

Academic Style Guides

Academic Styles Guides are tools evolved from printers' and editors' style sheets which codify a standard usage for the mechanics of writing, the format of a research paper, and the documentation of sources. The most common handbooks used at research institutions and publishing houses worldwide are the Chicago Manual of Style, the MLA (Modern Language Association) Style Guide, and the Harvard Style (sometimes called the Author/Date style, and widely used in the Sciences). Individual disciplines, such as sociology and psychology, have unique citation styles (ASA and APA respectively).

How to Reference

As you study in preparation for writing your essay, keep a list of all the sources you use. For a book or journal you would need the following information:

For a book:

- Author's Name
- Name of Book
- Place of Publication (city)
- Publishing House

For a journal article:

- Name of Article
- Name of Journal
- Journal volume number and issue number
- Page numbers of the article

You will need to present your sources in two forms: a reference list at the end of your essay and either footnotes or in-text citations throughout your essay.

Reference list (Bibliography)

This is a list of all the sources you referred to in your essay, not just a list of all texts relevant to your assignment. Arrange Reference lists in alphabetical order, by author/editor surname. If there is more than one entry for an author, put the texts in order of publication date.

Check with your lecturer or tutor for the style you are required to use. Each Referencing style is available as a book-length manual which will outline all aspects of punctuation, layout and abbreviations for citation. Brief guidelines to writing a reference list (bibliography) in common referencing styles are listed below. You may need to consult the full manual for other issues of style not included here.

APA

Harvard

Modern Language Authority (MLA)

University of Chicago

APA

Book with one author

Author's last name, First and Second Initial. (Year). Title italic. (edition).

Publication location: Publishing company.

Example: Coon, D. (1992). *Psychology: a modular approach to mind and behavior* (6th ed.). St Paul (MN): West Publishing.

Book with an editor

Editor's last name, First and Second Initial. (Ed.). (Year). Title italic. Publication location: Publishing company.

Example: Bermudez, J. L. (Ed.). (2006). *Philosophy of psychology: contemporary readings*. New York: Routledge.

Journal article

Author's last name, First and Second Initial. (Year). Article title. *Journal title*, volume number, page numbers.

Example: Watson, D. (2001). Dissociations of the night: Individual differences in sleep-related experiences and their relation to dissociation and schizotypy. *Journal of Abnormal Psychology*, 110(4), 526-535.

Newspaper article

Author's last name, First and Second Initial. (Year, Month Date). Article title. Newspaper title, volume and/or issue number (if applicable), p/pp. page numbers.

Example: Swain, H. (2005, October 25). The best of times, the worst of times. *The Guardian*, p. 12.

Electronic article

Author's last name, First and Second Initial. (Year). Article title. *Journal title*, volume, page numbers.

Example: Mello, Z. R. (2008). Gender variation in developmental trajectories of educational and occupational expectations and attainment from adolescence to adulthood. *Developmental Psychology*, 44, 1069-1080.

Harvard Referencing Style

Book with one author

AUTHOR'S LAST NAME, First and Second Initial. (Year) *Title*. Place of publication, Publishing company.

Example: HILL, F. (1991) *The Environment*. Oxford, Oxford University Press.

Book with an editor

AUTHOR'S LAST NAME, First and Second Initial. (Ed.) (Year) *Title*. Place of publication, Publishing company.

Example: LAL, R. (Ed.) (2002) *Encyclopaedia of soil science*, New York, Marcel Dekker Inc.

Chapter in an edited book

AUTHOR'S LAST NAME, First and Second Initial. (Year) Chapter title. IN:
EDITOR's(s) LAST NAME and initials. (Ed.) **Book title** Place of publication
Publishing company.

Example: TAYLOR, J. B. (2007) Psychology at the fin de siècle IN MARSHALL, G.
(Ed.) *The Cambridge Companion to the Fin De Siècle* Cambridge Cambridge UP.

Journal article - print

AUTHOR'S LAST NAME, First and Second Initial. (Year) 'Article title'. **Journal
title**, Volume number (Part): page numbers.

Example: BACKHAUS-RICOULT, M. (2008) SOFC - A playground for solid state
chemistry. *Solid State Sciences*, 10, 670-688.

Electronic article

AUTHOR'S LAST NAME, First and Second Initial. (Year) Article title. **Journal
title** [Internet], Date of publication, Volume(issue), page numbers. Available
from: <internet address> [Accessed date].

**EXAMPLE: LAVINE, M. (2008) MATHEMATICAL TECHNIQUES AND THE NUMBER OF
GROUPS. BEHAVIORAL AND BRAIN SCIENCES [INTERNET], FEBRUARY 2008,
31(1), PP. 83-84. AVAILABLE FROM:
[HTTP://JOURNALS.CAMBRIDGE.ORG/ACTION/DISPLAYISSUE?JID=BBS&VOLUMEID
=31&ISSUEID=01&IID=1831480](http://journals.cambridge.org/action/displayIssue?jid=BBS&volumeId=31&issueId=01&iid=1831480) [ACCESSED 25 AUGUST 2008].**

Newspaper article

AUTHOR'S LAST NAME, First and Second Initial. (Year) Article title.
Newspaper title.

