaelmas term 2003;
 - (i) **Zoology** Dr J Reynolds – Michaelmas term 2003.
- 14/289 Nominating Committee - Centre for Academic Practice and Learning and Student Learning – Director (see Actum 56/B of 28 May 2003)** In response to a query, the Senior Lecturer advised Board that the composition of the Nominating Committee for the Director of the Centre for Academic Practice and Learning and Student Learning adequately represents the spread in academic disciplines as discussed at the previous meeting (see Minute 12/237 of 16 April 2003).
- 14/290 Fellowship** Under Other Business, in response to a query, the Secretary advised Board that, in accordance with the Statutes, Dr Morgan's resignation from Fellowship came into effect on 31 March 2003 and that Dr Morgan had not communicated his intention to withdraw his resignation to the Provost or to the Board.
- 14/291 Visitation to the School of Pharmacy** Under Other Business, in response to a query, the Secretary advised Board that the recommendations of the report of the Statutory Visitation to the B.Sc. (Pharm.) degree course are currently under consideration by the School and will be brought forward in the normal way.

- 14/292 Reform of Seanad Éireann** Under Other Business, the Registrar invited Board's attention to the review of Seanad Éireann which has been initiated by the Committee on Procedure and Privileges of Seanad Éireann and which is being conducted by a special subcommittee chaired by Senator Mary O'Rourke. The Registrar advised Board that following an invitation to the Provost to make submissions to the sub-committee, a small working group has been established in College to collate submissions from Seanad electors for the Dublin University constituency and from any interested parties.
- 14/293 Trinity Ball 2002** Under Other Business in response to a query, the Secretary advised Board that, to date, no action had been taken against any individual in relation to the theft of a sum of money at the Trinity Ball in 2002, noting that new security measures had been put in place for handling cash at the Ball. The Board noted that there were some security concerns this year in relation to the Ball: this matter would be considered by the Site and Facilities Committee in due course.
- 14/294 Young Scientists Exhibition for Europe** Under Other Business the Board noted that the Young Scientists Exhibition for Europe will take place in Dublin next year, which could afford the College an opportunity to host an event for young scientists in association with the exhibition.
- 14/295 Site and Facilities Committee** The Board noted the Minutes of the Site and Facilities Committee from its meeting of 1 May 2003 as circulated and approved the recommendations, noting in particular:
- 2.2 GMB** In response to a query, the Secretary advised Board that the proposed PC room for the third floor of the GMB would be operated by IS Services on behalf of the College.
- 2.4 Nassau Street Car park** In response to comments from a number of Board members, who expressed extreme disquiet at the possibility that there might ever be development in the area of the Nassau Street car park, and who queried the motivation of seeking a rezoning of the car park area by the Dublin City Council, the Provost and the Bursar advised Board that the application to the Dublin City Council was based on the desire to align the City Plan with the College's Development Control Plan and that there was no intention to develop the site at this time. The Provost advised Board that the usage of the Nassau Street car park area would be addressed, in the first instance, by the revised Development Control Plan which the Bursar would present to Board in due course. The Provost also advised Board that all decisions in relation to land use in the College are a matter for Board decision. In response to a number of queries the Bursar advised Board that drawings associated with the submission to the City Council had been prepared in-house and clarified the other issues which were the subject of the submission, noting that he had been advised that there is potential to generate significant income for the College from any development of the site but that any such developments in this regard must be the subject of Board consideration and decision.

The Provost left the meeting and the Vice-Provost assumed the Chair.

