



Loan conditions

Applying to material lent from the herbarium of Trinity College Dublin

1. The conditions of loan are formulated to adhere to the Convention on Biological Diversity. Therefore, loaned herbarium material or products or resources deriving from it must:
 - A. be used for the common good in areas of research, education and conservation and the development of Botanic Gardens
 - B. be used for non-commercial purposes only. Any commercial exploitation of material must be carried out under the terms of the Convention on Biological Diversity and will require the full agreement of the host country that provided the source material
 - C. not be passed on to a third party for commercialisation without written permission from the country of origin and the Herbarium Curator, TCD, in accordance with the Convention on Biological Diversity.
2. All material is lent on a twelve-month basis and all material should be returned to TCD before expiry of that period.
3. Extensions to periods of loan must be formally requested by email. Emails should be addressed to the Herbarium Curator - HODKINST@tcd.ie
4. No material may be removed from herbarium specimens without prior permission of the Herbarium Curator.
5. Dissection of loan material (including removal of pollen) is not permitted without specific prior permission being granted by the Herbarium Curator. Any dissected material must be placed in a small paper packet and attached to the original specimen in the top-right hand corner of the sheet by a paper clip. Any microscope slides prepared from dissected material must be returned along with the original specimen. All SEM stubs and TEM preparations, similarly, must be returned to TCD along with the original herbarium material.
6. Extraction of DNA from loaned material must not be undertaken without prior permission from the Herbarium Curator. All surplus / unused extracts must be returned along with the remaining herbarium material to the TCD herbarium.
7. All DNA sequence data must be deposited in Genbank. You must provide the TCD Herbarium acronym (TCD) with the voucher entry (field) for sequences deposited in GenBank for each specimen used.
8. Copies of all images of TCD herbarium specimens or parts thereof must be returned to TCD.
9. All publications which make use of the TCD herbarium's collections, even if the specimens / extracts / preparations themselves are not directly used in the compilation of the publication, must acknowledge the loan of material from the TCD herbarium.
10. A physical copy of any publication that has involved the use of TCD herbarium material must be sent to the Herbarium Curator as soon as publication occurs.
11. Determinavit or Confirmavit slips must be attached, using wood glue to all loan material.