



Trinity College Dublin

Coláiste na Tríonóide, Baile Átha Cliath

The University of Dublin

Trinity Careers Service Opportunity Disclaimer

Students are free to make their own choice about which organisations they do or don't engage with, and our position is that it is not for us as a Careers Service to act as censor nor to make value judgements about specific employers and/or labour market sectors. We advertise vacancies across a wide range of sectors to enable students to have access to a variety of roles in different industries. It is up to each individual to assess a role and decide how suitable the role may be for them according to their knowledge, skills, career ambitions, and values.

In most cases, we only approve job opportunities for advertisement on MyCareer that are paid. In the few instances where an opportunity is unpaid, it is important to carefully consider how this opportunity will further your personal and/or professional goals and to carry out any necessary financial planning in advance to ensure that you can afford to take this up.

Find out more about the [Trinity Employability Bursary](#).

It is uncommon for a recruiter to request a fee to access an opportunity. However, if there is a fee, recruiters must disclose full details of this in the job description. If they don't do this, notify us immediately via email at careers@tcd.ie.

Opportunity Scam Notice

The Trinity Careers Service makes every effort to ensure that the job opportunities advertised by organisations on MyCareer are legitimate. If you have concerns about the legitimacy of an opportunity advertised on MyCareer, please follow the guidelines below and email careers@tcd.ie immediately to alert our team.

We know that students search for and find job opportunities via a variety of sources other than MyCareer so we want to make you aware of a recent statement from An Garda Síochána who are reporting a rising number of 'Recruitment Scams' occurring in reports of fraud. These scams involve fake recruitment campaigns and fake online interviews where the applicant's personal data is sought and likely used for fraudulent activity later.

We strongly recommend that students conduct their own background checks and due diligence on organisations and their opportunities before entering into any contractual arrangements. Be aware that you should not include any of the following in your job application, CV or cover letter:

- Your bank details
- Your PPS Number

In addition, you should not be asked for any payment or to provide any information that is not relevant as part of an application process.

What to do if you think you have been targeted in an opportunity scam:

- Cease all communication with the suspected fraudster.
- Do not send any further money or personal information.
- Contact your bank immediately if financial information has been disclosed or payments have been made.
- Report the matter to your local Garda Station.
- Preserve all communications, emails, WhatsApp messages, screenshots, interview invitations and payment records, as these may assist Garda investigations.

Here's the full statement from An Garda Síochána for your information:

How it works:

- The fraudsters are posing as legitimate employers and recruiters, advertising job vacancies on well-known online recruitment platforms.
- These advertisements often appear genuine and may use the names and branding of legitimate companies without their knowledge or consent.
- As part of the scam, applicants may be invited to participate in what appears to be a legitimate interview process.
- In many cases, interviews are conducted via online video conferencing platforms to create the impression of a genuine recruitment process.
- Following the interview, successful applicants may be contacted through WhatsApp or other messaging applications by individuals claiming to represent the employer or recruitment team.
- Communication is frequently moved away from official company email accounts to personal messaging services.

Victims may then be asked to:

- Provide copies of personal identification documents, including passports or driving licences.
- Share banking details or other sensitive personal information.
- Pay fees for equipment, training, background checks or administration costs.
- Purchase equipment from specified suppliers with the promise of reimbursement.
- Receive and transfer funds on behalf of the company.
- Open new bank accounts or use their personal bank account to facilitate company transactions.

These requests are strong indicators of fraudulent activity.

Members of the public are advised to:

- Be cautious when asked to provide copies of identity documents before receiving a formal contract of employment.
- Check that email addresses correspond to the legitimate company domain and be alert to subtle differences in spelling.
- Research the advertised role and company independently and be cautious if the salary or benefits appear unusually attractive.
- Independently verify that the company offering the position is legitimate, by contacting them using details obtained from their official website.
- Be cautious if communication quickly moves from official email addresses to WhatsApp, Telegram, Signal or other messaging applications.
- Never pay money as part of a recruitment process for equipment, training, administration fees or background checks without independently verifying the legitimacy of the request.
- Take time to consider any request that creates a sense of urgency or pressure to act immediately.
- Never transfer money or receive funds through your personal bank account on behalf of an employer or any person unknown to you.

[STATEMENT END]