- 14/296 Finance Committee** The Board noted and approved the Minutes of the meeting of the Finance Committee held on 30 April 2003. Particular reference was made to the following:

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- 2003/76 Non-EU Medical Fee** In response to queries from a number of Board members, the Treasurer advised Board that consideration would be given by the Faculty to support mechanisms which might be required in the future by non-EU students and that the funding accruing from non-EU fees would be used as leverage to seek additional funding for the Faculty.
- 2003/85 HEA Correspondence** In response to a query the Treasurer advised Board of the timing of the Estimates process and the receipt of notifications of provisional and final allocations from the HEA.
- 14/297 Proposed Meetings of Board and Council 2003-2004** The Board noted and approved memorandum from the Secretary, circulated dated 27 May 2003.
- 14/298 Annual Reports 2001-2002** The Secretary invited Board's attention to the following annual reports which had been circulated:
- (a) IS Services – 2001-2002;
 - (b) Student Counselling Service – 2001-2002;
 - (c) Student Health Service – 2001-2002.
- 14/299 Sealings** The Board noted:
- (a) **Optigen Ltd** The Seal of the College was put to:
 - (i) An agreement between the Provost, Fellows and Scholars of the College of the Holy and Undivided Trinity of Queen Elizabeth near Dublin, Optigen Technologies Limited and others regarding royalties and
 - (ii) An Amendment Agreement between the Provost, Fellows and Scholars of the College of the Holy and Undivided Trinity of Queen Elizabeth near Dublin, Optigen Technologies Limited, Optigen Patents Limited and others. [16/4/03]
 - (b) **IITAC/INS Building** The Seal of the College was put in duplicate to an Agreement for Lease between the Provost, Fellows and Scholars of the Holy and Undivided Trinity of Queen Elizabeth near Dublin and Quintor Limited. [16/4/03]
 - (c) **Vodafone Licence Agreement** The Seal of the College was put in duplicate to the renewal of a Licence Agreement between the Provost, Fellows and Scholars of the College of the Holy and Undivided Trinity of Queen Elizabeth near Dublin and Vodafone Ireland Ltd regarding equipment for Áras an Phiarsaigh. [23/4/03]
 - (d) **CIE Crane Agreement** The Seal of the College was put (in duplicate) to a Crane Agreement between Coras Iompair Eireann and the Provost, Fellows and Scholars of the Holy and Undivided Trinity of Queen Elizabeth near Dublin. [2/5/03]
 - (e) **1 South Leinster Street Rent Review** The Seal of the College was put (in duplicate) to a memorandum of Rent Review between the Provost, Fellows and Scholars of the College of the Holy and Undivided Trinity of Queen Elizabeth near Dublin and Jerome Jones of 1 South Leinster Street. [2/5/03]

- (f) **Benefactions Investments** The Seal of the College was put was put to Stock Transfer Forms for transfers to Irish Life Investment Managers of shares from the Provost, Fellows and Scholars of Trinity College.

14/300 Higher Degrees The Board noted Higher Degrees, approved by the sub-committee of Board and Council on 6 May 2003.

14/301 Bequests and Benefactions

- (a) The Board noted with appreciation the donation of €30,000 from Dr Beate Schuler to the Trinity Foundation for the Brian King sculpture 'The Double Helix';
- (b) **MOPS Lectureship in Company and Partnership Law** The Board noted with appreciation that Matheson Ormsby Prentice Solicitors had agreed to fund a part-time lectureship in Law to be known as the 'Matheson Ormsby Prentice Lectureship in Company and Partnership Law'. The amount to be paid would be €15,000 pa.

14/302 Centre for Microscopy and Analysis – Directorship The Board noted and approved the recommendation of the Centre for Microscopy and Analysis that Professor B L Sheppard be re-appointed as Director for a period of three years from the academic year 2003-2004.

14/303 Headship of Department The Board noted and approved the following appointments to headship of departments:

- (a) **Drama** Dr B Singleton – three years from July 2003;
- (b) **Economics** Professor A H Matthews – 1 July 2003 to 30 June 2006;
- (c) **Education** Dr A M E O'Moore – three years from 1 September 2003 to 31 August 2006 (re-election);
- (d) **Electronic and Electronic Engineering** Dr R A Moore – 13 July 2003 to 12 July 2006;
- (e) **English** Dr S Matterson – three years from July 2003;
- (f) **Hispanic Studies** Dr C B Cosgrove – three years from July 2003;
- (g) **Irish and Celtic Languages** Professor D P B McManus – academic year 2003-2004;
- (h) **Law** Dr H Delany – 1 October 2003 to 30 September 2006;
- (i) **Modern History** The Board noted that Professor J Horne has tendered his resignation from the headship with effect from 12 July 2003. He will be succeeded by Professor J Ohlmeyer, who takes up her appointment to the Chair on 1 June 2003.

