

# My Library's Top Tips

2025/2026

Undergraduate Degree Students

Certificate & TAP Foundation Students

1

**SEARCH** for books from your reading list using the [Library Catalogue](#), and articles using [Articles and More](#)

2

**CONTACT** your [Subject Librarian](#) for expert searching advice

3

**BORROW** up to 10 books at a time

4

**REQUEST** books from the shelves or from storage using our *Click and Collect* service in the Library Catalogue

5

**USE** the Self-Service Kiosks to borrow or return books

6

**PRINT/COPY/SCAN** on any printer (service managed by [Datapac](#)). ID code = your student number; PIN e-mailed when you register with TCD

7

**ATTEND** any of our training sessions - [Library HITS](#) - and brush up on your research skills

8

**ASK LIBRARY STAFF FOR HELP**

by e-mail to [library@tcd.ie](mailto:library@tcd.ie), our *Chat with us* service on the [Library website](#) or in-person at our Service Desks

