

**The University of Dublin  
Trinity College**

There will be a meeting of the Board on **Tuesday 13 December 2005 10.30 am** in the Board Room.

**AGENDA**

*Apologies*

**Section A**

- A.1 Minutes**  
Meeting of 23 November 2005.
- A.2 Matters Arising from the Minutes**
- A.3 Provost's Report**
- A.4 Audit Committee – Annual Report to Board – Year 2005**  
*The Chair of the Audit Committee and the Internal Auditor will attend for this item.*
- A.5 College Health Services**  
Report of the *ad hoc* Working Party on the future of the Trinity College Health Service, dated 18 November 2005.  
*The Dean of Students will attend for this item.*
- A.6 Acta of the University Council**  
Meeting of 7 December 2005.
- A.7 Task Forces**  
The Senior Lecturer and Bursar will report.
- A.8 Panel of Enquiry**  
Secretary to report.
- A.9 Any Other Urgent Business**

**Section B**

- B.1 Audit Committee**  
Draft Minutes of Meeting of 24 November 2005 (including Proposed Terms of Reference).
- B.2 Finance Committee**  
Draft Minutes of meeting of 1 December 2005.
- B.3 Personnel and Appointments Committee (considered by Council on 7 December 2005)**  
Draft Minutes of meetings of:
  - (i) 2 November 2005;
  - (ii) 16 November 2005.
- B.4 Information Policy Committee (considered by Council on 7 December 2003)**
  - (i) Draft Minutes of meeting of 21 November 2005;
  - (ii) Records Management Policy (see Minutes IPC/05-06/10 of 21 November 2005)

**B.5 Research Committee**

- (i) Draft Minutes of meeting of 27 October 2005 (considered by Council on 7 December 2005);
- (ii) National Institute for Bioprocessing Research and Training Limited

**Section C – Matters for Noting and Approval**

Board members are asked to inform the Secretary if they wish discussion on any of the following. If not, the Provost will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

- C.1 Higher Degrees** to note Higher Degrees, approved by the sub-committee of Board and Council on 22 November 2005.
- C.2 Proctors' Lists – Winter Commencements** to note that the Proctors' Lists were approved by the sub-committee of Board and Council on 6 December 2005.
- C.3 Bequests and Benefactions – Estate of Dr M Knight (deceased)** to note and approve memorandum from the Treasurer, dated 1 December 2005.
- C.4 Prizes and Other Awards – Late Entrance Exhibitioners** to note and approve memorandum from the Senior Lecturer, dated 7 December 2005.
- C.5 Staff Matters – Leave of Absence** to note and approve the request of Ms V Jenkins (Senior Lecturer's Area) for leave of absence from 1 March 2006 to 28 February 2007.
- C.6 Community Liaison Officer** to note and approve appointment of Dr C F Brady as Community Liaison Officer, with effect from 1 January 2006.
- C.7 Nominations for Appointment**
- C.8 Technical Staff Committee – 2005 Review**  
Recommendations, dated 30 November 2005.
- C.9 Nominating Committees** to note the following:
  - (i) **School Administrators – Administrative Grade 3/2, Pure and Applied Mathematics and Linguistic, Speech and Communication Sciences (permanent posts)** (see BD/05-06/098 (vii) and (viii) of 23 November 2005) Ms A Anderson will be the Academic Secretary's nominee on these committees.
  - (ii) **SAS User Support Unit – Business Analyst (9 month contract)**  
Assistant Academic Secretary  
Ms H O'Hara  
Professor V J Scattergood  
Mr N Cronin

- (iii) **SAS User Support Unit – Business Analyst (3 year contract)**
  - Assistant Academic Secretary
  - Ms H O'Hara
  - Ms A Anderson
  - Professor V J Scattergood
  - Mr N Cronin

<http://www.tcd.ie/Secretary/Board>