14/304 Staff Matters – Leave of Absence The Board noted and approved a request from Mr A Gannon (Treasurer's Office) for four months' unpaid leave of absence from 19 May to 26 September 2003.

14/305 Representation – National Social Work Qualifications Board The Board noted and approved the nomination of Dr P A Walsh (Social Studies) as the College's representative on the National Social Work Qualifications Board.

14/306 Prizes and Other Awards

- (a) **Entrance Exhibitions** The Board noted and approved the recommendation of the Senior Lecturer that, following an upgrade, Ms Susan Heard (02922371) be awarded an Entrance Exhibition and that, on the recommendation of the School of Music, Mr Garrett Sholdice (02797470) should be awarded the Taylor Exhibition Award.

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- (b) **TCD Association and Trust—Grant Applications - Trinity Term** The Board noted and approved the recommendation of the TCD Association and Trust in relation to the Research Fund, and noted its recommendations in relation to the General Fund, circulated dated 7 May 2003, as follows:

Research Fund

	€
(a) Ms E Pine (English): Trinity Trust seminar at Durrell School of Corfu, June 2004 – to establish two scholarships for two postgraduate students from TCD	2,500
(b) Mr V R Troll (Geology): to make invited presentation to specialist meeting in Oregon, USA, 'State of the Arc 2003'	928
(c) Dr D L Kelly (Botany): towards publication costs of papers for conference, 'The David Jeffrey Day', May 2003	766

General Fund

	€
(d) DU Women Graduates Association: towards publication costs of <i>The History of Women in Trinity College Dublin, 1904-2004</i> (to be repaid from proceeds of the publication)	6,000 loan
(e) DU Football Club: support for publication of volume celebrating 150th anniversary of founding of DUFC (to be repaid from proceeds of the publication)	6,000 loan
(f) Medical Overseas Voluntary Electives: €200 each to travel for voluntary electives up to a maximum of 50 students	10,000
(g) Dental Overseas Voluntary Electives: €200 each to travel for voluntary electives up to a maximum of 25 students	5,000
(f) College Historical Society: silver medals for oratory	140
(h) DU Players: theatre hire at Edinburgh Fringe Festival entry 2003: Comedy Student Group: <i>How Babies are Made</i>	2,531 Stg
(i) <i>Evoke</i> Magazine: insertion of advertisement in next issue	500
(j) Christian Union: €200 each to travel for voluntary overseas public services up to a maximum of 12 students	2,400
(k) DUCAC/Department of Sport: resurfacing of Botany Bay tennis courts	50,000
(l) DU Judo Club: towards cost of Mr R Dolan's participation in international tournaments, being part of qualification for Olympic Games, provided that there is a reasonable chance that he qualifies for the Games	2,000
(m) Dr R P West (Civil, Structural and Environmental Engineering): contribution to Simon Perry Memorial Fund in two instalments: €7,500 in May 2003; €7,500 in May 2004 – to be administered by a Board of Trustees in consultation with Senior Tutor	15,000
(n) Ms G O'Malley (3rd year Physiotherapy student): clinical elective in Africa with the Red Cross, July 2003	400
(o) Trinity Hall: towards provision of modular stage	6,000

The Board noted Dr Duffy's comments in relation to possible alternative uses to which the area around to Buttery could be put in an effort to make the Buttery a more attractive venue for staff and students.

- (c) **Advisory Committee for the Fund for the Visual and Performing Arts** The Board noted and approved recommendations from the Committee, circulated dated 8 April 2003.

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(a) Ms C O'Grady (DU Players): funding for Irish Student Drama Association Festival	3,000
(b) Mr S E Wilmer (Drama): towards colloquium 'Rebel Women: Staging Ancient Greek Drama Today'	2,000
(c) Ms V Nisi (Computer Science): towards project on 'Interactive portrait of the Liberties'	2,500

14/307 Almanack 2003-04 The Board noted the Almanack for 2003-04 as circulated.

