

**Law School Erasmus and Exchange Programmes 2018-19**  
**Rules and Requirements**

**Law**

**Law and Business**

**Law and Political Science**

## Section A

### Helpful Information about the Programmes and Studying Abroad

This document outlines the rules and requirements for Junior Sophister students currently taking part in the exchange programme 2018/19. Senior Fresh students applying for the exchange programme in 2019/20 should also follow these Rules & Requirements for the application process and to anticipate what rules will govern their study abroad experience for 2019/20. Please note the rules are updated every October and can change slightly each year.

Participation in the Law School European Erasmus or Non-EU Exchange Programme is an ideal way of broadening your horizons, improving your language skills, learning about the culture and legal system of another country and developing transferable skills which will stand to you in the future. While living and studying abroad is an inherently challenging experience, at both personal and academic levels, the Trinity students who are selected to go abroad tend to adjust to their new environments and acquit themselves well. The students who have participated in the scheme since its inception have attested as to its value and how delighted they were at the opportunities it afforded them.

The essential premise of the programme is that a student travels abroad usually for the full academic year, but also possible for one semester, in the Junior Sophister year College regulations do not permit us to offer exchange participation in any other year. The rules of the Law School will apply to those exchanges; however, additional rules may apply. Law students may apply to other universities (for example Australian National University, University of Queensland) via non-EU College-Wide exchange procedures through Academic Registry. Please, refer to <https://www.tcd.ie/study/study-abroad/outbound/apply/> regarding non-EU College-Wide Exchanges.

We understand that you cannot yet make a firm commitment, but we need indications of serious interest on the part of applicant students. Thus, unless you are reasonably committed to taking up a place, if offered one, do not fill out the Law School Exchange Programme application form. The deadline to apply is **Monday 17<sup>th</sup> December 2018 at 5pm.**

Think carefully about your list of preferences and **do some research** into all the options you are considering. All of our partner universities are very distinguished and highly reputable. You can find a great deal of useful information on their websites: see

<http://www.tcd.ie/law/programmes/undergraduate/year-abroad>. Use this information both in deciding the order of your preferences and to find out all you need to know before travelling to the university to embark on a year of studies. There are limited places for each university; we must send the same number of students that we receive. There are quotas agreed in our exchange agreements, and we cannot amend the quotas unless the other university is also willing. We will do our best to accommodate your first preference, or at least a choice you will be happy with, but this cannot be guaranteed. In particular, we expect there to be high competition for places at universities where English is the language of instruction. Therefore, if you are putting these universities first, please also consider whether, in the event you were not offered a place in your preferred universities, you would prefer to study next year in Trinity or in a different partner university.

The student going abroad continues to pay Trinity fees, in so far as these are required, but pays **no registration fees** to the host university. In exceptional cases host universities may require administration fees or other charges. Participation in the Erasmus programme (this does not include non-EU exchanges) is usually assisted by a grant from the European Commission, but this is not guaranteed. Students can apply for the grant through Academic Registry. The Law School has no say in the allocation or distribution of the grant. You can contact [erasmus@tcd.ie](mailto:erasmus@tcd.ie) for more information.

The Law School may be able to give you limited assistance with regard to information on **accommodation** and **modules abroad**. You are advised to get in touch with the contact person at the host university for information regarding modules and accommodation. You should also check the host university's website to learn as much as possible about your destination and avail of any advice offered there to visiting students. You may find it useful to make contact with other Law School students who have been there before. You can obtain student contact details from Celine Walsh in the Law School Exchange Student Office [law.exchange@tcd.e](mailto:law.exchange@tcd.e).

Bear in mind that many universities report an accommodation shortage. If your host university offers student accommodation, please carefully note and respect the deadline to apply. If you do not secure student accommodation, you are advised to arrive a few weeks in advance of the term to ensure that you get settled and find accommodation before lectures begin. It is advisable to investigate accommodation in your new destination as early as possible, even at the beginning of the summer vacation. In any case, there is often a certain amount of bureaucracy to deal with on



arrival in a new country and you should allow plenty of time for this before classes start.

