

**The University of Dublin
Trinity College**

There will be a meeting of the Board on **Tuesday** 12 December 2006 at **9.45 am** in the Board Room. *Please note earlier time.*

AGENDA

Apologies

Section A

- A.1 Minutes**
Meeting of 22 November 2006
- A.2 Matters Arising from the Minutes**
- A.3 Provost's Report**
- A.4 Audit Committee Annual Report**
Chair of Audit Committee and Internal Auditor will attend for this item.
- A.5 Restructuring – Consultation on the Report of the Working Group**
Memorandum from the Senior Lecturer, dated 8 December 2006.
- A.6 Strategic Planning - Recruitment**
- (i) Memorandum from the Vice-Provost, dated 5 December 2006;
 - (ii) Memorandum from the Chair of the Resource Management Committee, dated 5 December 2006;
 - (iii) Minutes of the Resource Management Committee from its meeting of 4 December 2006.
- A.7 Appointment of Provost – Working Party Membership and Draft Terms of Reference**
Memorandum from the Secretary, dated 6 December 2006.
- A.8 Acta of the University Council**
- (i) Meeting of 29 November 2006;
 - (ii) Meeting of 6 December 2006.
- A.9 Marino Institute**
Registrar to report.
- A.10 Any Other Urgent Business**

Section B

- B.1 Audit Committee**
Draft Minutes of meeting of 21 November 2006.
- B.2 Equality Committee**
Draft Minutes of meeting of 6 December 2006.
- B.3 Finance Committee**
Draft Minutes of meeting of 29 November 2006.

- B.4 Information Policy Committee**
Draft Minutes of meeting of 31 October 2006.
- B.5 Personnel and Appointments Committee**
Draft Minutes of meetings of:
(i) 18 October 2006;
(ii) 15 November 2006.
- B.6 Research Committee**
Draft Minutes of meeting of 19 October 2006.
- B.7 Site and Facilities Committee**
Draft Minutes of meeting of 28 November 2006.
- B.8 Student Services Committee**
Draft Minutes of meeting of 20 October 2006.

** enclosed for members only – circulated to Council meeting of 6 December 2006*

Section C – Matters for Noting and Approval

Board members are asked to inform the Secretary if they wish discussion on any of the following. If not, the Provost will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

- C.1 Higher Degrees** to note Higher Degrees, approved by the sub-committee of Board and Council on 28 November 2006.
- C.2 Proctors' Lists for Winter Commencements** to note that the Proctors' Lists were approved by the sub-committee of Board and Council on 5 December 2006.
- C.3 Sealings** to be noted.
- C.4 Prizes and Other Awards - Lucy Gwynn Prize (Calendar S60) – Committee** to note and approve the following members of the committee:
Dr Smyth (Russian)
Dr E V Patten (English)
- C.5 Bequests and Benefactions** to note, and record the Board's appreciation of the following gifts to the College:
(i) Portrait Miniature of a Lady by Nathaniel Hone, the Elder, RA (1718-1784), measurement, 1½", signed and dated on the front with initials 'N.H.' and the date 1766, presented by Mr Patrick J Murphy, a graduate, in memory of the late Michael Brendan Wynne, MSA, PhD, formerly of the National Gallery of Ireland;
(ii) Portrait Miniature of Captain Bruce Wakefield Lee by Sampson Towgood Roche, signed on the reverse, ['Mr Roch/M.Painter/Bath/April 1809', measurement 2¾" high, also presented by Mr Murphy.
- C.6 Representation – Irish Committee for Specialist Training in Dentistry** to note and approve the nomination of the Dean of Dental Affairs and Professor J Nunn, with Mr B Murray as an alternate.

- C.7 Technical Staff Committee – Recommendation** to approve the promotion of Ms D Delahunty (Chemistry) to the Senior Laboratory Attendant grade.
- C.8 Permissions – Library – Loan of Manuscripts to Centre Pompidou** to note and approve memorandum from the Librarian, dated 29 November 2006.
- C.9 Title of Personal Chair** to note and approve that Professor W T Coffey's Personal Chair should be 'Chair of Electrical Engineering'.
- C.10 Equality Committee – Membership - 2006-2007** to note and approve the following changes to the membership:
Assistant Academic Secretary / Admissions Office to be replaced by Mature Students Officer
Equality Officer to be added to the membership of the committee.
- C.11 Memorandum of Understanding between TCD and Makerere University** to note that a Memorandum of Understanding between TCD and Makerere University was signed by the Provost and the Vice-Provost for Medical Affairs and Head of School of Medicine on 24 November 2006 for the purpose of establishing teaching, research and clinical links and to encourage research.
- C.12 Nominations for Appointment**
- C.13 Nominating Committees** to note the following memberships:
- (i) **Accommodation Office – Accommodation and Conference Administrator – Administrative Grade 1 Scale (permanent)**
Senior Dean
Director of Accommodation and Catering
Assistant Secretary to the College
Accommodation Officer
Ms D Mulligan (Fáilte Ireland)
 - (ii) **Communications Office – Press Officer (3-year contract)**
Secretary to the College
Professor E J O'Halpin
Acting Academic Secretary
Associate Dean of Research
Communications Officer
Director Trinity Foundation
Mr M Moloney (Setanta Communications)
 - (iii) **School of Education – School Administrator – Administrative Grade 3/2 (permanent)**
Acting Head of School (Professor A M E O'Moore)
Dr M Shevlin
Dr M Murchan
Dr M Ní Bháin
Ms H O'Hara
Dr M Killeavey (UCD)
 - (iv) **Staff Office**
 - (a) **Pensions Administrator – Administrative Grade 1 (permanent)**
Secretary to the College
Dr H Delany
Mr B Bowden
Ms A Taylor
Ms M Agnew (UCD)

- (b) **Staff Planning Officer – Administrative Grade 1 (one year contract)**
Secretary to the College
Professor D G Little
Mrs P H Daly
Ms A Taylor
Ms S Dillon (Eircom)
- (c) **Recruitment Officer – Administrative Grade 1 (one year contract)**
Secretary to the College
Professor D G Little
Mrs P H Daly
Ms A Taylor
Mr M Sherlock (SRS Technics)
- (v) **Treasurer’s Office**
 - (a) **Financial Accountant – Administrative Grade 1 (Permanent)**
Deputy Treasurer
Ms J Byrne
Mrs I L I Hook
Mr S Roche (HEA)
 - (b) **Administrative Officer (Systems Development Team) – Administrative Grade 2 (contract of indefinite duration)**
Deputy Treasurer
Professor V Cahill
Mr T Dunne
Mr N Fitzpatrick
Ms C Acton (UCD)
- (vi) **Trinity Centre for Bioengineering – Administrative Officer – Administrative Grade 3 (one-year contract post)**
Secretary (or nominee)
Professor P J Prendergast
Dr K O’Kelly
Dr V A Campbell
Mr M A Slevin

<http://www.tcd.ie/Secretary/Board>