14/308 Nominating Committee The Board noted and approved the following membership:

- (a) **Administrative Officer – Quality Office/Centre for Academic Practice and Student Learning (contract of indefinite duration)**
Dean of Graduate Studies
Academic Secretary
Ms P Callaghan
- (b) **Treasurer's Office – Administrative Officer (contract of indefinite duration)**
Deputy Treasurer
Ms D Savage
Ms M Tracey

Signed:

Date:

Appendix 1 to Minute 14/283

Nominations for Appointment (see Actum 53/A of 28 May 2003)

Department	Post	Name and Qualifications	Start date	Termination date (if contract)
Biochemistry	Research Fellow	GREENE, Lisa, BSc. (Lond. Inst.), PhD (NUI)	01.05.2003	30.04.2005
Biochemistry	Research Fellow	O'SULLIVAN, Jeffrey, BSc (DIT)	01.04.2003	31.07.2003
Biochemistry	Research Lecturer	TODRYK, Stephen, BSc (Birm.), PhD (Lond.)	11.12.2001	10.12.2006
Botany	Research Associate	JACKSON, Peter Sherlock Wyse, BA (Dubl.), MA, (Dubl.), PhD. (Dubl.)	08.09.2003	07.09.2006 Renewable
Business Studies	Lecturer (Part-Time)	KING, Martin, MBA (DCU)	01.10.2002	30.09.2003
Business Studies	Research Associate	REGAN, Philip, BSc (NUI), Dip. Psch. (NUI), MA (Lond.)	01.06.2001	31.05.2002
Classics	Research Associate (Honorary)	ALDEN, Maureen Joan, BA (Liv.), PhD (Liv.)	01.05.2003	N/A
Classics	Research Associate (Honorary)	JACKSON, Stephen, MA (Belf.), PhD (Dubl.)	01.05.2003	N/A
Classics	Research Associate (Honorary)	WILLIAMS, Frederick John, MA (Oxon), PhD (Lond.)	01.05.2003	N/A
Clinical Medicine	Research Fellow	DALY, Jacqueline, Dip. in Applied Biology (DIT), PhD (Dubl.)	01.02.2003	31.07.2003
Economics	Lecturer	THIJSEN, Jacco, BA (Tilburg), PhD (Tilburg)	01.09.2003	30.08.2007
Electronic & Electrical Engineering	Research Fellow	KOCOT, Antoni, PhD (Silesian Uni.), Dr. Hab. (Silesian Uni.)	01.06.2003	31.05.2004
English	Lecturer (Part-Time)	MURPHY, Sharon, BA (NUI), MA (NUI), PhD (Dubl.)	01.10.2003	30.06.2004
Genetics	Research Fellow	DURIEZ, Patrick, DEA (MSc Equiv.) (Rennes, France), PhD (Queb.)	12.05.2003	11.05.2004 Renewable
Genetics	Research Fellow	RUNKER, Annette E, Dip. Biology (Bielefeld, Germany), PhD (Hamburg)	19.05.2003	20.05.2004
Haematology	Consultant Haematologist	O'RIORDAN, Joan M, MB, BCh, BAO, UCC (NUI.), MRCP (UK), FRCPath.	01.12.1995	Category 1 Contract

