**Dissertation Supervision Form**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **It is the students’ responsibility to:**   * decide on the research question of a theoretical dissertation / the text to be explored in a translation with commentary; * present their work in the stipulated format (see below); * ensure that they acknowledge any assistance or influence they may have drawn on, whether from an individual or a published source. **Students should familiarise themselves with** [College regulations on plagiarism](http://tcd-ie.libguides.com/plagiarism). They should complete the ‘[Ready, Steady, Write](http://tcd-ie.libguides.com/plagiarism/ready-steady-write)’ online tutorial on plagiarism. Completing the tutorial is compulsory for all students. **If students are found guilty of plagiarism, they risk being awarded a mark of zero and/or not being awarded their degree;** * submit drafts of their work by the deadline agreed in consultation with their supervisor; | | | | | **It is the role of the supervisor to**   * have an overview of the student’s work and, where necessary, seek specialist advice; * respond to the student’s questions regarding the topic and scope of the dissertation; * discuss structure and development of arguments in the dissertation; * provide feedback; * provide feedback in verbal/textual form on the days agreed in consultation with the student. | | | | |
| **Student Name** |  | | **Student Number** |  | **Supervisor Name** |  | | | |
| **Student Signature** |  | | **Date** |  | **Supervisor Signature** |  | | **Date** |  |
| The student and supervisor agree an initial schedule of supervisions & submission together. Please write the agreed times and dates of your meetings in the boxes below. You may amend them later if necessary. Do not write ‘TBC’. If you do, the form will be returned to you for completion. Please note that you do not have to have 6 separate meetings, but your total hours of supervision should add up to 6. Please also note that formal supervision ends on 30th June. | | | | | | | | | |
| **Date** | | **Time (from-until)** | | | **Date** | | **Time (from-until)** | | |
|  | |  | | |  | |  | | |
|  | |  | | |  | |  | | |
|  | |  | | |  | |  | | |
| Please complete and return this form to the submissons box in the Centre no later than the end of **Week 2 of Hilary Term** | | | | | | | | | |