The Erasmus/Exchange Academic Coordinator (Dr. Caoimhin MacMaolain [law.exchange@tcd.ie](mailto:law.exchange@tcd.ie)) is available to answer academic queries but any such advice is likely to be very general in nature. For information on accommodation, modules etc., **students should take guidance first and foremost from the host university.**

## Section B - Exchange Opportunities on Each Degree Programme

Please note that the information is provisional and for information purposes only. The number of places available may increase or decrease depending on exchange agreements with our partner universities and the language of instruction may change depending on modules available in each university for 2019/20.

### LL.B. Study Abroad Options 2019/20

Partner university	Country	Teaching Language	Places	Places**
			Full Year	One semester
Katholieke Universiteit Leuven	Belgium	English	2	HT option available
Université Catholique de Louvain	Belgium	French & English*	1	MT & HT option available
Rijksuniversiteit Leiden	Netherlands	English	3	HT option available
Rijksuniversiteit Groningen	Netherlands	English	2	HT option available
University of Helsinki	Finland	English	2	MT option available
University of Copenhagen	Denmark	English	3	MT exchange available
Universidad de Granada	Spain	Spanish	2	HT option available
ESADE Law School, Ramon Llull University (Barcelona)	Spain	English	No full year options	2 MT places only. <i>Note exams may be in January</i>
University of Zurich	Switzerland	English	2	
Università de Bologna <sup>^</sup>	Italy	Italian & English*	1	HT option available
Università de Padova <sup>^</sup>	Italy	English	2	HT option available
Université Montesquieu-Bordeaux IV	France	French	3	
Université Panthéon-Assas Paris II	France	French	1	
Université Paris I Panthéon-Sorbonne	France	French	2	HT option available
Science Po, Paris	France	English	2	MT option available

<b>Non EU Exchange Partner University</b>	<b>Country</b>	<b>Language of Instruction</b>	<b>Places Full Year</b>	<b>Places One semester</b>
Osgoode Hall, Toronto	Canada	English	2	MT & HT option available
Queen's University, Kingston	Canada	English	1	MT & HT option available
Emory University, Atlanta	USA	English	No full year places available	3 HT places only TBC
Washington & Lee, Virginia	USA	English	2	
Indiana University, Bloomington	USA	English	4	
University of Notre Dame	USA	English	2	MT option available
Boston College	USA	English	2	
Hong Kong University <sup>o</sup>	Hong Kong	English	1	HT option available
University of Sydney	Australia	English	2	MT & HT available
Fudan University	China	English	1	HT option available

*\*Where it states that the language of instruction is a foreign language and English, students are expected to take modules taught through both languages.*

*\*\* Where universities have the option to do full year and one semester places– the number of places available for full year and one semester are not fixed. It depends on how much demand there is for full year and one semester places.*

*^While it has been possible to study all modules through English in the University of Bologna and University of Padova, there is a chance that you have to take a small number of modules taught through Italian.*

*<sup>o</sup> To apply for and study in Hong Kong University, students need a minimum of 65% in their JF and SF results.*

### Law and Business – Study Abroad Options 2019/20

Partner university	Country	Teaching Language	Places Full year	Places** One semester
Uppsala Universitet	Sweden	English	2	HT option (study Law only)
Université de Strasbourg	France	French & English*	1 <sup>º</sup>	MT option (Study Business only through English)
Humoldt-Universität zu Berlin <sup>^</sup>	Germany	German & English*	1	
Carlos III Madrid #	Spain	English	2	
Ohio, Fisher College of Business #	USA	English	No full year places	1 MT (Study Business only)
Osgoode Hall Law School, York University (Toronto)	Canada	English	No full year places	2 HT (Study Law only)