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Hebrew, Biblical & Theological Studies	Research Fellow	DIEMLING, Maria, Mag.Phil. (Vienna), Dr.Phil. (Vienna)	01.10.2003	30.09.2004
Histopathology	Research Fellow	SILVA, Ivan, BA (NY)	01.04.2003	12.02.2004
IIS	Research Fellow	BEGLEY, Jason, PhD (NUI), BA (NUI)	28.03.2003	28.03.2005
IIS	Research Fellow	GRECO, Lidia, BA (Bari, Italy), MPhil (N'cle), PhD (Dunlem)	01.04.2003	01.04.2005
Mechanical & Manufacturing Engineering	Lecturer (Part-Time)	BYRNE, Brian, BSc (NUI), MA (NUI)	01.01.2003	31.12.2003
Mechanical & Manufacturing Engineering	Lecturer (Part-Time)	DAVIS, Paul, BSc (DCU), MA (NUI), MBA	03.06.2003	02.06.2008
Microbiology	Research Fellow	MEEHAN, Mary, BA (Dubl.), PhD (Dubl.)	01.06.2003	31.03.2004
Oral Surgery, Oral Medicine & Oral Pathology	Lecturer in Oral Surgery	CLARKE, Mary, BA, B.Dent.Sc., FDSRCPs (Glas.), FFDRCSI, M.Dent.Ch. (Oral Surgery)	01.01.2003	31.12.2004
Oral Surgery, Oral Medicine & Oral Pathology	Lecturer in Oral Surgery	FISHER, Veronica, BDS (Lond.), FDSRCS Eng., FFDRCSI	01.01.2003	31.12.2004
Oral Surgery, Oral Medicine & Oral Pathology	Lecturer in Microbiology	MORAN, Gary, BA (Dubl.), PhD (Dubl.)	01.03.2003	N/A
Physics	Research Fellow	BELTON, Colin, BA (Dubl.), PhD (Dubl.)	01.04.2003	31.03.2005
Physics	Research Fellow	GIORDANI, Sylvia, PhD (Miami), MS Organic Chem. (Miami), Doc. Chem. & Pharmaceutical Tech. (Milan)	01.09.2003	31.08.2005
Physics	Research Fellow	MAIER, Stefanie, Dip. Eng. Chem. (Idstein, Germany), PhD (Dubl.)	01.05.2003	30.09.2003
Physics	Research Fellow	NAKAJIMA, Kentaro, PhD (Tohoku, Japan)	01.04.2003	30.09.2003
Physiotherapy	Lecturer	O'SHEA, Eamon, BA (NUI), MA (NUI), MSc (York), PhD (York)	01.04.2003	31.03.2004
Psychiatry	Research Fellow	CULLEN, Brenda, BA (NUI), MA (Dubl.)	14.04.2003	13.07.2003
Psychology	Lecturer (Part-Time)	GREY, Ian, BA (NUI), PhD (NUI), Clin.Psy. (Dubl.)	14.11.2001	N/A
Restorative Dentistry & Periodontology	Senior Lecturer in Restorative Dentistry	OMER, Osama, BDS (Khart.), MSc (Manc.), PhD (Manc.), FFDRCSI	01.01.2003	31.12.2003

Incorporating any amendments approved at subsequent Board meetings

Restorative Dentistry & Periodontology	Senior Lecturer in Restorative Dentistry	QUINLAN, Paul, BA, B.Dent.Sc (Lond.), FDSRCPS (Glas.)	03.02.2003	31.01.2005
Restorative Dentistry & Periodontology	Lecturer in Restorative Dentistry (Part-Time)	SUGRUE, Colm, BDS (NUI), MS (Roch.)	28.08.2002	31.07.2007
Sociology	Research Fellow (Part-Time)	HOLTON, Sandra Monica Janet, BA (Sus.), Cert.Ed (Liv.), PhD (Stir.)	09.06.2003	08.06.2005
Surgery	Visiting Lecturer	RAOUF, Ali Arif, BSc (Salahaddin, Iraq), PhD (Dubl.)	01.07.2003	30.06.2004
Zoology	Research Associate	MARTENS, Koenraad Roger Lilian Marc	01.10.2003	30.09.2006
Zoology	Research Associate	MORIARTY, Christopher, BA (Dubl.), MSc (Dubl.), PhD (Dubl.)	01.03.2003	28.02.2006
Zoology	Research Associate	NOLAN, Conor Paul, PhD (Hull), MSc (Dubl.), BA (Dubl.)	01.01.2003	31.12.2005
Zoology	Research Associate	POOLE, William Russell, BA (Dubl.), PhD (Dubl.)	01.04.2003	30.03.2006