Example: HODGES, L. (1984) £2m sought for science centre in dockland. *The
Times*

Web page

AUTHOR'S LAST NAME, First and Second Initial. (Year) Article Title. Place of
publication, Publisher if ascertainable.

Example: ADELE BERGIN, J. F., IDE KEARNEY (2004) The Macro-Economic
Effects of Using Fiscal Instruments to Reduce Greenhouse Gas Emissions. Dublin
Social Science Research Centre, University College Dublin

MODERN LANGUAGE AUTHORITY (MLA)

BOOK WITH ONE AUTHOR

Author's last name, Author's first name (s). Title. Place of Publication: Publishing company. Date.

Example: Hutton, Ronald. The Stations of the Sun: A History of the Ritual Year in Britain. Oxford: Oxford University Press, 1996.

Edited book

Editor's last name, Editor's first name, ed. Title. Place of Publication: Publishing company. Date.

Example: Marshall, Gail, ed. The Cambridge Companion to the Fin De Siècle. Cambridge: Cambridge University Press, 2007.

Chapter in an edited book

Author's last name, Author's first name. Title of work, in "inverted commas." Title of anthology. Ed. Editor first name editor surname. Edition statement. Place of Publication: Publishing company. Date. Page numbers

Example: Moses, Michael V. "Agon in the Marketplace: The Major of Casterbridge as Bourgeois Tragedy." The Mayor of Casterbridge: Contemporary Critical Essays. Ed. Julian Wolfreys. London: Macmillan, 2000. 170-201.

Journal article

Author's last name, First and Second name. Article title in inverted commas. **Journal title**, volume number (year): page numbers.

Example: Walen, Denise A. "Unpinning Desdemona." Shakespeare Quarterly 58 (2007): 487-508.

Newspaper article - print

Author's last name, First and Second name. "Article title." **Newspaper title**, Date and year: page numbers.

Example: Johnson, Richard. "A Genius Explains." The Guardian 12 February 2005: 34.

Electronic article

Author's last name, First and Second name. "Article title". **Journal title**, volume, (month year): page numbers. Date accessed.

Example: Townshend, Dale. "T. J. Horsley Curties and Royalist Gothic: The Case of the Monk of Udolpho (1807)." The Irish Journal of Gothic and Horror Studies. 4 (June 2008). 25 August 2008.

Website

Author's last name, First and Second name. "Name of website." (Last update on site if given). Sponsoring Society/Organisation. Date accessed. <web address>

Example: Landow, George P. "The Victorian Web". (10 November 2006). 25 August 2008. <<http://www.victorianweb.org>>.

University of Chicago

Book with one author

Author's last name, First and Second name. **Title in Italics: Subtitle**. edition. Place of Publication: Publishing company, date of publication.

Example: Killeen, Jarlath. *The Faiths of Oscar Wilde*. Basingstoke: Palgrave, 2005.

Book with an editor

Editor's last name, First and Second name, ed. **Title in italics**. Place of Publication: Publishing company, date of publication.

Example: Gibson, James, ed. *The Variorum Edition of the Complete Poems of Thomas Hardy*. London: Macmillan, 1979.

Journal article

Article author's last name, First and Second name. "Article title". **Journal title in italics** volume number, issue number (date): page numbers.

Example: Foxhall, Lin. "Globalization and the Myth of the Powerless State." *World Archaeology* 31 (2000): 484-98.

Newspaper article

Author's last name, First and Second name. Article title. **Newspaper title**, date, year.

Example: Butt, Ronald. "Wanted: More Responsive Politics." *The Times* January 3 1980.

Electronic article

Electronic article Author's last name, First and Second name and Second author first name and surname, "Article title," **Journal title** volume number, (issue) (year), web address.

Example: Jancovich, Mark. "Crack-Up: Psychological Realism, Generic Transformation and the Demise of the Paranoid Woman's Film." *The Irish Journal of Gothic and Horror Studies* 3 (2007),
<http://irishgothichorrorjournal.homestead.com/Crack-upJancovich.html>.

Website

Title: subtitle. Website (Date accessed).

Example: Wilson, Keith. "Hardy Players Productions: Checklist." The Thomas Hardy Association, (Accessed August 28, 2008).

Footnotes/In-Text Citations

Within your essay, you must also indicate your sources for individual points you make. In-text citations are placed in brackets at the end of the sentence to which they are relevant. As they are within your own text, they are short, so that they are not distracting to read. Depending on the style, they may include author(s), year of publication and cited page numbers. If you are using footnotes, insert superscript numbers at the end of your sentence which links to the bottom of your page.

Footnotes allow you to cite your source and/or provide short commentary supplementary to your argument.