*\*Where it states that the language of instruction is a foreign language and English, students are expected to take modules taught through both languages.*

*<sup>^</sup>While it is possible to study most modules through English in Humboldt University Berlin, there is a chance that you have to take a small number of German-taught modules as English-taught modules are very popular with limited spots available.*

*# You will be competing with Business students for a place in these universities.*

*\*\* Where universities have the option to do full year and one semester places– the number of places available for full year and one semester are not fixed. It depends on how much demand there is for full year and one semester places.*

*º In the University of Strasbourg Law and Business students would study Business, through English, in first semester and Law, through French, in the second semester.*

### Law and Political Science – Study Abroad Options 2019/20

Partner university	Country	Teaching Language	Places Full year	Places** One semester
University of Helsinki	Finland	English	3	
Università de Bologna <sup>^</sup>	Italy	Italian & English*	1	
IEP - Institut d'Études Politiques de Paris	France	English	2	MT option available (Study both Law & Political Science)
Université de Strasbourg	France	French	1	
Humboldt-Universität zu Berlin <sup>^</sup>	Germany	German & English*	1	
ESADE Law School, Ramon Llull University (Barcelona)	Spain	English	No full year places	2 MT (Study mostly Law modules) <i>Note exams may be in January</i>
School of Law, Queen's University, Kingston, Ontario	Canada	English	No full year places	2 HT (Study Law only)
University of Hong Kong <sup>º</sup>	Hong Kong	English	No full year places	2 HT (Study Law modules)

*\*Where it states that the language of instruction is a foreign language and English, students are expected to take modules taught through both languages.*

*<sup>^</sup>While it has been possible to study all modules through English in Humboldt University Berlin and University of Bologna, there is a chance that you have to take a small number of modules taught through German / Italian as English-taught modules are very popular.*

*\*\* Where universities have the option to do full year and one semester places– the number of places available for full year and one semester are not fixed. It depends on how much demand there is for full year and one semester place*

*º To apply for and study in Hong Kong University, students need a minimum of 65% in their JF and SF results.*



## Section C

### Regulations for Erasmus and Exchange Programmes

#### 1. Application

In order to apply to study abroad in your Junior Sophister year on an Erasmus or Exchange programme, you must do the following:

Visit the Law School 'Year Abroad' webpage

(<http://www.tcd.ie/law/programmes/undergraduate/year-abroad/>) and carefully read the Erasmus and Exchange Rules and Requirements (this document) and Personal Declaration for Study Abroad. If you agree to abide by the rules and personal declaration for study abroad, you can complete and send the following documents electronically to [law.exchange@tcd.ie](mailto:law.exchange@tcd.ie) by 5pm

**Monday 17<sup>th</sup> December 2018:**

- ☐ Law School Exchange Programme application form
- ☐ Signed Personal Declaration for Study Abroad
- ☐ Submit a motivational letter and CV

Provisional offers will be made on the basis of the following criteria:

- ☐ Grades received in Junior Fresh year;
- ☐ Proficiency in the language of instruction at any institution where you are applying for a place;
- ☐ Level of interest in and suitability for the particular place, as evidenced in motivational letter and CV.

Interviews will also be conducted in respect of Indiana University, Bloomington in January 2019.

A final offer is strictly dependent on you achieving a II.1 in your Senior Fresh examinations in your first attempt. If a student fails an exam in the May examination period, he cannot resit it in August and go abroad based on results obtained in the second attempt.

The provisional and final offers will be notified to your TCD email address. You must accept each offer within the time specified in the email; otherwise, it will lapse.

