My Library’s Top Tips

2020/2021
Postgraduate Students
Students with Special Borrowing Privileges

1. **BOOK** a slot to enter the Library - this is mandatory

2. **SEARCH** for books from your reading list or on your topic using the Library’s catalogue, **Stella Search**

3. **INSTALL** Lean Library to find the full text of articles via Google or Google Scholar

4. **BORROW** up to 50 books at a time

5. **REQUEST** books from storage using our Click and Collect service in **Stella Search**

6. **USE** the **Self-Service Kiosks** to borrow or return books

7. **PRINT/COPY/SCAN** on any printer (service managed by Datapac). ID code = your student number; PIN e-mailed when you register with TCD

8. **SIGN UP** to any of our online training sessions - **Library HITS** - and brush up on your research skills

9. **CONTACT** your **Subject Librarian** for expert searching advice

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