



## **APPENDIX H – STANDARD REPORTING PROCEDURE**

A Report Form for the reporting of child protection and welfare concerns to Tusla can be completed online using the [Tusla Web Portal](https://www.tusla.ie/services/child-protection-welfare/concerns/), or downloaded from <https://www.tusla.ie/services/child-protection-welfare/concerns/>.

**In cases of emergency, or outside office hours, reports should be made directly to An Garda Síochána.**

**Tusla Web Portal** – The web portal has been developed to allow professionals to securely submit Child Protection and Welfare Report Forms to Tusla. To use the portal, you will need to create an account. You can print off a copy of the report you submit via the portal for your records. The web portal can be accessed to create an account or make a report through the Tusla website at <https://www.tusla.ie/services/child-protection-welfare/contact-a-social-worker/>.

**The Tusla Web Portal is Tusla’s preferred pathway for receiving child protection or welfare concerns and retrospective abuse reports.**