## 2. Workload requirements

As in Trinity, you will be required to complete a certain number of credits in your Junior Sophister year abroad. Trinity, along with all universities in Europe, applies the European Credit Transfer System (ECTS). An ECTS is a measure of student learning input. This allows for a standardised comparison of workload across universities. For Non-EU universities, not using the ECTS credit system, you will be required to study what is considered a standard workload in that university (see page). Whichever applies, your workload abroad will be broadly equivalent to the Junior Sophister workload in Trinity. You must then satisfy the following requirements:

- ☐ For LL.B. students, if studying within Europe, you are required to complete law modules amounting to 60 ECTS.
- ☐ In recognition of the additional student learning input required in studying through a foreign language, a module taught through a language other than English will be multiplied by 1.33 to determine its weighting in meeting your workload requirements and calculating your grade.
- ☐ Therefore, if you do all your modules through a language other than English, in effect you must do modules that the host university measures at 45 ECTS.
- ☐ If you combine modules taught through English and a foreign language, you are required to take 60 ECTS and the ECTS of the modules taught through a foreign language will be multiplied by 1.33.
- ☐ Law and Business students are required to complete 60 ECTS in total, including at least:
  - ☐ 20 ECTS of Business modules
  - ☐ 20 ECTS of Law modules

The remaining 20 ECTS must be either Law or Business modules with the exception of 5 ECTS which can come from any discipline, such as a language module.

- ☐ Law and Political Science students are required to complete 60 ECTS in total, including at least:

☐ 25 ECTS of Political Science modules

☐ 25 ECTS of Law modules

The remaining 10 ECTS must be either Law or Political Science modules with the exception of 5 ECTS which can come from any discipline, such as a language module.

- ☐ For the avoidance of doubt, the 1.33 weighting on modules taught through a language other than English also applies to the specific requirements for the joint degree programmes.
- ☐ In calculating your 60 ECTS completed credits (or equivalent outside Europe), you may include a maximum of 5 ECTS (or equivalent) of modules that are not part of your discipline(s). If you are studying all modules through a foreign language, you are allowed to count 3.8 ECTS of non-law subject (3.8 ECTS out of 45 ECTS reflects 5 ECTS out of 60 ECTS)
- ☐ In calculating your 60 ECTS completed credits (or equivalent outside Europe), you may include a maximum of 10 ECTS (or equivalent) of pass/fail modules. A pass/fail module is a module for which no grade is awarded but which you take on a pass/fail basis.
- ☐ In some circumstances, you may complete more than the required 60 ECTS. When we convert your year abroad results, we will count the grades in your best 60 ECTS.
- ☐ If you participate in a one semester exchange, you are expected to complete a minimum of 30 ECTS (or equivalent) abroad and 30 ECTS in Trinity College Dublin, in order to complete 60 ECTS for the full academic year.
- ☐ For one semester exchange, when calculating your 30 ECTS completed credits (or equivalent outside Europe), you may include a maximum of 5 ECTS (or equivalent) of pass/fail modules.
- ☐ If studying outside of Europe, the table outlines the minimum number of credits students must complete to meet the course requirements abroad:

**Please note that this information is subject to change:**

University of Sydney	<p>36 units for full academic year</p> <p>(1 module = 6 units = 10 ECTS)</p>
Australian National University	<p><b>Law Students</b></p> <p>36 units for full academic year</p> <p>(1 module = 6 units = 10 ECTS)</p> <p><b>Law and Political Science students</b></p> <p>42 units for full academic year</p> <p>(1 module = 6 units)*</p> <p>Equivalent of three Law modules (18 units - 30 ECTS) and four Political Science modules (24 units - 30 ECTS)</p> <p>Total: 42 units – equivalent 60 ECTS</p>
University of Queensland	<p><b>Law and Political Science students</b></p> <p>14 units for full academic year</p> <p>(1 module = 2 units)*</p> <p>Equivalent of three Law modules (6 units - 30 ECTS) and four Political Science modules (8 units - 30 ECTS)</p> <p>Total: 14 units – equivalent of 60 ECTS</p> <p><b>Law and Business Students</b></p> <p>14-16 units for full academic year</p> <p>(1 module = 2 units)*</p> <p>Three options available:</p> <ul style="list-style-type: none"> <li>A. Equivalent of two Law modules (4 units - 20 ECTS) and six Business modules (12 units - 45 ECTS) Total 16 units – equivalent to 65 ECTS **</li> <li>B. Equivalent of three Law modules (6 units - 30 ECTS) and four Business modules (8 units - 30 ECTS) Total: 14 units – equivalent to 60 ECTS</li> <li>C. Equivalent of four Law modules (8 units - 40 ECTS) and three Business modules (6 units - 22.5 ECTS)</li> </ul>

	Total: 14 units – equivalent to 62.5 ECTS**
Hong Kong University	48 credits for full academic year (1 module = 6 credits = 7.5 ECTS)
National University of Singapore	<p><b>Law Students</b></p> <p>32 credits for full academic year (credit value of 1 module varies)</p> <p>1 credit = 1.87 ECTS</p> <p><b>Law and Political Science Students</b></p> <p>36 credits for full academic year*** (1 law credit = 1.87 ECTS) (1 political science module = 4 credits = 6 ECTS)</p> <p>Equivalent of four Political Science modules (worth 16 local credits), law modules worth 16 local credits and the remaining credits in either discipline.</p> <p>Total: 36 credits</p>
Fudan University	20 credits for full academic year (credit value of 1 module varies) 1 credit = 3 ECTS
Osgoode Hall, York University, Toronto	26 credits for full academic year (credit value of 1 module varies) 1 credit = 2.3 ECTS
Queen’s University, Kingston, Ontario	28 credits for full academic year (credit value of 1 module varies) 1 credit = 2.1 ECTS

Emory University Washington and Lee University Indiana University, Bloomington University of Notre Dame Boston College	24 credits for full academic year  (credit value of 1 module varies)  12 credits for one semester  (credit value of 1 module varies)  1 credit = 2.5 ECTS
Ohio University ( <b>Business School link</b> – one semester exchange)	15 credits for one semester^ (credit value of 1 module varies)  1 credit = 2 ECTS

*\*Note that a Law module in an Australian university is converted as equivalent to 10 ECTS. A Business or Political Science module is converted as equivalent to 7.5 ECTS (in line with [ECTS Equivalents Credit Table for UK & Non-European Study Abroad Exchanges](#)). Students are expected to complete the equivalent of a minimum of 60 ECTS for full academic year.*

*\*\*With Law and Business option A and C, over 60 ECTS taken. The best 60 ECTS is counted when results are converted into TCD grade.*

*\*\*\* Note that a Law module in a National University of Singapore is worth 4, 5 or 8 credits and student is expected to complete 16 local credits in law. A Political Science module is worth 4 credits and is converted as equivalent to 6 ECTS (in line with [ECTS Equivalents Credit Table for UK & Non-European Study Abroad Exchanges](#)). Student is expected to complete a minimum of 16 local credits in Political Science.*

*^ Please contact [business.exchange@tcd.ie](mailto:business.exchange@tcd.ie) for more information on Business School requirements for Fisher College of Business.*

If you are a Law and Business student taking part in Business exchange in a non-EU College-wide partner university e.g. McGill University, University of Toronto, University of Sydney, you must complete the equivalent of 30 ECTS and all 30 ECTS will be counted for your semester abroad. For more details on choosing suitable Business modules and satisfying the 30 ECTS equivalent requirement, please contact [business.exchange@tcd.ie](mailto:business.exchange@tcd.ie).

If you do not satisfy any of these requirements, you will fail the year. The onus is on you to select modules that will allow you to meet these requirements. If you are taking part in a European Erasmus exchange you must fill in a Learning Agreement Form that will be provided to you. This Form will be reviewed by the Erasmus/Exchange Academic Coordinator. The Coordinator will approve your choice of modules and countersign the agreement only if the overall requirements and discipline-specific requirements in terms of ECTS credits are met.

*Updated 31st October 2018*

You should consult by email with the Erasmus/Exchange Academic Coordinator in relation to your module choices. You must submit your Learning Agreement by **1 November for the first term and 1 April for the second term**. Joint degree students should also consult the Erasmus/Exchange Co-ordinator in the Political Science Department and Business School to ensure their Political Science/Business modules can be approved and learning agreement signed.

### **3. Choosing Modules**

You are permitted to study most law modules provided by the Law School in your host university, subject to the approval of the Erasmus/Exchange Academic Coordinator. You are not permitted to take a module abroad which you have already studied in Trinity College. The Erasmus/Exchange Coordinator may make an exception if the content of the module is substantially different. The same principle applies when you return to Trinity College in Senior Sophister year. You are not permitted to study a module in TCD which you have already studied abroad unless you have the approval of the Erasmus Coordinator and the lecturer in Trinity College Dublin. Students are encouraged to carefully plan their studies for their year abroad and take into consideration the modules they will need to study in SS year to meet professional legal bodies requirements. Students are recommended to study EU Law or Jurisprudence abroad to cover the compulsory law modules required for the professional legal bodies.

The Law School provides a list of EU Law and Jurisprudence modules taught in our partner universities which have been approved in the past as equivalent to EU Law and Jurisprudence studied in Trinity for the purpose of gaining entry into the professional legal bodies. This list is circulated via email to students.

Please note that the Law School cannot guarantee that the same modules will be available during your year/semester abroad. You will need to check with your host university if the same modules are on offer during your year/semester abroad.

If there are no pre-approved modules listed for a partner university, you need to find a module on offer in the university and send a module description to the Erasmus/Exchange Coordinator to [law.exchange@tcd.ie](mailto:law.exchange@tcd.ie) for approval.

Therefore the list of pre-approved modules offered is non-exhaustive. Modules will be added on a rolling basis, as new modules may be offered by partner universities that might also satisfy the

relevant requirements.

Please note that that if a module has been approved on this list, it is not a guarantee that the module will always be approved in the future as approvals are subject to review, for example, there could be significant changes to module content in a pre-approved module.

If the Director of Teaching and Learning (Undergraduate), in consultation with the Erasmus Coordinator (and, where appropriate, module lecturers), deems a module taken abroad to be a satisfactory equivalent to the module in Trinity, the Law School can certify this to the King's Inns. Students must note, however, that the Law School cannot give any commitment to students that outside professional or other bodies will necessarily regard modules studied abroad as meeting those bodies' particular requirements. Students are therefore advised to check the requirements of particular professional bodies directly with those bodies.

### **Compulsory Independent Research Requirement Rules**

There is a **College requirement** of an independent research project/dissertation in the Sophister years for all degree programme entrants from 2014 onwards.

The Law School's aim is to facilitate all law students, including those who study abroad, and students on joint degree programmes, to be able to complete their degree having covered all professional body requirements (if they wish to do so).

Please find below information on how Law, Law and Business, and Law and Political Science students can meet the independent research requirement in their Sophister years.

#### **Law**

10 ECTS Research Project in the SS year.

**OR**

If you spend your JS year abroad:

- You may choose as part of your JS year to complete a 5 ECTS pass/fail comparative law dissertation (that is, comparative analysis of something you studied on year abroad vis-a-vis the Irish law equivalent). This is assessed by Trinity, not the host university. The module descriptor for this dissertation option is available on Law School year abroad website.

**OR**

- You may choose to take the 10 ECTS Research Project above in your SS year instead.



### Law and Business

10 ECTS Research Project in the SS year.

**OR**

Fulfill the requirement set out by Business

**OR**

If you spend your JS year abroad:

- You may choose as part of your JS year to complete a 5 ECTS pass/fail comparative law dissertation (that is, comparative analysis of something you studied on year abroad vis-a-vis the Irish law equivalent). This is assessed by Trinity, not the host university. The module descriptor for this dissertation option is available on Law School year abroad website.

**OR**

- You may choose to take the 10 ECTS Research Project above upon your return in your SS year.

### Law and Political Science

10 ECTS Research Project in the SS year

**OR**

Fulfill the requirement set out by Political Science

**OR**

If a Law and Political Science student across JS and SS years wants to take all the following law modules: private law remedies, equity, administrative law, constitutional law 2 (in SS year), EU, company, jurisprudence, evidence and English land law - then the student can meet the independent research requirement by being assessed in **constitutional law 2** by means of a long research essay instead of the standard assessment in that module,

**OR**

If you spend your JS year abroad

- You may choose as part of your JS year to complete a 5 ECTS pass/fail comparative law dissertation (that is, comparative analysis of something you studied on year abroad vis-a-vis the Irish law equivalent). This is assessed by Trinity, not the host university. The module descriptor for this dissertation option is available on Law School year abroad website.

**OR**

- You may choose to take the 10 ECTS Research Project above upon your return in your SS year.

If a student opts to complete the 5 ECTS pass/fail comparative law dissertation during their JS year abroad, the year abroad mark would be assessed on the basis of the best 55-ECTS equivalents. If a student takes part in a one semester exchange, and complete the 5 ECTS pass/fail comparative law dissertation, the semester abroad mark would be assessed on the basis of the best 25 ECTS. Students must register their interest to complete this module by 1 November to [law.exchange@tcd.ie](mailto:law.exchange@tcd.ie) and it must be included in the learning agreement. Please note that the assessment is graded on a pass/fail basis. A grade, or feedback, will not be provided.

#### **4. Grade Conversion**

The Court of Examiners will first consider whether you have satisfied all the workload requirements. There is no general requirement that you pass modules. Your grade will be calculated on the basis of your best 60 ECTS (or equivalent if studying outside Europe) of modules completed. If you are studying for one semester abroad, your grade will be calculated on the basis of your best 30 ECTS (or equivalent) of modules completed.

Modules outside your discipline cannot count for more than 5 ECTS (or equivalent if studying outside Europe) of your converted grade.

Pass/fail modules, up to a limit of 10 ECTS (or equivalent if studying outside Europe) will be removed from the calculation of your grade conversion. Therefore, your grade conversion will be calculated on the basis of the marks received in the best 60 ECTS (or equivalent) of your other modules (or equivalent) less the ECTS (or equivalent) gained in the pass/fail modules. If you study abroad for one semester, pass/fail modules up to the limit of 5 ECTS can be removed from the calculation of your grade conversion.

The Court of Examiners converts the grades from your host university to their equivalent in the Trinity marking scale. The scales applied by the Law School are available on the Law School Year Abroad website. The scales applied by the School of Business and Political Science Department are available from those schools. Coordinator

## 5. Contact Details in Trinity College Dublin

<b>Law Erasmus/Exchange Academic Co-ordinator</b>	<b>Dr. Caoimhin MacMaolain</b>
E-mail :	law.exchange@tcd.ie
Postal address :	Law School, House 39, Trinity College Dublin, Dublin 2.

<b>International and Visiting Student Executive Officer</b>	<b>Celine Walsh</b>
Office phone :	00 353 1 896 2296
Law School fax :	00 353 1 677 0449
E-mail :	law.exchange@tcd.ie
Postal address :	Room 01C, Law School, House 39, Trinity College Dublin, Dublin 2.
Office hours:	Tuesday, Wednesday 11-1, 2-4 Friday 11-1

<b>Business Erasmus/Exchange Academic Co-ordinator</b>	<b>Jimmy White</b>
E-mail :	<a href="mailto:business.exchange@tcd.ie">business.exchange@tcd.ie</a>

<b>Political Science Erasmus/Exchange Academic Co-ordinator</b>	<b>Emanuel Coman</b>
E-mail :	<a href="mailto:comane@tcd.ie">comane@tcd.ie</a>